

**COUNCIL PROCEEDINGS
CITY OF CROSSLAKE MINNESOTA
PUBLIC HEARING AND REGULAR COUNCIL SESSION
JUNE 13, 1994
7:00 P.M. CITY HALL**

The Council for the City of Crosslake, Minnesota met in the Council Chambers of City Hall on Monday, June 13, 1994. The following Councilmembers were present: Mayor Kurt Anderson, Lyle Arends, Charles Miller, Dean Swanson and Jack Webster. Also present was City Attorney Paul Sandelin, City Clerk Arlene Buchite and Reporter Jean Paul Hudon. There were approximately 80 citizens in attendance.

Mayor Anderson called the Public Hearing to order at 7:00 P.M.

The first item on the agenda was a change to the Utilities Management Policy Section 8.02 regarding bid requirements. This change would bring the Utility Company policy in line with the City policy.

MOTION 06PH-01-94 WAS MADE BY LYLE ARENDS AND SECONDED BY CHUCK MILLER TO AUTHORIZE THE COMMISSION THE AUTHORITY TO MAKE CAPITAL EXPENDITURES UP TO \$5,000. ALL ITEMS IN EXCESS OF \$5,000 SHALL BE BY SEALED COMPETITIVE BID EXCEPT FOR ROUTINE MATERIALS SUCH AS WIRE AND CABLE USED BY THE TELEPHONE AND CABLE COMPANY IN THE DAILY OPERATION OF THE COMPANY. MOTION PASSED UNANIMOUSLY.

The next change was to Ordinance 58, Third Series, Section 7.02.

MOTION 06PH-02-94 WAS MADE BY JACK WEBSTER AND SECONDED BY LYLE ARENDS TO APPROVE ORDINANCE #58, THIRD SERIES GIVING THE COMMISSION THE AUTHORITY TO MAKE CAPITAL EXPENDITURES UP TO \$5,000. ALL ITEMS IN EXCESS OF \$5,000 SHOULD BE BY SEALED COMPETITIVE BID EXCEPT FOR ROUTINE BILLS SUCH AS WIRE AND CABLE USED BY THE TELEPHONE AND CABLE COMPANY. MOTION PASSED UNANIMOUSLY.

MOTION 06PH-03-94 WAS MADE BY CHUCK MILLER AND SECONDED BY LYLE ARENDS TO ADJOURN THE PUBLIC HEARING AT 7:05 P.M. MOTION PASSED UNANIMOUSLY.

MOTION 06R-01-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF MAY 9, 1994 REGULAR COUNCIL SESSION; (2) MINUTES OF MAY 19, 1994 BOARD OF REVIEW MEETING; (3) THE CLERK/TREASURER'S FINANCIAL REPORT FOR MAY, 1994; (4) THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR MAY, 1994 AND; (5) THE CABLEVISION'S FINANCIAL REPORT FOR MAY, 1994. MOTION PASSED UNANIMOUSLY.

CLERK'S REPORT - MOTION 06R-02-94 WAS MADE BY JACK WEBSTER AND SECONDED BY DEAN SWANSON TO PAY ALL BILLS CONSISTING OF: JOHN DEERE ANNUAL PAYMENT OF \$6,104.59; BRAINERD LAKES AREA DEVELOPMENT CORPORATION FOR \$550.00; CROSSLAKE SANITATION FOR \$600.00; GAMMELLO LAW FIRM FOR PERSONNEL CHARGES OF \$390.00, SWANN'S EASEMENT OF \$60.00, NSP ORDINANCE FOR \$1400.00, AND EDA FOR \$272 FOR A TOTAL OF \$2,122.00. MOTION PASSED UNANIMOUSLY.

It was decided that a meeting will be held on Monday, June 20th at 9:00 A.M. to discuss the procedures for paying the bills for the Economic Development Authority.

Mayor Anderson read aloud a copy of a resolution received from the City of Afton regarding councilmembers litigation.

MOTION 06R-03-94 WAS MADE BY CHUCK MILLER AND SECONDED BY LYLE ARENDS TO PASS THE RESOLUTION TO DIRECT THE LMCIT TO COMPLY WITH THE COURT OF APPEALS DECISION REGARDING THE CITY OF AFTON. MOTION PASSED UNANIMOUSLY.

Due to extensive work on the Planning and Zoning Ordinances, the Municipal Codifiers had requested an increase in their fee to the city for the Codification.

MOTION 06R-04-94 WAS MADE BY DEAN SWANSON AND SECONDED BY LYLE ARENDS TO APPROVE UP TO \$3,000 FOR CODIFYING THE CITY ORDINANCES. MOTION PASSED UNANIMOUSLY.

A letter which had been received from John and Wanda Leidig regarding a septic problem had been resolved prior to the Council meeting.

Teri Hastings had completed an application for a grant to the IRRRB for the Emergency Services Center. A resolution had been prepared which was read aloud by Mayor Anderson.

MOTION 06R-05-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE THE IRRRB RESOLUTION. MOTION PASSED UNANIMOUSLY.

MAYOR'S REPORT - A salary increase for the City employees to bring them in line with the Utility Company employees was discussed. The Utility Company increase was given as a result of the contract negotiated with the Union.

MOTION 06R-06-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO GIVE THE CITY EMPLOYEES A COST OF LIVING RAISE COMPARABLE TO THE TELEPHONE COMPANY EMPLOYEES RETROACTIVE TO JANUARY 1, 1994. MOTION PASSED WITH LYLE ARENDS VOTING NAY AND MAYOR ANDERSON VOTING AYE.

Dean Swanson recommended that the City Clerk's Office put together a wage schedule, to include steps and years, for the City employees which would correspond with the Telephone Company's schedule. The deadline for this schedule will be September 1, 1994. If accepted, this wage information can then be included in the budget package.

A letter from Barb Uppgaard, Chair of Crow Wing County Commissioners, regarding street addressing was read. The County was recommending that the Cities consider addressing in order to enhance 911 response. After contacting the County, it was found that recent State legislation had been proposed where a portion of the telephone bill would be dedicated to enhance 911 and go to every County in the State. Based on this statute, the County board may take a different approach on the subject. The Council tabled the issue.

A letter from Juran & Moody regarding information on the revenue bonds for the Emergency Services Center had been included in the Council

packages.

Mayor Anderson and Chuck Miller had attended the League of Minnesota Cities Conference in St. Paul from July 7th through July 10th and gave a brief report of the conference.

PLANNING AND ZONING - The Planning and Zoning Commission recommended the approval of the Comprehensive Plan for the City. The Council reviewed the plan and requested that a change be made from "Provide economic incentives for businesses to locate within Crosslake as long as it is monetarily favorable to the City" to read "Provide economic incentives for businesses to locate within Crosslake as long as it is not an expense to taxpayers". Teri Hastings read aloud the resolution approving the Comprehensive Plan.

MOTION 06R-07-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE COMPREHENSIVE PLAN AND RESOLUTION AS PRESENTED BY THE PLANNING AND ZONING COMMISSION WITH MINOR CHANGES IN WORDING. MOTION PASSED UNANIMOUSLY.

PUBLIC WORKS - Pat Hoag had recommended that the Council consider switching from propane to natural gas in all City buildings.

MOTION 06R-08-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE OF SIGNING A CONTRACT WITH NSP FOR ALL CITY BUILDINGS. MOTION PASSED UNANIMOUSLY.

Sunrise Island Bridge had been inspected by a group from the University of Minnesota and the Public Works Department is waiting for a report from them.

What Bonestroo Rosene Anderlik & Associates furnish under their contract with the City when conducting project inspections was discussed. The Councilmembers will review the contract prior to approving any bills.

LONG RANGE CAPITAL PLANNING - Nothing

CEMETERY - Twelve faucets have been installed at the cemetery for use in watering the grounds.

PERSONNEL - Nothing

PARK AND RECREATION - The new electronic controls for the sprinkling system have been installed and are operating satisfactorily. A new storage building was installed to cover the controls and valves.

The tennis program will be starting up on June 20, 1994. Paul Ruth will be conducting lessons and forming leagues. He will keep all monies that are collected for the tennis lessons. Money paid for reserving the tennis courts will be retained by the City.

The baseball program is running smoothly with 114 youth registered. A schedule of the games is maintained at the reception desk at City Hall. Seven teams have been set up consisting of 2 T-ball, 2 bronco, 1 pony, 1 youth, 2 bronco boys and 1 bronco girls. The concession

stand is open for popcorn, pizza and pop.

Mr. Swanson stated that two additional claims have been made to the insurance company for the Community Center. Checks will be forthcoming in the amounts of \$2800 for the plumbing and \$2,000 for the repair to the parameter of the slab.

Mr. Ray Smyth, Chairman of the Planning Committee, presented the Committee's report to the Council. During the three months the Committee met, fourteen weekly meetings were held in addition to various other sub-committee meetings. Activities the thirteen members engaged in were as follows: (1) conducted a mailing of 1,990 surveys with a return of 611 (31%), (2) conducted a telephone survey to every 20th name in the Crosslake directory, (3) conducted a church survey, (4) made contact with all former users of the center to obtain room and space requirements, (5) contacted appropriate officials in regards to the insurance settlement for clarification and interpretation, (6) researched various financing options, (7) obtained support from the Chamber of Commerce, (8) contacted an architectural firm to determine costs, (9) visited community Centers in Wadena and Perham for ideas, (10) made contact with a local developer who had expressed interest in constructing a motel in the area which would include a swimming pool. (11) made contact with planning committees in both Crosby and Pequot Lakes to find out what they were considering for their communities. These efforts resulted in their identifying 16 findings which were then utilized to develop a list of 8 recommendations for a multi-phased community center. All of the findings and recommendations were read aloud by Mr. Smyth and copies were distributed to all of the attendees in the audience.

The meeting was opened up for Council discussion at this time. The use of the Emergency Services Center meeting room for use as a public meeting room in the future was discussed as was the latitude the insurance company is allowing for the new building.

Dean Swanson thanked the Committee for their time and efforts during the fourteen meetings that were held and for the findings and recommendations that were brought before the Council. He also suggested the Committee be allowed to continue on in an advisory capacity during the rebuilding process.

MOTION 06R-09-94 WAS MADE BY DEAN SWANSON AND SECONDED BY JACK WEBSTER TO ACCEPT ITEM NO. 2 OF THE LIST OF RECOMMENDATIONS PRESENTED BY THE COMMUNITY CENTER PLANNING COMMITTEE TO ADVERTISE FOR PROFESSIONAL ASSISTANCE TO PUT A DESIGN ON PAPER FOR COUNCIL APPROVAL. MOTION PASSED WITH LYLE ARENDS VOTING NAY.

Mayor Anderson suggested that a public meeting be held to allow the Council and the public the opportunity to express their ideas and suggestions as to what should be considered for rebuilding.

Jack Webster supported the idea that the architect be given input based on the suggestions of the Committee and the Council.

Ray Smyth supported the meeting scheduled by the Mayor and felt it could be beneficial in conjunction with the use of a professional architect. He agreed with the Council that time was a matter of concern.

Mayor Anderson scheduled the public meeting for Thursday, June 30 at 7:00 P.M.

What money was available for rebuilding the center was brought up by two individuals in the audience. The audience was informed that the City has replacement cost for all City buildings. The Council told the group the insurance money was available and park dedication fees were being held in reserve to be used for building or furnishings.

RECYCLING - Lyle Arends reported that 14,695 pounds of material was recycled in May. Curbside service was utilized by 165 residents. Dean Swanson commented that the County has contracted with a firm to have a site in Brainerd to accept paper, glass, tin and plastic. The recycling committee is researching this.

PUBLIC SAFETY - The Police Department responded to 120 calls during the month of May. Jack Webster commented that no fire report had been submitted for the month of May but that it would be available at the next Council meeting. A draft fee schedule for rental of the Emergency Services Room had been included in the Council packages.

MOTION 06R-10-94 WAS MADE BY JACK WEBSTER AND SECONDED BY DEAN SWANSON TO APPROVE THE DRAFT COPY OF FEES FOR THE EMERGENCY SERVICE CENTER MEETING ROOM FOR THE REMAINDER OF 1994. MOTION PASSED WITH LYLE ARENDS AND CHUCK MILLER VOTING NAY AND MAYOR ANDERSON, DEAN SWANSON AND JACK WEBSTER VOTING AYE.

The Dam Run will be operated by the Chamber of Commerce in 1994.

UTILITIES - Mayor Anderson introduced the new Utilities Company Manager, Richard Hubbard, to the audience. The annual Telephone Company open house will be held on August 13th during "Celebrate Crosslake Days". Some changes will be made in programming to allow subscribers to view the Vikings games via the Fox network. Requests have been received to bring in additional channels. Next month, some additional channels will be made available for a limited time to determine interest. Dick Hubbard recommended that the Utility Company go ahead and install conduit prior to NSP installing their gas lines. Once NSP is completed, the Utilities Company can pull their cable through.

NEW BUSINESS - Lois Steffan addressed the Council with a complaint against DuBois Woodworking Shoppe & Gallery. She stated that this shop is engaging in industrial type activity in a commercially zoned area. She feels the woodworking business, which has grown since 1983, is not in keeping with City ordinances and has requested that the Council pull the woodworking permit or impose a seize and desist order barring the industrial activity. The Council referred the issue to the City Attorney's Office.

OLD BUSINESS - Nothing.

PUBLIC FORUM - Virginia Dolmar asked what the City policy was on picking up dead animals. The Public Works Department will continue to pick up on City streets when necessary.

MOTION 06R-11-94 WAS MADE BY LYLE ARENDS AND SECONDED BY CHUCK MILLER TO ADJOURN THE MEETING AT 9:30 P.M. MOTION CARRIED UNANIMOUSLY.

Recorded and edited by:
Arlene A. Buchite

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