

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, JUNE 13, 2016  
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, June 13, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Dave Schrupp and Brad Nelson. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Rec. Director Jon Henke, Police Chief Bob Hartman, Local Manager of Crosslake Communications Debby Floerchinger, Crow Wing County Land Service Supervisor Chris Pence, Land Services Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mark Hallan, Northland Press Reporter Kate Perkins, and Echo Publishing Reporters Dan Determan and Theresa Bourke. There were approximately twelve people in the audience.

- A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 06R-01-16 WAS MADE BY STEVE ROE AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 06R-02-16 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR EXCLUDING ITEM #20 WHICH WAS REMOVED AT STEVE ROE’S REQUEST:
1. REGULAR COUNCIL MEETING MINUTES OF MAY 9, 2016
  2. SPECIAL COUNCIL MEETING MINUTES OF MAY 23, 2016
  3. CITY – MONTH END REVENUE REPORT DATED MAY 2016
  4. CITY – MONTH END EXPENDITURES REPORT DATED MAY 2016
  5. 5/31/16 PRELIMINARY BUDGET TO ACTUAL ANALYSIS
  6. PLEDGED COLLATERAL STATEMENT DATED MAY 31, 2016
  7. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED APRIL 30, 2016
  8. CROSSLAKE COMMUNICATIONS CHECK REGISTER DATED 4/1/2016-4/30/2016 IN THE AMOUNT OF \$371,037.23
  9. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF MAY 31, 2016
  10. CUSTOMER COUNTS
  11. POLICE REPORT FOR CROSSLAKE – MAY 2016
  12. POLICE REPORT FOR MISSION TOWNSHIP – MAY 2016
  13. FIRE DEPARTMENT REPORT – MAY 2016
  14. NORTH AMBULANCE RUN REPORT – MAY 2016
  15. EDA MEETING MINUTES OF MAY 4, 2016
  16. PLANNING AND ZONING COMMISSION MEETING MINUTES OF APRIL 22, 2016
  17. MONTHLY PLANNING & ZONING STATISTICS
  18. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF APRIL 27, 2016

19. CROSSLAKE ROLLOFF RECYCLING REPORTS FOR APRIL AND MAY 2016

20. **REMOVED**

21. RESOLUTION NO. 16-13 ACCEPTING DONATIONS

22. RESOLUTION NO. 16-14 REGARDING UNPAID SEWER CHARGES

23. BILLS FOR APPROVAL IN THE AMOUNT OF \$130,468.01

24. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$21,388.71

MOTION CARRIED WITH ALL AYES.

- C. CRITICAL ISSUES** – Bunny Geiger, president of the Crosslake Historical Society, addressed the Council and reported that this will be their 41<sup>st</sup> year in operation. Two of their fundraisers, the Haunted Village and Candlelight & Cider Tour, take place at night. The members are concerned of visitor’s safety because there is no lighting in the parking lot or on the street. The cost for a street light including labor is approximately \$500. Ms. Geiger asked if the City could help fund the project. Ted Strand offered to contact Crow Wing Power to see if the City’s “Round-Up Funds” could be used to offset the cost of the lighting.
- D. PUBLIC FORUM** – Paul Kirkman of Itasca Leathergoods at 14287 Gould Street in Crosslake addressed the Council and reported that he is a “Crosslaker” because he is involved with the MN Design Team visit. The MN Design Team, made up of volunteers who are architects, engineers, urban planners, etc., chooses two cities per year that are looking for help to revitalize their community. Crosslake was chosen for 2016. Mr. Kirkman invited the entire community to participate in the upcoming events to help prepare for the MN Design Team visit in September. Mayor Roe noted that this is a great opportunity for the City of Crosslake and that the more people who participate, the better the outcome.
- E. MAYOR’S REPORT** – Mayor Roe congratulated Sergeant Erik Lee for the recent awards he received from the MN Department of Public Safety for Outstanding Speed Enforcement and Outstanding Officer Contacts during the Toward Zeros Deaths Program for 2015.

Councilman Gary Heacox reported that he recently met with Doug Morris of the Crow Wing County Recycling Program. Crosslake will receive the same funding from the County in 2017 as it received for 2016 in the amount of \$29,200. Mr. Heacox stated that the County is promoting the disposal of prescription drugs at secure drop boxes. The Police Departments of Crosby, Pequot Lakes, Nisswa and Breezy Point all have drop boxes at their stations. Chris Pence of Crow Wing County Land Services stated that those departments received grant money to offset the cost of the box. Each box costs approximately \$4,000. MOTION 06R-03-16 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO DIRECT CHRIS PENCE, DAN VOGT AND BOB HARTMAN TO PURSUE OPTIONS FOR OBTAINING A PRESCRIPTION DRUG DROP OFF BOX FOR CROSSLAKE. MOTION CARRIED WITH ALL AYES.

**F. CITY ADMINISTRATOR’S REPORT**

1. MOTION 06R-04-16 WAS MADE BY STEVE ROE AND SECONDED BY GARY HEACOX TO DIRECT STAFF TO INSTALL SIGNAGE AT THE MAJOR HIGHWAY ENTRIES TO THE CITY THAT READ: “CITY OF CROSSLAKE LAND USE PERMIT REQUIRED SHOOTING ORDINANCE IN EFFECT”. Ted Strand noted

that the City had signs at all locations at one time but that they have disappeared over the years due to road construction or theft. Mr. Strand has one on hand and will order two more. MOTION CARRIED WITH ALL AYES.

2. MOTION 06R-05-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE PURCHASE OF A LARGE FORMAT PRINTER IN THE PLANNING & ZONING DEPARTMENT FOR MAP PRINTING AT A COST OF \$1,600 WHICH INCLUDES SUPPLIES. MOTION CARRIED WITH ALL AYES.

MOTION 06R-06-16 WAS MADE BY GARY HEACOX AND SECONDED BY MARK WESSELS TO APPROVE THE 3-YEAR RENEWAL OF THE SERVICE CONTRACT FOR THE NETWORK BACK-UP SYSTEM AT A COST OF \$5,468. MOTION CARRIED WITH ALL AYES.

3. Dan Vogt reported that the Council met in closed session prior to the Council meeting to consider a contract settlement from AFSCME. The proposal includes minor changes to language, correction of typo's, retaining the H.S.A. contribution from the City at \$3,000 single/\$6,000 family for three years, a cost of living increase of 2% for 2016, 2017 and 2018, and adding a 15 year-longevity pay of 1%. Mr. Vogt stated that the Teamsters contract already includes a 15 year longevity pay of 1%. MOTION 06R-07-16 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO ACCEPT THE PROPOSAL FROM AFSCME AS PRESENTED. MOTION CARRIED WITH ALL AYES. Dan Vogt anticipated that the Teamsters contract should be settled shortly. Non-union employees would request a wage increase after the Teamsters contract is settled.
4. MOTION 06R-08-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE GROUP TRANSIENT MERCHANT PERMIT FOR THE 1<sup>ST</sup> ANNUAL CROSSLAKE RIB COOK OFF FOR VETERANS TO BE HELD ON JULY 9<sup>TH</sup> IN TOWN SQUARE. MOTION CARRIED WITH ALL AYES.
5. Mayor Roe explained that he removed Item #20-"Northern Lakes Youth Hockey Association Annual Financial Summary dated March 2016" from the Consent Calendar because he would like more information on the annual report showing the benefits to Crosslake. Staff will ask the hockey association to change their annual report.

## **G. COMMISSION REPORTS**

### **1. PLANNING AND ZONING**

- a. Jon Kolstad reported that pursuant to MN State Statute Section 15.99, the approval of the Metes and Bounds Subdivision of Parcel 120291101C00009 has been suspended until Court File No. 18-CV-16-2325 Ackerman vs. Haglin is completed.

### **2. CROSSLAKE COMMUNICATIONS**

- a. Local Manager Debby Floerchinger presented the Highlights Report for May 2016 and reported that the fiber equipment upgrade project is ongoing. Bill Gordon retired effective May 24<sup>th</sup>. Crosslake Communications has contracted with Emily Telephone for additional technicians. Internet usage over the Memorial Day weekend hit a new high at 1.65 Gig, compared to 790 meg last year. The underground fuel tank was removed and soil tests have been done. Results should be available soon. The Internet and computer repair person is in the office Monday through Friday from 8:00 to 4:30 to support customers and staff. There was a power outage on Friday, June 10<sup>th</sup> throughout most of Crosslake at approximately 4:30 P.M. When the power came back on, there were power surges that took out the cable head-end. It also affected the answering system at Crosslake Communications so that many calls for service were not transferred to the live messaging center. Technical staff worked until 3:30 A.M. to restore the cable channels. Currently there are still three channels down. The equipment to run the local Channel 12 was damaged. No advertisements or airings, including the Council Meeting, can be played. Insurance will cover the cost to replace the damaged equipment. MOTION 06R-09-16 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF REPLACEMENT EQUIPMENT FOR CHANNEL 12 AT A COST OF \$7,995 PLUS TAX AND SHIPPING. MOTION CARRIED WITH ALL AYES.

The transfer switch on the standby generator is not working. It will take 3 weeks to arrive once it has been ordered. MOTION 06R-10-16 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF A TRANSFER SWITCH AT A COST OF \$5,200 PLUS TAX AND SHIPPING. MOTION CARRIED WITH ALL AYES.

Debby Floerchinger gave an update on the sale of Crosslake Communications. Mayor Roe has signed the purchase agreement and resolution. Work on the bond defeasement has started. The required filing with the FCC and MN Public Utilities Commission has been done and will take approximately 90 days to be approved. Staff is making preparations to move inventory out of the storage area at the Public Works site. Staff met with the new owners last week.

### **3. PUBLIC WORKS/SEWER/CEMETERY**

- a-b. Ted Strand reported that the Commission reviewed the 5-Year Capital Improvement Plan (2017-2021) at its last meeting. Dave Schrupp noted that the repairs to the Fire Hall parking lot were missing from the report. Mr. Schrupp gave an update on road projects that are to be completed in 2016. The 5-Year Plan changed due to road conditions. Mr. Schrupp recapped the estimated costs for future years. The Council will need to decide whether to use cash on hand or whether to bond for projects. Dan Vogt provided a financial plan. The City could use existing funds to cover the costs of projects for the next two years. Interest rates are very low right now and the City could issue General Obligation Reconstruction Bonds. Eligible projects are limited to replacement of existing streets and related utilities. In order to proceed, the Council would need to hold a Public Hearing on the plan. The public has 30 days to contest the project. If a petition is received, a question must be on the general election ballot

to approve the City bonding for road projects. If no petition is received, the City can move forward with the bonds. The City would keep the \$300,000 that is currently in the budget as reserves for other portions of the projects that cannot be used with the bond proceeds, such as trails. Mr. Vogt recommended the Council opt for the shortest bond terms. MOTION 06R-11-16 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO APPROVE RESOLUTION NO. 16-15 CALLING FOR A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS. Mike Lyonais stated that the current interest rate is approximately 2%. Dan Vogt noted that the levy could increase if the Council uses existing funds for projects that are not eligible for bond proceeds rather than for the bond payments. More information will be available at the Public Hearing on July 11<sup>th</sup> at 7:30 P.M. MOTION CARRIED WITH ALL AYES.

- c. MOTION 06R-12-16 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE THE INSTALLATION OF FIBER AT THE WASTEWATER TREAT FACILITY AT A COST OF \$6,387. MOTION CARRIED WITH ALL AYES.
- d. Ted Strand reported that his department's ditch mower is not running and that the estimate for repairs is over \$4,000. The piece of equipment is over 11 years old. The price of a new ditch mower is \$9,600. There are funds in the budget to cover the cost. MOTION 06R-13-16 WAS MADE BY BRAD NELSON AND SECONDED BY MARK WESSELS TO APPROVE THE PURCHASE OF A NEW JOHN DEERE DITCH MOWER AT A COST OF \$9,600. MOTION CARRIED WITH ALL AYES.

Ted Strand reported that property owners adjacent to the municipal sewer system have asked what it would take for them to hook up to the sewer. A discussion ensued regarding the cost to add on to the system, who would be responsible for the cost, and how many hook-ups it would take to make the idea feasible. Dave Schrupp stated that this matter was discussed at the Public Works Commission meeting and that WSN will bring estimates to their meeting in July. Mark Wessels stated that the City should not give an answer until the estimates are reviewed.

#### **4. PARK AND RECREATION/LIBRARY**

- a. Jon Henke reported that the City Attorney and he mailed letters to all property owners that live adjacent to ROW's that lead to the water. A few property owners have called the Park Department explaining situations with encroachments into the ROW's. Staff will gather information and review each specific situation with the Park Commission before bringing these items to the Council in July. The Commission also reviewed and made recommendations to the City Council on how the four ROW launches should be managed.

#### **H. CITY ATTORNEY REPORT**

- 1. Brad Person presented the ordinance amendment regarding platted public right-of-ways to public waters. Language added to the existing ordinance reads, "(k) Watercraft may be launched by vehicle and trailer at these accesses: Robert Street, Ginseng Patch, East Shore Park Street, and Ivy Trail. The following rules shall apply at each of the four

accesses: 1) No parking shall be allowed within the platted lake access unless specifically allowed and no parking shall be permitted within 200 feet along the adjacent streets. 2) Each access shall have signage alerting the public of the necessary steps required to help prevent the spread of aquatic invasive species. Any trailer used to launch a boat at one of these accesses must have a current sticker which confirms that the trailer owner has received an annual permit to use these accesses for boat launching. Said permits are available at city hall; fees and application requirements shall also be available at city hall.” A lengthy discussion ensued regarding how this ordinance could be enforced, how much the permit should cost, what the fines would be, and when the enforcement should begin.

Tom White of 12186 Ginseng Patch Road addressed the Council and stated that he has had property here for 60 years. The use of the public access has increased and larger boats are being launched. Mr. White stated that he uses the access once or twice a year and would not pay to have a permit. Mr. White asked who would patrol the area for offenders.

Margo Jordan of 37229 Lake Country Drive addressed the Council and urged them to adopt the ordinance amendment as written.

MOTION 06R-14-16 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO APPROVE ORDINANCE AMENDMENT 335 REGARDING PUBLIC LAKE ACCESS AS PRESENTED AND TO POSTPONE PUBLICATION OF THE ORDINANCE UNTIL NOVEMBER 1, 2016 TO GIVE THE PARK DEPARTMENT TIME TO CREATE SIGNS, APPLICATIONS, AND STICKERS. Gary Heacox stated that this will be difficult to enforce. MOTION CARRIED 3-2 WITH HEACOX AND ROE OPPOSED.

2. Brad Person presented a draft ordinance amendment to add administrative fines to the City Code. Gary Heacox stated that he is in favor of fines for Planning and Zoning violations and would like to see the fines implemented now. Staff from the Park Department, Planning and Zoning Department and Police Department would need permission to enforce the ordinance. This type of ordinance allows the fine to be certified to the property owners taxes if left unpaid. Brad Person gave an example of a possible land use violation and walked the Council through the process of how the new ordinance would resolve the issue. Staff will make changes and bring back to Council in July for review.

**I. OLD BUSINESS** – None.

**J. NEW BUSINESS** – None.

**K. PUBLIC FORUM** – Dave Fischer of 36412 Rushmoor Blvd suggested that the Council use the proceeds from the sale of the phone company to expand the municipal sewer system. Steve Roe asked that Debby Floerchinger and Mike Lyonais work together to determine what

the proceeds amount will be. Mark Wessels suggested keeping the money in the bank for a while.

- L. Dan Vogt suggested that the Mayor recess the meeting until the MN Design Team meeting that takes place tomorrow. A quorum of the Council may be in attendance and the meeting was not noticed to this effect. The Mayor did not agree. MOTION 06R-15-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 9:20 P.M. MOTION CARRIED WITH ALL EYES.

Respectfully submitted by,



Charlene Nelson  
City Clerk  
City Clerk/Minutes/6-13-16

B.8.

CROSSLAKE COMMUNICATIONS  
 Accounts Payable  
 Check Register  
 04/01/2016 To 04/30/2016

Bank Account: 1 - GENERAL ACCOUNT

Check No.	Date	Vendor Name	Reference	Amount
2256	04/01/2016	FRANDSEN BANK AND TRUST	FEBRUARY VISA CHARGES	437.43
2265	04/08/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,359.07
2266	04/08/2016	PERA	PERA EE & ER	2,144.75
2267	04/08/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	509.79
2268	04/08/2016	DEFERRED COMP	DEFERRED COMP.	1,925.00
2269	04/29/2016	INTERNAL REVENUE SERVICE	APRIL EXCISE TAX	1,219.25
2270	04/11/2016	CITY OF CROSSLAKE (SEWER)	MARCH SEWER	45.00
2278	04/22/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,994.64
2279	04/22/2016	PERA	PERA EE & ER	2,183.03
2280	04/22/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	641.98
2281	04/22/2016	DEFERRED COMP	DEFERRED COMP	1,925.00
2282	04/26/2016	CROW WING POWER	APRIL ELECTRIC	4,444.02
2283	04/29/2016	MINNESOTA DEPT OF REVENUE	APRIL SALES & USE TAX	10,640.00
32156	04/01/2016	FRANDSEN BANK AND TRUST	2ND QUARTER HSA FUNDING	3,000.00
32158	04/01/2016	MINNESOTA INDEPENDENT PETROLEUM SERV	DEPOSIT FOR TANK REMOVAL	1,181.25
32159	04/07/2016	FRANDSEN BANK AND TRUST	HSA DEDUCTION	210.00
32160	04/11/2016	PAUL BUNYAN COMMUNICATIONS	APRIL LOCAL CHANNEL TRANSPORT	800.00
32161	04/11/2016	NEIL LUZAR	SNOW PLOWING 3-5-16	90.00
32162	04/11/2016	CROW WING CO AUDITOR-TREASURER	2016 SOLID WASTE FEE	15.00
32163	04/11/2016	CROSSLAKE ROLLOFF	MAR/APR RECYCLING	110.00
32164	04/11/2016	GOPHER STATE ONE CALL	LOCATES	59.45
32165	04/11/2016	ONVOY VOICE SERVICES	ANSWERING SERVICE	127.18
32166	04/11/2016	OLSEN THIELEN CO LTD	A-CAM, 477, AUDIT & REGULATORY ASSIST.	10,144.00
32167	04/11/2016	UNITED PARCEL SERVICE	WKLY SERVICE & MISC SHIPPING	135.96
32168	04/11/2016	CROSSLAKE COMMUNICATIONS	PHONE SERVICE	655.47
32169	04/11/2016	CITY OF CROSSLAKE	BRAD PERSON'S ASSISTANCE	1,305.00
32170	04/11/2016	CONSOLIDATED TELEPHONE	FIBER RING AGREEMENT FEB 16 - JAN 17	39,506.00
32171	04/11/2016	CITI LITES INC	LOCATES	197.20
32172	04/11/2016	THE OFFICE SHOP INC.	4TH QUARTER OF CONTRACT COPIER MAINT	234.51
32173	04/11/2016	XCEL ENERGY	METER CHGS, SUNRISE & 16, NAT'L GAS	270.85
32174	04/11/2016	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	151.63
32175	04/11/2016	MINNESOTA 9-1-1 PROGRAM	TAP, TACIP, 911 TAX BILLING	1,585.70
32176	04/11/2016	NCPEPS MINNESOTA	APRIL LIFE PREMIUM	16.00
32177	04/11/2016	WHITEFISH AUTOMOTIVE	SNOWBLOWER TIRES/TUBES MOUNTED	156.06
32178	04/11/2016	NATIONAL CABLE TELEVISION COOP	20 EA IR TETHER FOR DTA DCX 700S	61.29
32179	04/11/2016	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
32180	04/11/2016	GRAYBAR ELECTRIC COMPANY INC	6 EA CLICK CLEANERS	394.89
32181	04/11/2016	PAUL BUNYAN SCENIC BYWAY ASSOC	ANNUAL MEMBERSHIP	200.00
32182	04/11/2016	ASSURANT EMPLOYEE BENEFITS	APRIL LONG TERM DISABILITY	266.28
32183	04/11/2016	PURCHASE POWER	METER RENTAL & POSTAGE FILL	415.23
32184	04/11/2016	PINNACLE	TELEPHONE DIRECTORY - 8	1,020.38
32185	04/11/2016	UNIVERSAL SERVICE ADMIN CO.	MARCH FUSC	3,132.43
32186	04/11/2016	ROVI GUIDES	AFFILIATE PAYMENT	765.88
32187	04/11/2016	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	332.92
32188	04/11/2016	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	7,951.15
32189	04/11/2016	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	264.74
32190	04/11/2016	HBI RADIO BRAINERD	ST PATTY'S DAY AD	192.00
32191	04/11/2016	CROW WING COUNTY HIGHWAY DEPT.	JANUARY UNLEADED FUEL	406.42
32192	04/11/2016	7SIGMA SYSTEMS INC	MARCH CONSULTING	4,000.00
32193	04/11/2016	CROSSLAKE ACE	WRENCH, HARDWARE, BATTERIES	23.87
32194	04/11/2016	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENTS	34,428.42
32195	04/11/2016	TEGNA	AFFILIATE PAYMENT	2,008.80
32196	04/11/2016	CALIX NETWORKS INC	20 ONT ENCL0S, 240 721GE ONTS	54,886.86
32197	04/11/2016	WASTE PARTNERS INC.	MARCH TRASH REMOVAL	82.59
32198	04/11/2016	CHARTER BUSINESS	MONTH 21 OF 36 INTERNET FEED	3,000.00
32199	04/11/2016	4M FUND F.B.O. 35373-101	TO FUND DEBT SERVICE RESERVE	31,817.00
32200	04/11/2016	ONLINE INFORMATION SERVICES	12 EXCHANGE REPORTS	21.60

32201	04/11/2016	BIG 10	AFFILIATE PAYMENT	1,939.50
32202	04/11/2016	COOPERATIVE NETWORK SERV LLC	MARCH LOCAL CHANNEL TRANSPORT	500.00
32203	04/11/2016	VERIZON WIRELESS	CELL PHONES	106.60
32204	04/11/2016	THE HARTFORD	TECH E&O POLICY 4/1/16 - 3/31/17	4,605.00
32205	04/11/2016	NISC	FEBRUARY LICENSE FEES	6,859.86
32206	04/11/2016	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,074.83
32207	04/11/2016	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,784.80
32208	04/11/2016	ADAMS CABLE EQUIPMENT, INC.	4000' CAT 5 OUTDOOR	387.30
32209	04/11/2016	CANON FINANCIAL SERVICES, INC.	COMPER LEASE 13/60 3/20-4/19/16	159.67
32210	04/11/2016	J.CARLSON SERVICES, INC.	CONTRACT TECH LABOR	9,350.00
32211	04/11/2016	DORSEY & WITNEY LLP	OPINION RE; REFERENDUM & BIDDING ISSUES	5,405.00
32212	04/11/2016	FRANK G SEIDEL	CREDIT REFUND	162.20
32213	04/11/2016	JEFF TRIPPE	CREDIT REFUND	7.26
32214	04/11/2016	JON NORLIN	CREDIT REFUND	6.78
32215	04/11/2016	JAY W PAPKE	CREDIT REFUND	90.11
32216	04/11/2016	LISA TAYLOR	CREDIT REFUND	361.43
32217	04/11/2016	KELLY BURNS	CREDIT REFUND	43.96
32218	04/21/2016	IBEW LOCAL UNION 949	UNION DUES	309.65
32219	04/21/2016	FRANDSEN BANK AND TRUST	HSA DEDUCTION	210.00
32220	04/25/2016	STINSON LEONARD STREET	LEGAL SERVICES RELATING TO POTENTIAL SALE	20,633.00
32221	04/25/2016	EMILY COOPERATIVE TELEPHONE	LOCAL CHANNEL TRANSPORT	250.00
32222	04/25/2016	LAKES PRINTING	MAILING ANNOUNCING CATV RATE INCREASE	1,726.34
32223	04/25/2016	GOPHER STATE ONE CALL	ANNUAL USER FEE	100.00
32224	04/25/2016	ONVOY VOICE SERVICES	SS7 SERVICE, OPR SERV,LAKES LD, 6264 PROG	5,041.93
32225	04/25/2016	MOSS & BARNETT	FCC SAI-2 FILING ASSISTANCE	2,837.00
32226	04/25/2016	POWER & TELEPHONE SUPPLY	24 EA BATTERY BACK-UPS	1,409.09
32227	04/25/2016	CITY OF CROSSLAKE	2ND QTR SAFETY TRAINING	850.00
32228	04/25/2016	CONSOLIDATED TELEPHONE	150M INTERNET	900.00
32229	04/25/2016	CENTURYLINK	ACCESS MN CSLK-20 FEB '15-APR '16	9.58
32230	04/25/2016	CITI LITES INC	LOCATES	1,049.85
32231	04/25/2016	THE OFFICE SHOP INC.	PAPER TOWELS	29.65
32232	04/25/2016	NATIONAL CABLE TELEVISION COOP	OM2000 OUT OF BAND MODULATOR	2,699.93
32233	04/25/2016	NEUSTAR INC.	SOW & LNP CHARGES	184.45
32234	04/25/2016	MINNESOTA LIFE INSURANCE CO	MAY LIFE PREMIUM	39.20
32235	04/25/2016	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	623.67
32236	04/25/2016	MIKES ELEC OF CROSSLAKE LLC.	REPLACE BALLAST & BULBS IN OFFICE	160.75
32237	04/25/2016	VANTAGE POINT	MARCH TTP SERVICE	210.00
32238	04/25/2016	AT&T - DALLAS TX	PARS - APRIL 2016 - BAN 1499	85.03
32239	04/25/2016	CORNERSTONE PUBL GROUP INC.	MAY NEWSLETTER	1,906.59
32240	04/25/2016	NORTHLAND PRESS	BID NOTICE	91.20
32241	04/25/2016	CHERI E. AYD	APRIL OFFICE CLEANING	751.63
32242	04/25/2016	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	2,244.45
32243	04/25/2016	COOPERATIVE NETWORK SERV LLC	APRIL LOCAL CHANNEL TRANSPORT	500.00
32244	04/25/2016	AQUARIUS WATER CONDITIONING INC.	APRIL SOFTENER RENTAL	44.89
32245	04/25/2016	NTCA GROUP HEALTH PLAN	MAY LIFE & HEALTH	9,259.19
32246	04/25/2016	NISC	APRIL BILLING - B	965.01
32247	04/25/2016	ADAMS CABLE EQUIPMENT, INC.	10 EA DCX3510'S	1,939.22
32248	04/25/2016	INTELLIWEATHER, INC	APRIL WEATHER FEED	399.00
32249	04/25/2016	JOHN W. FINKE	2ND HALF PAYMENT DUE	30,000.00
32250	04/25/2016	MINNESOTA INDEPENDENT PETROLEUM SERV.	REMOVE UNDERGROUND TANK	3,543.75
32251	04/25/2016	GENERATOR POWER SYSTEMS	REMOVE GENERATOR & ADD ELEC HOOKUP PORT	4,321.84
32252	04/25/2016	PAPER STORM	PAPER SHREDDING - 2143 LBS	441.75

**Total for General Account**

**\$371,037.23**

City of Crosslake

**RESOLUTION 16-13**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
C&C Boatworks	6 – High Quality Life Jackets Valued at \$140 Each	For Police Officers to Wear When Responding to Lake Rescues
PAL Foundation	\$9.00 \$499.98 \$444.50 \$143.00 \$575.00 \$175.90 \$300.00 \$950.00 \$450.00	Community Garden Supplies, Pickleball Nets, Bocce Ball and Shuffleboard Equipment, Bridge Club, Haglund Memorial Bench, Bocce Ball Equipment, Black Gold Soil for Gardens, Pickleball Lines, Bird Feeder Maintenance

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of June, 2016.



Steve Roe  
Mayor

ATTEST:



Charlene Nelson  
City Clerk  
(SEAL)

RESOLUTION NO. 16-14

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15<sup>th</sup> or October 15<sup>th</sup> of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of May 15, 2016, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Kay Nicholson/Donna Stinchfield	120163204GC0009	283.70
Kay Nicholson/Donna Stinchfield	120212400AHB009	283.70
Doug B. Junker	142410010010009	243.00
	Total	\$810.40

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of May 15, 2016, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 13th day of June 2016.

  
\_\_\_\_\_  
Steve Roe  
Mayor

  
\_\_\_\_\_  
Charlene Nelson  
City Clerk

**BILLS FOR APPROVAL**  
June 13, 2016

VENDORS	DEPT		AMOUNT
Ace Hardware, nozzle, garden sprayer	Park		25.98
Ace Hardware, measuring cup	PW		13.99
Ace Hardware, battery slide pack, drill driver, hammer	PW		101.55
Ace Hardware, weedblock	Park		47.96
Ace Hardware, tool bags	PW		47.96
Ace Hardware, battery charger	Police		69.99
Ace Hardware, hose	PW		20.29
Ace Hardware, tiedowns, hardware	PW		65.93
Ace Hardware, fuel, gas can	PW		67.97
Ace Hardware, bug killer, fogger, cleaning supplies	Sewer		55.11
Ace Hardware, lawn and garden	Park		10.00
Ace Hardware, batteries	Park		5.99
Ace Hardware, poles	PW		44.97
Ace Hardware, wasp spray, spray paint, ratchets	PW		118.39
Ace Hardware, fuel	Fire		143.90
Ace Hardware, fuel	PW		31.96
Ace Hardware, fuel	Cemetery		7.99
Ace Hardware, tool box	Sewer		27.99
Ace Hardware, hardware	PW		16.10
Ace Hardware, fuel	PW		31.98
Ace Hardware, tire gauge	PW		15.99
Ace Hardware, hammer	PW		9.99
Ace Hardware, exygen cufts	PW		81.79
Ace Hardware, hitch pin	PW		9.99
Ace Hardware, straw bales	PW		172.50
Ace Hardware, valves	Park		8.99
American Door Works, door repair	Gov't		571.06
American Park and Recreation, benches	PW/Park		1,145.00
American Steel, repair soccer goals	Park		84.28
AW Research, water testing	Sewer		525.60
Baker & Taylor, books	Library		554.65
Batteries Plus, batteries	PW		15.95
BCA, background checks	Park	pd 5-16	30.00
BLAEDC, government funding	EDA		3,525.00
Blue Cross Blue Shield, health insurance march	ALL		20,664.00
Breen & Person, legal fees	ALL		3,300.00
Brock White, drain tubes	Park		305.64
Bryan Rock Products, bocce balls	Park		1,117.80
Char Nelson, reimburse mileage	Election		28.08
City of Crosslake, sewer utilities	PW/Gov't		135.00
Clean Team, june cleaning	PW/Gov't		1,082.50
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,334.65
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Highway Department, fuel, trash removal	ALL		2,030.67

Crow Wing County Recorder, recording fee	PZ		276.00
Crow Wing County Treasurer, tif administration	Gov't		100.00
Crow Wing Power, electric service	ALL	pd 5-20	6,594.16
CTC I.T., may i.t. labor	ALL		750.00
Culligan, water and cooler rental	PW/Gov't		47.61
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,730.00
Digital Link Design and Graphics, magnetic logos	PW		722.50
Earl F. Anderson, parking curbs	Gov't		1,289.50
Echo Journal, subscription	Gov't		57.00
Emergency Response Solutions, helmet	Fire		348.90
Fastenal, circular saw, wrenches, pliers, screwdrivers	PW		445.84
Fastenal, cleaning wipes	PW		104.62
Ferguson Waterworks, software update	Sewer		2,385.00
Fire Instruction & Rescue, emr quarterly training	Fire		400.00
Fire Instruction & Rescue, highway scene safety	Fire		500.00
Fire Instruction & Rescue, live burn training	Fire		1,500.00
First Supply, irrigation control module	PW		66.44
Fortis, disability	ALL		592.84
Gary Heacox, reimburse mileage	Council		24.84
Giardian Pest Solutions, pest control	ALL		77.60
Granite Electronics, pagers	Fire		1,404.00
Hawkins, chemicals	Sewer		695.09
Holiday, anti freeze	Fire		23.60
Jake Maier, reimburse uniform expense	Police		35.61
Johnson Killen & Seiler, labor attorney bills	Gov't		2,785.93
Kustom Signals, key lock	Police		17.60
Lakes Heating & Cooling, a/c repair	Gov't		119.00
League of MN Cities, land use appeal attorney fees	PZ		1,180.03
Lee Sports Surfacing, pickleball court lines	Park		950.00
Linescape Linestripping, road striping	PW		7,605.00
Mail Finance, postage meter rental	Gov't		236.49
Marco, copier lease	Park		218.05
Mastercard, Allen R Shuffleboard Co, cues, scoreboard	Park	pd 5-20	444.50
Mastercard, Amazon, fire relief purchases to be reimbursed	Fire		1,037.01
Mastercard, Amazon, bocce ball set	Park	pd 5-20	175.90
Mastercard, Brainerd Tools, tool	PW		12.50
Mastercard, Fleet Farm, pump, truck box tray	PW	pd 5-20	151.01
Mastercard, Magazine Rack Shop, magazine rack	Park	pd 5-20	179.68
Mastercard, MN Society of CPA's, case study and ethics course	Admin		299.00
Mastercard, Office Max, toner	PW	pd 5-20	48.53
Mastercard, Office Max, paper, pens, markers	Park		220.68
Mastercard, Office Max, tape	Library		49.97
Mastercard, Real Green Systems, caution flags	PW		110.98
Mastercard, Reeds Market, childrens program	Library		23.47
Mastercard, The Fire Store, shields	Fire		94.17
Mastecard, Walmart, tennis balls, flash drive	Park		99.01
Mike Lyonais, reimburse petty cash	ALL		102.28
MN Assn of Small Cities, membership dues	Gov't		1,123.40
MN BCA, training and auditing course	Police		115.00



**ADDITIONAL BILLS FOR APPROVAL**  
**June 13, 2016**

VENDORS	DEPT	AMOUNT
AW Research, water testing	Sewer	397.80
American Door Works, door repair	Park	473.77
Batteries Plus, batteries	PW	159.99
Brians Welding, sewer improvements	Sewer	701.36
Budget Lighting, bulbs	PW	33.69
Crow Wing County, septic inspections	PZ	500.00
Crow Wing County Highway Dept, fuel	ALL	1,931.36
Crow Wing Power, electric service	ALL	6,028.89
Dacotah Paper, trash bags	Gov't	67.43
Dacotah Paper, janitorial supplies	Park	631.81
DJV Consulting, may/june services	Admin	2,161.25
Foreman Fire Service, pump recertification	Fire	1,379.26
Johnson, Killen & Seiler, labor atty fees	Gov't	602.00
Jon Henke, reimburse mileage	Park	75.06
Mastercard, CDW-G, tech support	Police	37.99
MN Backyard Birds, feeder maintenance	Park	450.00
Napa, trailer hitch	PW	291.95
Northland Press, meeting notice of 6/24	PZ	68.00
Peoples Security, fire alarm monitoring	Park/Govt	695.76
Premier Auto, oil change	Sewer	53.34
WW Goetsch, pump	Sewer	4,648.00
<b>TOTAL</b>		<b>21,388.71</b>

RESOLUTION NO. 16-15

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF CROSSLAKE, MINNESOTA

HELD: JUNE 13, 2016

Pursuant to due call, a regular meeting of the City Council of the City of Crosslake, Crow Wing County, Minnesota, was duly held at the City Hall on June 13, 2016, at 7:00 P.M., for the purpose, in part, of calling a public hearing on a street reconstruction plan and the intent to issue general obligation street reconstruction bonds.

The following members were present: Steve Roe, Dave Schrupp, Gary Heacox, Brad Nelson and Mark Wessels

and the following were absent: None.

Member Steve Roe introduced the following resolution and moved its adoption:

RESOLUTION CALLING A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A  
STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL  
OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Crosslake, Minnesota (the "City"), proposes that it is the best interest of the City to issue and sell general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds to finance street reconstruction under the circumstances and within the limitations set forth in the Act; and the Act provides that street reconstruction projects may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has undertaken to prepare a five year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

1. Public Hearing. The Council hereby determines to call for and to hold a public hearing on the Plan and the issuance of general obligation street reconstruction bonds thereunder at a meeting of the Council to be held on July 11, 2016, commencing at 7:30 p.m.

2. Publication. The staff of the City is hereby authorized and directed to cause the Notice of Public Hearing which is attached to this Resolution to be published in the City's official newspaper not more than 28 and not less than 10 days prior to the scheduled public hearing date.

The motion for the adoption of the foregoing resolution was duly seconded by member Mark Wessels and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Steve Roe, Dave Schrupp, Gary Heacox, Brad Nelson and Mark Wessels

and the following voted against the same: None.

Whereupon the resolution was declared duly passed and adopted on June 13, 2016.



Steve Roe  
Mayor

ATTEST:



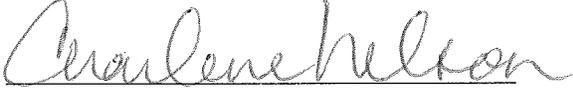
Charlene Nelson  
City Clerk

(Seal)

STATE OF MINNESOTA  
COUNTY OF CROW WING  
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified and acting City Clerk of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to calling a public hearing on a street reconstruction plan and the issuance of general obligation street reconstruction bonds.

WITNESS my hand on June 13, 2016.

  
City Clerk