

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 13, 2011
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, June 13, 2011. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, Rusty Taubert, John Moengen and Dean Swanson. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Public Works Director Ted Strand, Police Chief Bob Hartman, General Manager Paul Hoge, City Attorney Mike Couri, WSN Engineer Mark Hallan, Northland Press Reporter Paul Boblett and Echo Publishing Reporter Katie Anderson. There were approximately twenty-five people in the audience.

A. CALL TO ORDER – Mayor Schneider called the Regular Council Meeting to order at 7:00 P.M. MOTION 06R-01-11 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES –

1. Don Halverson was present representing Camp Cuyuna and shared that the Camp will be hosting an open house on June 23rd and 24th from 2:00 – 5:00 P.M. at 38594 County Road 3 in Crosslake. Mr. Halverson noted the Camp has been operating since 1967 and serves approximately 1,000 people each summer. The open house will include a tour of the chapel, climbing tower, ropes course and much more. The Camp is a great place to host family gatherings such as family reunions and hopes to give children a real north woods experience.
2. A Resolution Approving Premises Permit Application for Pequot Lakes American Legion #49 Auxiliary was included in the packet for Council approval. Sharon Higgins was present as the Gambling Manager for the American Legion #49 Auxiliary and requested the Council approve gambling by way of pull tabs, tip boards and bingo at Crosby's Piano Bar. Ms. Higgins noted Crosby's Piano Bar hopes to open on July 1st. MOTION 06R-02-11 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE RESOLUTION NO. 11-14 APPROVING PREMISES PERMIT APPLICATION FOR PEQUOT LAKES AMERICAN LEGION #49 AUXILIARY. MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 06R-03-11 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR COUNCIL MEETING MINUTES OF MAY 9, 2011; (2.) SPECIAL JOINT CITY COUNCIL AND ZONING ISSUES AD-HOC COMMITTEE MEETING MINUTES OF JUNE 2, 2011; (3.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED APRIL 30, 2011; (4.) CITY MONTH END REVENUE REPORT DATED APRIL 2011; (5.) CITY MONTH END EXPENDITURE REPORT DATED APRIL 2011;

(6.) PLEDGED COLLATERAL REPORT DATED 6/6/11 FROM JENNIFER MAX;
(7.) LAKES STATE BANK PLEDGE REPORT DATED MAY 2011; (8.)
FRANSEN BANK & TRUST PLEDGE REPORT DATED MAY 2011; (9.)
LAKWOOD BANK PLEDGE REPORT DATED MAY 2011 AND (10.)
RIVERWOOD BANK PLEDGE REPORT DATED MAY 2011. MOTION
CARRIED WITH ALL AYES.

D. MAYOR'S REPORT –

1. A letter dated May 31, 2011 from Peter Abler regarding Report on Comparison of Crow Wing County Land Use Ordinance, April 22, 2011 with Chapter 8, City Code, City of Crosslake was included in the packet for Council information. Mayor Schneider noted the placement of a sign-up sheet on the back podium for anyone who would like the document emailed to them. Mayor Schneider read Mr. Abler's cover memo on the comparison of Crow Wing County's land use ordinance and the City of Crosslake's land use ordinance. Mr. Abler's letter noted both documents are useful and that a major difference between the two is how the documents are organized. The Crosslake ordinance is organized in such a way that makes it much longer than the County ordinance due to redundancies in standards. The County's ordinance is slightly more readable and contains policy and strategy statements which serve to reinforce the standards contained in each section. Mr. Abler's letter also noted that in his opinion adopting the County's land use ordinance to use in Crosslake without significant revision is unrealistic and fraught with future problems in interpretation and application.

Mayor Schneider next read a letter dated May 13, 2011 addressed to the Mayor and Councilmembers of Crosslake from the Whitefish Area Property Owners Association. The letter from WAPOA gives a suggested approach for the City to consider if it were to undergo a full review of the current land use ordinance. The letter also suggests hiring an experienced consultant to assist with the process and provided the names of John Sumption and Tom Watson as persons with expertise in this area.

Mayor Schneider noted there will be an opportunity for the public to comment on these items during the public forum. There were no comments from the rest of the Council.

E. PUBLIC FORUM –

1. Dan Miller of Miller Construction was present and discussed the subject of guest cabins with the Council. Mr. Miller noted the County's ordinance on guest cabins allows for better regulation in regards to septic and sewer systems which is a benefit to the lakes. The County's ordinance allows for 700 square feet of a guest cabin on a 100 foot lot as long as it meets the setback requirements. Although the City is currently undergoing a full code review Mr. Miller would like to see this specific area revised sooner than the rest as he feels the City's ordinance is too restrictive in this area. There are many property owners who have built guest quarters without the proper permits and that is due to the fact that they would not be allowed to do so under the current rules. By allowing more people to build

guest cabins it would make them easier to monitor by the City. The Council thanked Mr. Miller for his time.

2. Charlie McCulloch of 15428 Dream Island Circle was present and stated his concerns regarding the Planning and Zoning Department. Mr. McCulloch noted that information he was given by the Planning and Zoning Department was incorrect and cost him an extra \$950 on a project. Mr. McCulloch stated he was also misinformed on another project which cost him the job and then found out that another contractor was able to do the work. Mr. McCulloch expressed frustration over continually encountering problems with Planning and Zoning and requested to be reimbursed \$950 for the additional septic and re-design charges on his project. The Council thanked Mr. McCulloch for his time.

Ken Anderson responded to some of Mr. McCulloch's comments by showing the Council an aerial photo of Mr. McCulloch's property on Dream Island. Mr. Anderson showed the Council the irregular lot shape and that the staff was not aware that the bay on the adjacent lot encroaches on Mr. McCulloch's setback requirements. This information was not provided at the time of discussion on Mr. McCulloch's project and it was only after the initial discussion the staff became aware of the setback issue due to the encroachment of the other bay.

F. CITY ADMINISTRATOR'S REPORT –

1. City Bills for Approval – MOTION 06R-04-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT FOR MAY AS SUBMITTED IN THE AMOUNTS OF \$48,497.79 AND \$8,793.87. MOTION CARRIED WITH ALL AYES.
2. A memo dated June 13, 2011 from Jenny Max regarding Landscape Contractors/Excavators Licenses was included in the packet for Council review. MOTION 06R-05-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE ISSUANCE OF A LANDSCAPE CONTRACTORS/EXCAVATORS LICENSE TO JACOBSON EXCAVATING & LANDSCAPING, NORTHERN LAKES NURSERY, JOHN DURHAM LANDSCAPING, G&S EXCAVATING, SWENSON EXCAVATING & LANDSCAPING AND PINNACLE PROPERTY MANAGEMENT. MOTION CARRIED WITH ALL AYES.
3. A memo dated June 13, 2011 from Jenny Max regarding 2011 Approved Landscape Contractors/Excavators was included in the packet for Council information.

F. COMMISSION/DEPARTMENT REPORTS –

1. PLANNING AND ZONING –
 - a. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of April 22, 2011 were included in the packet for Council information.
 - b. The Subdivision Advisory Committee Meeting Minutes of April 27, 2011 were included in the packet for Council information.

- c. The Subdivision Advisory Committee Meeting Minutes of May 11, 2011 were included in the packet for Council information.
- d. The May 2011 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2011 is \$1,514,400, which is down from the same period in 2010.
- e. A letter dated May 10, 2011 from the Minnesota DNR regarding Acquisition of Land from Fraser Enterprises, Inc. on Goodrich Lake was included in the packet for Council information.
- f. A memo dated June 13, 2011 from the Planning and Zoning Commission regarding Recommendation to Approve Ordinance Amendment 2008-001, Relating to Bluff and Bluff Impact Zone and Revising the Bluff Setback Standards was included in the packet for Council review. Mr. Anderson stated the Bluff setback changes create a setback of 30 feet from the Bluff versus the previous language that read a setback of 30 feet must be maintained from the "Top of Bluff." Also, with this amendment a bluff now consists of a steep slope at any location in the City where the slope rises more than 25 feet and the slope grade averages more than 30%, rather than just in the shoreland area which is within 1,000 feet of a public water. Mr. Anderson noted there was a lot of review and discussion involved with this ordinance amendment and commented that the purpose is to prevent erosion and provide ample setback for things such as construction purposes as well as to maintain the land integrity. Councilmember Moengen expressed concern over having an ordinance regulated across the entire city as opposed to only the shoreline area and inquired on the effect this would have on the city as a whole. Mr. Anderson noted this ordinance amendment would not have an adverse effect on other lots in the City. Councilmember Roe questioned whether or not larger parcels could simply change the topography of their lot if there was a bluff. Mr. Anderson noted if more than 100 cubic yards of dirt was moved then the property owner would need a conditional use permit. He said that no conditional use permit would be needed if the property owner was in the process of platting their property and road and grading plans were approved as part of the platting process. Following discussion, MOTION 06R-06-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE ORDINANCE AMENDMENT NO. 299, AN ORDINANCE AMENDING CHAPTER 8 OF THE CITY CODE RELATED TO THE DEFINITION OF BLUFF WITH ADDITIONAL LANGUAGE INSERTED THAT READS "PART OR ALL OF THE FEATURE IS LOCATED IN A SHORELAND AREA," THE DEFINITION OF BLUFF IMPACT ZONE, AND REVISING BLUFF SETBACKS TO BE A MINIMUM OF 30 FEET FROM ALL SIDES OF A BLUFF. MOTION CARRIED WITH ALL AYES.

MOTION 06R-07-11 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE PUBLISHING ORDINANCE AMENDMENT NO. 299 IN SUMMARY FORM IN THE LOCAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

- g. A memo dated June 13, 2011 from the Planning and Zoning Commission regarding Refund of Planning and Zoning Fees to Rusty Gibbons and Teri Jo Flynn-Gammon was included in the packet for Council review. Mr. Anderson noted Rusty Gibbons has requested a refund of \$1,900 for the application fee for Zoning Permit 2007-067 and Teri Jo Flynn-Gammon has requested a refund of \$200 for the application fee for Metes and Bounds Subdivision S2005-011. Mr. Anderson noted the Planning and Zoning Commission has recommended to deny the refund requests of both parties. Attorney Couri noted it is common for cities to have language in their ordinance to prohibit refunds of application fees but Crosslake's ordinance is silent in this respect. Councilmember Moengen asked how much staff time was involved for each project. Mr. Anderson noted that Mr. Gibbons completed the entire permit process but then decided not to begin construction. For Ms. Flynn-Gammon, the process did not proceed very far before she withdrew her application. Councilmember Moengen noted he would like to see a policy put in place to guide the Council and staff when it is appropriate to refund an application fee. Councilmember Roe stated this decision will set a precedent and no policy is necessary. MOTION 06R-08-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO REFUND 50% OF THE APPLICATION FEE FOR RUSTY GIBBONS AND TERI JO FLYNN-GAMMON FOR \$950 AND \$100, RESPECTIVELY. MOTION CARRIED WITH ALL AYES.
- h. A memo dated May 9, 2011 from Ken Anderson regarding Comprehensive Plan Amendment to Update the Proposed Trail Routes, Future Land Use Map, and Insert a State Game Refuge Map was included in the packet for Council review. Mr. Anderson stated he sent the proposed map amendment changes to the neighboring jurisdictions and the County. Comments were received back from Rob Hall, the Assistant County Engineer, and were reviewed with the Council. Mr. Anderson illustrated the importance of having an up-to-date Comprehensive Plan by noting the County is already starting design work on their 2014 and 2015 road projects. Councilmember Roe requested Mr. Anderson relay to the County his concern regarding stormwater management during road construction to which Mr. Anderson noted he would forward the message. MOTION 06R-09-11 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE RESOLUTION NO. 11-15 ADOPTING 2011 MAP AMENDMENTS TO THE 2008 COMPREHENSIVE PLAN FOR THE CITY OF CROSSLAKE AS PRESENTED. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY –

- a. The Crosslake Park/Library Commission Meeting Minutes of April 27, 2011 were included in the packet for Council information.
- b. Park Director Jon Henke reported that the Community Center offers aerobics on Mondays, Tuesdays and Thursdays at 9:00 A.M. The popular Children's Story Hour takes place on Thursday mornings at 10:30 A.M. for preschool aged children. The Library computers now have Windows 7 and Microsoft Office 2010 software. The patio furniture has been put out for the summer and wireless internet is available. Mr. Henke would like to pass on a reminder

to all of the Library patrons to remember to bring in their Library cards each time they visit the Library. This will be required from now on to be able to use the Library facilities and computers. The summer children's reading program will be starting on July 14th and will be for grades K-2 and 3-5. Cost is \$5.00 per child. Senior meals take place at the Community Center Monday through Friday at 11:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on Wheels are also available for those residents who are home bound. The Community Center offers an array of fitness equipment and is open seven days a week. Day passes and memberships are available. Yoga classes with instructor Amber Hunt started again on June 6th and are from 6:00-7:15 P.M. The cost is \$10 per class. The July Chautauqua program will feature Char Kinzer, Manager of Public Relations from Crow Wing Power and Cooperative Mineral Resources, discussing the richest known manganese deposit in North America. Ms. Kinzer will explain the possible significance of this particular deposit, how the project came to be and the potential benefits to the local community. The program will take place on July 13th from 1:30-3:30 P.M. and is always free. Attendance for the Community Center for May was 5,525 and attendance for the Library was 2,339. The second annual Crosslake Day in the Park is planned for Saturday, June 25th. This year the event will feature an arts and crafts fair. Applications for vendors are now available. The day will also include informative programs on a variety of topics, tours of the park, concessions and the second annual Disc Golf Tournament. Mr. Henke extended a special thanks to the Chamber for helping promote the event through advertising and banners. AAA is sponsoring a senior driving refresher class on June 16th and July 14th from 9:00 A.M. to 1:00 P.M. Boat Safety classes will be held at the Community Center for the DNR's youth boat safety program on June 15th and June 29th at 8:30 A.M. Pre-registration is required by calling Sue at 218-692-3570. Don't forget to visit the popular disc golf course at the Community Center Park. The course is free to play and maps are available. Discs are available for purchase or rent at the recreation office. The Community Center is seeking a hobbyist with experience in DVD production and editing. This volunteer would help with the creation of DVD's from the Chautauqua Program. Please call the Community Center if interested. The Parks Department is searching for a Tennis Instructor for the summer tennis program. If interested please call the Community Center. The Run for the Walleye will take place on Saturday, July 2nd at the Crosslake Community Center and the Dam Run is scheduled for August 6th in Town Square. Registrations for both events are available at the Community Center. The Library received two donations in the month of May. MOTION 06R-10-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO ACCEPT A DONATION FROM THE CROSSLAKE AREA GAME AND FISH CLUB FOR \$200.00 FOR THE LIBRARY. MOTION CARRIED WITH ALL AYES.

MOTION 06R-11-11 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO ACCEPT A DONATION FROM THE PAL

FOUNDATION FOR \$471.69 FOR REIMBURSEMENT OF SUPPLIES EXPENSE FOR THE COMMUNITY GARDEN. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS/CEMETERY/SEWER –

- a. The April 2011 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
- b. The Public Works Commission Meeting Minutes of May 2, 2011 was included in the packet for Council information.
- c. A memo dated June 7, 2011 from the Public Works Commission regarding Final Pay Request for the 2010 Street/Trail Improvements was included in the packet for Council review. MOTION 06R-12-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE PARTIAL PAY ESTIMATE NO. 3 TO PRATT'S AFFORDABLE EXCAVATING IN THE AMOUNT OF \$15,250.50 AS FINAL PAYMENT FOR COMPLETION OF THE 2010 CROSSLAKE STREET AND TRAIL IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

4. PUBLIC SAFETY –

- a. Chief Hartman reported 222 Police calls in Crosslake for May.
- b. Chief Hartman reported 45 Police calls in Mission Township for May.
- c. A memo dated 6/13/11 from Chief Hartman regarding Acceptance of Donation from the Crosslake Area Game and Fish Club was included in the packet for Council information. MOTION 06R-13-11 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO ACCEPT A \$200 DONATION FROM THE CROSSLAKE AREA GAME AND FISH CLUB FOR THE POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.
- d. The May 2011 North Ambulance Run Report was included in the packet for Council information.
- e. The Crosslake Fire Department responded to 15 calls in May. Of those, 10 were medical calls, 3 were car accidents, 1 was a structure fire and 1 was a natural gas leak.

Chief Hartman informed the Council that the 2001 Ford Crown Victoria was sold to Central Lakes College for \$1,500 for use in their law enforcement program. Chief Hartman expressed gratitude towards the program for their involvement in events such as the St. Patrick's Day Parade and was pleased to be able to help provide a vehicle for student training.

5. CROSSLAKE COMMUNICATIONS –

- a. Crosslake Communication's Bills for Approval – MOTION 06R-14-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE APRIL 2011 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$276,733.60. MOTION CARRIED WITH ALL AYES.

- b. The Highlights Report for May was included in the packet for Council information. Paul Hoge stated the customer counts for cable, HDTV, and internet have increased by approximately 100, 50 and 100, respectively, over the past year. They were experiencing trouble with the air conditioner for the cable TV area and that has now been fixed. Ron Schmidt, Larry Evenson, Bill Gordon and Fritz Ludwig were awarded Safe Driver Awards for the 2010 driving year. Mr. Hoge noted the Annual Customer Appreciation Day will be held on Wednesday, August 17th and the Annual Customer Satisfaction Survey will be sent out in August as well. Some customers have noticed a strange sound on a few cable channels. There has been a problem with the channels received from Charter and they are still looking at ways to get the problem fixed. All customers are now receiving 3MB of data on their high-speed internet with the installation of the new E-5's this past month. There is a new quarterly e-newsletter for businesses that anyone can sign up to receive. Please call Crosslake Communications if you wish to be added to the list. Mr. Hoge reported that they found 16 people receiving cable TV illegally at Wilderness Park and reminded viewers that it is a felony to steal cable TV.
- c. The Crosslake Communications Advisory Board Meeting Minutes of May 31, 2011 were included in the packet for Council information.
- d. The Crosslake Communications Customer Counts Report was included in the packet for Council information.

6. RECYCLING –

- a. The Crosslake Roll-Off Recycling Report for May was included in the packet for Council information.
- b. The Waste Partners Recycling Reports for March and April were included in the packet for Council information.

7. ECONOMIC DEVELOPMENT AUTHORITY – None.

8. PERSONNEL COMMITTEE –

- a. A memo dated June 13th from the Personnel Committee regarding Recommendation to Approve Job Description Changes for Crosslake Communications was included in the packet for Council review. Administrator Swenson noted the job descriptions for Combination Tech, Central Office Tech and CATV Head End Tech needed to be revised due to new technologies in the telecommunications industry. Administrator Swenson noted there are no changes in comparable worth points with the revised job descriptions nor do the changes warrant a pay increase. MOTION 06R-15-11 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JOHN MOENGEN TO APPROVE THE REVISED JOB DESCRIPTIONS FOR COMBINATION TECH, CENTRAL OFFICE TECH AND HEAD END TECH AS PRESENTED. MOTION CARRIED WITH ALL AYES.

G. CITY ATTORNEY REPORT –

1. The City Attorney Report dated June 10, 2011 was included in the packet for Council information. Attorney Couri noted that Frandsen Bank has requested the

City submit the payment that was received from Randy Jernberg for the EDA loan payoff of Competition BBQ directly to the bank so they can complete their audit process. The bank will return the funds to the City within a few days of processing their paperwork. Mr. Jernberg had originally paid the City directly the payoff amount and the bank subsequently realized that the money should have come to them first and then forwarded onto the City. MOTION 06R-16-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE REMITTING THE LOAN PAYOFF AMOUNT FOR COMPETITION BBQ OF \$6,251.41 TO FRANSDEN BANK TO ALLOW THEM TO COMPLETE THEIR PAPERWORK AND REMIT THE MONEY BACK TO THE CITY ONCE COMPLETED. MOTION WAS CARRIED WITH ALL AYES.

H. OLD BUSINESS – None.

I. NEW BUSINESS – None.

J. PUBLIC FORUM – None.

K. ADJOURN – MOTION 06R-17-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO ADJOURN THIS REGULAR MEETING AT 8:58 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Jennifer Max
Clerk/Treasurer

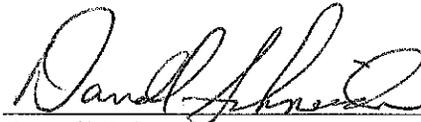
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RESOLUTION NO. 11-14
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION APPROVING PREMISES PERMIT APPLICATION
FOR
PEQUOT LAKES AMERICAN LEGION #49 AUXILIARY

On June 13, 2011, the Crosslake City Council approved the Pequot Lakes American Legion #49 Auxiliary request to conduct charitable gambling (including pull-tabs, tipboards and bingo) at Crosby's Piano Bar. The Auxiliary operates under License Number 02957.

Adopted by the Council this 13th day of June 2011.



Darrell Schneider
Mayor



Thomas N. Swenson
City Administrator

BILLS FOR APPROVAL
June 13, 2011

VENDORS	DEPT		AMOUNT
Ace Hardware, garden sprayer	PW	pd 6-6	47.00
Ace Hardware, thermostats	Amb/Gov't		84.41
Ace Hardware, batteries	Gov't		12.28
Ace Hardware, boiler, adapter	P&R	pd 6-6	11.52
Ace Hardware, nozzle	P&R		8.00
Ace Hardware, pvc, joint paste	P&R		13.80
Ace Hardware, wrench, hose	P&R		13.87
Ameripride, mats	PW		105.53
AW Research, water test	Sewer		131.40
Bob Hartman, reimburse for travel expense	Police		21.94
Braun Intertec, testing and observation	PW		1,306.00
Brock White, crafc0 melter rental	PW		2,885.63
Clean Team, june cleaning	Gov't		756.14
Council #65, union dues	ALL		550.00
Couri MacArthur & Ruppe, legal fees	ALL		3,120.00
Crosslake Sheetmetal, air conditioner repair	Gov't		301.99
Crow Wing County Treasurer, e911 address	Gov't		25.00
Dacotah Paper, tissue, towels, soap	P&R		377.20
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,553.30
Detroit Lks Fire Conf Fund, mn state fire dept assn conference	Fire		150.00
Fortis, disability	ALL		499.10
General Drivers Union Local #346, union dues	Police	pd 6-6	178.00
Holiday Station, fuel	Fire		28.01
Lakes Area Rental, air compressor	PW		534.38
Mastercard, Amazon.com, magazines	Library		280.76
Mastercard, Brainerd Medical Supply, gloves	Sewer		42.75
Mastercard, Brainerd Medical Supply, gloves	Sewer		142.50
MCFOA, membership dues	Admin		105.00
Medica, health insurance	ALL		28,580.90
Menards, ball valve, well conversion, pvc, crop ear copper	P&R		155.51
Menards, pvc, couplings, tile, hose	Sewer		123.89
Mikes Electric, add outlet to garden pump	P&R		134.00
MN Benefits	Admin	pd 6-1	176.42
MN Highway Safety & Research, evoc law enforcement class	Police		1,098.00
MN Life, life insurance	ALL		472.00
MN Wastewater Operators Assn, membership dues	Sewer		25.00
Napa, dexcool, belt, oil	PW		323.96
NCPERS-Life Insurance	ALL		160.00
North Ambulance, subsidy	Ambulance	pd 6-1	1,103.00
Northland Press, financial report summary	ALL		632.00
Northwood Turf and Power, oil filter, blade, oil	PW		122.11
Northwood Turf and Power, oil filters	PW		53.96
Northwood Turf and Power, promark	P&R		69.74
PERA	ALL		N/A

State and Federal Taxes	ALL		N/A
The Office Shop, ink cartridge	P&Z		43.81
The Office Shop, label tape	P&Z/Admin		20.72
The Office Shop, ink cartridges, mapping paper	P&Z		183.78
The Office Shop, copy paper	P&Z/Admin		141.08
Tom Swenson, vehicle expense	Admin	pd 6-1	400.00
Verizon, cell phone charges	ALL		454.34
Viking Coca Cola, pop	P&R		116.83
Waste Partners, trash removal	ALL		394.31
TOTAL			48,497.79

ADDITIONAL BILLS FOR APPROVAL
June 13, 2011

VENDOR	DEPT	AMOUNT
Ace Hardware, clamps, elbows	P&R	23.97
Crosslake Portable Welding, repair loader	PW	382.50
Crow Wing County Attorney, april fines	Police	459.67
Crow Wing Power, electric Service	ALL	5,519.90
Culligan, water and cooler rental	PW/Govt	57.65
DG Towing, swap tires	Police	168.00
Donna Keiffer, aerobics session #6	P&R	264.48
Grand Forks Fire Equipment, lighted safety cone	Fire	226.18
Jim Ritter, reimburse mileage	Sewer	116.28
Mastercard, Walmart, tennis balls	P&R	27.47
Menards, pvc, wire, cement, screws, wd40, tape, elbows	PW	344.34
MN Unemployment Insurance, benefits paid	P&R/Police	519.82
National Health Club Assn, membership dues	P&R	386.39
Ron Harkin, reimburse for uniform expense	P&R	71.99
Simonson Lumber, treated wood	P&R	6.67
Team Laboratory, weed killer	PW	218.56
		8,793.87

**CITY OF CROSSLAKE
CITY COUNCIL
RESOLUTION NO. 11 -15**

**ADOPTING 2011 MAP AMENDMENTS TO THE
2008 COMPREHENSIVE PLAN
FOR THE
CITY OF CROSSLAKE**

Council Member Dean Swanson introduced the following Resolution No. 11-15, and moved its adoption:

WHEREAS, on March 25, 2011, the City of Crosslake Planning and Zoning Commission has initiated, by motion, an amendment to the City of Crosslake Comprehensive Plan adopted by the City Council on August 11, 2008 by Resolution No. 08-22, and

WHEREAS, pursuant to due call and notice thereof, a public hearing of the Planning and Zoning Commission of the City of Crosslake, Minnesota, was held on April 22, 2011, and

WHEREAS, the Planning and Zoning Commission is the planning agency charged with making advisory recommendations to the City Council on matters related to planning generally, and the Comprehensive Plan, specifically, and

WHEREAS, the purpose of the amendment is to 1) update the Non-motorized Trail Map and the Future Land Use Map, 2) incorporate a new and more detailed Downtown Commercial Sidewalk and Trail Map, and 3) insert a Crosslake State Game Refuge Map for informational purposes, and

WHEREAS, City staff informed adjacent local units of government of the Comprehensive Planning process and solicited comments from said agencies, and

WHEREAS, the Assistant County Engineer provided an e-mail with comments incorporated into the Public Works Commission recommendations, and

WHEREAS, the public notice was published in the official newspaper of the City, the Northland Press, on Tuesday, April 12, 2011, and

WHEREAS, the required public hearing was held and conducted by the Planning and Zoning Commission/Board of Zoning Adjustments as scheduled on April 22, 2011, and all public comment was heard by the Commission in writing and/or in person, and

WHEREAS, the Public Works Commission and Park and Recreation Commission have reviewed the proposed map amendments and approve of the updates, and

WHEREAS, comments were received on March 23, 2010 from the Assistant Highway Engineer regarding the Downtown Commercial sidewalk and trail map, and furthermore, staff met with the Crow Wing County Highway Engineer and Assistant Highway Engineer on August 4, 2010 to discuss the trail system plan and maps, and

WHEREAS, the staff and Crosslake Mayor Darrell Schneider met and conferred with Mayor Steve Dahlke and Les Degner of the City of Fifty Lakes on April 28, 2011 to discuss the proposed trail systems and proposed improvements to County State Aid Highway 3 scheduled for improvements by Crow Wing County in 2014, and

WHEREAS, the City of Crosslake Planning and Zoning Commission at its regular meeting and public hearing of April 22, 2011, is recommending the City Council approve the Comprehensive Plan Map Amendments, and

WHEREAS, on June 7, 2011, written comments were submitted by Chris Pence, Land Services Supervisor for Crow Wing County, and Robert Hall, Assistant County Engineer for Crow Wing County, and said comments included future plans for county road improvements and the Crow Wing County Cost- Sharing Agreement for Transportation Projects, and

WHEREAS, Minnesota Statutes 462.355, Subd. 3, requires an amendment to the Comprehensive Plan to be adopted by resolution by a two-thirds vote (4/5) of all of the members of the City Council, and

WHEREAS, the City Council has duly considered the recommendations of the Planning and Zoning Commission as the planning agency of the City of Crosslake, as well as the recommendations of the Public Works Commission, the Park and Recreation Commission, and all public comments received including those from Crow Wing County.

NOW, THEREFORE, be it resolved that the City Council of the City of Crosslake makes the following findings of fact and decision:

FINDINGS OF FACT

1. The public notice requirement of 10 days published notice and the public hearing requirement to have at least one public hearing as specified in state law and local ordinance have been met.
2. The Comprehensive Plan represents the official municipal plan of the City of Crosslake that fairly represents the interests of the community at-large and provides an adequate framework to guide future land use and development plans and decisions.
3. The Plan deserves further refinement to identify and promote an integrated trail and/or sidewalk system with connectivity that promotes multimodal transportation within a conceptual, comprehensive, and safe framework within the public and private ways of the City of Crosslake.

4. The Plan deserves further refinement to identify and promote employment and business growth opportunities by establishing compatible land uses and appropriate transitions between land uses.
5. The Comprehensive Plan may be used to prioritize implementation strategies and action steps within the confines of existing budgetary and natural environment constraints.
6. The City Council is indebted and grateful to the many citizens, consultants, staff, advisory commission members, and others who have participated and contributed to the overall comprehensive planning process.

DECISION

Accordingly, based on the findings set out above and the record before it, the City Council hereby approves and adopts the Comprehensive Plan Map Amendments to 1) update the Non-motorized Trail Map and the Future Land Use Map, 2) incorporate a new and more detailed Downtown Commercial Sidewalk and Trail Map, and insert a Crosslake State Game Refuge Map.

The motion for adoption of the foregoing Resolution was duly seconded by Council Member John Moengen and upon vote being taken thereon, the following voted in favor thereof: Darrell Schneider, Steve Roe, Rusty Taubert, John Moengen and Dean Swanson.

The following voted against: none.

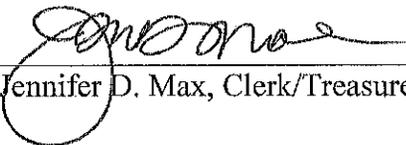
The following abstained from the vote: none.

This resolution was approved and adopted on June 13, 2011, by a 5/5ths vote of the City Council of the City of Crosslake.



Darrell Schneider, Mayor

ATTEST:



Jennifer D. Max, Clerk/Treasurer

G.5.a.

Crosslake Telephone Company General Account

From April 1, 2011 through April 30, 2011

Check #	Vendor Name	Date	Description	Amount
001298	INTERNAL REVENUE SERVICE	4/1/2011	FED, FICA, MEDICARE	6,595.04
001299	PERA	4/1/2011	PERA EE & ER	3,893.88
001300	MINNESOTA DEPT OF REVENUE	4/1/2011	MN INCOME TAX WITHHELD	1,207.91
001301	ING-DEFERRED COMP	4/1/2011	DEFERRED COMP	3,063.20
001302	CITY OF CROSSLAKE (SEWER)	4/11/2011	MARCH SEWER	36.00
001303	INTERNAL REVENUE SERVICE	4/29/2011	APRIL EXCISE TAX	1,634.28
001304	INTERNAL REVENUE SERVICE	4/15/2011	FED, FICA, MEDICARE	6,955.30
001305	PERA	4/15/2011	PERA EE & ER	3,881.43
001306	MINNESOTA DEPT OF REVENUE	4/15/2011	MN INCOME TAX WITHHELD	1,282.91
001307	ING-DEFERRED COMP	4/15/2011	DEFERRED COMP	3,063.20
001308	CROW WING POWER	4/26/2011	ELECTRIC SERVICE	4,456.35
001309	MINNESOTA DEPT OF REVENUE	4/29/2011	APRIL SALES & USE TAX	9,310.00
001310	INTERNAL REVENUE SERVICE	4/29/2011	FED, FICA, MEDICARE	7,299.65
001311	PERA	4/29/2011	PERA EE & ER	3,879.94
001312	MINNESOTA DEPT OF REVENUE	4/29/2011	MN INCOME TAX WITHHELD	1,354.21
001313	ING-DEFERRED COMP	4/29/2011	DEFERRED COMP'	3,063.20
025898	MIKE'S ELEC OF CROSSLAKE LLC.	4/8/2011	VOID DESTROYED CHECK	(313.00)
026182	ECHO PUBLISHING & PRINTING INC	4/11/2011	ST PAT'S & BASKETBALL ADS	134.00
026183	CROW WING CO AUDITOR-TREASURER	4/11/2011	2011 SOLID WASTE FEE	15.00
026184	CROSSLAKE ROLLOFF	4/11/2011	APR/MAY DIRECTORY RECYCLE	110.00
026185	GOPHER STATE ONE CALL	4/11/2011	LOCATES	5.80
026186	ONVOY VOICE SERVICES	4/11/2011	0264 & 6264 PROGRAM	433.65
026187	UNITED PARCEL SERVICE	4/11/2011	WKLY SERV & MISC SHIPPING	237.69
026188	CROSSLAKE COMMUNICATIONS	4/11/2011	COMMUNITY CTR VOICE MAIL, PHONE SERVICE	891.72
026189	CITY OF CROSSLAKE	4/11/2011	APRIL OPERATING TRANSFER, CPR MASKS	21,728.22
026190	QWEST COMMUNICATIONS	4/11/2011	PARS MN CSLK-1	49.25
026191	XCEL ENERGY	4/11/2011	METER CHGS SUNRISE & 16, MAR NAT'L GAS	471.58
026192	IKON OFFICE SOLUTIONS	4/11/2011	COPIER MAINT 3/23-4/22	141.88
026193	AMERIPRIDE LINEN & APPAREL	4/11/2011	RUG & TOWEL SERVICE	83.52
026194	MINNESOTA 9-1-1 PROGRAM	4/11/2011	911, TAP & TAM	1,977.97
026195	MN NCPERS LIFE INSURANCE	4/11/2011	APRIL LIFE PREMIUM	48.00
026196	WHITEFISH AUTOMOTIVE	4/11/2011	REPAIR LIGHTS-RON'S TRUCK	44.83
026197	NATIONAL CABLE TELEVISION COOP	4/11/2011	AFFILIATE PAYMENT	26,255.50
026198	CENTRAL TRANSPORT GROUP LLC	4/11/2011	4 EA DS-1'S, 1 T3	3,708.32
026199	PAUL BUNYAN SCENIC BYWAY ASSOC	4/11/2011	ANNUAL MEMBERSHIP-YR 1 OF 5	200.00
026200	ASSURANT EMPLOYEE BENEFITS	4/11/2011	APRIL LONG TERM DISABILITY	378.44
026201	PINNACLE PUBLISHING, LLC	4/11/2011	TELEPHONE DIRECTORY - 8	1,323.26
026202	UNIVERSAL SERVICE ADMIN CO.	4/11/2011	MARCH FUSC	2,501.85
026203	ROVI GUIDES	4/11/2011	AFFILIATE PAYMENT	269.99
026204	SHOWTIME NETWORKS INC	4/11/2011	AFFILIATE PAYMENT	230.00
026205	FOX SPORTS NET NORTH	4/11/2011	AFFILIATE PAYMENT	5,608.71
026206	TOWER DISTRIBUTION COMPANY	4/11/2011	AFFILIATE PAYMENT	246.24
026207	LIFETIME	4/11/2011	AFFILIATE PAYMENT	635.44
026208	TV GUIDE NETWORKS INC	4/11/2011	AFFILIATE PAYMENT	488.67
026209	DEPARTMENT OF LABOR & INDUSTRY	4/11/2011	LIC RENEW - WILLIAM GORDON	70.00
026210	MIKE'S ELEC OF CROSSLAKE LLC.	4/11/2011	BALLAST & BULB REPL., REPL CK 25898	689.80
026211	BL BROADCASTING, INC	4/11/2011	ST PAT'S AD - B93	195.00
026212	AT&T - DALLAS TX	4/11/2011	PARS 4/1 BAN 1499	319.75
026213	7SIGMA SYSTEMS, INC	4/11/2011	3 YR SSL CERT CROSSLAKE.NET, MAR CONS.	2,346.00
026214	THELEN HEATING & ROOFING, INC.	4/11/2011	SERVICE A/C IN CATV HEADEND	162.00
026215	CORNERSTONE PUBL GROUP, INC.	4/11/2011	APRIL NEWSLETTER	1,810.08
026216	CYNTHIA PERKINS	4/11/2011	CAFE PLAN REIMBURSE	25.00
026217	CROSSLAKE ACE	4/11/2011	THREAD SEAL, WORK LIGHT & OTHER MISC	116.03
026218	KARE 11 TV	4/11/2011	AFFILIATE PAYMENT	622.00
026219	PAUL HOGE	4/11/2011	CAFE PLAN REIMB - BAL 1240.14	556.50
026220	WASTE PARTNERS, INC.	4/11/2011	MARCH TRASH REMOVAL	74.28
026221	DISCOVERY COMMUNICATIONS, INC.	4/11/2011	AFFILIATE PAYMENT	116.40
0222	WEATHER CENTRAL	4/11/2011	PMT 11 APRIL DATA	195.00
0223	IKON FINANCIAL SERVICES	4/11/2011	COPIER LEASE 14 OF 60	362.03
026224	BATTERIES PLUS	4/11/2011	BATTERIES FOR REMOTES	22.13
026225	SOURCEONE SOLUTIONS, LLC	4/11/2011	APRIL BILLING	5,736.55
026226	ZAYO BANDWIDTH	4/11/2011	BANDWIDTH BILLING 27 MB	2,613.00
026227	CHARTER COMMUNICATIONS	4/11/2011	LOCAL CHANNEL TRANSPORT	1,850.00
026228	KSTP-TV, LLC	4/11/2011	AFFILIATE PAYMENT	299.00

026229	4M FUND F.B.O. 35373-101	4/11/2011	FUND DEBT SERVICE RESERVE	37,807.75
026230	ONLINE INFORMATION SERVICES	4/11/2011	3 EXCHANGE REPORTS	38.10
026231	DHJV COMPANY LLC	4/11/2011	AFFILIATE PAYMENT	21.74
026232	MAILFINANCE	4/11/2011	POSTAGE METER LEASE 4/27-7/26	231.36
026233	ONLINE COLLECTIONS	4/11/2011	COLLECTION COMMISSION	460.40
026234	BIG 10	4/11/2011	AFFILIATE PAYMENT	1,323.65
026235	TIME COMMUNICATIONS	4/11/2011	ANSWERING SERVICE	124.39
026236	COOPERATIVE NETWORK SERV, LLC	4/11/2011	MARCH BANDWIDTH-49 MBPS	2,450.00
026237	VERIZON WIRELESS	4/11/2011	CELL PHONES	259.15
026238	AQUARIUS WATER CONDITIONING, I	4/11/2011	APRIL SOFTNER RENTAL	44.89
026239	NTCA GROUP HEALTH PLAN	4/11/2011	APRIL HEALTH PREMIUM	12,342.40
026240	CROW WING COUNTY HIGHWAY DEPT.	4/11/2011	FEBRUARY UNLEAD & DIESEL FUEL	591.14
026241	NORTHLAND PRESS	4/11/2011	INTERNET & COMPUTER ADS	159.30
026242	TED PEDERSON	4/11/2011	PERM DISCONNECT	84.57
026243	SCOTT BENNETT	4/11/2011	PERM DISCONNECT	41.01
026244	EMILY BUILDERS	4/11/2011	PERM DISCONNECT	8.06
026245	RANDALL D. YOUNG	4/11/2011	MTA CONVENTION MILEAGE	189.95
026246	LARRY EVENSON	4/25/2011	WORK BOOTS	131.62
026247	NATIONAL FARMERS UNION	4/25/2011	COMM'L POLICY 4/11 - 4/12	21,033.00
026248	LOCATORS & SUPPLIES	4/25/2011	SAFETY ITEMS FOR CITY	1,818.06
026249	ONVOY VOICE SERVICES	4/25/2011	MARCH LAKES LONG DISTANCE, SS7 & OPR SERV	9,848.24
026250	OLSEN THIELEN CO LTD	4/25/2011	FINAL AUDIT BILLING	5,664.00
026251	CITY OF CROSSLAKE	4/25/2011	WORK COMP APR 11 - APRIL 2012	18,667.00
026252	QWEST COMMUNICATIONS	4/25/2011	4/20 ACCESS MN CSLK-20	7.01
026253	CITI LITES INC	4/25/2011	LOCATES	394.55
026254	ARVIG TELEPHONE COMPANY	4/25/2011	EAS TRUE-UP 2010/11	901.15
026255	DELTA DENTAL PLAN OF MINNESOTA	4/25/2011	MAY DENTAL PREMIUM	1,001.80
026256	AMERIPRIDE LINEN & APPAREL	4/25/2011	RUG & TOWEL SERVICE	64.53
026257	NORTHWOOD TURF & POWER	4/25/2011	SERVICE MAXI	1,312.00
026258	BRAINERD LAKES AREA CHAMBER	4/25/2011	TECH & SOCIAL MEDIA SEMINAR	15.00
026259	NEUSTAR INC.	4/25/2011	SOW & LNP CHARGES	142.19
026260	MERRILL LYNCH	4/25/2011	MARCH VISA ACTIVITY	520.85
026261	MINNESOTA LIFE INSURANCE CO	4/25/2011	MAY LIFE PREMIUM	188.00
026262	PINNACLE PUBLISHING, LLC	4/25/2011	FINAL 2009 TRUE-UP	727.59
026263	VANTAGE POINT	4/25/2011	MARCH TTP SERVICE	300.00
026264	THELEN HEATING & ROOFING, INC.	4/25/2011	CONDENSATE PLUGGED ON FURNACE	180.00
026265	NATHANIEL J. PLANTE	4/25/2011	REIMBURSE FOR MILEAGE	32.64
026266	ULINE	4/25/2011	1 CASE WYPALLS	107.03
026267	WEATHER CENTRAL	4/25/2011	DEPOSIT ON WEATHER CNTRL UPGRADE	3,935.00
026268	T-MOBILE USA, INC.	4/25/2011	RECIP COMP 3/1 - 3/31	31.70
026269	TIGER DIRECT	4/25/2011	HARD DRIVE FOR NEW SERVER	325.34
026270	CHERI E. AYD	4/25/2011	APRIL OFFICE CLEANING	689.34
026271	THE HARTFORD	4/25/2011	TECH E&O POLICY	4,078.00
026272	G.L.BERG ENTERTAINMENT	4/25/2011	DEPOSIT FOR TRAINING	240.00
026273	702 COMMUNICATIONS	4/25/2011	CONSULTING FEES	42.69
026274	CROW WING COUNTY HIGHWAY DEPT.	4/25/2011	MARCH UNLEAD & DIESEL FUEL	863.74
026275	IBEW LOCAL UNION 949	4/29/2011	UNION DUES	430.09
			TOTAL	<u>276,733.60</u>