

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 10, 2002
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, June 10, 2002. The following Councilmembers were present: Mayor Darrell Swanson, Sandy Eliason, Charles Miller, Irene Schultz and Dean Swanson. Also present was City Administrator Tom Swenson, Community Development Director Paul Larson, City Attorney Steve Qualley, City Engineer Dave Reese, Park and Recreation Director Jon Henke, Public Works Director Ted Strand, Police Chief Robert Hartman, Clerk/Treasurer Darlene Roach and Lake Country Echo Reporter Betty Ryan. There were approximately eleven individuals in the audience.

- A. **CALL TO ORDER** – Mayor Swanson called the Regular Meeting to order at 7:00 P.M.

- B. **CRITICAL ISSUES** – A resident along County Road #103 informed the Council prior to the City Council meeting that County Road #103 was striped with 2' wide bike paths on each side of the road instead of the proposed 4' width on each side. City Administrator Tom Swenson was directed to have Public Works Director Ted Strand check the measurements on the road and report back to the City Council.

- C. **CONSENT CALENDAR** – MOTION 06R-01-02 WAS MADE BY DEAN SWANSON AND SECONDED BY SANDY ELIASON TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF CROSSLAKE UTILITIES COMMISSION/JOINT CITY COUNCIL MEETING OF MAY 2, 2002; (2) MINUTES OF REGULAR COUNCIL MEETING OF MAY 13, 2002; (3) MINUTES OF PUBLIC HEARING FOR TOY BOX STORAGE OF MAY 13, 2002; (4) MINUTES OF SPECIAL COUNCIL MEETING OF MAY 16, 2002; (5) MINUTES OF BOARD OF REVIEW MEETING OF MAY 16, 2002; (6) CROSSLAKE COMMUNICATIONS TELEPHONE COMPANY STATISTICAL REPORT OF APRIL 30, 2002; (7) CROSSLAKE COMMUNICATIONS CABLEVISION COMPANY STATISTICAL REPORT OF APRIL 30, 2002; (8) CITY MONTH END REVENUE REPORT DATED APRIL 30, 2002; AND (9) CITY MONTH END EXPENDITURE REPORT DATED APRIL 30, 2002. MOTION CARRIED WITH ALL EYES.

- D. **MAYOR'S REPORT** – Nothing

- E. **CITY ADMINISTRATOR REPORT** –
 - 1. Approval of Bills for Payment – MOTION 06R-02-02 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE

AMOUNTS OF \$68,463.83 AND \$3,385.71. MOTION CARRIED WITH ALL AYES.

2. Memo dated June 5, 2002 from Clerk Roach regarding Increase in Election Judge Hourly Wage – A comparison of area cities indicates that the City is below average in their hourly pay for judges. Since the 2002 budget contains \$1500 for election judge training and services, an increase from \$6.00 per hour to \$7.50 per hour was requested. MOTION 06R-03-02 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO INCREASE THE HOURLY WAGE FOR ELECTION JUDGES FROM \$6.00 TO \$7.50 PER HOUR. MOTION CARRIED WITH ALL AYES
3. Memo dated June 7, 2002 from Clerk Roach regarding Renewal of Existing Liquor Licenses - MOTION 06R-04-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-34 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENTS FOR 2002-2003. MOTION CARRIED WITH ALL AYES.
4. Resolution Approving Off-Sale Liquor License Application – Approval was requested to change the ownership of the Off Sale Liquor License currently held by Seeker's Cedar Chest Inc. (Michael and Sharon Seeker) to Barstock Liquors, LLC (1/3rd ownership by Michael and Sharon Seeker, 1/3rd ownership by James and Melanie Reed and 1/3rd ownership by Marty and Jana Reed) dba Barstock Liquors. Attorney Lonny Thomas was present to represent the applicants. A handout was presented to the Council that shows the current ownership of the liquor inventory and license as Michael and Sharon Seeker. The Seeker's rent the equipment and fixtures from MJM Leasing, LLC which is comprised of Michael and Sharon Seeker, Marty and Jana Reed and James and Melanie Reed. In turn, MJM Leasing, LLC rents the building from Reed's Market who in turn leases the building to Seeker's Cedar Chest, Inc. If the application is approved, MJM Leasing, LLC will change the name of the company to Barstock Liquors, LLC and will sell the liquor inventory, liquor license and Barstock name to Barstock Liquors, LLC formerly known as MJM Leasing, Inc. Councilmember Eliason stated that the Council was told, at the time the license transfer was approved in 2001, that the Seeker's were going to retain ownership of the Off Sale Liquor License. Councilmember Schultz stated that she was disappointed that a change is now being proposed. Councilmember Swanson stated that the Seeker's were still the owners but were taking on additional partners. Councilmember Miller stated that as a result of taking on additional partners, the license holders were changing. MOTION 06R-05-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-35 APPROVING THE OFF SALE INTOXICATING LIQUOR LICENSE TRANSFER FROM SEEKER'S CEDAR CHEST INC. TO BARSTOCK LIQUORS, INC. CONTINGENT ON THE CITY'S RECEIVING ALL APPLICABLE DOCUMENTS

ESTABLISHING BARSTOCK LIQUORS, LLC IN ADDITION TO THE APPROPRIATE LICENSE APPLICATION AND INSURANCE CERTIFICATES. MOTION PASSED WITH MAYOR SWANSON, COUNCILMEMBER SWANSON AND COUNCILMEMBER MILLER VOTING AYE AND COUNCILMEMBER ELIASON AND COUNCILMEMBER SCHULTZ VOTING NAY.

5. Letter dated June 7, 2002 from City Attorney regarding Petition to Change Street Name – A petition to change the name of a portion of Willwood Lane was received by the City on June 4th. In a letter dated June 7th from City Attorney Paul Sandelin, the petition did not contain the required 75% of the required signatures of the property owners abutting the road. A copy of a map showing the location of Willwood Lane and the properties that abut the road was included for Council information. City Attorney Steve Qualley stated that the City would have the option to rename the road, provided all property owners abutting the subject road are given at least 14 days written notice of a hearing on the proposed road name change. MOTION 06R-06-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO DENY THE REQUEST FOR A ROAD NAME CHANGE FOR A PORTION OF WILLWOOD LANE TO COURNEYA LANE DUE TO THE PETITION LACKING THE REQUIRED 75% OF SIGNATURES OF THE AFFECTED PROPERTY OWNERS ABUTTING THE SUBJECT ROAD CURRENTLY KNOWN AS WILLWOOD LANE. MOTION CARRIED WITH ALL AYES. City Administrator Swenson was directed to send a letter to Eugene and Arlene Courneya.
6. A copy of the Certificate of Liability Insurance from Kuhn Fireworks naming the City of Crosslake as an additional insured for the fireworks display scheduled for July 6th on Sand Island was included for Council information.
7. A letter dated May 2nd from Transit Coordinator Larry Nadeau informed the City of the soon to be implemented Crow Wing County Transit System and was included for Council information.
8. The Paul Bunyan Scenic Byway newsletter, the Inkslinger was included for Council information.
9. Lakes State Bank Pledge Update dated May 31, 2002 was included for Council information.
10. Lakewood Bank Pledge Update dated May 31, 2002 was included for Council information.
11. Northern National Bank Pledge Update dated May 31, 2002 was included for Council information.

F. COMMISSION REPORTS –

1. **PUBLIC SAFETY** – Chief Bob Hartman reported 189 incidents in Crosslake and 33 incidents in Mission Township in May. Approval was requested to sell two forfeited vehicles once the titles are received from

the State. A 1989 Suzuki Motorcycle and a 1988 Buick Electra Park Avenue were forfeited in accordance with MN State Statute under the Drug and Alcohol Forfeiture law. MOTION 06R-07-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE SALE OF A 1989 SUZUKI MOTORCYCLE AND A 1988 BUICK UPON RECEIPT OF TITLE FROM THE STATE. MOTION CARRIED WITH ALL AYES. Chief Hartman thanked Betty Ryan for her newspaper article regarding the theft of mail from various mailboxes. Three juveniles were arrested due to the quick thinking of an area resident in calling E911. In the absence of Fire Chief Keith Anderson, City Administrator Tom Swenson reported 13 medicals and 6 fire calls responded to by the Fire Department. North Ambulance reported 47 callouts in May.

2. LIBRARY – Councilmember Eliason reported that Chairman Ray Smyth will be moving out of the area and resigning from the Library Committee. She stated that Boris Frank and Marian Ridge will be meeting with the Library Committee on June 11th at City Hall. At 1:00 P.M. the City Council will join the Library Committee for a Joint Meeting. At 4:00 P.M. the Library Committee will reconvene the library meeting.
3. PARK AND RECREATION –
 - a. Park and Recreation Director Jon Henke requested approval to hire Chris Bring, Inc. to perform crack sealing and color coating on three tennis courts located in the park. The bid price received was for \$6,800. Acceptance of the bid will be contingent on the City receiving a Certificate of Insurance naming the City as an additional insured as well as a formal proposal listing the substance to be used for the resurfacing. The next closest bid will be accepted if the requested information is not provided to the City. This project is included in the 2002 budget. MOTION 06R-08-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO ACCEPT THE BID PRICE FROM CHRIS BRING, INC FOR TENNIS COURT RESURFACING AT A COST OF \$6,800 PROVIDED ALL REQUESTED INFORMATION IS PROVIDED TO CITY. MOTION CARRIED WITH ALL AYES.
 - b. Park and Recreation Director Jon Henke requested Council acceptance of the generous donation of \$1500 from the Crosslake Ideal Lions Club to be used toward the summer baseball program. MOTION 06R-09-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO ACCEPT WITH THANKS THE DONATION OF \$1500 FROM THE CROSSLAKE IDEAL LIONS CLUB FOR THE SUMMER BASEBALL PROGRAM. MOTION CARRIED WITH ALL AYES. The Park Department received a \$1000 donation from Jim and Sallee Birkelo for the start up of a Youth Conservation Corps program. Approval to accept this very

generous donation was requested. MOTION 06R-10-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO ACCEPT WITH THANKS THE DONATION OF \$1000 FROM JIM AND SALLEE BIRKELO FOR SUMMER YOUTH PROGRAMMING. MOTION CARRIED WITH ALL AYES.

- c. Jim Soderlund has provided 12 dozen baseballs which he collects at the spring training baseball camps in Arizona for the summer baseball program. This donation is very much appreciated since it saves the Park and Recreation Department money each year on the purchase of baseballs. A thank you letter will be sent to Mr. Soderlund.
- d. The Department has not been able to find a tennis instructor despite having placed ads in the newspaper for two weeks. Due to lack of an instructor and declining participants in the program, the Department has decided to discontinue lessons and concentrate on the adult mixer league which is held on Thursday nights.
- e. AAA is sponsoring a senior driving class at the Community Center on June 26th and June 27th and interested persons should call AAA to register.
- f. The next session of aerobics will start on June 24th and approval was requested to contract with Donna Keiffer to provide instruction from June 24th through August 1st at a cost of \$396.72. MOTION 06R-11-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO CONTRACT WITH DONNA KEIFFER TO PROVIDE AEROBIC INSTRUCTION FROM JUNE 24TH TO AUGUST 1ST AT A COST OF \$396.72. MOTION CARRIED WITH ALL AYES.
- g. Lance Moberg was thanked for volunteering to coordinate the Senior Tennis League.
- h. The annual Run for the Walleye will take place July 6th at the Park. Registration will start at 9:00 A.M. Race sponsors are the Whitefish Area Property Owners Association and the Crosslake Ideal Lions Club.
- i. The Community Center implemented their summer hours starting June 10th. The Center is not open on Sundays during the summer.
- j. The Minutes of the May 28, 2002 Park and Recreation Commission meeting were included for Council information.

4. UTILITIES

- a. The minutes of the May 28, 2002 Utilities Commission meeting were included for Council information.

- b. The minutes of the May 2, 2002 Investment Committee minutes were included for Council information.
- c. The minutes of the May 28, 2002 Investment Committee minutes were included for Council information.
- d. The Crosslake Cablevision Digital TV Report was included for Council information.
- e. The Crosslake Communications Annual Survey was included for Council information.
- f. A copy of a letter dated April 18, 2002 from Michael Pandzik, President of National Cable Television Cooperative to Senator John McCain was included for Council information.
- g. Operations Manager Jared Johnson presented the May Highlights Report. The Utilities Commission has reviewed the Mission Statement of the Telephone Company and agrees that it still applies and should be used. CC&I submitted a proposal for the engineering of the central office switch replacement. The total cost for preparation of the bid specs came in at \$28,217. CC&I will provide bimonthly reports on the progress and cost. A notice of the telephone rate increase, which will go into effect July 1st, was included in the billing statements and in the Crosstalk. The tariffs have been filed with the Minnesota Public Utilities Commission. Effective July 1st, a Universal Service Charge of \$0.37 will be included on the customer bills as mandated by the FCC. The Investment Committee has been reviewing the City Dividend policy and will report back to the Commission in two months.

5. ECONOMIC DEVELOPMENT AUTHORITY –

- a. A draft copy of the minutes of the June 5, 2002 meeting were included for Council information. These minutes were included in order to inform the Council of the action taken by the EDA in regards to the Redevelopment Plan, which was the subject of a public hearing held earlier this date.

6. PUBLIC WORKS –

- a. Public Works Director Ted Strand read a recommendation from the Public Works Commission to conduct a Feasibility Study for the improvement of ABC Drive from the intersection of CSAH 16, north, approximately 1130 feet. This road is a currently non-maintained City road, therefore the Assessment Policy requires that the project be constructed to City standards and assessed at 100% against the benefiting property owners prior to the City assuming future maintenance of the road. MOTION 06R-12-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADOPT RESOLUTION 02-36 DECLARING ADEQUACY OF PETITION AND ORDERING

PREPARATION OF REPORT FOR IMPROVEMENT TO ABC DRIVE. MOTION CARRIED WITH ALL AYES.

- b. A letter dated May 29, 2002 from WSN contained an engineering proposal to conduct a feasibility study for ABC Drive. MOTION 06R-13-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE ENGINEERING PROPOSAL FOR ABC DRIVE FROM WIDSETH SMITH NOLTING AT A COST NOT TO EXCEED \$1900. MOTION CARRIED WITH ALL AYES.
- c. Memo dated June 7th from Ted Strand requested approval to purchase a Toro 3 point hitch debris blower from MTI Distributing at a cost of \$4,255 less a trade-in of \$750 for the current blower for a net amount of \$3,505 plus tax. The current unit, which is out of service at this time, is used from spring to fall in maintenance of the City's roads and parks in blowing sand and gravel from the road surface as well as for blowing leaves off the roads and park. MOTION 06R-14-02 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO APPROVE THE PURCHASE OF A TORO 3 POINT HITCH DEBRIS BLOWER AT A COST NOT TO EXCEED \$3,503 PLUS TAX. MOTION CARRIED WITH ALL AYES.

Public Works Director Ted Strand presented an update on the crack sealing which is being done within the City. Public Works Staff along with a crew of Sentence to Serve have been doing the work. All roads should be completed by Wednesday, June 12th. Anderson Brothers is grubbing along Wolf Trail, Bay Shores Road and Pine Point Road. The County has begun work on County Road #140.

7. PLANNING AND ZONING –

- a. The May 2002 Permit Summary showed that a total of 72 permits were issued in May for a valuation of \$1,240,910. This brings the year-to-date valuation to \$5,027,100. This compares with a valuation of \$5,745,670 through May 2001.
- b. The minutes of the April 26, 2002 Planning and Zoning Commission Meeting and Public Hearing were included for Council information.
- c. Staff Report dated June 10, 2002 regarding Specific Implementation Plan for Pioneer Plaza – The applicant is requesting approval of a Planned Development District Specific Implementation Plan to allow for a retail use in the downtown commercial district. The Planning and Zoning Commission approved the conditional use permit to allow for a retail use in the Downtown Commercial Zoning District for Phase 1 and Phase 2 of the current planned development district “Pioneer

Plaza” and recommend approval of the Specific Implementation Plan. Phase 3 will require a conditional use permit in the future when plans for development occur. On May 13, 2002 the City Council approved an ordinance map amendment to create a Planned Development District and approved the General Implementation Plan submitted with the application. The GIP was more concept in nature, whereas the SIP addresses items such as landscaping, lighting, security, parking, and etc. in more detail. City Administrator Tom Swenson inquired as to when the developer would be required to install the streetlights and pour the sidewalks since they would be on private property. It was agreed that the developer be given one year from the date the road is turned over to the City to complete these items. Councilmember Swanson asked if the parking requirements would also be completed in phases. Parking for Phase 1 will be located in front of the building and parking for Phase 2 would be in the rear of the building. Mayor Swanson asked if there would be adequate signage to inform the public of the back parking and it was agreed that adequate signage will be provided. MOTION 06R-15-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN SWANSON TO APPROVE THE SPECIFIC IMPLEMENTATION PLAN (SIP) FOR PIONEER PLAZA WITH THE FOLLOWING CONDITIONS: (1) THAT ALL ITEMS ADDRESSED IN THE GIP AND SIP ARE PART OF A DEVELOPMENT AGREEMENT WHICH IS REVIEWED BY THE CITY ATTORNEY AND SIGNED BY THE DEVELOPERS AND THE MAYOR AND CITY ADMINISTRATOR; (2) THAT SPECIFIC SIDEWALK AND LIGHTING STANDARDS ARE OUTLINED IN THE DEVELOPMENT AGREEMENT; (3) THAT THE DEVELOPER TAKES FULL RESPONSIBILITY FOR MEETING ALL APPLICABLE STATE AND FEDERAL LAWS AND LOCAL ORDINANCES DEALING WITH BUILDINGS, FIRE, HANDICAPPED ACCESSIBILITY AND OTHER APPLICABLE CODES; (4) THAT PHASE 3 OF THE DEVELOPMENT WILL NEED TO APPLY FOR A CONDITIONAL USE PERMIT AT THE TIME THIS PART OF THE PROJECT IS READY FOR CONSTRUCTION; (5) THAT TWO STREET LIGHTS OF THE SAME TYPE AS THOSE CURRENTLY LOCATED ON SWANN DRIVE AND PIONEER DRIVE BE INSTALLED AND MAINTAINED BY THE DEVELOPER ACCORDING TO THE APPROVED PLAN WITHIN ONE YEAR FROM THE DATE THE ROAD IS TURNED OVER TO THE CITY AND THAT LIGHTS IN PARKING AREAS MEET ALL ORDINANCE REQUIREMENTS; (6) THAT SIDEWALK CONSTRUCTION

BE INSTALLED ACCORDING TO CITY SPECIFICATIONS WITHIN ONE YEAR FROM THE DATE THE ROAD IS TURNED OVER TO THE CITY; AND (7) THAT A 20' EASEMENT BE CONVEYED TO THE CITY WHEN THE DEVELOPMENT IS CONNECTED TO CITY SEWER. MOTION CARRIED WITH ALL AYES.

- d. Staff Report dated June 10th regarding Park Dedication for Metes and Bounds Subdivision 2002-007, Don and Mary Kastner – Based on the recommendations from the Park and Recreation Department and the Planning and Zoning Commission, staff recommends cash in lieu of land be collected in the amount of \$2670. MOTION 06R-16-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE CASH IN LIEU OF LAND FOR METES AND BOUNDS SUBDIVISION 2002-007 FOR DON AND MARY KASTNER IN THE AMOUNT OF \$2,670. MOTION CARRIED WITH ALL AYES.
- e. Staff Report dated May 24, 2002 regarding Plat 02-008/CUP 02-011 Carabau Pointe CIC-PUD – The applicant is requesting approval of a conditional use permit to allow the conversion of a former resort, Lucky Strike Resort, to a residential planned unit development and approval of the preliminary plat that accompanies this request. The request will permit the existing four single-family units to remain in their current locations. Under the current conditions, if one of the buildings were to be destroyed by fire, the current Ordinance would not allow for the property owner to rebuild a structure. The Association has been operating prior to the City's implementation of park dedication so the Planning and Zoning Commission is not recommending that a park dedication fee be paid. .The Planning and Zoning Commission did approve the Conditional Use Permit with conditions and recommends Council approval of the preliminary plat for the CIC with the same conditions. MOTION 06R-17-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE THE PRELIMINARY PLAT 2002-008 FOR CARABAU POINTE OWNER'S ASSOCIATION WITH THE FOLLOWING CONDITIONS: (1) THAT NO ADDITIONAL RESIDENTIAL SITES SHALL BE CONSTRUCTED ON THE SITE; (2) THAT ONE DOCK PER LOT IS ALLOWED FOR A MAXIMUM OF 5 DOCKS; (3) A 20 FOOT LANDSCAPE BUFFER SHALL BE RETAINED BETWEEN THE UNITS AND THE WESTERLY OHW MARK WITH A COMBINATION OF NATURAL AND PLANTED VEGETATION; (4) LOT 5 SHALL BE MAINTAINED AS GREENSPACE INTO THE FUTURE; (5) NO ADDITIONAL STRUCTURES SHALL BE ALLOWED ON LOT 5; (6) A

PARKING PLAN SHOULD BE SUBMITTED TO DESIGNATE WHERE AUTOMOBILES AND ANY RECREATIONAL VEHICLES WILL BE STORED ON THE PROPERTY; (7) ANY PROPOSED FUTURE IMPERVIOUS COVERAGE SHALL BE REVIEWED BY THE PLANNING AND ZONING DEPARTMENT PRIOR TO PLACEMENT TO ENSURE THE MAXIMUM IMPERVIOUS COVERAGE IN TIER ONE (25%) IS NOT SURPASSED; (8) NO RESIDENTIAL UNIT MAY BE RENTED OR LEASED OUT MORE THAN 4 TIMES PER YEAR, PER THE CROSSLAKE CITY CODE; (9) ANY ADDITIONS TO EXISTING STRUCTURES OR CONSTRUCTION OF NEW STRUCTURES MUST MAINTAIN A 10 FOOT SETBACK FROM ANY OTHER STRUCTURE; (10) ALL DWELLING UNITS WILL CONNECT TO THE CITY SANITARY SEWER, WITHIN 12 MONTHS, WHEN IT BECOMES AVAILABLE; (11) EACH UNIT IS RESPONSIBLE FOR THE COST OF EXTENDING THE SEWER LINE FROM THE PROPOSED END OF THE SEWER LINE AS SHOWN ON THE CERTIFICATE OF SURVEY; (12) EACH UNIT IS RESPONSIBLE FOR THE COST OF ABANDONING THEIR RESPECTIVE ON-SITE SEPTIC SYSTEMS; (13) ANY CHANGES TO THE DECLARATION OR CIC PLAT ARE APPROVED BY THE CITY COUNCIL; (14) THE FINAL CIC PLAT AND DECLARATION ARE APPROVED BY THE CITY COUNCIL; (15) NO EXPANSIONS AND/OR ADDITIONS TO ANY UNIT UNTIL CITY SEWER IS COMPLETE. MOTION CARRIED WITH ALL AYES.

- f. Staff Report dated June 10, 2002 regarding road vacation – Lake Street – A letter dated May 7, 2002 from Attorney Bruce Bundgaard, representing Randolph G. Sherren, Judith L. Sherren and Mary Cravens, contained a copy of a petition to vacate a 33 foot strip of Lake Street, lying east of Arrowhead Lane. The Public Works Commission reviewed the request at a meeting on May 20, 2002 and recommend to the Council that the City go on record as opposed to the vacation. The Planning and Zoning Commission reviewed the request at a meeting of May 24, 2002 and recommend that the City Council oppose the application to vacate the Lake Street right-of-way. A letter dated June 5, 2002 from Attorney Bruce Bundgaard advised the City that the applicants were withdrawing their application to vacate the 33’ portion of Lake Street. MOTION 06R-18-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO ACCEPT THE WITHDRAWAL FOR THE VACATION OF A 33’ FOOT STRIP OF LAKE STREET. The Council agreed to take public comments regarding this matter. Darrell Schneider

addressed the Council and stated his opposition to the road vacation. He stated that such vacation would make his lot (Lot 5) a non-conforming lot. He requested that the matter not be allowed to come up in the future. The Council stated that they could not guarantee that this issue would not come up again in the future. MOTION CARRIED WITH ALL AYES.

- g. Staff Report dated June 10, 2002 regarding Road Vacation for Ferndale Beach – A letter dated May 3, 2002 from Attorney Dennis Lee, representing R. James Talbott, Karen Talbott and Thomas R. Frantz, contained a copy of a petition to vacate a 20' strip of land lying between Lot 13, Block 1 and Lot 1, Block 2 (known as Ferndale Beach) from Manhattan Point Boulevard to Trout Lake. The Public Works Commission reviewed the request at a meeting held on May 20, 2002 and recommend that the City oppose the vacation of this access to Trout Lake and that the Council direct City staff to initiate discussion during the updating of the Comprehensive Plan as to whether the City should retain or vacate these public accesses. The Planning and Zoning Commission reviewed the request at a meeting held on May 24, 2002 and recommend that the Council supports the request for vacation since the City has never maintained the right-of-way in the past and that the right-of-way does not provide reasonable access to Trout Lake due to the steep slope. MOTION 06R-19-02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO SUPPORT THE PLANNING AND ZONING COMMISSION'S RECOMMENDATION FOR THE VACATION OF FERNDALE BEACH ROAD. Councilmember Miller stated that he was opposed to the vacation since these right-of-way's have been dedicated to the public and could have value to the City in the future. He recommended that a moratorium be placed on all road vacations until the issue can be reviewed during the update to the Comprehensive Plan. He stated that before we give land away we should be cautious and examine the situation in its entirety. Councilmember Eliason inquired as to how many of these accesses there were throughout the City and Community Development Director Paul Larson stated there were several. Councilmember Swanson stated that he is in favor of keeping some of the right-of-ways, but not this one. Mayor Swanson asked what the criteria would be for keeping some and not others. City Attorney Steve Qualley stated that a court date has been set for July 1st, so if the Council is opposed to the vacation, that opposition would need to be made known to the Court prior to the July 1st date. It was the consensus of the Council to allow comments from the public. Mr. Talbot, property owner on the East side of the right-of-way, stated that he has owned the

property since 1980 and in that time no one has attempted to use the property, that the drop from the road to the lake is in excess of 60', that there are similar roads platted every 750' in this plat and that vacating the property would increase the City's tax base. Attorney Dennis Lee, representing the applicants, addressed the Council. He stated that a similar vacation was presented to the Council in 2000 and at that time, the Council had no objection to the vacation. He stated that these 20' right-of-ways really serve no purpose except for greenspace and although they are located all along the lake are not identifiable by the public. Public Works Commission Member Alien Eliason stated that while he is opposed to the vacation would be in favor of a conservation easement for the property. Attorney Lee stated that the Talbot's have met all the criteria required under the City's ordinance and that the City should allow this vacation to be approved. Any changes to the way vacations are handled in the future could be addressed on future applications. MOTION DID NOT PASS WITH MAYOR SWANSON AND COUNCILMEMBER'S ELIASON AND MILLER VOTING NAY AND COUNCILMEMBER'S SCHULTZ AND SWANSON VOTING AYE.

MOTION 06R-20-02 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO PLACE ALL REQUESTS FOR ACCESS VACATIONS ON MORATORIUM UNTIL THE COMPREHENSIVE PLAN IS ADOPTED. City Attorney Steve Qualley stated that the Council would need to amend that portion of the City Code, which places the matter of road vacation under the control of the District Court. MOTION WITHDRAWN.

MOTION 06R-21-02 WAS MADE BY MAYOR SWANSON TO DIRECT THE CITY ATTORNEY TO DRAFT AN ORDINANCE AMENDMENT FOR THE JULY COUNCIL MEETING TO CHANGE THE CITY CODE GIVING THE JURISDICTION OF ROAD VACATIONS BACK TO THE CITY COUNCIL AND TO INCLUDE A MORATORIUM ON ROAD VACATIONS UNTIL THE COMPREHENSIVE PLAN IS ADOPTED. MOTION PASSED WITH MAYOR SWANSON AND COUNCILMEMBERS ELIASON AND MILLER VOTING AYE AND COUNCILMEMBERS SCHULTZ AND SWANSON VOTING NAY.

- h. Letter dated June 3, 2002 from Michael Stone regarding Town Square Sign – Mike Stone, representing Crosswoods Town Square Association, requested approval to allow the first three

businesses in the development to place a small temporary sign below the Town Square sign. Once four businesses are in place, the temporary signs would come down. A second request was to re-visit having language describing the general nature of the Town Square by the addition of "A Unique Retail Community" sign to the Town Square sign. Mayor Swanson asked if these requests had gone through the Planning and Zoning Commission. Mike Stone stated that the Planning and Zoning Commission did previously approve the original sign with the wording "Eateries, Shopping and etc. which did not get approved in the Developer's Agreement for the SIP. This request would be for a change in one of the conditions of the SIP approval. Mayor Swanson stated that since the Staff had not made a recommendation regarding this request, whether the Council wished to proceed. Councilmembers Miller, Swanson and Schultz agreed to review the request since the Council had made the decision previously on allowing an arrow. Community Development Director Paul Larson stated that the requested sign would meet the City's commercial sign standards. MOTION 6R-22-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE A TEMPORARY SIGN FOR UP TO THREE BUSINESSES PROVIDED THE SIGN IS REVIEWED WITH THE PLANNING AND ZONING DEPARTMENT FOR REVIEW OF SIGN STANDARDS. MOTION CARRIED WITH ALL AYES. Regarding adding the statement "a unique retail community", it was the consensus of the Council that the request should go to the Planning and Zoning Commission for a recommendation.

- i. Staff Report dated June 10, 2002 regarding Proposed Ordinance Amendment 2002-008 regarding Lighting Standards - Discussions with commercial property owners and Crow Wing Power Company representatives has resulted in a recommendation for an ordinance amendment to adjust the light height to 25 feet maximum in residential and open zoning districts and 35 feet maximum in commercial, industrial and public zoning districts. This change was reviewed by the Planning and Zoning Commission and Council approval is recommended. MOTION 06R-23-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE ORDINANCE AMENDMENT 161 RELATED TO LIGHTING STANDARDS AND TO PUBLISH A SUMMARY OF SAID ORDINANCE AMENDMENT. MOTION CARRIED WITH ALL AYES.
- j. Staff Report dated June 6, 2002 regarding Ryan Lommel - Rental Property Violation - Approval was requested to authorize the City Attorney to proceed with enforcement of the City Code

as it relates to rental of property in excess of four (4) times per year. Planning and Zoning Staff notified Mr. Lommel on October 16, 2001 and June 15, 2001 of the City's Ordinance which prohibits more than four leases or rentals per year of any dwelling unit within the Medium-Density Residential Zoning District. Mr. Lommel continues to advertise this property for rent. MOTION 06R-24-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO AUTHORIZE THE CITY ATTORNEY TO PROCEED WITH ENFORCEMENT OF THE CITY CODE AS IT PERTAINS TO MR. LOMMEL'S VIOLATION. MOTION CARRIED WITH ALL AYES.

- k. Staff Report dated June 10, 2002 regarding Variance V2002-011 Appeal – Gary Heltemes – MOTION 06R-25-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO SET THE DATE FOR THE HELTEMES PUBLIC HEARING APPEAL AT 6:00 P.M. ON MONDAY, JULY 8, 2002 AT CITY HALL. MOTION CARRIED WITH ALL AYES.
- l. Staff Report dated June 10, 2002 regarding City Logo and City Hall Sign – The City Logo and Sign Committee met with the graphic artist/sign builder on May 30, 2002 to review ideas. A recommendation was brought to the City Council for approval. MOTION 06R-26-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE THE RECOMMENDATION BY THE SIGN COMMITTEE FOR THE OFFICIAL CITY LOGO. MOTION CARRIED WITH ALL AYES. See attached drawing included with these minutes.
- m. Staff Report dated June 10, 2002 regarding Comprehensive Planning Process Update - The kickoff meeting for the Comprehensive Plan was held on June 3rd at the Community Center. This meeting was a great success with over 150 people in attendance. Additional meetings have been scheduled for June 27th, July 25th, August 22nd and September 26th at 7:00 P.M. at the Community Center.

8. SEWER COMMITTEE –

- a. The minutes of the May 1, 2002 Meeting were included for Council information.
- b. A memo dated May 22, 2002 from the Sewer Committee requested approval to purchase up to \$5000 in monitoring equipment which will be required by the MPCA to monitor water quality in the Pine River and Big Pine Lake. The equipment will also be utilized for monitoring operations in the wastewater treatment plant after the plant comes on line. MOTION 06R-27-

02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO AUTHORIZE THE PURCHASE OF MONITORING EQUIPMENT NOT TO EXCEED \$5000 FOR MONITORING WATER QUALITY. MOTION CARRIED WITH ALL AYES.

9. PERSONNEL COMMITTEE –

- a. MOTION 06R-28-02 WAS MADE BY SANDY ELIASON AND SECONDED BY DEAN SWANSON TO REMOVE CHARLENE NELSON FROM PROBATIONARY STATUS AND PLACE ON REGULAR FULL TIME STATUS. MOTION CARRIED WITH COUNCILMEMBER MILLER ABSTAINING FROM THE VOTE.
- b. MOTION 06R-29-02 WAS MADE BY DEAN SWANSON AND SECONDED BY SANDY ELIASON TO APPROVE MOVING CHARLENE NELSON FROM STEP 2 (\$11.21) TO STEP 4 (\$12.28) OF THE SALARY SCHEDULE EFFECTIVE JUNE 10, 2002. MOTION CARRIED WITH COUNCILMEMBER MILLER ABSTAINING FROM THE VOTE.
- c. MOTION 06R-29-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE THE HIRING OF JULIE DICK AS BUILDING AND REGISTRATION ASSISTANT ON STEP 7 (\$8.54) OF THE SALARY SCHEDULE. MOTION CARRIED WITH ALL AYES.
- d. MOTION 06R-30-02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE HIRING OF SUNNIE ENGSTROM TO THE POSITION OF BOOKKEEPER AT CROSSLAKE COMMUNICATIONS ON LEVEL 4 (\$13.98) WITH A PERFORMANCE AND WAGE REVIEW AT SIX MONTHS. MOTION CARRIED WITH ALL AYES.
- e. MOTION 06R-31-02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE A STEP INCREASE FROM STEP 5 (\$10.89) TO STEP 6 (\$12.10) FOR TINA MORONI DUE TO HER HAVING ASSUMED ADDITIONAL RESPONSIBILITIES IN THE AREA OF INTERNET AND DIGITAL CABLE. MOTION CARRIED WITH ALL AYES.

10. CHARTER SCHOOL – Councilmember Schultz reported that 70 students are enrolled in the Charter School for the next school year. A teacher has been hired for the 4th-6th grade class and the school is looking for a kindergarten teacher. Open houses are scheduled for June 12th, July 10th and August 14th

11. CENTENNIAL COMMITTEE – Committee meetings are scheduled for June 24th and September 30th at 7:00 P.M. at the Community Center.
12. LONG RANGE CAPITAL PLANNING – Nothing
13. RECYCLING – Councilmember Miller reported that 13.63 tons of recyclables were collected in May for a year-to-date total of 57.95 tons.

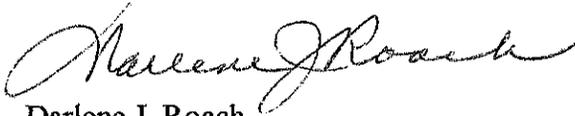
G. OLD BUSINESS – Nothing

H. NEW BUSINESS – Nothing

I. PUBLIC FORUM – Nothing

J. ADJOURN – MOTION 06R-32-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO ADJOURN THIS REGULAR COUNCIL MEETING AT 10:00 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,



Darlene J. Roach
Clerk/Treasurer

REGULAR COUNCIL MEETING – June 10, 2002

**BILLS FOR APPROVAL
10-Jun-02**

VENDORS	DEPT	AMOUNT
Ace Hardware, clamps and hose	Cemetery	6.43
Ace Hardware, tube square and rod	PW	7.01
Ace Hardware, drill bits	P&R	7.22
Ace Hardware, pocket fuse puller	PW	6.91
Ace Hardware, white marking spray	PW	8.29
Ace Hardware, water filter	PW	24.48
Ace Hardware, gloves and propane	PW	58.19
Ace Hardware, plumbing and heating	PW	11.43
Ace Hardware, duck tape, knife	PW	8.91
Ace Hardware, brass hose and clamps	PW	20.08
Ace Hardware, battery clamp	PW	2.44
Ace Hardware, bolts	PW	5.62
Ace Hardware, bolts	PW	1.16
Ace Hardware, fasteners	PW	6.81
Ace Hardware, brass hose	PW	3.71
Ace Hardware, brass hose and clips	PW	37.28
Ace Hardware, steak knife	PW	2.12
Bjerga's Feed Stores, weed and feed	P&R	800.00
BLADC, 2002 city contract	Gov't	500.00
BLADC, 2002 eda contract	Gov't	500.00
Blue Lakes Disposal, trash removal	ALL	93.61
Bobby Willard, reimburse uniform	Police	53.24
Bob Humphrey, reimburse for baseball equipment	P&R	114.40
California Contractors, white spray paint	PW	194.46
Cascade Computers, computer repair	P&Z	333.75
Cellular One, cell phone charges	PW	26.96
Cellular One, cell phone charges	Police	119.55
Chuck Miller Locksmith, keys for safe	Police	15.00
Community Center, petty cash	P&R	59.85
Council #65, union dues	ALL	172.00
Crosslake Communications, rea loan payment	Gov't	925.93
Crosslake Construction, demolition debris perkins road	PW	67.20
Crosslake Rolloff, recycling	Gov't	2,450.00
Crosslake Welding Inc., weld pipe fitting	PW	20.00
CrossTech Manufacturing, weld pipe fitting	PW	20.00
Crow Wing County Attorney, vehicle search brochure	Police	14.60
Crow Wing County Treasurer, labels	Library	89.85
Crow Wing County Treasurer, lakes area did fee	Police	1,500.00
Crow Wing Power, electric	ALL	1,082.38
Culligan, water	Gov't	40.47
Culligan, rental fee	PW	10.65
Deferred Comp	ALL	2,180.76
Delta Dental, dental insurance	ALL	1,272.80
Display Sales, flags	Gov't	166.14
Echo Publishing, envelopes and letterhead	P&R	77.21

Echo Publishing, meeting May 24	P&Z	114.75
Echo Publishing, enveloped and letterhead	Adm/P&Z	76.53
Echo Publishing, cemetery cleaning	Cemetery	27.50
Echo Publishing, ordinance 157	P&Z	20.25
Echo Publishing, ordinance 158	P&Z	27.00
Echo Publishing, ordinance 159	P&Z	27.00
Echo Publishing, public hearing june 10	PW	30.37
Echo Publishing, public hearing june 11	P&Z	55.00
Echo Publishing, public hearing june 11	P&Z	27.00
Food Services of America, cookies and brats	CompPlan	221.54
Fortis, disability	ALL	175.72
Gammello Sandelin & Qualley, legal fees	ALL	6,296.40
GLS, baseballs and softballs and paint umpire equipment	P&R	314.80
Holiday Station, fuel	ALL	476.94
Ikon, toner	P&R	215.75
Jon Henke, reimburse travel expense	P&R	35.77
Keith Anderson, reimburse baseball fee	P&R	20.00
Lakes Area Rental, helmet	Police	99.99
Laurie Hoenig, reimburse photo supplies	CompPlan	19.43
M&R Signs, street signs	PW	878.89
Mastercard, Best Buy, digital camera	Police	81.56
Mastercard, Fleet Farm, yard sweeper	PW/P&R	211.88
Mastercard, Office Max, head phones	P&Z/Adm	21.29
Mastercard, Walmart, 2 gas grills	P&R	189.57
Med Compass, medical exams	Fire	1,068.00
Medica, health insurance	ALL	10,155.57
Medtox, drug test	PW	64.00
MCFOA, membership renewal	Gov't	35.00
MN Assoc of Small Cities, membership dues	Gov't	613.80
MN Benefits	Admin	100.98
MN Life, life insurance	ALL	286.80
MN Social Services, child support	PW	206.00
Moonlite Square, fuel	P&Z	22.23
Moonlite Square, fuel	Fire	109.69
Moonlite Square, fuel	Police	323.21
NCPERS-Life Insurance	ALL	96.00
North Ambulance, subsidy	Ambulance	1,103.00
Oberg Fencing, repair tennis and baseball fences	P&R	1,500.00
Office Max, folders and paper	P&Z	65.75
Office Max, print and cut invitations for community workshop	CompPlan	191.57
PERA	ALL	N/A
Pine River Oil Company, diesel and unleaded	PW	846.51
Pitney Bowes, postage meter rental fee	Adm/P&Z	141.00
Postal Privilege, ink refill	Adm/P&Z	28.04
Quill, transcriber and recorder	Adm/P&Z	225.44
Reed's Market, coffee, tissues, aspirin	Gov't	36.95
Reed's Market, sentence to serve	PW	110.71
Roach's Lawn and Marine, atv license kit	P&R	13.79
Rohifing, styrofoam cups	Gov't	23.41
Ron DeLaHunt, reimburse baseball supplies	P&R	244.92
State and Federal Taxes	ALL	N/A

Stepp Manufacturing, crackseal	PW	6,177.00
The Brehm Group, personal accident policy	ALL	599.25
The Office Shop, towels and labels	Gov't	39.81
The Office Shop, continuous feed paper	Admin	25.99
The Office Shop, printer ribbon	Admin	28.76
The Office Shop, folders, envelopes, garbage bags, calculator	Adm/P&Z	58.70
Tom Swenson, vehicle allowance	Admin	400.00
Top Job Cleaning, May cleaning	Gov't	692.25
Viking Coca Cola, pop	Gov't	49.06
Viking Coca Cola, pop	P&R	55.11
Viking Electric, plug meter and fuses	PW	321.10
Viking Industrial North, tyvek coveralls	PW	132.46
Whitefish Auto, repair flat tire	P&Z	12.00
Whitefish Auto, transmission service	Police	112.32
WSN, engineering fees	ALL	19,246.53
Xcel Energy, may utility bill	ALL	117.29
TOTAL		68,463.83

ADDITIONAL BILLS FOR APPROVAL
10-Jun-02

VENDOR	DEPT	AMOUNT
Ace Hardware, small hardware	PW	16.27
Alden Hardwick, reimburse for food expense	CompPlan	133.15
Crow Wing County Recorder, variance	P&Z	39.00
Crow Wing County Treasurer, voting machine	Gov't	2,200.00
Echo Publishing, park and rec help wanted ad	P&R	182.00
MWOA, wastewater operators class	PW	150.00
Paul Bunyan Scenic Byway, donation	Gov't	500.00
Viking Coca Cola, pop	P&R	165.29
TOTAL		3,385.71

RESOLUTION 02-34
TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE
ESTABLISHMENTS FOR 2002-2003

WHEREAS, the City of Crosslake does hereby resolve to adopt the Liquor License Renewals of establishments licensed in 2002-2003 for the licensing year 2002-2003:

ON-SALE (INTOXICATING) \$1500.00

Cedar Chest
Zorbaz
Riverside Inn
Andy's Restaurant/Liquors
Ye Olde Wharf
Moonlite Bay
The Exchange Club

OFF-SALE (INTOXICATING) \$100.00

Channel Liquors
Barstock Liquors
Riverside Inn
Andy's Restaurant/Liquors
The Exchange Club

SUNDAY (INTOXICATING) \$200.00

Zorbaz
Cedar Chest
Riverside Inn
Andy's Restaurant/Liquors
Ye Olde Wharf
Moonlite Bay
The Exchange Club

STRONG BEER ON-SALE \$75.00

Famous Dave's

WINE LICENSE - \$100.00

Ox Lake Tavern
Famous Dave's

CLUB

American Legion On-Sale \$300.00
American Legion Sunday \$200.00

ON-SALE (NON-INTOX.) \$75.00

Ox Lake Tavern
Crosswoods Golf

OFF-SALE (NON-INTOX.) \$25.00

Ox Lake Tavern
Bait Box Marina, Inc.
Reed's Country Market
Video Plus
Mermaid Enterprises/Holiday Station

SET-UP LICENSE \$50.00

Ox Lake Tavern

CONSUMPTION & DISPLAY

Ox Lake Tavern

BE IT RESOLVED, that the City Council for the City of Crosslake, Minnesota go on record as renewing the above establishments for liquor/beer licensing for the period of July 1, 2002 – June 30, 2003, at a Regular Council Meeting on the 10th day of June, 2002, after all licensing requirements are met, Police Department background checks completed and approval by the Liquor Control Commission.

COUNCIL IN FAVOR – 5



Thomas N. Swenson
City Administrator

COUNCIL AGAINST - 0



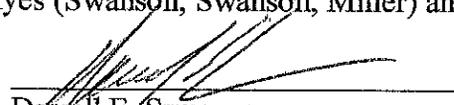
Darrell E. Swanson
Mayor

RESOLUTION NO. 02-35
CITY OF CROSSLAKE
RESOLUTION APPROVING OFF SALE INTOXICATING
LIQUOR LICENSE TRANSFER

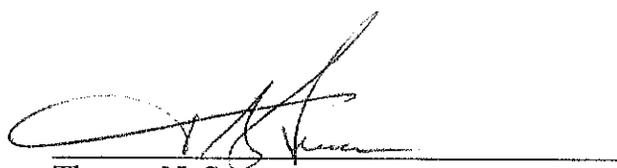
BE IT RESOLVED, that the Crosslake City Council hereby approves the Off Sale Intoxicating Liquor License Transfer from Seeker's Cedar Chest Inc. to Barstock Liquors, LLC.

BE IT FURTHER RESOLVED, that the City Clerk is directed to forward the completed application to the Minnesota Department of Public Safety, Liquor Control Division upon the City's receiving all applicable documents establishing Barstock Liquors, LLC in addition to the appropriate license application and insurance certificates.

Adopted this 10th day of June 2002 by a vote of 3 Ayes (Swanson, Swanson, Miller) and 2 Nays (Eliason, Schulz).



Darrell E. Swanson
Mayor



Thomas N. Swenson
City Administrator

RESOLUTION 02-36

RESOLUTION DECLARING ADEQUACY OF PETITION
AND
ORDERING PREPARATION OF REPORT

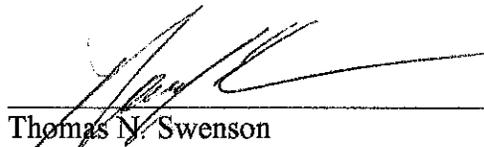
BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA

1. A certain petition requesting the improvement of ABC Drive from the intersection of C.S.A.H. 16, north, approximately 1130 feet, filed with the Council in December, 2001 is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minnesota Statutes, Section 429.035.
2. The petition is hereby referred to Dave Reese of Widseth Smith Nolting and that person is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and estimated cost of the improvement as recommended.

Adopted by the Council this 10th day of June 2002.



Darrell E. Swanson
Mayor



Thomas N. Swenson
City Administrator