

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 10, 1999
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, May 10, 1999 at 7:00 P.M. The following Councilmembers were present: Mayor Darrell Swanson, Donna Keiffer, Charles Miller, Dean Swanson and Richard Upton. Also present was City Administrator Thomas Swenson, City Attorney Paul Sandelin, City Engineer Dave Reese and Deputy Clerk Darlene Roach taking the minutes. In addition to City Staff, there were approximately 16 individuals in attendance.

Mayor Swanson called the regular meeting to order at 7:00 P.M.

B. CRITICAL ISSUES – Terry Pederson, Chairperson for Celebrate America Crosslake addressed the Council and requested approval for a beer and set-up license for Friday, July 2nd and Saturday, July 3rd 1999 for the third annual street dance sponsored by the Chamber of Commerce. The dance will be held at the Emergency Services Center. Ms. Pederson updated the Council on various measures that are being implemented to ensure greater safety. The hours for the dance are being changed (from 9:00 P.M. to 1:00 A.M.) to 8:00 P.M. to midnight. The number of deputies will be increased from one to four and will be on contract from the Crow Wing County Sheriff's Department. The Deputies will direct traffic into the designated parking areas as well as directing the traffic flow as cars exit. The number of security volunteers will be increased and these individuals will wear vests which will identify them as security volunteers. Plastic I.D. bracelets will be purchased to prevent underage drinking. Also, an area will be fenced off for the Firefighters to park, in the event there is an emergency. Liquor liability insurance will be purchased naming the City as an additional insured. MOTION 05R-01-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE THE REQUEST FROM THE CELEBRATE AMERICA CROSSLAKE COMMITTEE FOR A BEER AND SET UP LICENSE FOR JULY 2 AND JULY 3, 1999. MOTION CARRIED WITH ALL AYES.

2. Mary Hoag, Crosslake resident and member of the Board of Directors for the Crow Wing County Historical Society, addressed the Council and requested a donation of \$500 from the City. She gave a brief overview of how the Society was organized and what work is being done today to preserve the history of the area. Councilmember Miller thanked Ms. Hoag for her presentation and stated that the City was not in a position to make a donation at the present time since there were no funds budgeted for this expenditure. MOTION 05R-02-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER REQUESTING THE CROW WING COUNTY HISTORICAL SOCIETY TO SEND A LETTER TO THE CITY IN JULY REQUESTING THE COUNCIL'S CONSIDERATION FOR FUNDING FOR THE YEAR 2000 DURING THE BUDGET MEETINGS IN AUGUST. MOTION CARRIED WITH ALL AYES.

3. Jim Berg, representing the Crosslake Ideal Lions Club, was present to request Council approval for a gambling premises permit to sell pull tabs at Holiday of Crosslake. He stated that this location has previously been a site for the pull tab operation, however, during construction the pull tabs were removed. They now wish to resume this operation. MOTION 05R-03-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE THE GAMBLING PREMISES PERMIT APPLICATION FOR THE CROSSLAKE/IDEAL LIONS CLUB TO SELL PULLTABS AT HOLIDAY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR - MOTION 05R-04-99 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF APRIL 12, 1999 REGULAR MEETING; (2) MINUTES OF MAY 5, 1999 SPECIAL COUNCIL MEETING; (3) TELEPHONE COMPANY FINANCIAL REPORT FOR MARCH, 1999; (4) CABLE COMPANY FINANCIAL REPORT FOR MARCH 1999; (5) CITY MONTH END EXPENDITURE REPORT FOR MARCH, 1999; AND (6) CITY MONTH END REVENUE REPORT FOR MARCH, 1999. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT - Mayor Swanson proclaimed Friday and Saturday, May 14th and May 15th as Poppy Days in Crosslake. He urged citizens to wear a memorial poppy as a symbol of their deep appreciation for the services rendered by our nation's veterans.

E. CITY ADMINISTRATOR REPORT -

1. Payment of Bills - MOTION 05R-05-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DONNA KEIFFER TO APPROVE THE PAYMENT OF BILLS AS SUBMITTED IN THE AMOUNTS OF \$78,647.35 AND \$30,657.78. MOTION CARRIED WITH ALL AYES.
2. Review and Approval of City Emergency Operation Plan - Bob Garin, Crosslake Emergency Management Director, addressed the Council and gave a brief explanation of how the Emergency Plan directs local operation in case of severe weather conditions or in cases of a disaster. In the case of weather related activities, St. Cloud Weather Control notifies the County who in turn notifies all Civil Defense Directors. Locally, the Boy Scout Camp, Camp Foley and Corps of Engineer Campgrounds are notified of any threatening storm or weather conditions. Search and rescue arrangements for health and medical evacuation and traffic control are all included in the plan. Bob Garin stated that the City had a situation late last summer where he, in cooperation with the local Police Department and with the assistance of the City Administrator, set up a local command post at City Hall where information was disseminated to police and firemen who were removing down trees as a result of a storm. MOTION 05R-06-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO ADOPT THE EMERGENCY

MANAGEMENT PLAN WITH A CHANGE TO USE OF A LOCAL FACILITY FOR MORTUARY SERVICES. MOTION CARRIED WITH ALL AYES.

3. Approve Purchase Agreement for Gendreau Addition Lot – A signed purchase agreement and earnest money in the amount of \$1000 has been received for the purchase of Lot 6, Block 1 of Gendreau Addition. An addendum to the purchase agreement was prepared by the City Attorney which will be presented to the buyer. The closing is scheduled for August 2nd or sooner. MOTION 05R-07-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO APPROVE THE SIGNING OF THE PURCHASE AGREEMENT AND ADDENDUM FOR LOT 6, BLOCK 1 OF GENDREAU ADDITION. MOTION CARRIED WITH ALL AYES.
4. A copy of a check from Manhattan Beach in the amount of \$300.00 as a contribution towards the ambulance subsidy was included for Council information.
5. A copy of a pledge update through March 31, 1999 from Northern National Bank was included for Council information.
6. A copy of a pledge update through April 30, 1999 from Northern National Bank was included for Council information.
7. A copy of a pledge update through April 30, 1999 from Lakes State Bank was included for Council information.
8. A May 3, 1999 letter from Central Minnesota Initiative Fund acknowledging receipt of Sewer/Water Planning Study Grant Application was included for Council information.
9. An April 30, 1999 memo from the Minnesota State Demographer estimates the April 1, 1998 population as 1531 and the April 1, 1998 household estimate at 709. This was included for Council information.
10. The April 1, 1999 Chamber of Commerce minutes were included for Council information.
11. A reminder of the Board of Review Meeting scheduled for Thursday, May 20, 1999 at 10:00 A.M. was included for Council information.
12. Sid Inman of Ehlers & Associates stated that TIF District 1-1 (La-Rever Properties aka Riverwood) requires de-certification since the eight year increment period has ended. MOTION 05R-08-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION NO. 99-25 APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-1 OF THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.

13. 5/05/99 Letter from Ehlers regarding proposal for bond issue for road projects – City Administrator Swenson contacted Ehlers & Associates and requested a fee schedule for the proposed road improvement bond issue. MOTION 05R-09-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE EHLERS & ASSOCIATES AS THE BOND AGENT FOR THE PROPOSED IMPROVEMENTS AT THE FEE SCHEDULE REFERENCED IN THE MAY 5, 1999 LETTER FROM EHLERS & ASSOCIATES. MOTION CARRIED WITH ALL AYES. Sid Inman stated that he will be contacting the local banks to inquire if they would be interested in participating in the issuing of bonds and, if so, what term they would be willing to look at. He stated that on the assessment portion of the bond issue, the City may want to look at a ten year bond repayment and, possibly, even longer on the City's portion of the improvement. The Council agreed that Briggs and Morgan would be used as legal counsel for the sale of bonds.

F. COMMISSION REPORTS –

1. PLANNING AND ZONING – The April permit summary shows a year-to-date permit total of 122 and a year-to-date valuation of \$2,467,230 compared to 92 permits year-to-date for 1998 and a year-to-date valuation of \$2,785,245.
2. Minutes of April 7, 1999 Downtown Sub-Committee Meeting were included for Council information.
3. Minutes of April 16, 1999 Regular Commission Meeting were included for Council information.
4. Minutes of April 21, 1999 Downtown Sub-Committee Meeting were included for Council information.
5. Minutes of April 24, 1999 Public Hearing were included for Council information.
6. Minutes of April 27, 1999 Planning and Zoning Workshop were included for Council information.
7. City Administrator Swenson stated that during discussions held at the two downtown sub-committee meetings, it appears that the City will soon be receiving a Tax Increment Financing Application for the Downtown District. He inquired whether the City could retain Ehlers & Associates to assist with the TIF process. MOTION 05R-10-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE EHLERS & ASSOCIATES FOR ANY FUTURE TIF DISTRICT APPLICATION REQUESTS FOR THE DOWNTOWN AREA. MOTION CARRIED WITH ALL AYES.
8. Zoning Administrator Teri Hastings stated that for the past two years the Planning and Zoning Commission has worked on revisions to the Zoning Ordinance and Zoning Map. A public hearing was held on April 24, 1999 to inform the public of the proposed changes. After this meeting, the Commission met to discuss the input received at the public hearing and, as a result of this meeting, recommended that the Council approve the revised Zoning Ordinance and Zoning Map. It was noted that the Tower Ordinance, which was tabled from the April meeting, was incorporated into the Zoning Ordinance as Section 8.50, Subd 18. Teri Hastings reviewed various highlights of the proposed Zoning Ordinance. These highlights included changes in

non-conforming uses, pre-existing lots, changes proposed for residential districts, changes in zoning districts, performance standards for commercial and industrial districts and signs. The Council discussed several of the proposed changes. Councilmember Miller questioned why temporary structures will be allowed a one time permit for a maximum of two years per lot. He felt the Ordinance should only allow a one time permit up to a period of one year. Councilmember Swanson questioned the 15' maximum height requirement for an accessory structure. He felt this affected owners of some recreational vehicles. Planning and Zoning Chairman Jack Webster commented that 15' would accommodate most situations and a variance or a conditional use permit could be requested for anything higher than 15'. Some of the Council felt that additional height should be a conditional use permit, not a variance. Councilmember Miller was opposed and felt the Ordinance should allow a height over 15'. Councilmember Miller was opposed to all businesses being required to obtain a conditional use permit. Teri Hastings stated that the Commission felt if a conditional use permit was required, items such as landscaping and parking standards could be reviewed. Councilmember Miller expressed several concerns with the proposed Sign Ordinance. After some discussion, it was agreed that each area of concern would be acted on by a separate motion. MOTION 05R-11-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO ADOPT ZONING ORDINANCE CHAPTER 8 WITH THE ELIMINATION OF SECTION 8.10 SUBD 3.0 PARAGRAPH A AND OTHER AREAS OF CONCERN FOR WHICH SUBSEQUENT MOTIONS WILL BE MADE AND THAT A SUMMARY BE PREPARED FOR PUBLICATION. MOTION CARRIED WITH ALL AYES.

MOTION 05R-12-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO MAKE A CHANGE IN THE RESIDENTIAL DISTRICT SECTION OF THE ORDINANCE TO ALLOW TEMPORARY STRUCTURES A ONE TIME PERMIT FOR A MAXIMUM OF TWO YEARS PER LOT TO A MAXIMUM OF ONE YEAR PER LOT. MOTION CARRIED WITH ALL AYES.

MOTION WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO CHANGE THE HEIGHT OF ACCESSORY STRUCTURES FROM 15' UP TO 20' AS A PERMITTED USE WITH ANY ADDITIONAL HEIGHT AS A VARIANCE. MOTION FAILED DUE TO LACK OF A 4/5TH VOTE. MAYOR SWANSON AND COUNCILMEMBER SWANSON WERE OPPOSED.

MOTION 05R-13-99 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO LEAVE THE MAXIMUM HEIGHT FOR ACCESSORY STRUCTURES AT 15' BUT TO ALLOW UP TO 20' UNDER A CONDITIONAL USE PERMIT AND OVER 20' AS A VARIANCE REQUEST. MOTION CARRIED WITH COUNCILMEMBER MILLER OPPOSED.

MOTION 05R-14-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DONNA KEIFFER THAT ALL COMMERCIAL AND INDUSTRIAL APPLICATIONS FOR NEW STRUCTURES, ADDITIONS, OR A CHANGE IN USE REQUIRES A CONDITIONAL USE PERMIT AS STATED IN THE

PROPOSED ZONING ORDINANCE. MOTION CARRIED WITH COUNCILMEMBER MILLER OPPOSED.

MOTION 05R-15-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO TABLE THE SIGN SECTION OF THE ZONING ORDINANCE TO THE JUNE MEETING. MOTION CARRIED WITH MAYOR SWANSON OPPOSED. (It was later decided to hear the Signage portion of the Zoning Ordinance at the July meeting due to the dates of the Chamber of Commerce Meeting and the Planning and Zoning Commission Meetings.)

MOTION 05R-16-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO REQUEST THAT THE PLANNING AND ZONING DEPARTMENT SEND A COPY OF THE PROPOSED SIGN ORDINANCE TO THE CHAMBER OF COMMERCE FOR DISCUSSION AT THEIR NEXT MEETING WITH A RESPONSE TO THE COUNCIL AT THE NEXT MEETING. MOTION CARRIED WITH ALL AYES. Teri Hastings will get the necessary information to Chamber Secretary Debby Floerchinger who will distribute the information to the Chamber members.

Changes to the proposed Zoning Map were reviewed. Teri Hastings explained what each district was comprised of and a color coded map was available which showed the various zoning districts. MOTION 05R-17-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO ADOPT THE REVISED ZONING MAP AS PRESENTED. MOTION CARRIED WITH COUNCILMEMBER MILLER OPPOSED.

9. A letter in response to the proposed changes to the Zoning Ordinance was received from Jay Smedberg of J.T. Smedberg and Associates Inc. He expressed concern regarding off lake pre-existing lots and requested that no further action be taken with regard to Subd.3. and requested that another public hearing be held.
10. 4/16/99 letter from Haugland Company regarding request for Special Council Meeting to review final plat – MOTION 05R-18-99 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO SET THE DATE OF THE SPECIAL COUNCIL MEETING FOR TUESDAY, MAY 25TH AT 9:00 A.M. AT CITY HALL. MOTION CARRIED WITH ALL AYES.
11. Proposal for City Maps – A proposal was received from Widseth Smith Nolting to update the City maps at a cost of \$4000. Since the maps were last updated, there have been many changes made to street names due to the Enhanced 911 program, a house numbering system implemented in place of fire numbers, approval of metes and bounds subdivisions along with new plats. Currently there is \$1000 in the 1999 Planning and Zoning budget for mapping. Zoning Administrator Hastings requested approval to spend an additional \$3000 from the Planning and Zoning Capital Improvement Fund to pay for the map updates. MOTION 05R-19-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO APPROVE

UPDATING THE CITY MAPS AT A COST NOT TO EXCEED \$4000. MOTION CARRIED WITH ALL AYES.

2. PUBLIC WORKS –

- a. A road vacation request for Old Cooley Highway behind Channel Liquors was reviewed by the Public Works Commission. It was their recommendation that the City Council oppose the vacation based on the following: (1) existing utilities are located in the proposed vacation area; (2) there is a need for this area if water and sewer lines are constructed in the area; and (3) the area proposed for vacation is currently being used by Public Works for snow storage. MOTION 05R-20-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO OPPOSE THE VACATION OF A PORTION OF OLD COOLEY HIGHWAY AND TO DIRECT THE CITY ATTORNEY TO NOTIFY THE COURT OF THE CITY'S POSITION. MOTION CARRIED WITH ALL AYES.
- b. A road vacation request to vacate a portion of Tamarack Road was received from the Public Works Commission. MOTION WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE ROAD VACATION FOR A PORTION OF TAMARACK ROAD. MOTION FAILED WITH MAYOR SWANSON, COUNCILMEMBER SWANSON AND COUNCILMEMBER UPTON OPPOSED. Discussion was held regarding whether the City should deviate from the current policy of going through U.S. District Court for road vacations. Secondly, there was discussion whether the City should go through the expense of a road vacation, when in fact, the City is not a property owner in the plat. Options discussed included the City signing a quit claim deed, doing an exchange of property or moving the right-of-way. MOTION 05R-21-99 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO REFER THE MATTER BACK TO THE PUBLIC WORKS COMMISSION WITH ASSISTANCE FROM THE CITY ATTORNEY IF NEEDED. MOTION CARRIED WITH ALL AYES.
- c. 4/20/99 Memo from City Administrator regarding recommendation regarding construction and financing of new Public Works Facility – It was recommended that a committee be appointed to look into the design and construction of a new Public Works Facility. MOTION 05R-22-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE A COMMITTEE CONSISTING OF CHUCK MILLER, DEAN SWANSON, PAT HOAG AND TOM SWENSON FOR THE PURPOSE OF SUBMITTING A PROPOSAL FOR A NEW PUBLIC WORKS FACILITY. MOTION CARRIED WITH ALL AYES.

MOTION 05R-23-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO RECOMMEND THAT WIDSETH SMITH NOLTING BE REQUESTED TO SUBMIT A PROPOSAL FOR DESIGN AND CONSTRUCTION OF THE PROPOSED FACILITY AND TO UTILIZE THE ECONOMIC DEVELOPMENT AUTHORITY AS A VEHICLE FOR FINANCING AND TO OBTAIN THE SERVICES OF EHLERS &

ASSOCIATES TO ASSIST WITH THE EDA FINANCING . MOTION CARRIED WITH ALL AYES.

- d. WSN recommendation regarding award of road improvement bid – MOTION 05R-24-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 99-26 ACCEPTING THE BIDS WITH TRI CITY PAVING AS THE LOWEST BIDDER IN THE AMOUNT OF \$1,018,558.65. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION –

- a. The minutes of the April 26, 1999 meeting were included for Council information.
- b. A donation was received from the Crosslake Game and Fish Club in the amount of \$500.00. MOTION 05R-25-99 WAS MADE BY DONNA KEIFFER AND SECONDED BY CHUCK MILLER TO ACCEPT THE \$500 DONATION FROM THE CROSSLAKE GAME AND FISH CLUB WITH AN ACKNOWLEDGMENT OF THANKS. MOTION CARRIED WITH ALL AYES.
- c. Summer tennis program – The Parks and Recreation Department recommends contracting the services of Mindi Brill to teach summer tennis lessons and to direct the Crosslake Days Tennis Tournament. MOTION 05R-26-99 WAS MADE BY DONNA KEIFFER AND SECONDED BY CHUCK MILLER TO CONTRACT THE SERVICES OF MINDI BRILL TO TEACH SUMMER TENNIS LESSONS AND TO DIRECT THE CROSSLAKE DAYS TENNIS TOURNAMENT AT A COST OF \$1200.00. MOTION CARRIED WITH ALL AYES.
- d. Summer baseball program – The Parks and Recreation Department recommends contracting the services of Matt Jorgens to coach pony and bronco baseball at a fee of \$1360. This includes all practices and games. MOTION 05R-27-99 WAS MADE BY DONNA KEIFFER AND SECONDED BY RICHARD UPTON TO CONTRACT THE SERVICES OF MATT JORGENS AT A FEE OF \$1360.00 FOR THE PONY AND BRONCO BASEBALL PROGRAM. MOTION CARRIED WITH ALL AYES.
- e. Memo from Park Director regarding recommendation on purchasing playground equipment – Susie Munyer stated that two quotes were received for playground equipment to be paid for from a grant received from the DNR with matching funds from the City. Of the two proposals received, the lowest bidder was Earl F. Anderson (EFA). Two proposals were received from EFA. One includes factory installation and the other provides for a supervisor from the factory with the actual installation to be done by workers provided by the City. MOTION 05R-28-99 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO ACCEPT THE PROPOSAL FOR PLAYGROUND EQUIPMENT FROM EARL F. ANDERSON IN THE AMOUNT OF \$18,932.69. It will take approximately six weeks to receive the equipment once it is ordered. If a Sentence to Serve work crew from Crow Wing County is utilized for the project, the cost would be approximately \$15,013.36. Councilmember Upton asked if the

City's matching funds were available and he was told that since the grant is good through December of 2000, some of the work will be done next year and paid for out of 2000 funds. MOTION CARRIED WITH ALL AYES.

4. PUBLIC SAFETY –

- a. Public Safety Commission member David Timm addressed the Council and inquired about the future of the Public Safety Commission since the Commission felt there is a shortage of members. The Council directed the Commission to solicit members either verbally or by advertising in the City's official newspaper. Councilmember Miller encouraged TV viewers to call City Hall to volunteer their services on the Commission.
- b. The Police Department reported 136 incidents in Crosslake and 15 incidents in Mission Township in April.
- c. The Fire Department responded to 6 calls in April for a year-to-date total of 37 calls.
- d. A copy of a letter sent to Park Manager Ray Nelson from Chief John Backdahl thanking the Corps of Engineers for allowing the City to use the Corps property for a snowmobile trail this past winter was included for Council information. Also included in the letter was a reference to the disaster plans currently being reviewed by the City in regards to camp ground visitors. It was requested that any written correspondence between the U. S. Army Corps of Engineer Campgrounds and the area churches in regards to storm activity or disaster should be forwarded to the City.

5. UTILITIES -

- a. Minutes of the April 27, 1999 Commission Meeting were included for Council information.
- b. Office Manager Debby Floerchinger presented the Utility Company Highlights in the absence of General Manger Kevin Larson. She stated that the pre-bid meeting for Phase IV construction of the outside plant was held on April 28th with nine construction companies attending the meeting and area inspection. The bid opening was held on May 7th at 1:00 P.M. at the Telephone Office. The cable installation portion of Phase IV has been combined with Phase V in order to secure better pricing. The Utilities Commission reviewed the bids along with CC&I Engineering and recommend accepting the bid from Rice Cable Inc. MOTION 05R-29-99 WAS MADE BY DONNA KEIFFER AND SECONDED BY DEAN SWANSON TO ACCEPT THE BID FOR THE TELEPHONE AND CABLE OUTSIDE PLANT CONSTRUCTION IN THE AMOUNT OF \$615,265.33. MOTION CARRIED WITH ALL AYES.

The landscaping for the new building addition has been completed and the paving project will be completed the first week of May. Proposals are being secured for a new sign which should be in place in late May.

Utility Company personnel have been in attendance at numerous meetings in conjunction with the proposed downtown development. Organizational meetings of the Executive Committee of the Revolving Loan Fund have also been held.

The Cable TV surveys were sent out in the May billing and Helen and Francis Fraser have volunteered to tally the results.

The Internet customer base has grown to 327 subscribers as of May 1st. The Voice Mail service now has 167 subscribers and Crosslake Long Distance has 1062 subscribers as of May 1st.

5. SEWER/WATER COMMITTEE –

- a. A 4/26/99 Letter from Mark Hallan to Ron Omman of the Minnesota Pollution Control Agency regarding the 1999 Intended Use Plan was included for Council information.
- b. A 5/03/99 proposal from Widseth Smith Nolting outlined the proposed scope of engineering services they would perform in order to study the feasibility of constructing a municipal water system in conjunction with a municipal sewer system. City Engineer Dave Reese addressed the Council and explained the various items included in the proposal. MOTION 05R-30-99 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO AUTHORIZE THE MUNICIPAL WATER STUDY BY WIDSETH SMITH NOLTING TO INCLUDE TESTING OF A DEEP WELL ALONG WITH THE COST OF INDEPENDENT TESTING OF THE WATER AT A COST NOT TO EXCEED \$10,125. MOTION CARRIED WITH ALL AYES.
- c. A 4/29/99 Letter from State Representative Kris Hasskamp stated that the bill she authored to provide \$200,000 for Crosslake was not approved. The \$2 million in grant money for wastewater treatment in the bill was all earmarked for projects that are already underway and largely completed. Councilmember Swanson stated that he has recently talked to State Senator Samuleson and he indicated that there could possibly be some funding available from the State.
- d. A 5/02/99 letter from Larry and Marilyn Fogdall expressed their support of the septic inspections being done on the Whitefish Chain and to urge the Council to continue consideration of a sanitary sewer system for the Whitefish lakes.

8. LIBRARY COMMITTEE –

- a. The minutes of the April 19, 1999 meeting were included for Council information.

- b. Councilmember Swanson asked where the Library Committee was getting their direction with regards to searching for a site/building for the Library. The Council made a formal request to have a member of the Library Committee present at the next Council meeting to present an update on the library project.

9. RECYCLING –

- a. A total of 9.39 tons of recyclables was collected in April for a year-to-date total of 35.42 tons.

10. LONG RANGE PLANNING

- a. The minutes of the March 24, 1999 meeting were included for Council information.

- 12. ECONOMIC DEVELOPMENT AUTHORITY -** It was noted that all three local banks have applications available for the Crosslake Communications Revolving Loan Fund. Brochures explaining the program are also available.

- 13. OLD BUSINESS –** None

- 14. NEW BUSINESS –** None

- 15. PUBLIC FORUM –** None

MOTION 05R-31-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO ADJOURN THIS REGULAR COUNCIL MEETING AT 9:52 P.M. MOTION CARRIED WITH ALL EYES.

Recorded and transcribed:



Darlene J. Roach
Deputy Clerk

**RESOLUTION NO. 99-24
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**RESOLUTION APPROVING PREMISES PERMIT
APPLICATION FOR CROSSLAKE/IDEAL LIONS CLUB FOR
MERMAID ENTERPRISES, INC.
DBA HOLIDAY OF CROSSLAKE**

On May 10, 1999, the Crosslake City Council approved the Ideal/Crosslake Lions Club request for a Premises Permit Application for Mermaid Enterprises, Inc. dba Holiday of Crosslake.

DATED: May 10, 1999



Acting Mayor

ATTEST:



City Administrator

(Seal)

**RESOLUTION NO. 99-25
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**BEING A RESOLUTION APPROVING THE
DECERTIFICATION OF TAX INCREMENT FINANCING
DISTRICT NO. 1-1 OF THE CITY OF CROSSLAKE.**

WHEREAS, on March 25, 1989, the City of Crosslake (the "City") created its Tax Increment Financing District 1-1 (the "District") within its Development District No. 1 (the "Project"); and

WHEREAS, as of the date hereof all bonds and obligations to which tax increment from the District have been pledged have been paid in full or defeased and all other costs of the Project have been paid; and

WHEREAS, the City desires by this resolution to cause the decertification of the District after which all property taxes generated by property within the District will be distributed in the same manner as all other property taxes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake that the City's staff shall take such action as is necessary to cause the County Auditor of Crow Wing County to decertify the District as a tax increment district and to no longer remit tax increment from the District to the City.

DATED: May 10, 1999


Acting Mayor

ATTEST:


City Administrator

(Seal)

CITY OF CROSSLAKE
RESOLUTION 99-26
RESOLUTION ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for the improvement of:

- Lakeshore Drive, located one-half mile east of CSAH #3 and Happy Landing Road within the Plat of Sandcrest on Crosslake;
- Park Drive, located between Lakeshore Drive and Lakeshore Drive;
- Ox Lake Landing/Ojibway Trail beginning at Daggett Pine Road, Ojibway Circle, Moccasin Drive (formerly Arrowhead Drive) and Buckskin Lane, located North of Daggett Pine road and within the Plat of Ox Lake Landings;
- Jason Lane and Staley Lane, located South of Silver Peak Road within the Plats of Staley Shores and First Addition to Staley Shores;
- Cross Avenue, located West of Lake Street within the Plat of Bower's Point;
- Miller Road beginning at the intersection of Daggett Pine Road, South to the South side of the intersection of Mary Lane and West on Mary Lane to approximately the West property line of Lot 2, Block 2;
- Sleepy Valley Road, from the intersection of CSAH #36 approximately 2550 feet to the end of the road;
- Shamrock Road from the intersection of Bonnie Lakes Road (O'Brien Road) approximately 2000 feet to the end of the road;
- Sugar Loaf Road, from the intersection of Shafer Road approximately 1300 feet to the two ends of the "T" intersection;
- Bonnie Lakes Trail, Bonnie Lakes Lane, Tamarack Road (formerly McClintoc Road) Tamarack Trail and Tamarack Lane (lying within the Plats of Goodrich and O'Brien Lake Shores, 1st Addition to Goodrich & O'Brien Lake Shores and 2nd Addition to Goodrich & O'Brien Lake Shores);
- Red Pine Road, from the intersection of Bonnie Lakes Road approximately 260 feet to a "T" intersection, then approximately 430 feet to the Northeast to a cul-de-sac and 470 feet to the Southwest to a cul-de-sac;
- Kimberly Road, from CSAH #3 to the West boundary of Lot 16, Block 1 and Lot 16, Block 2;

- Daggett Pine Road from the intersection of CSAH #66 to a point approximately 300 feet East of the intersection of Ox Lake Landings Road;
- Big Pine Trail, from CSAH #3 to the end of the road.

Bids were received, opened and tabulated according to law, and the following base bids were received complying with the advertisement:

Tri-City Paving, Little Falls, MN	\$1,018,558.65
Anderson Brothers, Brainerd, MN	\$1,073,561.43
Bauerly Companies, Sauk Rapids, MN	\$1,708,997.25

AND WHEREAS, it appears that Tri-City Paving of Little Falls is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Tri-City Paving of Little Falls, Minnesota in the name of the City of Crosslake for the improvement of the above listed roads according to the plans and specifications therefor approved by the City Council and on file in the Office of the Deputy Clerk.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the City Council this 10th day of May, 1999.



 Thomas N. Swenson, City Administrator



 Charles Miller, Acting Mayor