

COUNCIL PROCEEDINGS
CITY OF CROSSLAKE MINNESOTA
REGULAR COUNCIL SESSION
MAY 9, 1994
7:00 P.M. CITY HALL

The Council for the City of Crosslake Minnesota met in the Council Chambers of City Hall on Monday, May 9, 1994. The following Councilmembers were present: Mayor Kurt Anderson, Lyle Arends, Charles Miller, Dean Swanson, Jack Webster. Also present was City Attorney, Paul Sandelin and Reporters, Christine DuFour and Betty Ryan. There were approximately 29 citizens in attendance.

Mayor Anderson called the regular meeting to order at 7:00 P.M.

The first item on the agenda was the consent calendar.

MOTION 05R-01-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF (1) MINUTES OF APRIL 11, 1994 11:00 A.M. PUBLIC HEARING; (2) MINUTES OF THE APRIL 11, 1994 7:00 P.M. REGULAR COUNCIL SESSION; (3) MINUTES OF THE MAY 4, 1994 PUBLIC HEARING; (4) THE CLERK/TREASURER'S FINANCIAL REPORT FOR APRIL, 1994; (5) THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR APRIL, 1994 AND; (6) THE CABLEVISION COMPANY'S FINANCIAL REPORT FOR APRIL, 1994. Two additions were made to the April 11, 1994 minutes to include seconds by Jack Webster to Motion 04R-15-94 and Motion 04R-16-94. The seconds had been made at the meeting, however, they were omitted from the minutes. MOTION PASSED UNANIMOUSLY.

CLERK'S REPORT - MOTION 05R-02-94 WAS MADE BY CHUCK MILLER AND SECONDED BY LYLE ARENDS TO PAY ALL BILLS CONSISTING OF: SULLIVAN SPORTS PAL FOR \$1,132.00 FOR TENNIS NETS AND WIND SCREENS, CREAMERIES BLENDING FOR \$852.00 FOR GRASS SEED AND FERTILIZER, STEPP MANUFACTURING FOR \$1,825.62 FOR TAR KETTLE RENTAL, CROSSLAKE SANITATION FOR \$600.00, MICK JUSTIN, CPA FOR \$3,800.00 FOR 1993 AUDIT, GOPHER STATE PAYMENT NO. 1 FOR \$56,450.94, GOPHER STATE PAYMENT NO. 2 FOR \$23,586.00 FOR EMERGENCY SERVICES CENTER, LEAGUE INSURANCE FOR \$21,016.00 AND ATTORNEY'S BILL FOR \$147.50. MOTION PASSED UNANIMOUSLY.

A Findings of Fact on the Mansfield variance from Attorney Paul Sandelin was included in the Council packet.

A list of donations by the American Legion Club for 1993 was read aloud by Chuck Miller. The total amount donated was \$9,682.00.

A pledged collateral update had been received from Northern National Bank.

A letter from the State Demographer showed that the April 1, 1993 population was 1,179 up from 1,132.

A breakdown of the insurance coverage on all the buildings and their contents had been received from Weizenegger Engel Insurance Company. Clerk Buchite suggested that the Council review the policies that

have been received and are on file at City Hall.

Mick Justin commented on the results of the 1993 Audit. The City's financial condition is very good. The fund balances have increased over \$176,000 from the prior year and total revenue was up \$80,000 over last year. The position of the general budget fund, debt service, capital project, and TIF funds were discussed. Progress has been made on the City's fixed asset listing and it will continue to be updated.

MOTION 05R-03-94 WAS MADE BY LYLE ARENDS AND SECONDED BY CHUCK MILLER TO APPROVE THE 1993 AUDIT AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

A request by Moonlite Bay to hold lawnmower races in their parking lot was discussed.

MOTION 05R-04-94 WAS MADE BY CHUCK MILLER AND SECONDED BY LYLE ARENDS TO APPROVE THE REQUEST FOR LAWN MOWER RACES AND A HOG ROAST IN THE MOONLITE BAY PARKING LOT DURING CROSSLAKE DAYS. MOTION PASSED UNANIMOUSLY.

MOTION 05R-05-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVAL THE RENEWAL OF THE BOAT LIQUOR LICENSE FOR BAIT BOX MARINA FOR THE 1994-1995 SEASON. MOTION PASSED WITH LYLE ARENDS AND JACK WEBSTER VOTING NAY AND MAYOR ANDERSON, CHUCK MILLER AND DEAN SWANSON VOTING AYE.

MOTION 05R-06-94 WAS MADE BY DEAN SWANSON AND SECONDED BY JACK WEBSTER TO APPROVE THE REQUEST BY THE PEQUOT LAKES/CROSSLAKE YOUTH HOCKEY ASSOCIATION FOR CHARITABLE GAMBLING AT THE EXCHANGE. MOTION PASSED UNANIMOUSLY.

MAYOR'S REPORT - Mayor Anderson gave a brief update on the Economic Development Authority and clarified that while other projects may follow at a later date, they will not be under the same premise as the Emergency Services Center.

A supplement to the resolution approved on April 11, 1994 dealing with the sale of revenue bonds by the Economic Development Authority was discussed. This supplement allows the City to allocate to the Authority a \$450,000 portion of the City's \$5,000,000 bond limit.

MOTION 05R-07-94 WAS MADE BY DEAN SWANSON AND SECONDED BY JACK WEBSTER TO APPROVE THE RESOLUTION ALLOCATING SMALL ISSUER REBATE EXCEPTION AUTHORITY AS A SUPPLEMENT TO THE APRIL 11, 1994 RESOLUTION. MOTION PASSED UNANIMOUSLY.

Mayor Anderson presented the ambulance usage statistics for 1992 and 1993 for the six cities in the area utilizing this service. The City spent an average of \$18,000.00 per year for this service. The only city that reimburses Crosslake is Fifty Lakes in the amount of \$1,000 per year.

Mayor Anderson read a letter from Bonestroo, Rosene, Anderlik & Associates regarding the addition of Alternate No. 1 to the Emergency Services Center.

MOTION 05R-08-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK

MILLER TO APPROVE THE ADDITIONAL COSTS OF \$4,606.00 FOR ALTERNATE NO. 1 FOR THE EMERGENCY SERVICES CENTER. MOTION PASSED UNANIMOUSLY.

Progress is moving along smoothly on the Emergency Services Center. The changes to the depth of the ambulance garage have been made and no further costs should be incurred as a result of this change.

Article 7 under Payment of City Fees states that the City must authorize the payment of the Telephone Company dividend to the City. MOTION 05R-09-94 WAS MADE BY LYLE ARENDS AND SECONDED BY CHUCK MILLER TO APPROVE THE DIVIDEND FROM THE CROSSLAKE TELEPHONE COMPANY OF \$168,549.24 LESS \$102,819.20 WHICH WAS ALREADY PAID IN MONTHLY FEES AND LESS \$12,377.22 FOR A RAM CHARGER GIVEN TO THE CITY. MOTION PASSED UNANIMOUSLY.

The \$4.50 user fee collected on the telephone bill is paid to the City each month and the dividend amount paid is 40% of the net profit each year.

Chuck Miller read aloud a Proclamation signed by Mayor Anderson proclaiming Friday, May 13th and Saturday, May 14th as Poppy Days in Crosslake in memory of the services rendered by our nation's veterans.

A request had been received for a dry car wash in the downtown area of Crosslake.

MOTION 05R-10-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE A TRANSIENT MERCHANTS PERMIT FOR A DRY CAR WASH IN CROSSLAKE. MOTION PASSED WITH CHUCK MILLER VOTING NAY.

Two items were discussed for a Public Hearing next month. The Crosslake Utility Company management policy will require some changes and Articles 8 and 15 require changes to the bid limits.

Mayor Anderson presented population figures for Crosslake for the years 1980 through 1993 as follows: 1980 - 1,064, 1981 - 1,011, 1982 - not available, 1983 - 1,035, 1984 - 1,020, 1985 - 1,013, 1986 - 1,021, 1987 - 1,015, 1988 - 1,020, 1989 - 1,080, 1990 - 1,134, 1991 - 1,145, 1992 - 1,169. The 2000 dwellings consist of 450 full time residents with the balance being seasonal residents.

PLANNING AND ZONING - Nothing

UTILITIES - A meeting was held by the interview committee on May 3rd recommending Richard Hubbard as the most qualified candidate for the Telephone Company position. On May 4th, the City Council approved hiring him with an effective date on or before June 1st.

PUBLIC WORKS - A report had been received from Erickson Engineering on the condition of Sunrise Island Bridge. Bob Seavey with the University of Minnesota will evaluate the extent of the deterioration sometime in May.

All the patching and sealing on the roads has been completed.

Although the fire department will be housed in the Emergency Services Center, the old fire hall will continue to be used as a city building for storage and etc.

LONG RANGE CAPITAL PLANNING - Nothing

CEMETERY - Nothing

PERSONNEL - Chuck Miller reported on merit pay and pay equity for City employees. Additional information had been received from the League which will be distributed to the Councilmembers for review and discussion at the next meeting. Chuck recommended that the City employees be given the same increase that the Telephone Company employees received for 1994. Chuck felt that subjectivity in appraising employee performance would be the biggest detriment to having a merit pay system.

Dean Swanson informed the Council that Brian Maher was resigning from the City for other work.

MOTION 05R-11-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO ACCEPT THE RESIGNATION OF BRIAN MAHER FROM THE PUBLIC WORKS DEPARTMENT. MOTION PASSED UNANIMOUSLY.

A replacement will be discussed at next month's meeting.

PARK AND RECREATION - A letter had been received from Gammello's office regarding an easement that Thomas and Natalie Swann wish to donate to the City.

MOTION 05R-12-94 WAS MADE BY DEAN SWANSON AND SECONDED BY JACK WEBSTER TO APPROVE THE RESOLUTION TO ACQUIRE THE SWANN PROPERTY BY QUIT CLAIM DEED FOR THE ROADWAY BETWEEN THE POST OFFICE AND THE CATHOLIC CHURCH AND PAY BACK TAXES ON SAME. MOTION PASSED WITH CHUCK MILLER VOTING NAY AND MAYOR ANDERSON VOTING AYE.

It was found that the Lakes Area Booster Club did not have the power to hire the recreation director, therefore a Joint Powers Agreement was established to organize and administer certain parks and recreation activities. A motion was made by Jack Webster and seconded by Dean Swanson to approve the joint powers agreement, however, the motion was defeated when Lyle Arends, Chuck Miller and Mayor Anderson voted nay.

Two estimates had been received to hook up electricity for the concession stand at the park. Dave's Electric's quote was for \$794.25 and Reliable Electric's quote was for \$795.00.

MOTION 05R-13-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE THE QUOTE FROM RELIABLE ELECTRIC FOR WIRING THE CONCESSION STAND AT THE COMMUNITY CENTER FOR \$795.00. MOTION PASSED UNANIMOUSLY.

A quote had been received from Northern Lakes Nursery for moving the controls for the sprinkling system to the warming house at a cost of \$1,474.40. It was decided that the control could be purchased at a

cost of approximately \$225.00 and that the electrician along with the Public Works Department staff could hook up the controls at a much lesser cost to the City.

The baseball program is progressing with over 90 kids enrolled to date. The T-Ball program is being split into two age groups this year 5-6 and 7-8 year old groups. There will be two teams of bronco's (11-12 year olds) this year. One satellite will be set up this year at a cost of \$85.00 per month. The tennis nets and wind screens will all be installed within the next few days and a tennis program is in the process of being developed.

Mr. Ray Smyth reported on the progress being made by the Rebuilding Committee. A final report will be presented to the Council on June 13th at the regular Council meeting. Of the 1,990 surveys mailed, 538 were returned and have been tabulated which is approximately a 27% return. A telephone survey will be conducted in the next few days to clear up questions that emerged from the mail survey. The Committee is looking at financial options, they are contacting former users to determine precise needs in terms of space and equipment, they are taking inventory of other meeting rooms in the area, contacting business owners, and researching types of facilities in the area. The committee is compiling a list of findings and will be presenting a list of prioritized recommendations with a type of phased approach in June. They will also be presenting cost estimates and funding options.

The Mayor requested that copies of the minutes of the Committee's ten meetings be given to the Councilmembers for their review. There was discussion regarding the comments from the surveys that had been consolidated as only being positive comments with no negative comments being referenced. The members of the Council said they were keeping an open mind contrary to some comments that were being made in the community.

RECYCLING - Lyle Arends reported that there were 60 participants at the April 16th drop-off site with 165 residents enrolled in the curbside service. A total of 9,900 pounds or 4.95 tons were recycled for the month. The use of the ambulance garage for the recycling program was discussed briefly.

PUBLIC SAFETY - The Fire Department responded to seven emergency calls and two fire calls for the month of April. A letter had been received from Dave Schliek, Fire Chief, announcing his resignation effective June 1, 1994.

MOTION 05R-14-94 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO ACCEPT WITH REGRETS THE RESIGNATION FROM THE FIRE DEPARTMENT OF FIRE CHIEF, DAVID SCHLIEK. MOTION PASSED UNANIMOUSLY.

Jeff Cripps will be the new Fire Chief and Don Henderson will be the Assistant Fire Chief.

The Police Department responded to 108 calls in the month of April. The Department was active in interviewing several juveniles which

lead to 29 criminal damage to property complaint arrests and 19 theft cases being solved. All of the vandalism to mail box complaints have been cleared as have thefts to various businesses both in Crosslake and the surrounding area.

The Crosslake/Ideal Lions Club donated \$2,300.00 toward the restoration and re-fitting of a military 4X4 pickup truck to be used by the Police Department. Programs will be developed in the local schools to promote a friendly atmosphere between students and the police. It will also be used to handle disaster situations and other weather related problems such as heavy snow access to property during the winter months and in some emergencies.

The issuing of licenses for golf carts on City and County roads was discussed. It was decided that each request would be reviewed by the City Council and approved based on need rather than as an alternate to having a current drivers license. When the first request is received, parameters will be put in place.

The Police Department will be fingerprinting pre-school children next Friday, May 13th. The prints will be given to the parents. This is an annual event. This department will also be participating in two programs at the Pequot Lakes School in the near future, "Operation Aware" and "Safety Town".

MOTION 05R-15-94 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO ALLOW THE SPENDING OF THE \$2300.00 DONATED BY THE LIONS CLUB FOR THE POLICE 4X4 UNDER THE SPENDING GUIDELINES. MOTION PASSED UNANIMOUSLY.

NEW BUSINESS - Jack Webster and Dean Swanson will be attending a meeting in St. Cloud sponsored by the League of Minnesota Cities on May 24th. Mayor Anderson will attend the league meeting in the Cities on May 26th.

OLD BUSINESS - The request for approval of the transient merchant license for the Game and Fish Club, which had been continued from last month, was discussed. The Club felt it would not be advantageous to move the site for the flea market to the Community Center property this year as was discussed at the April meeting. The Council requested that the yellow no parking strip be extended and that two large signs be erected identifying the location of the flea market.

MOTION 05R-16-94 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE THE TRANSIENT MERCHANT PERMIT FOR THE GAME AND FISH CLUB TO CONDUCT FLEA MARKETS AT THEIR PRESENT LOCATION BUT TO DISCUSS THE 1995 SEASON LATER THIS YEAR. MOTION PASSED UNANIMOUSLY.

PUBLIC FORUM - The change to the Brainerd Dispatch from the Lake Country Echo for legal notices was brought up by Tom Herschbach. The reporting done by the Echo was brought up by Ray Kerchiel.

The newsletter is now being mailed via third class mail to all Crosslake Postal Patrons. Those residents who do not receive the

newsletter from one of the carrier routes can be mailed one if they notify City Hall.

Chief Backdahl requested that approval be given to purchase two items for the Police Department which are over the \$500.00 allowed by a department head out of the \$2300.00 donated by the Lions Club.

MOTION 05R-17-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO GIVE THE POLICE CHIEF PERMISSION TO PURCHASE A RADIO AND LIGHTS AT A COST OF APPROXIMATELY \$1400.00 FROM THE \$2300.00 GRANT WITHOUT FURTHER APPROVAL. MOTION PASSED UNANIMOUSLY.

MOTION 05R-18-94 WAS MADE BY LYLE ARENDS AND SECONDED BY CHUCK MILLER TO ADJOURN THE REGULAR COUNCIL SESSION AT 9:25 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and edited by:
Arlene A. Buchite, City Clerk/Treasurer

Arlene A. Buchite