

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, MAY 9, 2011  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, May 9, 2011. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, John Moengen and Dean Swanson. Absent was Rusty Taubert. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Public Works Director Ted Strand, Police Chief Bob Hartman, General Manager Paul Hoge, City Attorney Mike Couri, WSN Engineer Mark Hallan, Northland Press Reporter Paul Boblett and Echo Publishing Reporter Katie Anderson. There were approximately ninety people in the audience.

**A. CALL TO ORDER** – Mayor Schneider called the Regular Council Meeting to order at 7:00 P.M. MOTION 05R-01-11 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

**B. CRITICAL ISSUES –**

1. Kathy Moore of the Whitefish Area Lodging Association was present and addressed the Council regarding a new listing of Crosslake businesses on the Whitefish.org website. Ms. Moore noted every business on the listing has their own splash page which gives contact information, GPS coordinates, and a summary of what the store offers. Ms. Moore noted she is working with the City on maintaining this list and any business can contact her to be added to the website. The Council thanked Ms. Moore for her time.
2. Crow Wing County Sheriff Todd Dahl was present and provided the Council with a brief update on the projects the Sheriff's office has been working on over the past few months. There has been an increased push for enforcement on distracted driving with the increased use of cell phones and texting behind the wheel. Sheriff Dahl also gave an update on the Sentence to Serve program which has now dropped from two to one crew leaders. The program takes non-violent inmates and gives them work throughout the community. The inmate's involvement in the program helps instill ownership in the work they are doing and they are able to get community service hours as well. Sheriff Dahl also noted LADIC is still very active and is focused on keeping drugs in Crow Wing County to a minimum. Lastly Sheriff Dahl noted he has seen an increase in scams and frauds and everyone should be cautious when they are asked to provide personal information unless they are confident in who is receiving the data. The Council thanked Sheriff Dahl for his time.

**C. CONSENT CALENDAR** – MOTION 05R-02-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR COUNCIL MEETING MINUTES OF APRIL 11, 2011; (2.) SPECIAL COUNCIL MEETING MINUTES OF APRIL 20, 2011; (3.) LOCAL BOARD OF APPEAL

AND EQUALIZATION MEETING MINUTES OF APRIL 29, 2011; (4.)  
CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME  
STATEMENT/DETAIL OF RESERVE BALANCES DATED MARCH 31, 2011;  
(5.) CITY MONTH END REVENUE REPORT DATED MARCH 2011; (6.) CITY  
MONTH END EXPENDITURE REPORT DATED MARCH 2011; (7.) PLEDGED  
COLLATERAL REPORT DATED 5/4/11 FROM JENNIFER MAX; (8.) LAKES  
STATE BANK PLEDGE REPORT DATED APRIL 2011; (9.) FRANSDEN BANK  
& TRUST PLEDGE REPORT DATED APRIL 2011; (10.) LAKEWOOD BANK  
PLEDGE REPORT DATED APRIL 2011 AND (11.) RIVERWOOD BANK  
PLEDGE REPORT DATED APRIL 2011. MOTION CARRIED WITH ALL AYES.

**D. PUBLIC FORUM –**

1. Gerry Brine was present as representative for Fraser Enterprises and stated effective immediately his clients would like to withdraw their petition for a cartway with the City. Mr. Brine provided a letter to City Administrator Swenson as documentation and requested the City return the deposit of \$25,000 to Fraser Enterprises. City Administrator Swenson noted the Council should also cancel the site inspection and public hearing meeting that is scheduled for June 13, 2011. MOTION 05R-03-11 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO REFUND FRASER ENTERPRISES \$25,000 THAT WAS SUBMITTED TO THE CITY AS COLLATERAL FOR THE CARTWAY PETITION AND TO CANCEL THE SITE INSPECTION AND PUBLIC HEARING SCHEDULED FOR JUNE 13, 2011. MOTION CARRIED WITH ALL AYES.
2. Pat Netko of Lake Country Crafts and Cones was present and thanked the City Council for putting up the American flags on the light poles. Ms. Netko also thanked Kathy Moore for adding the Crosslake business listing to the Whitefish.org website and noted it is a good resource to have. Ms. Netko spoke on the importance of attending Council meetings, especially for a new organization such as the Crosslake Business Association. Ms. Netko urged the Council to look at all sides of an issue, whatever it may be, and focus on the facts of the issue before them. Ms. Netko reminded the Council that the community as a whole should be at the forefront of their decision making rather than having private agendas or personal issues driving decisions. In regards to the Mayor's proposed resolution regarding the planning and zoning department, Ms. Netko stated she hopes the Council takes an objective look at the pros and cons of such a proposal before making such a change that will have a big impact on the City.
3. Dave Fischer, President of WAPOA, stated that the Council recently appointed an Ad-Hoc Committee to focus on reviewing outstanding Planning and Zoning issues and to submit a list of recommendations back to the Council. Mr. Fischer questioned the Mayor's proposal as to whether or not this is a recommendation to the Ad-Hoc Committee to take and further review the feasibility or if it is a short-circuit attempt to bypass the steps as agreed to when establishing the committee. Mr. Fischer noted this is an erratic change in direction by the Mayor and the public should not be subjected to this behavior from ethical public officials. Although the County has made improvements to their land use ordinance that was recently adopted, Mr. Fischer stated it would require significant modifications to

be adapted for the City's use as well as modifications to other parts of the City Code and Comprehensive Plan. Turning local control over to the county is a disservice to the citizens. At the end of the day, healthy lakes and the environment are drivers for the well-being of the Crosslake community.

4. Dick Dietz addressed the Council regarding Mayor Schneider's proposed resolution to eliminate the City's Planning and Zoning department and to bring in a County staff person to administer that function. Mr. Dietz commented his belief is that the resolution is cloaked as a cost-saving measure when it is really an attempt to get rid of the Community Development Director. There is also an increasing faction in the community that is an alliance of realtors, contractors and developers as evidenced by the group of people in attendance at the meeting. Mr. Dietz would like the Council to talk to a broader class of tax payers rather than such a narrow group of people. It is his opinion that the planning and zoning function actually be increased to help oversee that the ordinances are being met. Lastly Mr. Dietz stated that planning and zoning, like the police department, is an essential function to the City of Crosslake.

#### **E. MAYOR'S REPORT –**

1. A letter dated April 23, 2011 from Jeffrey Benson regarding Tax Preparation Season was included in the packet for Council information. Mayor Schneider noted the total number of clients served for the 2011 tax preparation season was 141, a 19% increase over the prior year. A special thanks was noted for the Community Center staff for all of their assistance in taking calls and scheduling appointments.
2. A memo dated May 9, 2011 from Mayor Schneider regarding a Mayor's Report Regarding the Status of Planning and Zoning Department was included in the packet for Council review. Mayor Schneider noted the intent of his proposed resolution is to see what it would look like for the County to administer planning and zoning services in Crosslake. Mayor Schneider noted his first impression of this proposal could save the City approximately \$100,000 but there were still many unknowns that would need to be agreed upon by the two parties. In relation to the number of permits the planning and zoning staff has issued recently, the Crow Wing County Land Services Department included two levels of employees for review by the Council. A Coordinator position with a grade 12 would cost approximately \$77,000 per year and a grade 10 Coordinator position would cost approximately \$70,000 per year, both including benefits. There are also other personnel costs involved as the County would provide support staff to the Coordinator position which would increase the total personnel cost to a range of \$101,000 - \$108,000. An open item list was also included which addressed issues such as equipment needs, vehicle expense, insurance and per diems as other potential increases to the cost of contracting with the County. Mayor Schneider noted a memo was prepared by Attorney Couri that gives a brief outline of the steps it would take to merge the City's land use ordinance with the County's. Attorney Couri noted he did a quick comparison of the two ordinances to see what the major differences there were, if any. Some differences he noted initially included differences in zoning district classifications and how many lots within the City that are currently conforming would become non-conforming with the

difference in standards. An overall assessment by Attorney Couri noted the County's land use ordinance to be less detailed with less regulation. This means that if the City were to adopt the County's land use ordinance the City would have less authority to regulate property within the City. One suggestion made by Attorney Couri would be to take a few different types of properties in Crosslake and compare them with the City's regulations and the County's regulations to see what kinds of issues might arise. That would give the Council a good feel for what changes would affect the City as a whole and how complex the changes would be. Attorney Couri estimated that it would take one person approximately 100 hours to compare the two codes and draft an initial assessment of the major issues. The process as a whole would be quite extensive due to involving the Council, Planning Commission and the number of meetings and public hearings that would be held. It's the Council's decision on whether or not to move forward with that process.

Councilmember Moengen commented that the caliber of personnel at the County is excellent and their focus is to protect the shoreline and the shore impact zone. The Mayor's proposal is not intended to decrease the service level in Crosslake but rather intended to be a cost-savings measure for the tax payers. By partnering with the County the City can take advantage of many resources the County has as well as try to make the land use ordinance less cumbersome for people to work with.

Councilmember Swanson noted that he is not in agreement with the proposed resolution. There have been areas the Council has been lax in following up with such as performance reviews and now is a good time to make the necessary adjustments, but outsourcing the planning and zoning function gives up too much control at the local level. Councilmember Swanson appreciates all the work that has been done on this issue and believes the Council is working hard on getting these kinds of issues resolved. If the Council follows up on performance reviews then it will help bring out areas of concern and help correct them in a timely manner.

Councilmember Roe stated he has been the liaison to the Planning and Zoning Commission for four years and four months, and it has taken him a while to understand the many complexities that the Commission deals with on a monthly basis. Councilmember Roe believes the Council needs to communicate better and more often, and that the Council should solve those issues instead of giving up control of local regulation.

Councilmember Moengen added that he is here because he was asked to step up and make changes and sees this proposal as a partnership with the County as opposed to a release of control to the County.

Mark Wessels of 13336 East Shore Road questioned why the Council does not want to look into the feasibility of this proposal to see if it would indeed save the

City money. The County's focus is protecting the lakes and the ordinance they adopted is the same one as the DNR's pilot project.

Roger Roy of 36573 Shores Drive stated over the past two years he has seen planning and zoning make it more and more difficult for the business community to function in Crosslake. Mr. Roy suggested the Council look at the ordinances and take out any that are frivolous and more of a hindrance than benefit to the business community.

Peter Abler of 34447 Duck Lane stated he was formerly the Planning and Zoning Commission Chair and the Subdivision Advisory Committee Chair and agrees that the City's land use ordinance started out as a fairly well-managed document but due to state law changes, among others, the ordinance was never abridged after many amendments were made to it. Mr. Abler thinks it would be fine to look at the County ordinance to use as a guide but it probably will not work as a cookie-cutter template the City can just adopt without making significant modifications. Mr. Abler commented that the crux of many issues may be that the planning and zoning staff are required to follow the ordinance, as it is a legal document, and do so without regard to who the applicant is.

Mike Winkels, Planning and Zoning Commission Chair, stated his opinion that the City staff does a good job in following the ordinances. The Commission, however, is more lenient and provided the example of Pine Peaks as a situation where the Commission allowed the project to move forward by granting four variances. That project would not have happened had the Commission not made those exceptions. Mr. Winkels commented that the Commission has worked with just about every business in town and operates in a way that can be defensible as much as possible. Mr. Winkels does not want to see planning and zoning turned over to someone else and would like to see the Council talk to more than just the business community.

Dean Eggena of 14495 Daggett Pine Road stated the City's first land use ordinance was a model taken from the state. The City took that ordinance and started to work with it and over the past forty years the ordinance has become quite subject to interpretation. Mr. Eggena noted Mr. Anderson's job is to interpret the ordinance and with that duty there is bound to be someone who does not like Mr. Anderson's interpretation as it relates to their project. Mr. Eggena expressed his agreement with looking at the County's ordinance as it is brand new and may be a guide in cleaning up so many gray areas in the current ordinance.

Denny Brengman of 13106 Kimberly Road stated the ordinances are keeping him from being able to open a campground on his property. Mr. Brengman feels the City is becoming a ghost town and that is due to the restrictions the City has on developers and businesses.

Roger Lynn of 13402 Hidden Valley Road stated that anytime there is regulation there will be people who are regulated, and those people may not be happy that

they have to follow certain rules. The main issue before the Council is whether they choose to deal with how the people are being regulated or if they choose to give it to someone else and not deal with it. A lot of what is happening in the business community today is not the fault of Planning and Zoning and not unique to Crosslake. There are empty storefronts all over the state and country. The Council needs to have a careful conversation about changing the regulations that could change the shape of the City for decades.

Nancy Addington stated she is proud to be a member of the Planning and Zoning Commission and personally feels the short time spent on the Ad-Hoc Committee is not representative of the time and energy given by the Commission every month. Ms. Addington would like to see more involvement from the Mayor and the Council in the planning and zoning process. Ms. Addington questioned the real cost of the Mayor's proposal of not only the dollars but the cost to our reputation, lakes and environment.

Bob Perkins of 35333 County Road 37 expressed his disappointment in the negative comments he heard from the Council and noted he was happy to finally hear Ms. Addington say she was proud to be a part of the City. Mr. Perkins stated after hearing the discussion he now has more questions than he did in the beginning and will be intently watching the progress on this issue.

Mayor Schneider called a recess at 9:00 P.M. At 9:10 P.M. Mayor Schneider called the meeting back to order.

Gerry Brine of 36257 Pine Bay Circle stated that in his experience the County's mentality has been to want to help a person in whatever way they can. This doesn't mean they are going to change an ordinance and it usually requires work on the part of the applicant, but the County seems to have taken a much better approach to helping people resolve their issues than the City has. Mr. Brine noted he does not see any risk in moving forward with an evaluation to see what the true outcome might be.

Colleen Schneider of 12481 Arrowhead Lane expressed concern with the comments made tonight when there are so many unknowns about this proposal that still need to be examined. Ms. Schneider doesn't see why the Council would not want to further explore an option to see if there is any benefit to making changes for the betterment of the community.

Dave Schrupp of 33837 Wild Wood Ranch Drive stated as a member of the Planning and Zoning Commission they are charged with dealing with the facts as they are presented. Mr. Schrupp expressed concern over the proposal in that it does not deal with facts. Comments have been made at the meeting suggesting an increase in efficiency if the planning and zoning functions were outsourced to the County. The Council does not even know what the efficiencies are today and what their goals are in the future. Mr. Schrupp noted his concern over the lack of leadership from the Council and that the Council should not be pointing fingers to

other departments when they are not expressing what their expectations are of those departments. If businesses have problems with Planning and Zoning they should be expressing their concerns and the Council can deal with the facts.

Cary Shoutz of 16172 County Road 36 applauded the Mayor for taking the initiative to get something changed. Mr. Shoutz commented that the Council should pursue this further with the County and see what they can do to help the City as they are a professional group with good credentials.

Nikki Shoutz of 16172 County Road 36 expressed her frustration with the City's excessive fees and said the City would not be disappointed with the County staff as they are great to work with.

Bruce Larson of Larson Group Real Estate stated in his experience the County zoning process is much more effective than the Crosslake zoning process. Some of the empty storefronts in the City are due to the economy but some are also due to business owners who just do not want to do business in Crosslake. Mr. Larson expressed his desire to see the Mayor's proposal move forward and questioned Councilmember Roe and Swanson for not having the same opinion.

Joe Slack, owner of Pine Peaks, stated he attended the meeting because it was the first he had heard about the City trying to cut costs. Mr. Slack said he was pleased to see the City looking at a way to become more efficient the same way many businesses have had to do in today's economic times.

Councilmember Moengen stated he would like to move forward with the Resolution excluding #1 and #3 for the time being. The Resolution would then focus on reviewing the feasibility of adapting the County's land use ordinance for the City's needs. MOTION 05R-04-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO APPROVE RESOLUTION NO. 11-11 DIRECTING STAFF TO WORK WITH THE CROW WING COUNTY LAND SERVICES DEPARTMENT TO ARRIVE AT A CONTRACT FOR PLANNING AND ZONING ADMINISTRATIVE SERVICES. MOTION CARRIED WITH ALL AYES.

**F. CITY ADMINISTRATOR'S REPORT –**

1. City Bills for Approval – MOTION 05R-05-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE THE BILLS FOR PAYMENT FOR APRIL AS SUBMITTED IN THE AMOUNTS OF \$164,003.27 AND \$86,721.35. MOTION CARRIED WITH ALL AYES.
2. Included in the packet for Council review was a Resolution to Adopt for Renewal Existing Liquor License Establishments. Council approval was requested for the renewal of existing liquor licenses for establishments that have submitted the required documentation and fees for the period of July 1, 2011 – June 30, 2012. Also included in the packet was a memo from Ken Anderson regarding Ox Lake Tavern's Liquor License renewal. Attorney Couri addressed the Council on the status of Ox Lake Tavern in that they have had several noncompliance issues and

other matters that needed to be accomplished to comply with a City Council approved variance dated February 14, 2005. In reviewing the liquor license renewals it was noted that Section 4.07 of the City Code states no license under this Chapter shall be granted or renewed for operation on any premises if there are outstanding zoning violations or other City Code violations. Section 4.08 also allows the Council to approve a conditional license and place restrictions as it deems reasonable and justified. Attorney Couri noted these outstanding issues might take a while to resolve and one option the Council has is to come to an agreement on the issues that need to be resolved and then approve the liquor license contingent upon completion of those issues by a certain date. If the items are not completed then the liquor license would be automatically revoked and the property owner would have no appeal until the violations were corrected. Mr. Anderson reviewed the outstanding violations relating to the 2005 variance that was approved by the City Council including an addition constructed larger than permitted, no permit obtained for a deck enclosure, not expanding the parking lot as required, septic system upgrade not completed and trash receptacles not enclosed as required. There have also been several noise complaints but Attorney Couri noted the City can't confirm the noise violation since there has been no decibel meter reading to show the Tavern has violated the ordinance levels. Chief Hartman commented that it's a difficult spot for the owners of the Tavern because they have been successful in the changes they have made to the business but with that comes more complaints since they are busier. Chief Hartman noted at some point he will have to start writing citations for the complaints which is not what he would like to do.

Lonnie Thomas, attorney for Ox Lake Tavern, was present and noted the former owners of the Tavern had big ideas for expanding the business when it was sold to his clients. His clients realized that they could not make the improvements all at once due to the cost involved. Mr. Thomas would like to go through the list of violations with the City and identify the legitimate non-compliances to existing variances and move forward from there. Councilmember Moengen expressed his interest to resolve this issue with both parties in mind considering this has been going on for six years. Following discussion, MOTION 05R-06-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO DIRECT STAFF TO WORK WITH MR. THOMAS AND THE OX LAKE TAVERN TO IDENTIFY THE LEGITIMATE NON-COMPLIANCES BASED UPON THE PREVIOUS APPROVED VARIANCES AND PRESENT A RECOMMENDATION TO THE COUNCIL ON HOW TO RESOLVE EACH ITEM AT THE NEXT REGULAR COUNCIL MEETING. MOTION CARRIED WITH ALL AYES.

MOTION 05R-07-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO APPROVE RESOLUTION NO. 11-12 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENTS FOR 2011-2012 EXCLUDING OX LAKE TAVERN AND CONTINGENT UPON SATISFACTORY BACKGROUND CHECKS BY THE POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.

3. A memo dated May 9, 2011 from Jenny Max regarding Charitable Gambling for Northern Minnesota Railroad Heritage Association was included in the packet for Council review. Northern Minnesota Railroad Heritage Association requested approval to conduct raffle activity as a fundraiser for the non-profit organization. A copy of the LG220 Application for Exempt Permit was attached to the memo. The drawing will take place on October 1, 2011. MOTION 05R-08-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE CHARITABLE GAMBLING BY WAY OF RAFFLE ACTIVITY FOR THE NORTHERN MINNESOTA RAILROAD HERITAGE ASSOCIATION. MOTION CARRIED WITH ALL AYES.
4. A memo dated May 9, 2011 from Jenny Max regarding a Transient Merchant Park Permit was included in the packet for Council review. Tom Swenson stated that the Town Square Merchants requested approval for a Transient Merchant Park Permit to hold a farmer's market in Town Square on Wednesdays from 9:00 A.M. to 1:00 P.M. beginning in May and continuing on through September. The permit fee of \$50 has been paid to the City. MOTION 05R-09-11 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE TRANSIENT MERCHANT PARK PERMIT FOR THE TOWN SQUARE MERCHANTS FOR 2011. MOTION CARRIED WITH ALL AYES
5. A memo dated May 9, 2011 from Jenny Max regarding Landscape Contractors/Excavators Licenses was included in the packet for Council review. MOTION 05R-10-11 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE ISSUANCE OF A LANDSCAPE CONTRACTORS/EXCAVATORS LICENSE TO ABRA LANDSCAPING, THE WOODS LANDSCAPING AND D & N LANDWORKS. MOTION CARRIED WITH ALL AYES.
6. A memo dated May 9, 2011 from Jenny Max regarding 2011 Approved Landscape Contractors/Excavators was included in the packet for Council information.
7. A letter dated April 26, 2011 from Crow Wing Power regarding One Percent Safety and Lighting Program for 2010 and Projections for 2011 was included in the packet for Council information.
8. A memo dated May 9, 2011 from Jenny Max regarding a Transient Merchant Park Permit was included in the packet for Council review. Tom Swenson stated that the Crosslake Parks and Recreation Department requested approval for a Group Transient Merchant Park Permit to hold an arts and crafts fair during Crosslake Day in the Park on Saturday, June 25, 2011. The Parks Department is exempt from paying the permit fee as it is a City function. MOTION 05R-11-11 WAS MADE BY STEVE ROE AND SECONDED BY DARRELL SCHNEIDER TO APPROVE THE TRANSIENT MERCHANT PARK PERMIT FOR THE CROSSLAKE PARKS AND RECREATION DEPARTMENT FOR JUNE 25, 2011. MOTION CARRIED WITH ALL AYES.
9. An application for a sign/banner on County Road 3 from the Crosslake Parks and Recreation Department was included in the packet for Council review. Park Director Jon Henke noted he would like to display the banner for Crosslake Day in the Park and for the 4<sup>th</sup> of July fireworks from May 25<sup>th</sup> through July 5<sup>th</sup>. Mr.

Henke also noted that the banner will be donated by a vendor who will want their logo on the banner and requested to have the advertising condition waived as part of the approval. MOTION 05R-12-11 WAS MADE BY DEAN SWANSON AND SECONDED BY DARRELL SCHNEDIER TO APPROVE THE COUNTY ROAD 3 SIGN/BANNER APPLICATION FOR THE CROSSLAKE PARKS AND RECREATION DEPARTMENT AS PRESENTED INCLUDING ALL CONDITIONS EXCEPT THE CONDITIONS THAT STATE THE SIGN/BANNER SHALL BE AUTHORIZED FOR A MAXIMUM OF 30 DAYS AND SHALL NOT BE ALLOWED TO ADVERTISE PRIVATE PRODUCTS OR SERVICES. MOTION CARRIED WITH ALL AYES.

10. A letter dated May 6, 2011 from Judy's House of Gifts regarding permission to use the City logo was included in the packet for Council review. Mr. Swenson noted Judy Cotton would like to have shirts printed for resale and is interested in incorporating the City logo on the shirt. MOTION 05R-13-11 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE THE USE OF THE CITY OF CROSSLAKE LOGO BY JUDY'S HOUSE OF GIFTS FOR THE CALENDAR YEAR 2011. MOTION CARRIED WITH ALL AYES.
11. A memo dated May 6, 2011 from Tom Swenson and Jenny Max regarding Comparison of Area Businesses Tax Statements was included in the packet for Council information. Mr. Swenson noted he thought it would be interesting to compare some of the Crosslake businesses with similar businesses in surrounding communities. The information was obtained from the Crow Wing County website.
12. A memo dated May 9, 2011 from Jenny Max regarding Crosby's Piano Bar Liquor License Application was included in the packet for Council review. Mr. Swenson noted an application has been made by Terrance Crosby for a Wine and Strong Beer Liquor License for Crosby's Piano Bar in Pineberry Plaza. Mr. Crosby signed a lease on this property and plans to open a restaurant. Mr. Anderson noted the most important zoning issue is the parking requirement and is waiting for Mr. Crosby to submit a floor plan of the restaurant. Mr. Anderson needs to ensure the floor plan provides adequate parking space for the entire building. Councilmember Roe questioned why the City would have a requirement that the property taxes be current when a tenant does not have control over that being paid. Attorney Couri noted this requirement is fairly common and that if a tenant pays the property taxes they can get a statutory lien placed on the property if it were to sell in the future. Mr. Swenson noted the reason there are so many outstanding items is that Mr Crosby would like to open the restaurant as soon as possible and getting Council approval for the wine license is important so he does not have to wait until the June Council meeting. MOTION 05R-14-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE A WINE AND STRONG BEER LIQUOR LICENSE FOR CROSBY'S PIANO BAR CONTINGENT ON 1.) SUCCESSFUL COMPLETION OF A BACKGROUND CHECK BY THE CROSSLAKE POLICE DEPARTMENT, 2.) VERIFICATION FROM CROW WING COUNTY THAT ALL PROPERTY TAXES ARE CURRENT, 3.) RECEIVING THE CERTIFICATE OF LIABILITY INSURANCE FOR LIQUOR AND ALSO WORKER'S COMPENSATION INSURANCE AND 4.) MEETING THE

NECESSARY PLANNING AND ZONING REQUIREMENTS AS STATED IN  
THE CITY ORDINANCES. MOTION CARRIED WITH ALL AYES.

**F. COMMISSION/DEPARTMENT REPORTS –**

1. PLANNING AND ZONING –

- a. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of March 25, 2011 were included in the packet for Council information.
- b. The Subdivision Advisory Committee Meeting Minutes of April 6, 2011 were included in the packet for Council information.
- c. The Subdivision Advisory Committee Meeting Minutes of April 15, 2011 were included in the packet for Council information.
- d. The April 2011 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2011 is \$1,089,180, which is up from the same period in 2010.
- e. A memo dated May 9, 2011 from the Planning and Zoning Commission regarding Recommendation to Approve Ordinance Amendment Revising the Definition of “Lot Line” and to Amend Chapter 3 Subdivision by Metes and Bounds was included in the packet for Council review. Mr. Anderson stated the Planning and Zoning Commission is recommending no change to the definition of “Lot Line” in Chapter 8. However, the Commission is recommending a change to Chapter 3, Subdivision Regulations, to make metes and bounds subdivisions subject to City Council approval after a public hearing and receiving a recommendation from the Planning and Zoning Commission. Mr. Anderson also noted the City’s definition of “lot line” is identical to all surrounding communities’ ordinance language. MOTION 05R-15-11 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE ORDINANCE AMENDMENT NO. 297 AMENDING CHAPTER 3 OF THE CITY CODE RELATED TO METES AND BOUNDS SUBDIVISION APPROVAL. MOTION CARRIED WITH ALL AYES.

MOTION 05R-16-11 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE PUBLISHING ORDINANCE AMENDMENT NO. 297 IN SUMMARY FORM IN THE LOCAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

- f. A memo dated May 9, 2011 from Ken Anderson regarding Ordinance Amendment 2011-001 Establishing a Light Industrial Zoning District was included in the packet for Council review. Mr. Anderson stated the purpose of the amendment is to create a new zoning classification within Chapter 8 of the City Code to allow for light industrial uses combined with related commercial uses. The intent for this change will be to create a zoning classification that will be suitable for the proposed expansion of Cross-Tech Manufacturing on the two lots west of their existing facility and fronting on County Road 3. MOTION 05R-17-11 WAS MADE BY DEAN SWANSON AND SECONDED BY DARRELL SCHNEIDER TO APPROVE

ORDINANCE AMENDMENT NO. 298 AMENDING CHAPTER 8, SECTIONS 8.40 AND 8.41 ESTABLISHING A LIGHT INDUSTRIAL ZONING DISTRICT. MOTION CARRIED WITH ALL AYES.

MOTION 05R-18-11 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE PUBLISHING ORDINANCE AMENDMENT NO. 298 IN SUMMARY FORM IN THE LOCAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

- g. A memo dated May 9, 2011 from the Planning and Zoning Commission regarding a Recommendation to Approve Acquisition of 2010 Satellite Imagery from Crow Wing County was included in the packet for Council review. Mr. Anderson noted that staff has been researching ways of updating the aerial photography/imagery for the City of Crosslake. Currently the City has photography taken by the County in 2007. There are a few problems with this imagery in that it does not show any new structure built since 2007 and it was taken in May which was shortly after the trees started to leaf out. Many structures and improvements are hidden by the leaf cover. Crow Wing County obtained satellite imagery of the whole county in the late fall of 2010. The resolution of the imagery is about half the resolution of the 2007 imagery; however, the leaves were off the trees when the 2010 imagery was taken. The imagery is much more current and provides for better views without the leaves in order to run calculations for things such as impervious coverage. The City's total cost of the imagery is \$2,775 which includes 37 sections of land at \$75.00 per section. MOTION 05R-19-11 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE PURCHASE OF THE CITY'S 2010 SATELLITE IMAGERY FROM CROW WING COUNTY AT A COST OF \$2,775 TO BE PAID OUT OF THE PLANNING AND ZONING CAPITAL RESERVE ACCOUNT. MOTION CARRIED WITH ALL AYES.
- h. A memo dated May 9, 2011 from Ken Anderson regarding Comprehensive Plan Amendment to Update the Proposed Trail Routes, Future Land Use Map and Insert a State Game Refuge Map was included in the packet for Council review. Mr. Anderson noted the Planning and Zoning Commission held a public hearing to update the proposed trail route maps in the Comprehensive Plan which included non-motorized trail maps, future land use map and state game refuge map. The Commission is requesting the Council review the proposed amendments and offer any suggestions to the maps. If no changes, the Commission requests the Council table approval of the proposed amendments until the June 13, 2011 regular meeting to allow the proposed amendment to be sent to all adjacent jurisdictions and Crow Wing County for final comments before adoption. Councilmember Roe suggested changing the Crosslake Game Refuge wording to State Game Refuge and should add that it's for information only. MOTION 05-20-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO TABLE APPROVAL OF THE COMPREHENSIVE PLAN AMENDMENT UNTIL JUNE 13, 2011. MOTION CARRIED WITH ALL AYES.

Mayor Schneider called a recess at 11:00 P.M. At 11:10 P.M. Mayor Schneider called the meeting back to order.

2. PUBLIC WORKS/CEMETERY/SEWER –

- a. The March 2011 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
- b. The Public Works Commission Meeting Minutes of April 4, 2011 was included in the packet for Council information.
- c. A Notice of Cemetery Clean-Up the Week of May 16<sup>th</sup> was included in the packet for Council information.
- d. A memo dated May 3, 2011 regarding a Recommendation Regarding Revisions to Rules and Regulations for Operation of Pinewood Cemetery was included in the packet for Council review. Mr. Swenson noted the Commission reviewed the proposed changes to the Rules and Regulations for Operation of Pinewood Cemetery which were proposed by City staff. MOTION 05R-21-11 WAS MADE BY DEAN SWANSON AND SECONDED BY DARRELL SCHNEIDER TO APPROVE THE REVISION TO THE RULES AND REGULATIONS FOR OPERATION OF PINEWOOD CEMETERY AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- e. A memo dated May 3, 2011 from the Public Works Commission regarding a Recommendation Regarding Sunrise Island Bridge Project Pay Request No. 1 was included in the packet for Council review. Mr. Swenson noted the Public Works Commission reviewed Pay Estimate No. 1 to Dallco, Inc. in the amount of \$146,793.33 as recommended by the City Engineer. MOTION 05R-22-11 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY JOHN MOENGEN TO APPROVE PAY ESTIMATE NO. 1 TO DALLCO, INC. IN THE AMOUNT OF \$146,793.33 FOR SUNRISE ISLAND BRIDGE. MOTION CARRIED WITH ALL AYES.

3. PUBLIC SAFETY –

- a. Chief Hartman reported 125 Police calls in Crosslake for April.
- b. Chief Hartman reported 48 Police calls in Mission Township for April.
- c. The April 2011 North Ambulance Run Report was included in the packet for Council information.
- d. A letter dated May 2, 2011 from North Ambulance regarding the Use of Space at Joint Maintenance Facility was included in the packet for Council review. Mr. Swenson stated he received a request from North Ambulance to use the Phone Company's metal building inside the gated area at the Public Works Garage to house a spare ambulance. North Ambulance has several staff members who live in Crosslake that would be available to staff the spare ambulance during peak demand times. The spare ambulance could also be used by the Crosslake crews if there was a mechanical problem with the ambulance in Crosslake. The space would only be needed from May 9<sup>th</sup> through Labor Day as the ambulance needs to remain in a heated facility in the winter months. MOTION 05R-23-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE

NORTH AMBULANCE UTILIZING THE CROSSLAKE COMMUNICATIONS BUILDING AT THE JOINT MAINTENANCE FACILITY TO HOUSE A SPARE AMBULANCE FROM MAY 9<sup>TH</sup> THROUGH LABOR DAY. MOTION CARRIED WITH ALL AYES.

- e. The Crosslake Fire Department responded to 17 calls in April. Of those, 12 were medical calls, 1 was an ice water rescue, 1 was a structure fire, 1 was a grass fire and 2 were dispatched and cancelled.
4. CROSSLAKE COMMUNICATIONS –
- a. Crosslake Communication's Bills for Approval – MOTION 05R-24-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO APPROVE THE MARCH 2011 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$225,740.42. MOTION CARRIED WITH ALL AYES.
  - b. The Highlights Report for March was included in the packet for Council information. Paul Hoge stated the safety manual has been updated and will be presented for approval in the next few months. The Advisory Board recommends the City Council purchase five E-5's which allows a customer to have high-speed internet without having fiber in the home. Mr. Hoge reported that approximately 90% of all customers are now up to 3 meg of internet speed and once all of the E-5's are installed the entire City will be at 20 meg capability. MOTION 05R-25-11 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY JOHN MOENGEN TO APPROVE THE PURCHASE OF FIVE E-5'S AT A COST OF \$26,400. MOTION CARRIED WITH ALL AYES.
  - c. The Crosslake Communications Advisory Board Meeting Minutes of April 26, 2011 were included in the packet for Council information.
  - d. The Crosslake Communications Customer Counts Report was included in the packet for Council information.
6. PARK AND RECREATION/LIBRARY –
- a. The Crosslake Park/Library Commission Meeting Minutes of March 23, 2011 were included in the packet for Council information.
  - b. Park Director Jon Henke reported that the Community Center offers aerobics on Mondays, Tuesdays and Thursdays at 9:00 A.M. The popular Children's Story Hour takes place on Thursday mornings at 10:30 A.M. for preschool aged children. The Library computers now have Windows 7 and Microsoft Office 2010 software. The patio furniture has been put out for the summer and wireless internet is available. Mr. Henke would like to pass on a reminder to all of the Library patrons to remember to bring in their Library cards each time they visit the Library. This will be required from now on to be able to use the Library facilities and computers. The summer children's reading program will be starting on July 14<sup>th</sup> and will be for grades K-2 and 3-5. Cost is \$5.00 per child. Senior meals take place at the Community Center Monday through Friday at 11:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on Wheels are also available for those residents who are home bound. The Community Center offers an array of

fitness equipment and is open seven days a week. Day passes and memberships are available. Yoga classes with instructor Amber Hunt will be starting again on June 6<sup>th</sup> from 6:00-7:15 P.M. and the cost is \$10 per class. Mr. Henke extended a special thanks to Dick Dietz, Gary Heltemes and Jeff Benson for their role in preparing taxes again this year at the Community Center. The program served 141 clients which was a 19% increase over last year. The May Chautauqua program will feature Minneapolis Heart Institute and Brainerd Cardiologist Dr. Peter Stokman as he discusses the impact of lifestyle on cardiovascular health. Dr. Stokman will discuss controllable and uncontrollable risk factors, nutrition, exercises and advances in cardiac screening. The program will take place on Wednesday, May 11<sup>th</sup> from 1:30-3:30 P.M. Attendance for the Community Center for April was 5,610 and attendance for the Library was 2,486. The second annual Crosslake Day in the Park is planned for Saturday, June 25<sup>th</sup>. This year the event will feature an arts and crafts fair. Applications for vendors are now available. The day will also include informative programs on a variety of topics, tours of the park, concessions and the second annual Disc Golf Tournament. AAA is sponsoring a senior driving refresher class on June 16<sup>th</sup> from 9:00 A.M. to 1:00 P.M. Construction of the 120' X 80' Community Garden has begun and will be completed mid May. Plots will be rented for \$25 to gardeners through the Community Center office. A portion of the garden's produce will be donated to the local food shelf. Several plots will be available at no charge for families in need in the Crosslake area. Boat Safety classes will be held at the Community Center for the DNR's youth boat safety program on June 15<sup>th</sup> and June 29<sup>th</sup> at 8:30 A.M. Pre-registration is required by calling Sue at 218-692-3570. The Community Center hosts adult volleyball Wednesday evenings starting at 6:15 P.M. A new session has started and runs through May 25<sup>th</sup>. A seven week membership is available for \$12 and day passes are available for \$4. Don't forget to visit the popular disc golf course at the Community Center Park. The course is free to play and maps are available. Discs are available for purchase or rent at the recreation office. The Community Center is seeking a hobbyist with experience in DVD production and editing. This volunteer would help with the creation of DVD's from the Chautauqua Program. Please call the Community Center if interested. Mr. Henke thanked Northwedge Nursery for the donation of black dirt and compost for the Community Garden Project. Dan Miller and Crosslake Rental also donated the use of various equipment to get the project up and running. Larry and Gail Smith donated fertilizer for the garden and many volunteers donated their time to help prepare the plans for the garden including Gary Nordstrom, Gary Voss, Alden Hardwick, Yavonne Franseen, Debby Floerchinger, Ann McCormick and the rest of the Community Garden Committee. The Library received one donation in the month of April from Fairfield Township.

MOTION 05R-26-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO ACCEPT A DONATION FROM FAIRFIELD TOWNSHIP FOR \$200.00 FOR THE LIBRARY. MOTION CARRIED WITH ALL AYES.

7. RECYCLING –

- a. The Crosslake Roll-Off Recycling Reports for March and April 2011 were included in the packet for Council information.
8. ECONOMIC DEVELOPMENT AUTHORITY –
    - a. The BLAEDC Quarter 1, 2011 Activity Overview Report was included in the packet for Council information.
  9. PERSONNEL COMMITTEE – None.

**G. CITY ATTORNEY REPORT –**

1. The City Attorney Report dated May 4, 2011 was included in the packet for Council information. Attorney Couri noted the new variance legislation has been passed and Cities can now process variances once again. The new legislation employs a “practical difficulty” standard in place of the current “no reasonable use” standard. One additional change is the addition of the requirement that any conditions imposed with the variance must bear a rough proportionality to the impact created by the variance.

**H. OLD BUSINESS –**

1. Administrator Swenson asked the Council to clarify what direction the Council would like to take with regard to the Resolution that was passed regarding directing staff to evaluate the feasibility of adapting the County’s Land Use Ordinance for Crosslake. Mayor Schneider noted Mr. Abler expressed a willingness to provide the Council with a Reader’s Digest comparison of the County and City ordinances and offer some thoughts on what a conversion would look like for the City. Mayor Schneider noted he will follow-up with Mr. Abler and see if this report can be provided by June 1<sup>st</sup> and be presented at the next regular Council meeting. It was the consensus of the Council to proceed with having Mr. Abler complete a review and then determine what the next step is in the process.

**I. NEW BUSINESS – None.**

**J. PUBLIC FORUM – None.**

**K. ADJOURN – MOTION 05R-27-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR MEETING AT 11:48 P.M. MOTION CARRIED WITH ALL AYES.**

Respectfully submitted by,

  
Jennifer Max  
Clerk/Treasurer

**CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**RESOLUTION NO. 11-11**

**RESOLUTION DIRECTING STAFF TO WORK WITH THE CROW WING  
COUNTY LAND SERVICES DEPARTMENT TO ARRIVE AT A CONTRACT  
FOR PLANNING AND ZONING ADMINISTRATIVE SERVICES**

**WHEREAS**, the City has for a number of years administered its own planning, zoning and septic inspections department with the employment of three City employees; and

**WHEREAS**, the number of zoning permits issued by the City for new homes and businesses have fallen significantly over the past several years; and

**WHEREAS**, the number of plat and lot split applications received by the City has fallen significantly over the past several years; and

**WHEREAS**, the number of variance and conditional use permit applications received by the City has fallen significantly over the past several years; and

**WHEREAS**, the City's zoning ordinance, Chapter 8 of the City Code, has become unduly burdensome and complicated as a result of years of amendments to Chapter 8, and now has many portions which are in need of updating and streamlining; and

**WHEREAS**, revision of the existing Chapter 8 of the City Code will be very time consuming and complicated process, particularly since it consumes nearly 350 pages of text, more than 11 times the amount of text in the City's subdivision ordinance; and

**WHEREAS**, a Committee appointed by the City Council has been working on revisions to the City's subdivision ordinance, Chapter 3 of the City Code, for approximately two and one-half years and has not yet concluded its work on the 30 pages of text that make up Chapter 3; and

**WHEREAS**, On April 22, 2011, Crow Wing County adopted a revised and streamlined Land Use Ordinance; and

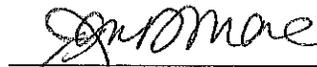
**WHEREAS**, the City Council believes that the Crow Wing County Land Use Ordinance can be adapted to fit the City of Crosslake's needs quicker and easier than the existing Chapter 8 of the City Code can be revised.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF CROSSLAKE:**

1. City staff is directed to begin evaluating the feasibility of adapting Crow Wing County's Land Use Ordinance for adoption and use by the City of Crosslake and to report back to the City Council at the next regular City Council meeting as to such feasibility.

Passed this 9th day of May, 2011.

  
\_\_\_\_\_  
Darrell Schneider, Mayor

  
\_\_\_\_\_  
Jennifer Max, Clerk

**BILLS FOR APPROVAL**  
**May 9, 2011**

<b>VENDORS</b>	<b>DEPT</b>		<b>AMOUNT</b>
Ace Hardware, air hose coil	PW		34.19
Ace Hardware, hardware	P&R		14.36
Ace Hardware, brackets, bolts	P&R		28.28
Ace Hardware, drill bit, bolts	P&R		14.65
Ace Hardware, vest	PW		23.75
Ace Hardware, quick link	P&R		3.83
Ace Hardware, connectors, couples	PW		15.55
Ace Hardware, wheel cutter, bungee, lock	P&R		33.27
Ace Hardware, bulb	PW		5.33
Ace Hardware, knife	Gov't		2.13
Ace Hardware, tools, metric die	PW		12.27
Ace Hardware, dawn, ball valve	PW		49.72
Ace Hardware, screws, cable	P&R		15.58
Alex Air Apparatus, replace pressure shut off switch	Fire		352.19
Ameripride, mats	PW		105.53
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		458.30
Banyon Data Systems, utility billing support	Sewer		780.60
Batteries Plus, battery for trailer	PW		19.32
Batteries Plus, batteries	PD/Sewer		263.85
BCA, background checks	P&R	pd 4-22	45.00
BCA, background check	P&R	pd 4-26	15.00
Birchdale Fire & Security, install alarm systems	PW/P&R		2,244.38
Birchdale Fire & Security, monthly monitoring fee	P&R		21.38
Brainerd Overhead Door, door repair	PW		210.99
Braun Intertec, concrete testing and observation	PW		1,378.00
Brock White, crackfill	PW		24,074.33
Build All Lumber, norton rod and shoe assembly	Fire		31.27
Career Clothes, uniform	Police		35.70
Chemsearch, yield aerosol	PW		188.56
City of Crosslake, sewer utilities	PW/Gov't		108.00
Clean Team, additional cleaning	Gov't		53.44
Council #65, union dues	ALL		550.00
Crosslake Communications, reimburse for safety gear	PW		726.26
Crosslake Communications, phone, fax, cable, internet	ALL		1,681.04
Crosslake Parts City, parts	Fire		16.14
Crosslake Rolloff, trash removal	PW		267.90
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Attorney, 50% march fines	Police		1,456.49
Crow Wing County Hwy Dept, fuel	ALL		4,311.56
Crow Wing County Land Services, e911 address	Gov't		25.00
Dacotah Paper, tissue, towels, garbage bags	P&R		145.86

Deatons Mailing Systems, ink for postage meter	P&Z/Admin		105.81
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,553.30
Diamond Industrial Cleaning, clarity scrub free wash	PW		427.45
Echo Publishing, envelopes	P&R		70.11
Echo Publishing, tennis instructor ad	P&R		63.64
Foreman Fire Service, repair class a foam system	Fire		695.00
Foreman Fire Service, clean probes, check switch, door, valve	Fire		804.40
Foreman Fire Service, tool brackets	Fire		306.30
Fortis, disability	ALL		499.10
General Drivers Union Local #346, union dues	Police		178.00
Hawkins, ferric chloride, aqua hawk, sodium bicarbonate	Sewer		984.19
Holiday Station, propane	PW		20.30
Houston Ford, oil change	Police		21.09
Krause Lock & Key, change door code	Ambulance		85.00
Lakes Area Rental, stihl rental	Fire		10.99
Larson Allen, final billing 2010 financial statements	Gov't		6,300.00
League of MN Cities, minnesota city officials directory	Admin		54.61
League of MN Cities Insurance, workers comp	ALL		54,533.00
Magnum Fitness Systems, roller cover	P&R		69.04
Marco, copier lease	ALL		416.89
Marsden, office cleaning	PW		647.66
Martin Communications, radio cases	Fire		33.66
Martin Communications, radio case	Fire		16.83
Martin Communications, speakers	Fire		244.74
Mastercard, Fleet Farm, battery charger	PW		51.49
Mastercard, Shell Express, fuel	PW		10.00
Mastercard, Office Max, rulers, cd's, blade, stamp pads	Library	pd 4-19	23.73
Mastercard, Perkins, loss control workshop	ALL		34.26
Mastercard, Raffertys, sentence to serve	PW		59.91
Mastercard, travel expenses	Police	pd 4-19	359.20
Mastercard, travel expenses	Sewer	pd 4-22	453.01
Mastercard, travel expenses	Police		129.03
Mastercard, U of MN, spring maintenance training	PW		55.00
Medica, health insurance	ALL		28,580.90
Menards, pumpless sprayer	PW		48.29
Mike Amsden, reimburse mileage	PW		86.70
MN Benefits	Admin		176.42
MN Life, life insurance	ALL		472.00
MR Sign, address number sign	PW		26.31
MR Sign, no motorized vehicle signs	P&R		335.64
NCPERS-Life Insurance	ALL		160.00
North Ambulance, subsidy	Ambulance		1,103.00
Northland Press, meeting notice of 4/22	P&Z		80.00
Northland Press, ordinance 296	P&Z		64.00
Northland Press, tennis instructor ad	P&R		39.00
Northland Trust Services, 2004 revenue refunding bond pymt	Gov't		2,480.00
Northwood Turf and Power, cable controller	PW		326.42
PERA	ALL		N/A
Reed's Market, plates, coffee	Gov't		30.62
Reed's Market, sentence to serve	PW		107.62



**ADDITIONAL BILLS FOR APPROVAL**  
**May 9, 2011**

VENDOR	DEPT	AMOUNT
Business Forms and Accounting, fund acct checks	Admin	172.84
Couri MacArthur Ruppe, legal fees	ALL	2,213.75
Culligan, water and cooler rental	PW/Gov't	51.25
Donna Keiffer, aerobics session #5	P&R	286.52
Gopher Sign, traffic signs	PW	1,915.99
League of MN Cities Insurance, property insurance	ALL	77,319.00
Mastercard, travel expenses	Police	206.14
Medtox, drug test	PW	71.26
Menards, opener, tissues, towels, welded wire	PW	539.37
Metro Fire, scba conversions, fire hawk upgrade kit	Fire	3,162.50
Reed's Market, sentence to serve	PW	19.17
The Office Shop, folders	P&Z/Admin	17.72
Top Safety, paycheck inserts	Gov't	58.48
Viking Electric, bulbs	P&R	687.36
		86,721.35

**RESOLUTION 11-12  
TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE  
ESTABLISHMENTS FOR 2011-2012**

WHEREAS, the City of Crosslake does hereby resolve to adopt the Liquor License Renewals of establishments licensed in 2010-2011 for the licensing year 2011-2012:

**ON SALE (INTOXICATING) - \$1500**

Andy's  
Maucieri's  
Moonlite Bay  
Riverside Inn  
The Cedar Chest  
The Wharf  
Zorbaz

**SUNDAY (INTOXICATING) - \$200**

Andy's  
Maucieri's  
Moonlite Bay  
Riverside Inn  
The Cedar Chest  
The Wharf  
Zorbaz

**OFF SALE (NON-INTOX) \$25**

Bait Box Marina  
Moonlite Square

**OFF-SALE (INTOXICATING) - \$100**

Andy's  
Barstock Liquors  
Moonlite Bay  
Moonlite Square  
Riverside Inn

**WINE LICENSE - \$100**

Crosswoods Golf Course

**SET-UP - \$50**

**CONSUMPTION & DISPLAY**

Crosswoods Golf Course

**CLUB**

American Legion On-Sale \$300  
American Legion Sunday \$200

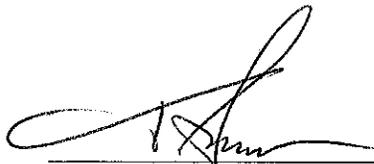
**ON-SALE (NON-INTOX) \$75**

Crosswoods Golf Course  
Rafferty's

BE IT RESOLVED, that the City Council for the City of Crosslake, Minnesota go on record as renewing the above establishments for liquor/wine/beer licensing for the period of July 1, 2011 – June 30, 2012, at a Regular Council Meeting on the 9<sup>th</sup> day of May, 2011, after all licensing requirements are met both under local Ordinance and under MN State Statutes Chapter 340A, and approval is granted by the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division.

COUNCIL IN FAVOR – 4

COUNCIL AGAINST - 0



Thomas N. Swenson  
City Administrator



Darrell Schneider  
Mayor

## Crosslake Telephone Company General Account

From March 1, 2011 through March 31, 2011

Check #	Vendor Name	Date	Description	Amount
001285	INTERNAL REVENUE SERVICE	3/4/2011	FED, FICA, MEDICARE	6,505.71
001286	PERA	3/4/2011	PERA EE & ER	3,885.72
001287	MINNESOTA DEPT OF REVENUE	3/4/2011	MN INCOME TAX WITHHELD	1,186.48
001288	ING-DEFERRED COMP	3/4/2011	DEFERRED COMP	3,063.20
001290	INTERNAL REVENUE SERVICE	3/31/2011	MARCH EXCISE TAX	1,572.87
001291	CITY OF CROSSLAKE (SEWER)	3/10/2011	FEBRUARY SEWER	36.00
001292	INTERNAL REVENUE SERVICE	3/18/2011	FED, FICA, MEDICARE	7,251.90
001293	PERA	3/18/2011	PERA EE & ER	3,868.40
001294	MINNESOTA DEPT OF REVENUE	3/18/2011	MN INCOME TAX WITHHELD	1,348.57
001295	ING-DEFERRED COMP	3/18/2011	DEFERRED COMP	3,063.20
001296	CROW WING POWER	3/28/2011	ELECTRIC SERVICE	4,438.51
001297	MINNESOTA DEPT OF REVENUE	3/31/2011	MARCH SALES & USE TAX	9,172.00
026090	BRAINERD DAILY DISPATCH	3/10/2011	WINTERFEST AD	120.00
026091	MINNESOTA DEPT OF COMMERCE	3/10/2011	4TH QTR INDIRECT ASSESSMENT	555.97
026092	REED'S MARKET	3/10/2011	DONUTS FOR JOINT MEETING	13.20
026093	ONVOY VOICE SERVICES	3/10/2011	SS7, 0264 & 6264 PROG, LAKES LD, OPER SERV	8,410.99
026094	OLSEN THIELEN CO LTD	3/10/2011	CAFÉ. PLAN RESTATEMENT, AUDIT, 499Q	7,274.60
026095	POWER & TELEPHONE SUPPLY	3/10/2011	INDOOR CAT 5 FOR INTERNET, TRIPLEX ADAPT.	699.27
026096	UNITED PARCEL SERVICE	3/10/2011	WEEKLY SERVICE & MISC SHIPPING	140.01
026097	CROSSLAKE COMMUNICATIONS	3/10/2011	PHONE SERVICE, COMMUNITY CENTER VOICE MAIL	996.85
026098	CITY OF CROSSLAKE	3/10/2011	OPERATING TRANSFER	21,666.67
026099	THE OFFICE SHOP, INC.	3/10/2011	PAPER TOWELS & TISSUE, COPY PAPER, INDEX	430.82
026100	XCEL ENERGY	3/10/2011	METER CHGS SUNRISE & 16, FEB NAT'L GAS	623.73
026101	IKON OFFICE SOLUTIONS	3/10/2011	COPIER MAINT 2/23-3/22	126.25
026102	AMERIPRIDE LINEN & APPAREL	3/10/2011	RUG & TOWEL SERVICE	156.13
026103	MIKE AMSDEN	3/10/2011	PERM DISCONNECT	26.62
026104	WILLIAM GORDON	3/10/2011	SAFETY BOOTS - BILL	143.00
026105	MINNESOTA 9-1-1 PROGRAM	3/10/2011	911, TAP, TAM	1,979.48
026106	MN NCPERS LIFE INSURANCE	3/10/2011	MAR LIFE PREMIUM	48.00
026107	ELECTRIC SCIENTIFIC CO INC	3/10/2011	SEMI ANNUAL MAINT - FIRE ALARM	571.78
026108	CROW WING COUNTY SHERIFF'S OFC	3/10/2011	2011 BUSINESS ALARM RENEWAL	20.00
026109	CDW DIRECT, LLC	3/10/2011	WARRANTY ON LAPTOP	222.99
026110	CENTRAL TRANSPORT GROUP LLC	3/10/2011	4 EA DS1'S, 1 T3	3,708.32
026111	MERRILL LYNCH	3/10/2011	FEBRUARY VISA CHARGES	5,969.60
026112	PINNACLE PUBLISHING, LLC	3/10/2011	TELEPHONE DIRECTORY - 7	1,323.26
026113	UNIVERSAL SERVICE ADMIN CO.	3/10/2011	FEBRUARY FUSC	2,501.85
026114	ROVI GUIDES	3/10/2011	AFFILIATE PAYMENT	193.11
026115	SHOWTIME NETWORKS INC	3/10/2011	AFFILIATE PAYMENT	211.20
026116	FOX SPORTS NET NORTH	3/10/2011	AFFILIATE PAYMENT	4,935.65
026117	TOWER DISTRIBUTION COMPANY	3/10/2011	AFFILIATE PAYMENT	237.36
026118	TV GUIDE NETWORKS INC	3/10/2011	AFFILIATE PAYMENT	488.67
026119	STAR TRIBUNE	3/10/2011	SUBSCRIPTION 3/20/11-3/19/12	234.00
026120	JOHNSON, KILLEN & SEILER, PA	3/10/2011	RE: REVISED JOB DESCRIPTIONS	203.50
026121	PAUL DAVIS	3/10/2011	CAFE PLAN REIMBURSEMENT	62.00
026122	AT&T - DALLAS TX	3/10/2011	PARS 2/1 BAN 1499	800.31
026123	7SIGMA SYSTEMS, INC	3/10/2011	FEBRUARY CONSULTING, SSL CERTIFICATE	2,173.00
026124	CORNERSTONE PUBL GROUP, INC.	3/10/2011	MARCH NEWSLETTER	1,811.76
026125	CROSSLAKE ACE	3/10/2011	SHOP VAC, DRAIN CLEANER, PROPANE	87.60
026126	NATIONAL CABLE TEL COOP, INC	3/10/2011	AFFILIATE PAYMENT	23,311.86
026127	EQUUS COMPUTER SYSTEMS, INC	3/10/2011	ISP SERVER	4,048.26
026128	KARE 11 TV	3/10/2011	AFFILIATE PAYMENT	598.50
026129	WASTE PARTNERS, INC.	3/10/2011	FEBRUARY TRASH REMOVAL	73.51
026130	DISCOVERY COMMUNICATIONS, INC.	3/10/2011	AFFILIATE PAYMENT	114.96
026131	WEATHER CENTRAL	3/10/2011	ANNUAL MAINT. - FINAL YEAR	462.19
026132	ARRIS GROUP, INC.	3/10/2011	REPAIR CMM MODULE	47.88
026133	ZAYO BANDWIDTH	3/10/2011	BANDWIDTH BILLING - 27 MB	2,613.00
026134	CHARTER COMMUNICATIONS	3/10/2011	LOCAL CHANNEL TRANSPORT	1,850.00
026135	KSTP-TV, LLC	3/10/2011	AFFILIATE PAYMENT	299.25
026136	4M FUND F.B.O. 35373-101	3/10/2011	FUND DEBT SERVICE RESERVE	37,807.75
026137	ONLINE INFORMATION SERVICES	3/10/2011	1 EXCHANGE REPORT	32.70
026138	DHJV COMPANY LLC	3/10/2011	AFFILIATE PAYMENT	21.47
026139	BRAINERD HYDRAULICS	3/10/2011	REPLACE VALVE ON REEL TRAILER	24.30
026140	ONLINE COLLECTIONS	3/10/2011	COLLECTION COMMISSION	34.12
026141	LITURGICAL PUBLICATIONS, INC	3/10/2011	1" AD IMMACULATE HEART-1 YR	316.00
026142	BIG 10	3/10/2011	AFFILIATE PAYMENT	1,227.05
026143	TIME COMMUNICATIONS	3/10/2011	ANSWERING SERVICE	124.12

026144	COOPERATIVE NETWORK SERV, LLC	3/10/2011	BANDWIDTH BILLING - 43 MBPS	2,150.00
026145	VERIZON WIRELESS	3/10/2011	CELL PHONES	259.48
026146	AQUARIUS WATER CONDITIONING, I	3/10/2011	MARCH SOFTENER RENTAL	44.89
026147	NTCA GROUP HEALTH PLAN	3/10/2011	MARCH HEALTH PREMIUM	12,342.40
026148	OPRAH WINFREY NETWORK	3/10/2011	AFFILIATE PAYMENT	42.93
026149	CROSSLAKE COMMUNITY SCHOOL	3/10/2011	BEAR REIMBURSEMENT 2009-1	2,475.37
026150	CROW WING COUNTY HIGHWAY DEPT.	3/10/2011	JANUARY UNLEADED & DIESEL FUEL	855.17
026151	NORTHLAND PRESS	3/10/2011	HI SPEED INTERNET AD	53.10
026152	VOID	3/10/2011	VOID	0.00
026153	YONNA TOTTINGHAM	3/10/2011	PERM DISCONNECT	169.90
026154	DIANA & RICHARD PICKETT	3/10/2011	PERM DISCONNECT	104.86
026155	FRANK TRANTER	3/10/2011	PERM DISCONNECT	69.17
026156	IBEW LOCAL UNION 949	3/18/2011	UNION DUES	430.09
026157	OLSEN THIELEN CO LTD	3/25/2011	NECA MTHLY REPORT QTRLY LINE	1,560.00
026158	DEBORAH FLOERCHINGER	3/25/2011	CAFE PLAN REIMBURSEMENT	245.80
026159	QWEST COMMUNICATIONS	3/25/2011	3/20 ACCESS MN CSLK-20	7.54
026160	CITI LITES INC	3/25/2011	LOCATES	22.40
026161	THE OFFICE SHOP, INC.	3/25/2011	INK CARTRIDGE, 2 DRAFTING CHAIRS	740.08
026162	DELTA DENTAL PLAN OF MINNESOTA	3/25/2011	APRIL DENTAL PREMIUM	1,001.80
026163	SOLIX	3/25/2011	B & C STATEMENT	16.48
026164	NEUSTAR INC.	3/25/2011	SOW & LNP CHARGES	154.81
026165	AMERICAN LEGION POST 500	3/25/2011	AMERICAN & POW FLAGS	58.49
026166	MINNESOTA LIFE INSURANCE CO	3/25/2011	APR LIFE PREMIUM	188.00
026167	DIGITRACE	3/25/2011	FCC SEMI-ANNUAL TESTING	4,095.00
026168	VANTAGE POINT	3/25/2011	FEBRUARY TTP SERVICE	300.00
026169	PAUL DAVIS	3/25/2011	CAFE PLAN REIMB - BAL 605.72	771.28
026170	THELEN HEATING & ROOFING, INC.	3/25/2011	TRANE AC UNIT REPAIR	910.25
026171	CORNERSTONE PUBL GROUP, INC.	3/25/2011	SPRING WEBSITE COMPASS MAILING	561.68
026172	IKON FINANCIAL SERVICES	3/25/2011	COPIER LEASE 13 OF 60	362.03
026173	T-MOBILE USA, INC.	3/25/2011	RECIP COMP 2/1 - 2/28/11	26.77
026174	SOURCEONE SOLUTIONS, LLC	3/25/2011	MARCH BILLING	5,673.55
026175	DOCUMENT DESTRUCTION SERV LTD	3/25/2011	DOCUMENT DESTRUCTION	341.80
026176	TIGER DIRECT	3/25/2011	FRGT CHARGES	337.14
026177	CHERI E. AYD	3/25/2011	MARCH OFFICE CLEANING	689.34
026178	CROSSLAKE COMMUNITY SCHOOL	3/25/2011	BEAR REIMBURSEMENT 2009-2	1,056.95
026179	EDWARD JONES	3/25/2011	PERM DISCONNECT	21.11
026180	ESTATE OF MADGE DURM	3/25/2011	PERM DISCONNECT	17.66
026181	GREAT LAKES MED BILLING	3/25/2011	PERM DISCONNECT	16.07
			<b>TOTAL</b>	<b><u>225,740.42</u></b>