

COUNCIL PROCEEDINGS
Crosslake, Minnesota

The City Council of Crosslake, Minnesota met in a special session on April 26, 1983 at 7:07 p.m. in the council room of the Municipal Building. The following members were present: Councilman Allen, Anderson, Nelson, Arends and Mayor Bieber. There was approximately 20 members of the community present.

Mayor Bieber began this session with an overview of the agenda items and made mention that other items not on the agenda will also be considered but not at any length.

Mayor Bieber reflected on the last council session regarding the policy pertaining to city employees and the appointment of a special committee that would write up a new policy statement governing the Police Department. Existing employee policies were presented to each council member and Mr. Leo Fraser, Chairman of the Public Safety Commission. Mayor Bieber requested that each person write their input outlining any recommendations on the new policy statement and submit them to him. The Mayor also reported on their meeting of April 24 that some parameters were set as to where they are going and how they were going to write the policy statement.

The first agenda item was addressed regarding the City Pick-up Truck bid recommendation. Councilman Anderson introduced the bid being recommended as Dondelinger with a bid of \$7,637.27 which included the base price and alternates considered. Dondelinger Chevrolet was low bid with the considered alternates added to base price. The other bids were read with their alternates and the comparisons were:

	<u>DONDELINGER</u>	<u>PINE MOTORS</u>	<u>MILLS MOTOR</u>
Base Price	\$7,397.57	\$7,875.00	\$7,245.00
Power Steering	0.00	220.00	211.00
Tires	0.00	50.00-	50.50
Rear Step	97.75	105.00	60.00
Hitch	102.00	95.00	90.00
Mirrors	<u>39.95</u>	<u>80.00</u>	<u>40.00</u>
TOTAL BID W/ALT.	\$7,637.27	\$8,425.00	\$7,696.50

MOTION NO 4S-01-83 was introduced by Councilman Anderson that the City Clerk-Treasurer submit a Purchase Order to Dondelinger Chevrolet for the 3/4 Ton Pick-up with the considered alternates per the amounts quoted. SECONDED BY Councilman Arends.

Upon roll call vote being taken all members of the council voted in favor of said motion and Mayor Bieber declared the motion carried.

The Purchase Order system was introduced and Councilman Nelson addressed the council regarding the problem's arising with the use of the approval amounts previously set by the council per Motion No. 4R-15-83 and recommended that these figures be changed. MOTION NO. 4S-02-83 was introduced by Councilman Nelson that approvals of Purchase Orders be set with purchases under \$100.00 approved by Department Head; \$100.00 to \$500.00 be approved by council liaison and purchases over \$500.00 be approved by council with a motion. SECONDED BY Councilman Anderson.

MOTION No. 4S-02-83 cont. - Discussion followed regarding the idea of buying more on bids. Councilman Arends interjected that he felt the figures were too high and asked the council to consider council approval at \$300.00. Upon roll call vote being taken Councilman Allen, Anderson, Nelson and Mayor Bieber voted in favor of said motion and Councilman Arends voted NAY.

The Computer printouts for January and February were introduced and reviewed. Discussion followed regarding the want of more information such as a cash flow chart to help the council to realize the City's financial position. Concern was expressed at this time regarding the City's many bank accounts and their future control. Was expressed that this should be a subject for future council meetings as well as the council becoming a financial committee and represent the financial dealings of the City. MOTION NO. 4S-03-83 was introduced by Councilman Nelson that we approve the January and February computer printout as reported. SECONDED BY Councilman Allen. Upon roll call vote being taken all members of the council voted in favor of said motion and Mayor Bieber declared the motion carried.

Approval was requested by the Deputy City Clerk for sending one (1) fireman to the State Fire School at the University of Minnesota with the cost to be approximately \$310.00 broke down as:

Registration	\$55.00	
Motel	120.00	three (3) nights not to exceed \$40.00 a night
Food	75.00	not to exceed \$25.00 a day
Mileage	60.00	approx. @ .20 a mile

MOTION NO. 4S-04-83 was introduced by Councilman Allen that one (1) fireman be allowed to attend the State Fire School at the University of Minnesota with a cost of approximately \$310.00 to be incurred. SECONDED BY Councilman Nelson.

Upon roll call vote being taken all members of the council voted in favor of said motion and Mayor Bieber declared the motion carried.

Mayor Bieber introduced the next item as the recommendation presented by the Future Funding and Development Commission and the Planning & Zoning Commission in a joint effort, that the council go on record as approving a public hearing to be held May 7, 1983 at the Community Center for the purpose of discussion by the public of the recommendations which have been made for changing the City's Code Book Chapter 8, Land Use Regulations (Zoning) and the Comprehensive Plan for the City of Crosslake. Council members had received the recommendations being recommended and Mayor Bieber introduced Mr. Larry Knosalla from Region 5 who aided the Planning and Zoning Commission and the Future Funding and Development Commission in the changes and the Comprehensive Plan.

Mr. Knosalla addressed the comprehensive plan first and opened the floor for questions. The second document was introduced as the proposed Chapter 8 of the city code which is the zoning ordinances. This stands approved by the Planning and Zoning Commission except in the following areas:

Planning and Zoning wanted to handle various procedures without a public hearing:

- a. Where a lot involved was a public record before the adoption of the existing ordinance.

- b. Majority of the Planning and Zoning Commission members voted to approve the action.

Mr. Knosalla addressed these differences that his contact with the State Planning agency confirmed that every variance procedure must involve a public hearing now. But, in the case of a lot of record and a deck variance there are two statements in the ordinance that cover this situation without variances, therefore, eliminating a variance grant by the Planning and Zoning Commission. These two paragraphs are on pages 172 subd. 4 and pages 187 subd. 10 A. 1, 2, 3 and 4.

Concern was expressed about the date of Sewer Installers certificate date of January 1, 1984. The time limit of the seminars for certification was explained to be the reasoning behind and the time factor of the working months of summer and that the off season months of sewer installers would give them the time needed to become certified for the next season. For this interim year the Planning and Zoning Coordinator will have to be very effective in his inspections of sewers and oversee the quality of the work.

Mayor Bieber introduced two items of concern to the Planning and Zoning Commission and the Future Funding and Development Commission:

1. changes in city zoning - which are covered on a map displayed and the changes in properties now zoned commercial and now recommended for different zoning and the grandfathering in of existing business.
2. That no conditional use shall be recommended by the Planning and Zoning Commission except Items 1 through 15 of page 212 of the Ordinance changes and page 213 with eight (8) additional conditional useages.

Item one (1) of concern is covered under Pages 197 A, B. and C. The map showing the original zoning of the City of Crosslake was compared with the new zoning of Crosslake. The new zoning maps and the Comprehensive Plan with the Chapter 8 changes will be available for public inspection upon preliminary approval of the changes and plan. MOTION NO. 4S-05-83 was introduced by Councilman Arends that we give preliminary approval for the recommendation's made by the Planning and Zoning Commission and the Future Funding and Development Commission regarding the City Code Chapter 8 Ordinance Changes and the Comprehensive Plan. **SECONDED BY Councilman Allen.**

Upon roll call vote being taken all members of the council voted in favor of said motion and Mayor Bieber declared the motion carried.

MOTION NO. 4S-06-83 was introduced by Councilman Anderson that a Public Hearing be set for May 7, 1983 on the recommendations made by the Planning and Zoning Commission and the Future Funding and Development Commission on the changes of the City Code Chapter 8, Land Use Regulations (zoning), and the Comprehensive Plan at 1:00 p.m. at the Community Center and that notification be placed in the legal paper and that the Comprehensive Plan with the Ordinance Changes be placed for public inspection at the Telephone Company and with the Clerk's office. **SECONDED BY Councilman Nelson.**

Upon roll call vote being taken all members of the council voted in favor of said motion and Mayor Bieber declared the motion carried.

Councilman Nelson requested new tires to be purchased for Police officer Don Coulter's car. Per Motion No. 4S-02-83 this request is no longer valid.

Mayor expressed his thanks to Mr. Larry Knosalla and his associates, the Planning and Zoning Commission and the Future Funding and Development Commission for the many hours and the effort involved in developing these changes and establishing a Comprehensive Plan for the City of Crosslake.

Councilman Nelson brought to the attention the matter of our police officer's liability coverage when they go out on calls to other surrounding areas. Are there contracts signed with each of these towns and how well does our liability coverage extend. Mr. Warnberg expressed these concerns to Councilman Nelson and also informed him that our Police are not required to leave unless ordered to do so from Mr. Warnberg. Weizenegger Insurance Marketing Associates, who handle our insurance policies, suggested that our City Attorney be contacted and review our liability coverages and contracts with the surrounding areas. Was also suggested that the liability coverage on the Police Dog be also reviewed by the City Attorney and the liability coverage when our vehicles pass through another municipality without a mutual aide contact. Was requested that our City Attorney be contacted and an opinion be received. This should also include the mutual aide contracts and liability insurance of the Fire Department.

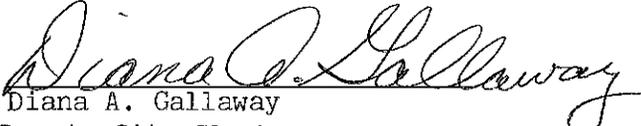
Councilman Nelson requested the councils reviewal of the Deputy City Clerk's wages which was agreed upon at the time of her hire that they would be reviewed in two months. MOTION NO. 4S-07-83 was introduced by Councilman Nelson that as of May 1, 1983 that Deputy City Clerk Diana A. Gallaway's hourly rate of pay be increased to \$6.00 per hour. SECONDED BY Councilman Arends. Upon roll call vote being taken all members of the council voted in favor of said motion and Mayor Bieber declared the motion carried.

Discussion was held regarding the part-time job rating of the Clerk's position. Was expressed that presently it is not a part-time job but is hoped that it will turn into one within the near future.

Councilman Allen brought up the consulting engineer bill from Widseth Smith Nolting and Assoc., Inc. for the Ox Lake Landing job for \$9,590.47 and why this bill is being presented to the City of Crosslake. Councilman Anderson explained to the council that this would be reimbursed to the City upon bonding and assessment procedures were started. Much discussion was held on this issue regarding the agreement, the bonding and assessment issue and the letter of credit for \$160,000.00 and where the city would stand if the deal fell through. Was requested that the written agreement be presented to the council for their knowledge and inspection before further action can be taken on this invoice.

MOTION NO. 4S-08-83 was introduced by Councilman Nelson that we adjourn at 8:47 p.m. SECONDED BY Councilman Arends. Upon roll call vote being taken all members of the council voted in favor of said motion and Mayor Bieber declared the motion carried.

RESPECTFULLY SUBMITTED


Diana A. Gallaway
Deputy City Clerk