

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, APRIL 9, 2012  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, April 9, 2012. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, John Moengen and Rusty Taubert. Absent was Dean Swanson. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, Police Chief Bob Hartman, General Manager Paul Hoge, City Attorney Mike Couri, City Engineer Dave Reese and Northland Press Reporter Paul Boblett. There were approximately twenty people in the audience.

**A. CALL TO ORDER** – Mayor Schneider called the Regular Council Meeting to order at 7:14 P.M. MOTION 04R-01-12 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

**B. CRITICAL ISSUES** – None.

**C. CONSENT CALENDAR** – MOTION 04R-02-12 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JOHN MOENGEN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) SPECIAL COUNCIL MEETING MINUTES OF MARCH 1, 2012; (2.) SPECIAL COUNCIL MEETING AND PUBLIC HEARING MINUTES OF MARCH 5, 2012; (3.) SPECIAL JOINT COUNCIL/CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF MARCH 6, 2012; (4.) SPECIAL COUNCIL MEETING MINUTES OF MARCH 12, 2012; (5.) REGULAR COUNCIL MEETING MINUTES OF MARCH 12, 2012; (6.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED FEBRUARY 29, 2012; (7.) CITY MONTH END REVENUE REPORT DATED FEBRUARY 2012; (8.) CITY MONTH END EXPENDITURE REPORT DATED FEBRUARY 2012; (9.) PLEDGED COLLATERAL REPORT DATED 4/3/12 FROM JENNIFER MAX AND PLEDGE UPDATES. MOTION CARRIED WITH ALL AYES.

**D. MAYOR'S REPORT** –

1. Mayor Schneider read a Thank You Letter received from the Initiative Foundation stating from 2007 to 2011 the City of Crosslake has donated over \$4,000 to the Foundation's permanent endowment. Mayor Schneider also presented the City with a plaque from the Foundation in honor of the partnership between the City and the Foundation.
2. Mayor Schneider read a proclamation from the Jenkins Northern Post 3839 Veterans of Foreign Wars Buddy Poppy Day. Mayor Schneider urged the citizens of the community to recognize the merits of this cause by contributing generously to its support through your donations of Buddy Poppies on May 12<sup>th</sup>, the day set

aside for the distribution of these symbols of appreciation for the sacrifices of our honored dead.

3. Mayor Schneider read a proclamation declaring April as Child Abuse Prevention Month. Mayor Schneider called upon all citizens, community groups, religious organizations, medical facilities and businesses to increase their participation in efforts to prevent child abuse and neglect, thereby strengthening the community.
4. Mayor Schneider presented Char Nelson with a Certified Municipal Clerk of Minnesota plaque. Mayor Schneider noted that Ms. Nelson completed her three year training program from 2008-2010 through St. Cloud State University and has been a member of the Minnesota Clerks and Finance Officers Association for at least three years. The Council congratulated Ms. Nelson on her accomplishment.

**E. PUBLIC FORUM –**

1. Pat Netko of Lake Country Crafts and Cones asked the Council if she would be able to comment later in the meeting if an issue arose that might warrant public comment. Mayor Schneider noted that he would allow public comment during other portions of the meeting.

**F. CITY ADMINISTRATOR'S REPORT –**

1. City Bills for Approval – MOTION 04R-03-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT FOR APRIL AS SUBMITTED IN THE AMOUNTS OF \$157,257.60 AND \$15,203.06. MOTION CARRIED WITH ALL AYES.
2. A Purchase Agreement for land adjacent to the Community Center was included in the packet for Council review. City Administrator Swenson noted that in August 2011 the Parks and Recreation Commission recommended the Council pursue the purchase of property owned by Rebecca Zilka that is adjacent to the Community Center. In September 2011 the property had a purchase price of \$99,900. In March 2012 the Council authorized city staff to negotiate a purchase price and draft a purchase agreement with Ms. Zilka. Councilmember Moengen has assisted in the negotiations with the property owner in conjunction with the City Attorney. Attorney Couri noted the legal counsel for Ms. Zilka is Gerry Brine and they are requesting the City pay for all closing costs associated with the sale. Mr. Brine also suggested inserting a provision that the property will be sold "as is." Mr. Brine noted that Brian Carlson is representing the estate and some time is needed to get all of the paperwork in order. Attorney Couri also noted that since this is torrens property the City would not need to obtain title insurance. Mr. Brine noted title is clear of any liens or debts. MOTION 04R-04-12 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JOHN MOENGEN TO APPROVE THE REAL ESTATE PURCHASE AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND REBECCA ZILKA WITH THE CHANGES AS PRESENTED FOR \$80,600 AND INSERT A CLOSING DATE OF ON OR BEFORE MAY 31, 2012. MOTION CARRIED WITH ALL AYES.
3. A memo dated April 9, 2012 from Jenny Max regarding a Group Transient Merchant Permit for the Whitefish Area Lions Club was included in the packet for Council review. Cora Mitchell was present representing the Lions Club and noted that the Lions Club would like to hold a flea market during the summer

2012 season at the old Catholic Church property. Ms. Mitchell noted there will be two parking lots, one for the vendors and one for the customers. The property owner will be planting grass in the middle of the lot where the vendors will be set up, there will be two porta-pottys on site and they are trying to secure thirty to fifty vendors. Ms. Netko noted that she was in support of the Lions Club and in support of bringing people into town, but was also concerned that the flea market was going to be held every Saturday in the summer. Ms. Netko also noted that she had a concern that the flea market vendors would be selling the same items she has in her store and could possibly take away her business. Cindy Myogeto of the Crosslake Chamber said that the Chamber polled some of their members and received a variety of responses. Some members like the idea while other members don't like the frequency nor the location. Ms. Mitchell said that the Lions does not want to compete with the local businesses but wants to bring more people into the Community while also raising money for the club. Various other comments were received from the public including who is going to monitor the vendors and how the flea market will look aesthetically. Police Chief Hartman noted that his main concern is safety and that parking is a big concern. Chief Hartman suggested the Lions look into an alternate site that does not have the amount of traffic that County Road 66 has. Councilmembers Taubert and Roe suggested the issue be tabled until more information is determined regarding the frequency of the flea market and also consider an alternate site. Councilmember Moengen stated that he thinks Crosslake needs more people in town but agrees that looking into an alternate location is a good idea. Mayor Schneider suggested Ms. Mitchell meet with city staff to review a layout plan, parking and traffic issues and dates for the flea market and then bring the information back to the Council on April 20<sup>th</sup>. Following discussion, MOTION 04R-05-12 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO TABLE THE GROUP TRANSIENT MERCHANT REQUEST FROM THE WHITEFISH AREA LIONS CLUB UNTIL THE SPECIAL COUNCIL MEETING SCHEDULED FOR APRIL 20, 2012 AT 8:30 A.M. MOTION CARRIED WITH ALL AYES.

4. A memo dated April 9, 2012 from Jenny Max regarding Landscape Contractors/Excavators Licenses was included in the packet for Council review. MOTION 04R-06-12 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO APPROVE ISSUANCE OF A LANDSCAPE CONTRACTORS/EXCAVATORS LICENSE TO WANNEBO EXCAVATING. MOTION CARRIED WITH ALL AYES.
5. A memo dated April 9, 2012 from Jenny Max regarding the 2012 approved Landscape Contractors/Excavators was included in the packet for Council information.
6. An Application for Permit/Display of Fireworks from Zambelli Fireworks was included in the packet for Council information.
7. A letter dated April 2, 2012 from MN Management & Budget regarding Pay Equity Compliance was included in the packet for Council information. Administrator Swenson noted the City is in compliance with the Local Government Pay Equity Act.

## **G. COMMISSION/DEPARTMENT REPORTS –**

### **1. PUBLIC SAFETY –**

- a. Chief Hartman reported 159 Police calls in Crosslake for March.
- b. Chief Hartman reported 78 Police calls in Mission Township for March.
- c. A Resolution Authorizing Participation in the PERA Police and Fire Plan for Matthew Jorgens was included in the packet for Council review. MOTION 04R-07-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO APPROVE RESOLUTION NO. 12-05 AUTHORIZING PARTICIPATION IN THE PERA POLICE AND FIRE PLAN FOR MATTHEW JORGENS. MOTION CARRIED WITH ALL AYES.
- d. The Crosslake Fire Department responded to 18 calls in March. Of those, 12 were medical calls, 1 was a building fire (mutual aid), 2 were grass fires, 2 were cancelled en route and 1 was a natural gas leak.
- e. The March 2012 North Ambulance Run Report was included in the packet for Council information.

### **2. PARK AND RECREATION/LIBRARY –**

- a. Park Director Jon Henke reported that the Library will be closed April 12<sup>th</sup> – 14<sup>th</sup> to install new Library software. The Library will reopen on April 16<sup>th</sup> at 10:00 A.M. On April 2<sup>nd</sup> the Library's hours will also change on Tuesday evenings. The facility will be open until 6:00 P.M. instead of 7:00 P.M. Also, beginning in April library card costs will change from \$3 to \$5 for adults. Multi-talented storyteller, Cheryl Sawyer, is coming to share her stories on April 13<sup>th</sup> at 10:00 A.M. She amazes the crowd and tells the "Three Bears" in the Finnish language. Come to this free event and bring a child along to enjoy, laugh and have fun while learning. Cal Rice, professional photographer, will be at the Community Center on April 26<sup>th</sup> at 2:00 P.M. to share his photos of Bhutan showing the beautiful landscapes and the beautiful people in the midst of massive changes. Both of these Legacy programs are made possible with funding from the State of Minnesota Legacy Amendment, Arts and Cultural Heritage Fund. The April Chautauqua will feature Todd Holman, regional program director for The Nature Conservancy. Mr. Holman will explain the mission of the Conservancy, its ongoing projects in north central Minnesota and how some of these initiatives will affect the land and waters in our immediate area. The program will take place Wednesday, April 11<sup>th</sup> at 1:30 P.M. Attendance for the Community Center for March was 4,739 and for the Library was 1,865. AAA is sponsoring a senior driving four-hour refresher class on April 19<sup>th</sup> from 9:00 – 1:00 P.M. Pat Netko gave an update on the fireworks noting there are thirty donation cans around the city and they are also selling bracelets. Ms. Netko also thanked Richard Eide for making a fireworks float for the parade and thanked those people who passed out flyers during the parade promoting the fireworks. Alden Hardwick noted \$2,300 in donations have been received by the PAL Foundation. Aerobics classes will start up again on April 16<sup>th</sup>. The classes are offered Monday, Tuesday and Thursday mornings. There is also an evening Latin dance class held on

Tuesday's and Thursday's at 5:30 P.M. Senior meals take place at the Community Center Monday through Friday at 12:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on Wheels are also available for those residents who are home bound. The Community Center offers an array of fitness equipment and is open seven days a week. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. The Community Center is open for walking throughout the day; however, please call ahead to make sure the gym is available. The last two days to receive free tax help at the Community Center are April 10<sup>th</sup> and April 13<sup>th</sup>. The Parks Department received a donation for the tax help program from one of the program's patrons. MOTION 04R-08-12 WAS MADE BY RUSTY TAUBERT AND SECONDED BY STEVE ROE TO ACCEPT A DONATION FOR THE PARKS DEPARTMENT IN THE AMOUNT OF \$50. MOTION CARRIED WITH ALL AYES. The Community Book Club will begin once again on April 20<sup>th</sup> at 10:00 A.M. They will be discussing the book The Distant Hours by Kate Morten. The Parks Department has expanded the Community Garden for the summer. Cost is \$25 for one plot or \$40 for two plots. The Parks Department is also working with Crow Wing County to expand the current trails at the Crosslake Community Center. Construction will hopefully be initiated on an additional 1.6 mile loop this summer. Mr. Henke noted that the County is looking for a resolution of support for this project from the City of Crosslake. MOTION 04R-09-12 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO APPROVE RESOLUTION NO. 12-06 IN SUPPORT OF EXTENDING CITY NON-MOTORIZED TRAILS ONTO COUNTY LANDS. MOTION CARRIED WITH ALL AYES.

3. PLANNING AND ZONING –

- a. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of February 24, 2012 were included in the packet for Council information.
- b. The March 2012 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2012 is \$547,910, which is up from the same period in 2011.
- c. A memo dated April 9, 2012 from Ken Anderson regarding setting a public hearing date for Appeal 2012-002, Schueller Properties LLC was included in the packet for Council review. MOTION 04R-10-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO SET A DATE OF MAY 14, 2012 AT 5:00 P.M. FOR THE PUBLIC HEARING FOR APPEAL 2012-002 SCHUELLER PROPERTIES LLC. MOTION CARRIED WITH ALL AYES.
- d. A memo dated April 9, 2012 from the Planning and Zoning Commission regarding a recommendation to adopt OA2012-002, recodification of the City Code, Chapter 8, relating to Land Use Regulations (Zoning) was included in the packet for Council information.

- e. A memo dated April 9, 2012 from the Planning and Zoning Commission regarding a recommendation to initiate corrective actions for Parts City was included in the packet for Council review. Mr. Anderson reviewed the violations with the Council which included parking issues and various sign issues. Mr. Anderson noted the property owner is making corrective changes on the parking issues, installed the required handicapped sign and discontinued the internal illumination of the freestanding sign. The only item that remains is for the property owner to remove the flipper sign. Mr. Anderson noted that property owner has indicated he will not remove the sign as he paid \$400 for it. The reason the flipper sign needs to be removed is because the city code allows for a maximum of six square feet for a temporary sign, and the property owner's flipper sign is twelve square feet. The Council held a lengthy discussion on the violations and following discussion, MOTION 04R-11-12 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO REQUEST MR. ROLOW PLEASE REMOVE THE FLIPPER SIGN IN FRONT OF PARTS CITY WITHIN TWO WEEKS AS IT EXCEEDS THE MAXIMUM SIZE ALLOWED FOR A TEMPORARY SIGN. MOTION CARRIED WITH ALL AYES.

At 8:59 P.M. Mayor Schneider called a five minute recess. At 9:04 P.M. Mayor Schneider called the meeting back to order.

- f. A memo dated April 9, 2012 from Ken Anderson and Bob Hartman requesting Council direction on enforcement of prohibition of vehicle parking on the Tall Timbers Trail Association controlled access lot was included in the packet for Council review. Mr. Anderson noted over the last several years that staff in the Police and Planning and Zoning Departments has received numerous complaints regarding certain members and their guests parking on the Tall Timber Trail Association controlled access lot. The City's land use regulations prohibit the parking of vehicles on a controlled access lot. Staff has sent letters to the Association informing them of the ordinance standards. However, one complainant has insisted the City enforce its ordinance to prohibit all parking on this controlled access lot or be prepared to risk legal consequences. Mr. Anderson read an email from Kevin Hummel as Mr. Hummel was previously a member of the Tall Timber Trail Association. Councilmember Roe questioned what enforcement action options the City has when the violation occurs on private property. Attorney Couri reviewed the criminal prosecution process versus the civil process and noted that by using the criminal prosecution process the fines alone may be enough of a deterrent to correct the problem. The criminal prosecution process may also be less-costly for the City. Attorney Couri noted it would be a good idea for staff to contact Matt Mallie as he is the City's designated criminal attorney and find out what the process would be to go forward with criminal prosecution. Following discussion, MOTION 04R-12-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO TABLE THIS ISSUE. DIRECT STAFF TO CONTACT MATT MALLIE REGARDING

WHAT THE CITY'S OPTIONS ARE AND REPORT BACK AT THE NEXT COUNCIL MEETING. MOTION CARRIED WITH ALL AYES.

4. PUBLIC WORKS/CEMETERY/SEWER –

- a. The Public Works Commission Meeting Minutes of March 5, 2012 was included in the packet for Council information.
- b. The February 2012 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
- c. A memo dated March 6, 2012 from the Public Works Commission regarding a recommendation regarding quotation for Clarifier Building Ventilation Improvements and assisting USACE with spring cleanup was included in the packet for Council review. MOTION 04R-13-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO ACCEPT A QUOTE FROM BARATTO BROTHERS IN THE AMOUNT OF \$6,268.25 FOR VENTILATION IMPROVEMENTS AT THE CLARIFIER BUILDING AND THAT PAYMENT TO BARATTO BROTHERS WOULD COME FROM THE SEWER CONNECTION RESERVE ACCOUNT. MOTION CARRIED WITH ALL AYES.

MOTION 04R-14-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO ASSIST THE CORPS OF ENGINEERS WITH THE SPRING CLEANUP AT THE CORPS CAMPGROUND. MOTION CARRIED WITH ALL AYES.

5. CROSSLAKE COMMUNICATIONS –

- a. Crosslake Communication's Bills for Approval – MOTION 04R-15-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE FEBRUARY 2012 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$264,128.02. MOTION CARRIED WITH ALL AYES.
- b. The Highlights Report for March was included in the packet for Council information. Paul Hoge reported that Joanie Harrell received her anniversary plaque for ten years of service at the Advisory Board meeting. The bond refinance is currently on hold due to an increase in the interest rates at this time. The phone company is participating in the National Call Completion Test from April 9<sup>th</sup> – 13<sup>th</sup> in order to try and determine the source of the dropped calls that have been occurring recently. Interviews for the Internet Help Desk position have been completed and a recommendation will be taken to the Personnel Committee and then to the Council for approval.
- c. The Crosslake Communications Regular Meeting Summary of March 28, 2012 was included in the packet for Council information.
- d. The Crosslake Communications Customer Counts Report was included in the packet for Council information.

6. RECYCLING –

- a. The Waste Partners Recycling Report for February 2012 was included in the packet for Council information.
- b. The Crosslake Roll-Off Recycling Report for March 2012 was included in the packet for Council information.

7. ECONOMIC DEVELOPMENT AUTHORITY

- a. The EDA Meeting Minutes of March 1, 2012 were included in the packet for Council information.
- b. The BLAEDC Quarter 4, 2011 Activity Overview Report was included in the packet for Council information.
- c. Patty Norgaard, Chair of the EDA, provided an update for the Council on recent EDA activity. Ms. Norgaard noted that the EDA has been working with the Crosslake Charter School as the school is looking to expand their current facility. Ms. Norgaard reviewed the school's mission and vision, and also reviewed the school's history. The EDA and the school are working with WSN on possible site evaluations and whether or not building a school at the Community Center would be beneficial to both parties. WSN is also reviewing different funding options that both the school and the EDA might be able to tap into for this project. Ms. Norgaard concluded to say that the EDA will carefully research and study this project for the betterment of the community as a whole and will continue to share information as it becomes available. The Council thanked Ms. Norgaard for her time.

8. PERSONNEL COMMITTEE – None.

**H. CITY ATTORNEY REPORT –**

1. The City Attorney Report dated April 9, 2012 was included in the packet for Council information. Attorney Couri noted the City received a decision from the Minnesota Board of Architecture finding that none of Crosslake's employees were engaged in surveying without a license. This was good news for the City.

**I. OLD BUSINESS – None.**

**J. NEW BUSINESS – None.**

**K. PUBLIC FORUM – None.**

**L. ADJOURN – MOTION 04R-16-12 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY JOHN MOENGEN TO ADJOURN THIS REGULAR MEETING AT 10:00 P.M. MOTION CARRIED WITH ALL AYES.**

Respectfully submitted by,

  
Jennifer Max  
Clerk/Treasurer

Deputy Clerk/Minutes/4-9-12.doc

**BILLS FOR APPROVAL**  
**April 9, 2012**

<b>VENDORS</b>	<b>DEPT</b>	<b>AMOUNT</b>
Ace Hardware, batteries	Police	58.71
Ace Hardware, light bulbs	PW	30.42
Ace Hardware, batteries	P&R	8.54
Ace Hardware, level, batteries	P&R	43.80
Ace Hardware, markers, tarp, strap, cords	Fire	58.00
Ace Hardware, garden sprayer, brush	PW	20.81
Ace Hardware, spray paint	PW	9.60
Ace Hardware, two way radios, batteries	PW	84.39
Ace Hardware, cart, wheel	PW	52.83
Ace Hardware, electrical supplies	P&R	9.55
Ace Hardware, hook cloth, bolts	P&R	9.47
Ace Hardware, bulbs	PW	23.80
Ace Hardware, bushing	PW	6.94
Ameripride, mats	PW	110.32
Auto Value, parts	PW	34.39
Auto Value, parts	P&R	8.26
AW Research, water test	Sewer	113.40
AW Research, colilert test	Sewer	18.00
AW Research, water test	Sewer	113.40
Birchdale Security, quarterly monitoring	PW	96.19
BLADC, annual meeting	ALL	90.00
City of Crosslake, sewer utilities	PW/Gov't	144.00
City of Crosslake, zoning permit	P&R	200.00
Clifton Larson Allen, audit of financial statements	Gov't	15,500.00
CMI, calibrating pbts	Police	111.15
Cop Stop, uniform	Police	99.98
Council #65, union dues	ALL	605.00
Couri & Ruppe, legal fees	ALL	4,416.25
Crosslake Auto Body, towing of vehicle	Police	109.55
Crosslake Communications, phone, fax, internet, cable	ALL	1,541.38
Crosslake Rolloff, recycling	Gov't	2,695.00
Crow Wing County Hwy Dept, fuel	ALL	5,049.72
Crow Wing County Recorder, filing fees	P&Z	46.00
Crow Wing County Treasurer, property tax	ALL	60.00
Cuyuna Firefighters Assn, membership dues	Fire	300.00
Dacotah Paper, janitorial supplies	Gov't	196.36
Deferred Comp	ALL	226.92
Delta Dental, dental insurance	ALL	1,666.65
Diamond Industrial Cleaning, pressure washer repair	PW	73.00
Fire Instruction & Rescue, firefighter II	Fire	350.00
Fire Instruction & Rescue, positive pressure fire attack	Fire	310.00
Fire Instruction & Rescue, instructor 1 training	Fire	1,620.00
Fortis, disability	ALL	509.88
Galls, pins	Fire	38.11
Guardian Pest Solutions, pest control	ALL	82.94

Hawkins, chemicals	Sewer		780.87
Hillyard, replace broom lift cable	PW		1,720.07
Holiday Station, fuel	Police		32.00
Holiday Station, fuel	P&R		4.08
Jefferson Fire & Safety, power hawk tech auto crib	Fire		1,173.74
Lakes Area Rental, blade sharpening	PW		37.50
League of MN Cities, safety and loss control workshop	ALL		80.00
League of MN Cities, annual conference	Admin/Council		640.00
League of MN Cities, fireground safety course	Fire		15.00
League of MN Cities Insurance, workers comp insurance	ALL		53,134.00
Marco, copier lease	ALL	pd 3-26	414.72
Marsden, office cleaning	PW		647.66
Mastercard, travel expenses	Sewer		20.11
Mastercard, Fleet Farm, air tank, blow gun, wiring, coupler	PW		80.64
Mastercard, Galls, medical bag	Police	pd 3-26	93.48
Mastercard, GTS, land use planning workshop	P&Z		125.00
Mastercard, Howard Miller, clock repair	Library		28.21
Mastercard, MNCPA, annual dues	Admin		245.00
Mastercard, Moonlite Square, fuel	PW		100.90
Mastercard, Office Max, receipts, ink toner	P&R		208.71
Mastercard, Shoebuy.com, boots	Police		231.96
Mastercard, Spa Partners, gym equipment wipes	P&R		107.19
Mastercard, Walmart, parade candy	Gov't		158.29
Mastercard, Wall Street Journal, subscription	Library		62.18
Mastercard, meeting of 3/23	P&Z		68.62
Mastercard, travel expenses	Admin		454.21
Mastercard, travel expenses	Police		6.15
Medica, health insurance	ALL		28,083.13
Metro Fire, hose, harness and parts	Fire		1,145.09
MMUA, safety management program	Gov't		2,237.50
MN Benefits	Admin	pd 4-2	201.42
MN Fire Service Certification Board, instructor 1 certifications	Fire		300.00
MN Life, life insurance	ALL		468.40
MN POST Board, renewal fees	Police		360.00
NCPERS-Life Insurance	ALL		160.00
North Ambulance, subsidy	Ambulance	pd 4-2	1,103.00
North Central Lawn Care, fertilizer	PW/P&R		2,137.50
Northland Press, ad for bids for clarifier bldg	Sewer		108.00
Northland Press, public hearing notice of 3/23	P&Z		204.00
Northland Press, ordinance 303	P&Z		72.00
Northland Press, ordinance 304	P&Z		60.00
Northwood Turf and Power, chain, bar, hub, needle cage	P&R		83.03
P&Z Commission, 1st quarter meetings	P&Z		650.00
Parts City, lights, battery, grease gun	PW		811.51
Parts City, toggle	P&R		8.73
Parts City, terminal kits	P&R		15.90
PERA	ALL		N/A
Reed's Market, coffee, cleaning supplies	Gov't		42.10
Road Equipment Parts, filter	PW		30.88
Ron Harkin, reimburse for uniform expense	P&R		119.00
Simonson Lumber, plywood	PW		38.28



**ADDITIONAL BILLS FOR APPROVAL**  
**April 9, 2012**

VENDORS	DEPT		AMOUNT
Ace Hardware, dish	Fire		18.16
BCA, criminal history checks	P&R		30.00
BSN Sports, catcher gear, mitt, rollers, knee pads	P&R		339.16
Bobby Willard, reimburse for uniform expense	Police		73.83
Clean Team, april cleaning	Gov't		756.14
Crosslake Sheetmetal, wash bay service call	PW		82.00
Culligan, water and cooler rental	PW/Gov't		58.15
Ferguson Waterworks, equipment and software support	Sewer		1,742.97
Fire Instruction & Rescue, fire apparatus operator course	Fire		1,425.00
Foreman Fire Service, oil changes	Fire		4,030.00
Jenny Max, reimburse petty cash	ALL		17.25
Mastercard, Fleet Farm, rotary tiller	PW		1,556.82
Mastercard, MN Rural Water Assn, course registration	Sewer	pd 3-28	200.00
Mastercard, Reed's Market, chief meeting supplies	Police		12.36
Menards, wire, staples	PW		447.02
Metro Fire, face pieces	Fire		393.78
Mike's Electric, connect new motor	Sewer		180.00
Northland Press, local board of appeal notice	Admin		48.00
Northland Press, ordinance 305	Police		60.00
Parts City, parts	PW		42.56
Parts City, batteries	Fire		347.61
Parts City, blazer parts	Fire		178.68
Parts City, batteries	PW		405.80
Parts City, jaw puller	PW		22.53
Simonson Lumber, 4x4	PW		21.20
Streichers, uniform	Police		59.99
The Office Shop, label tape, office forms	P&Z/PW		37.06
Triangle Oil, nozzles	PW		184.89
Ziegler Cat, ac repair, drain and refill hydraulic system	PW		2,432.10
<b>TOTAL</b>			<b>15,203.06</b>

**CITY OF CROSSLAKE  
RESOLUTION NO. 12-05**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE  
PERA POLICE AND FIRE PLAN**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA hereby declares that the position titled Part-Time Police Officer, currently held by Matthew Jorgens meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

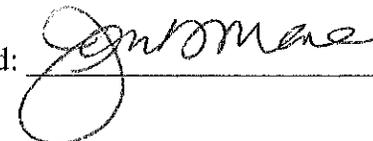
BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

  
\_\_\_\_\_  
Thomas N. Swenson, City Administrator

  
\_\_\_\_\_  
Darrell Schneider, Mayor

STATE OF MINNESOTA  
COUNTY OF CROW WING

I, Jennifer D. Max, Clerk of the City of Crosslake, Minnesota, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 9th day of April, 2012; the original of which is on file in this office. I further certify that five members voted in favor of this resolution and that five members were present and voting.

Signed:   
\_\_\_\_\_

Date: 4-9-12

**CITY OF CROSSLAKE  
RESOLUTION NO. 12-06**

**RESOLUTION OF SUPPORT FOR EXTENDING CITY NON-MOTORIZED TRAILS  
ONTO COUNTY LANDS**

WHEREAS, the City Comprehensive Plan lists expansion of trails for recreational purposes as a high priority; and

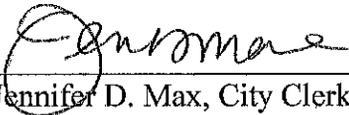
WHEREAS, the City owns approximately 146 acres of land including the Community Center, Library, ball fields, tennis courts, disc golf course and approximately 3 miles of developed non-motorized trails for public recreation; and

WHEREAS, the City property abuts approximately 400 acres of County Tax Forfeit Land which could be utilized to expand the current City maintained trail system; and

WHEREAS, the City has equipment and manpower already in place to assume the maintenance of an extension of the established City trails onto the adjacent County controlled property.

NOW THEREFORE BE IT RESOLVED that the Crosslake City Council supports the application to Crow Wing County for an extension of the City trails onto County Land, with 1.6 miles to be developed in 2012 and 1.7 miles to be developed in 2013 or 2014 for a total of 3.3 miles depending on available resources.

Adopted by the council this 9<sup>th</sup> day of April 2012.

  
\_\_\_\_\_  
Jennifer D. Max, City Clerk

  
\_\_\_\_\_  
Darrell Schneider, Mayor

G.5.a.

## CROSSLAKE TELEPHONE COMPANY

## Accounts Payable

## Check Register

02/01/2012 To 02/29/2012

Check	Date	Vendor Name	Reference	Amount
294	02/03/2012	INTERNAL REVENUE SERVICE	FED, FICA & MEDICARE	6,490.40
295	02/03/2012	PERA	PERA BE & ER	3,896.35
296	02/03/2012	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,202.92
297	02/03/2012	ING-DEFERRED COMP	DEFERRED COMP	2,263.07
298	02/10/2012	CITY OF CROSSLAKE (SEWER)	JANUARY SEWER	36.00
299	02/10/2012	INTERNAL REVENUE SERVICE	FEBRUARY EXCISE TAX	1,052.83
313	02/17/2012	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	7,215.49
314	02/17/2012	PERA	PERA BE & ER	3,870.03
315	02/17/2012	ING-DEFERRED COMP	DEFERRED COMP	2,263.07
316	02/17/2012	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,352.89
317	02/27/2012	CROW WING POWER	ELECTRIC SERVICE	4,941.25
318	02/27/2012	MINNESOTA DEPT OF REVENUE	FEBRUARY SALES & USE TAX	8,051.00
319	02/27/2012	LIBRARY OF CONGRESS	COPYRIGHT FEES	3,494.42
27217	02/10/2012	PAUL BUNYAN COMMUNICATIONS	FEBRUARY CHANNEL TRANSPORT	800.00
27218	02/10/2012	ECHO PUBLISHING & PRINTING INC	CL 87 YEARS AD	20.00
27219	02/10/2012	CROSSLAKE ROLLOFF	DIRECTORY RECYCLE FEB/MARCH	110.00
27220	02/10/2012	GOPHER STATE ONE CALL	LOCATES	11.60
27221	02/10/2012	ONVOY VOICE SERVICES	6264 PROGRAM, OPR SERV, SS7, LAKES LD	10,734.20
27222	02/10/2012	OLSEN THIELEN CO LTD	AUDIT & MISC	10,588.00
27223	02/10/2012	POWER & TELEPHONE SUPPLY	CATS FOR CATV UPGRADE	322.18
27224	02/10/2012	SIMONSON LUMBER	LUMBER FOR NY MINT INSTALL	4.10
27225	02/10/2012	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	106.70
27226	02/10/2012	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMM CTR VOICE MAIL	971.15
27227	02/10/2012	CITY OF CROSSLAKE	TOP SAFETY/HEALTH, OPR TRANSFER	22,204.55
27228	02/10/2012	THE OFFICE SHOP INC.	RECEIPT BOOK & CALC RIBBON	21.51
27229	02/10/2012	XCEL ENERGY	METER CHARGES - SUNRISE & 16	584.00
27230	02/10/2012	LAKES UTILITY COOR. COMMITTEE	2012 MEMBERSHIP DUES	250.00
27231	02/10/2012	IKON OFFICE SOLUTIONS	COPIER MAINTENANCE	132.56
27232	02/10/2012	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	120.20
27233	02/10/2012	MINNESOTA 9-1-1 PROGRAM	911, TAP & TAM	1,542.86
27234	02/10/2012	MN NCPERS LIFE INSURANCE	FEBRUARY LIFE PREMIUM	48.00
27235	02/10/2012	GLS PROMOTIONS	SERVICE AWARDS: DEBBY, LYDIA & JOANIE	168.02
27236	02/10/2012	WHITEFISH AUTOMOTIVE	OIL CHANGE & LIGHTS ON LARRY'S TRUCK	98.33
27237	02/10/2012	PEOPLES SECURITY COMPANY	ANNUAL MONITORING OF SECURITY SYSTEM	269.20
27238	02/10/2012	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S, 1 EA T3	3,708.32
27239	02/10/2012	MERRILL LYNCH	DECEMBER VISA CHARGES	362.61
27240	02/10/2012	PINNACLE PUBLISHING LLC	TELEPHONE DIRECTORY-6	1,187.02
27241	02/10/2012	PROGRESSIVE BUSINESS PUBLIC.	1 YR SUBSCRIPTION-SUPERVISORS LEGAL	94.56
27242	02/10/2012	UNIVERSAL SERVICE ADMIN CO.	JANUARY FUSC	2,877.25
27243	02/10/2012	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	211.60
27244	02/10/2012	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	5,766.93
27245	02/10/2012	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	237.39
27246	02/10/2012	TV GUIDE NETWORKS INC	AFFILIATE PAYMENT	513.10
27247	02/10/2012	JOAN HARRELL	2011 CAFE PLAN REIMB - BALANCE 0	509.40
27248	02/10/2012	BL BROADCASTING INC	WINTERFEST AD	100.00
27249	02/10/2012	AT&T - DALLAS TX	2/1 PARS BAN 1499	201.02
27250	02/10/2012	CROW WING COUNTY HIGHWAY DEPT.	DECEMBER UNLEADED FUEL	509.39
27251	02/10/2012	7SIGMA SYSTEMS INC	JANUARY CONSULTING	2,000.00
27252	02/10/2012	CROSSLAKE ACE	HEATER, THERMOSTAT, SCREWS,WIRE, HDW	329.45
27253	02/10/2012	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	24,691.52
27254	02/10/2012	KARE 11 TV	AFFILIATE PAYMENT	867.92
27255	02/10/2012	CALIX NETWORKS INC	11 EA E5'S	56,045.22
27256	02/10/2012	WASTE PARTNERS INC.	JANUARY TRASH REMOVAL	75.84
27257	02/10/2012	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	114.15
27258	02/10/2012	WEATHER CENTRAL	FEBRUARY DATA FEED	195.00
27259	02/10/2012	IKON FINANCIAL SERVICES	COPIER LEASE 24 OF 60	362.03
27260	02/10/2012	NORTHLAND PRESS	WINTERFEST AD	243.60
27261	02/10/2012	ZAYO BANDWIDTH	DEDICATED FACILITIES & BANDWIDTH BILLING	1,195.00
27262	02/10/2012	TIGER DIRECT	ITEMS FOR RESALE	205.53

27263	02/10/2012	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	348.60
27264	02/10/2012	4M FUND F.B.O. 35373-101	TO FUND DEBT SERVICE RESERVE	37,807.75
27265	02/10/2012	ONLINE INFORMATION SERVICES	MONTHLY SERVICE FEE - NO REPORTS	30.00
27266	02/10/2012	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	
27267	02/10/2012	BRAINERD HYDRAULICS	REPAIR HOSE ON BACKHOE	
27268	02/10/2012	LITURGICAL PUBLICATIONS INC	1" AD 4-1 THRU 3-24-13	322.00
27269	02/10/2012	BIG 10	AFFILIATE PAYMENT	1,246.80
27270	02/10/2012	IP NETWORKS, INC	GBIC CARD FOR CISCO 3845	176.34
27271	02/10/2012	VERIZON WIRELESS	CELL PHONES	261.02
27272	02/10/2012	AQUARIUS WATER CONDITIONING INC.	FEBRUARY WATER SOFTENER RENTAL	44.89
27273	02/10/2012	CUMMINS NPOWER LLC	PM ANNUAL INVOICE	786.10
27274	02/10/2012	JON DALE	CREDIT REFUND	217.59
27275	02/10/2012	MARY SCHNEIDER	CREDIT REFUND	84.34
27276	02/10/2012	BRIAN WIESSNER	CREDIT REFUND	14.97
27277	02/10/2012	KEITH SWANSON	CREDIT REFUND	130.21
27278	02/10/2012	ANNA HALVORSON	CREDIT REFUND	25.91
27279	02/10/2012	DEBORAH L HOEL	CREDIT REFUND	28.96
27280	02/10/2012	XO COMMUNICATIONS	REFUND - BAN D-05119-1499	888.23
27281	02/17/2012	IBEW LOCAL UNION 949	UNION DUES	446.09
27282	02/24/2012	EMILY COOPERATIVE TELEPHONE	JANUARY BANDWIDTH - 101 MBPS	3,785.00
27283	02/24/2012	LAKELAND AGENCY	RENEW UTILITY BOND PERMIT	100.00
27284	02/24/2012	CENTURYLINK	2/20 ACCESS MN CSLK-20	6.82
27285	02/24/2012	CITI LITES INC	LOCATES	89.50
27286	02/24/2012	DELTA DENTAL PLAN OF MINNESOTA	MARCH DENTAL	977.70
27287	02/24/2012	SOLIX	B&C STATEMENT	16.50
27288	02/24/2012	WILLIAM GORDON	CAFE PLAN REIMBURSE - BALANCE 2197.45	802.55
27289	02/24/2012	NATIONAL CABLE TELEVISION COOP	BATTERY	199.50
27290	02/24/2012	NEUSTAR INC.	SOW & LNP CHARGES	128.51
27291	02/24/2012	MERRILL LYNCH	JANUARY VISA CHARGES	3,588.18
27292	02/24/2012	ASSURANT EMPLOYEE BENEFITS	MARCH LONG TERM DISABILITY	387.61
27293	02/24/2012	MINNESOTA LIFE INSURANCE CO	MARCH LIFE PREMIUM-POLICY 0027901-002	201.50
27294	02/24/2012	JARED JOHNSON	FORM FACTORS REIMB. LESS 2011 RECEIVABLE	291.20
27295	02/24/2012	UNIVERSAL SERVICE ADMIN CO.	FEBRUARY FUSC	2,870.00
27296	02/24/2012	ROVI GUIDES	AFFILIATE PAYMENT	180.00
27297	02/24/2012	LIFETIME	AFFILIATE PAYMENT	643.00
27298	02/24/2012	VANTAGE POINT	JANUARY TTP SERVICE	710.00
27299	02/24/2012	CINNAMON MUELLER	RETRANSMISSION	1,090.50
27300	02/24/2012	LAKES AREA PEST MGMT LLC	ANNUAL PEST MANAGEMENT	194.94
27301	02/24/2012	T-MOBILE USA INC.	RECIP COMP 1/1 - 1/31	11.18
27302	02/24/2012	TIGER DIRECT	SLING BOX, HARD DRIVES FOR RESALE	645.22
27303	02/24/2012	CHERI E. AYD	FEBRUARY CLEANING	689.34
27304	02/24/2012	AVNET INC	REPAIR DVR'S	181.37
27305	02/24/2012	TIME COMMUNICATIONS	ANSWERING SERVICE FEB/MAR	217.20
27306	02/24/2012	IP NETWORKS, INC	3 TRANCEIVERS & 1 GBIC CARD	457.03
27307	02/24/2012	COOPERATIVE NETWORK SERV LLC	FEBRUARY LOCAL CHANNEL TRANSPORT	500.00
27308	02/24/2012	NISC	FEB 1 BILLING & ENVELOPES	4,377.60
			TOTAL	<u>264,128.02</u>