

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, APRIL 9, 2007  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, April 9, 2007. The following Council Members were present: Mayor Jay Andolshek, Steve Roe, Irene Schultz and Dean Swanson. Also present were City Administrator Tom Swenson, Community Development Director Ken Anderson, Clerk/Treasurer Darlene Roach, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, Police Chief Robert Hartman, General Manager Paul Hoge, Library Committee Chair Alden Hardwick, City Engineer Dave Reese, Lake Country Echo Reporter Betty Ryan, Brainerd Dispatch Reporter Renee Richardson, a Northland Press Reporter and Elissa Rogers of BLADC. There were approximately seventeen individuals in the audience in addition to Staff.

**A. CALL TO ORDER** – Mayor Andolshek called the Regular Council Meeting to order at 7:00 P.M. A motion to accept the additions to the agenda was requested. MOTION 04R-01-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

**B. CRITICAL ISSUES** – Elissa Rogers of Brainerd Lakes Area Development Corporation appeared before the Council and handed out the annual report and copies of newspaper articles from the Brainerd Daily Dispatch regarding Potlatch and BLADC updates. Information on the 2020 Economic Development Vision was also included. Ms. Rogers reported that BLADC is currently working with several people in the Crosslake area. New businesses may include an assisted living complex, childcare center and dock company. Ms. Rogers requested that the Council approve the Agreement for Professional Services By and Between the City of Crosslake and BLADC for 2007 and consider signing a contract for funding of the 2020 Economic Development Vision. MOTION 04R-02-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE AGREEMENT FOR PROFESSIONAL SERVICES BY AND BETWEEN THE CITY OF CROSSLAKE AND THE BRAINERD LAKES AREA DEVELOPMENT CORPORATION FOR CALENDAR YEAR 2007 IN THE AMOUNT OF \$2,035.00, PAYABLE IN PAYMENTS OF \$1,017.50 ON JULY 1, 2007 AND DECEMBER 1, 2007. Irene Schultz asked the location of the assisted living development. Ken Anderson replied that the proposed site has not changed from the location on East Shore Road. MOTION CARRIED WITH ALL AYES.

**C. CONSENT CALENDAR** – MOTION 04R-03-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) MINUTES OF REGULAR COUNCIL MEETING OF MARCH 12, 2007; (1.a.) MINUTES OF SPECIAL COUNCIL MEETING OF MARCH 12, 2007; (2.) MINUTES OF JOINT SPECIAL COUNCIL/CROSSLAKE COMMUNICATIONS ADVISORY BOARD

MEETING OF MARCH 14, 2007; (3.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED FEBRUARY 28, 2007; (4.) CROSSLAKE COMMUNICATIONS INCOME STATEMENT FOR THE TWO MONTHS ENDING FEBRUARY 28, 2007; (5.) CROSSLAKE COMMUNICATIONS BALANCE SHEET FOR THE TWO MONTHS ENDING FEBRUARY 28, 2007; (6.) CITY MONTH END REVENUE REPORT DATED FEBRUARY 28, 2007; (7.) CITY MONTH END EXPENDITURE REPORT DATED FEBRUARY 28, 2007; (8.) LAKES STATE BANK PLEDGE REPORT DATED MARCH 2007; (9.) NORTHERN NATIONAL BANK PLEDGE REPORT DATED MARCH 2007; (9.a.) LETTER DATED MARCH 20, 2007 FROM NORTHERN NATIONAL BANK RE: CERTIFICATE OF ADOPTION OF DIRECTOR'S RESOLUTION; (10.) LAKWOOD BANK PLEDGE REPORT DATED MARCH 2007; AND (11.) FIRST FEDERAL SAVINGS BANK PLEDGE REPORT DATED MARCH 2007. MOTION CARRIED WITH ALL AYES.

**D. PUBLIC FORUM** – None.

**E. MAYOR'S REPORT** – None.

**F. CITY ADMINISTRATOR REPORT** –

1. City Bills for Approval – MOTION 04R-04-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE BILLS FOR PAYMENT FOR APRIL AS SUBMITTED IN THE AMOUNTS OF \$112,647.94 AND \$35,743.74. MOTION CARRIED WITH ALL AYES.
2. A letter dated 3/22/07 from Eleanor Leyendecker regarding selling a cemetery lot back to the City was included in the packet for Council review. MOTION 04R-05-07 WAS MADE BY IRENE SCHULTZ AND SECONDED BY STEVE ROE TO PURCHASE CEMETERY SITE C, BLOCK 30, LOT 1 FROM ELEANOR LEYENDECKER IN THE AMOUNT OF \$75.00. MOTION CARRIED WITH ALL AYES.
3. An ordinance amendment regarding changes to the Park and Recreation Commission was included in the packet for Council review. MOTION 04R-06-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO ADOPT ORDINANCE NO. 244 AMENDING CHAPTER 2 OF THE CITY CODE REGARDING PARK AND RECREATION/LIBRARY COMMISSION AND AUTHORIZE THE PUBLICATION OF THE ORDINANCE IN SUMMARY FORM. MOTION CARRIED WITH ALL AYES. It was the consensus of the Council that City Staff begin advertising for volunteers to service on this commission.
4. A letter dated March 28, 2007 from Great River Energy regarding an update on the transmission line rebuild to take place in September 2007 was included in the packet for Council information. Steve Roe asked where the construction will occur. Tom Swenson replied that construction work will take place throughout the City adjacent to the existing transmission line.

## G. COMMISSION/DEPARTMENT REPORTS –

1. LIBRARY – Minutes of the Library Committee Meeting of March 26, 2007 and Minutes of the Fund Raising Committee Meeting were included for Council information. Alden Hardwick reported that the current amount of pledges and donations total \$463,293 and donations in kind including chairs and pieces of furniture total an estimated value of \$62,000. Larry and Ronda Hopkins donated \$1,000 for book bins and another \$1,000 donation was received to help with the cost of the magazine rack. The final set of nine bookcases is now in place. Four chairs were delivered from Great Furniture. A soft reading chair was donated by Bobbie Rogge. A lighted globe was donated by Jean Erickson and Dene Carney. The book bins have been delivered. The children and adult library tables are due in late May. The grand opening will be held June 3, 2007. The Chamber of Commerce Chow Time Event was held at the library. Mr. Hardwick thanked Diane Dorr-Ruzin of Haven Books for sponsoring the event and Pat Netko for donating flowers. Over 15,500 books have been donated for the opening day collection. Best Seller books would now be appreciated. Twelve magazine subscriptions have been donated and more would be welcome. MOTION 04R-07-07 WAS MADE BY IRENE SCHULTZ AND SECONDED BY STEVE ROE TO APPROVE THE PURCHASE OF A MAGAZINE RACK FROM JIM BEAMAN IN THE AMOUNT OF \$2,250.00. MOTION CARRIED WITH ALL AYES. Mr. Hardwick reported that an application was submitted to Crow Wing Power Round Up for \$3000 to be used towards a copier/printer. Mr. Hardwick is currently working on an \$1800 grant application to Anderson Brother's Family Fund to help fund the children's program. The library was awarded \$1900 from Susan G. Komen Brainerd Lakes Race for the Cure Fund to buy material on breast cancer.

Mayor Jay Andolshek announced that Alden Hardwick has been chosen as one of six 2007 KSAX/KRWF Jefferson Award winners and will be presented with a Jefferson Award during a Gala Celebration at the end of April. In a letter dated March 23, 2007 from KSAX/KRWF Jefferson Awards Coordinator, Melissa Mathews stated that Mr. Hardwick is an ideal match with the spirit of the Jefferson Awards for Public Service. The mission of the American Institute for Public Service is to encourage and honor individuals for achievements through public and community service. This is KSAX/KRWF TV's second year as a member of the national network of community-based Jefferson Awards Media Partners. Each year more than 20,000 "unsung heroes" are nominated for innovative service programs and activities. A list of the six 2007 winners along with all the nominees, will be posted on the KSAX/KRWF website.

2. PARK AND RECREATION –
  - a. Park and Recreation Director Jon Henke reported that the AARP Tax Help program is coming to an end and thanked Dick Dietz and Gary Schaffer for volunteering their time to process taxes for local residents. Baseball registrations have been sent out to all participants from last year. Registration forms are available at the Community Center if you did not receive one. The

Community Center is offering the fourth aerobic session of 2007. The session runs Mondays, Tuesdays and Thursdays for four weeks starting April 30<sup>th</sup>. Membership for this session has been set at \$36.00. AAA is sponsoring a senior driving class on Thursday, May 24<sup>th</sup> from 1:00 P.M. to 5:00 P.M. This is the four-hour refresher class. The Community Center gym is reserved each weekday morning from 8:00 to 9:00 for walking. The Community Center offers adult volleyball every Wednesday night from 6:30 to 8:45. Cost for the ten-week session is \$15.00.

The Crosslake Area Library has a volunteer that is interested in applying to be part of the Minnesota Literacy Councils AmeriCorps Vista Program. The Minnesota Literacy Program shares the power of learning through education, community building and advocacy. The program will provide the City with a Vista who will have a commitment to the Library from one to three years. As part of the program the Library will receive a Vista for up to 40 hours per week. The Vista will also receive health and salary benefits which will be paid by AmeriCorps. There will be no financial commitment from the City. The City would be the host for the Vista and would be required to do quarterly reports and set up the initial goals for the program. In addition City staff would be required to attend a three-day supervisor training session. This training is also at no cost to the City other than the staff time required to attend the training session. The Crosslake Area Library has already received a proposal to participate in the program. Some preliminary ideas include community outreach through the creation of a Library website, creation of children's literacy programs and a family literacy program. Jay Andolshek asked if the City would be required to hire the individual after the program ends. Jon Henke replied that the City has no commitment to further employment. Dean Swanson asked who will maintain the project that the Vista creates after that person is no longer with the City. Mr. Henke replied that the volunteers could keep the projects going. MOTION 04R-08-07 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY STEVE ROE TO DIRECT CITY STAFF TO PROCEED WITH THE AMERICORPS VISTA PROGRAM. MOTION CARRIED WITH ALL AYES.

Jon Henke reported that the 2007 budget included \$8,000 for repair of the tennis courts. Three quotes were received. Advantage Track and Tennis submitted the lowest quote of \$7,500. The other two quotes were from Court Surfaces and Repair (\$11,115) and Anderson Brothers (\$15,935). Irene Schultz asked if Mr. Henke was familiar with Advantage Track and Tennis. Jon Henke replied that this company did some crackfilling for the City a few years ago. Steve Roe asked Jon Henke if he was satisfied with the quotes. Jon Henke replied that he thought the low quote was acceptable and encouraged the Council to approve the proposal. MOTION 04R-09-07 WAS MADE BY STEVE ROE AND SECONDED BY IRENE SCHULTZ TO AWARD THE WORK FOR REPAIRING THE TENNIS COURTS TO ADVANTAGE TRACK AND TENNIS AT A COST OF \$7,500. MOTION CARRIED WITH ALL AYES.

- b. A letter dated March 23, 2007 from Paul Dorweiler and Emily Gorsegrer supporting the weight room addition was included in the packet for Council information.
- c. A letter dated March 26, 2007 from Michelle Schmidt requesting that she be put on the April Council Meeting Agenda was included in the packet for Council information. Michelle Schmidt addressed the Council and stated that she would like to speak after Jon Henke presents the fitness room proposal.
- c.1. Included in the additions to the agenda for Council information was a letter from the Brainerd Lakes Area Chambers of Commerce regarding the proposed expansion of the Community Center exercise facilities in response to a request from a business for the Chamber to take a stand on the matter. Lonny Thomas represented the Crosslake Advisory Board of the Brainerd Lakes Area Chambers of Commerce and addressed the Council to summarize the Advisory Board's position of the expansion. Mr. Thomas stated that the Advisory Board looked at whether it is fair for the City to compete with private businesses. The board did not compare the equipment at each facility, but rather the membership costs. The board recommended that the City offer discounted memberships to low-income residents that are able to supply verification that they do qualify for low-income subsidies. Mr. Thomas added that the City should not use tax dollars to subsidize any other residents and that the City rates should be similar to Anytime Fitness rates.
- d. Jon Henke presented a revised fitness room proposal to the Council. Included in the additions to the agenda was an email dated April 6, 2007 from Magnum Fitness Systems regarding a revised layout. The Crosslake Park Department has addressed concerns that the Council had with the initial fitness equipment proposal presented to the Council on March 16<sup>th</sup>, 2007. After answering questions from individual Council members, staff drafted this revised proposal. The proposal explained what equipment the Park Department is replacing in the current fitness room. Staff also eliminated 7 stations from the initial equipment proposal, which results in a reduction in cost of \$14,867.43. A Bench Press, Hip Sled, Incline Press, Lat Pull down, Dumbbell Rack, Stationary Bike and a Leg Curl will be replaced with a Power Rack, Adjustable Bench, Leg Press, Lat/Low Row, Dumbbell Rack, Flat Bench and a Leg Curl/Leg Extension. The equipment proposal presented on March 16<sup>th</sup> for the 26 stations totaled \$67,180.25. The new equipment proposal totals \$52,312.82, which is a 22% reduction. The five-year semi-annual service/preventative maintenance plan will remain at a cost of \$3,250.

Michelle Schmidt addressed the Council and stated that even though the Community Center is targeting senior memberships and willing to eliminate a few items from the original proposal, the City is still in competition with her company, Anytime Fitness. Ms. Schmidt stated that the government should not use tax dollars to pay for something that not everyone is interested in and that they should not be involved in private industries. Ms. Schmidt added that she still has not seen the actual costs of the weight room expansion and warned other local businesses that they should be concerned that the City may start competing with them.

Irene Schultz stated that she disagreed with Michelle Schmidt and that the City is not in competition with her. Ms. Schultz reminded the Council that the City has received many letters of support for the weight room expansion and that this has been planned for many years. MOTION 04R-10-07 WAS MADE BY IRENE SCHULTZ AND SECONDED BY STEVE ROE TO AWARD THE FITNESS EQUIPMENT BID TO MAGNUM FITNESS SYSTEMS FOR A TOTAL AMOUNT OF \$55,562.82 (\$52,312.82 FOR EQUIPMENT PLUS \$3,250.00 FOR SERVICE AND PREVENTATIVE MAINTENANCE. Dean Swanson stated that this has been a heated issue and that he received calls from both sides. In looking for a compromise, Mr. Swanson stated that he voted against the proposal last month and asked Jon Henke to reduce the equipment package. Mr. Swanson appreciated that Mr. Henke tried to compromise. MOTION CARRIED WITH ALL AYES. Irene Schultz thanked Jon Henke for all his hard work on this project.

3. PUBLIC SAFETY –

- a. Chief Hartman reported 96 calls in Crosslake in March.
- b. A total of 18 calls were reported in Mission Township in March.
- c. Included in the packet for Council review was a memo from Chief Hartman regarding a donation from RMG. MOTION 04R-11-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO ACCEPT THE A DONATION OF \$100 FROM THE RESIDENTIAL MORTGAGE GROUP (RMG) ON BEHALF OF SCOTT AND KATIE FREIBERG. MOTION CARRIED WITH ALL AYES.
- d. The Fire Department responded to 23 calls in Crosslake in March. Of those, 18 were medical calls and 5 were fire calls.
- e. A revised 2007-2008 Fire Contract between the City of Crosslake and Manhattan Beach was presented to the Council for review. Tom Swenson explained that this revised contract was approved by the Manhattan Beach Council including the rate of 3% of the current years Tax Capacity calculated by Crow Wing County. MOTION 04R-12-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE REVISED 2007 – 2008 FIRE CONTRACT BETWEEN THE CITY OF CROSSLAKE AND MANHATTAN BEACH AT A COST OF \$8,651.07. Steve Roe stated that Manhattan Beach is getting a great service for a very small amount of money. Tom Swenson stated that the costs would be looked at during budget time and that the cost to Manhattan Beach would probably go up in the future. MOTION CARRIED WITH ALL AYES.

MOTION 04R-13-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO TERMINATE THE FIRE CONTRACT THAT WAS APPROVED AT THE MARCH 12, 2007 REGULAR COUNCIL MEETING BETWEEN CROSSLAKE AND MANHATTAN BEACH. MOTION CARRIED WITH ALL AYES.

4. PUBLIC WORKS/CEMETERY/SEWER

- a. Included in the packet for Council information was a letter dated March 15, 2007 from the MPCA regarding the NPDES/SDS Permit Number MN0064882. No action was required.
- b. An email dated April 5, 2007 from WSN requested that the Council address the next phase of construction services on the Corps of Engineers sewer connection as outlined in a proposal dated December 5, 2005. The proposal states that WSN will provide construction staking and observation on behalf of the City of Crosslake and will review the construction for conformance with the approved plans and assist the Contractor in interpreting the project documents at an estimated cost of \$9,300. Steve Roe asked when the construction would begin. Dave Reese replied that the work will begin the first part of May. MOTION 04R-14-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE CONSTRUCTION OBSERVATION AND STAKING PROPOSAL FROM WSN FOR THE 2007 USACE SANITARY SEWER CONNECTION AT AN ESTIMATED COST OF \$9,300. MOTION CARRIED WITH ALL AYES.
- c. The March 2007 Wastewater Treatment Discharge Monitoring Report was included in the additions to the agenda for Council information.
- d. Included in the additions to the agenda for Council review was a letter dated April 5, 2007 from the County Highway Department regarding a Resolution for Fawn Lake Road. MOTION 04R-15-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO ADOPT RESOLUTION NO. 07-03 APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS FOR THE FAWN LAKE ROAD PROJECT. Steve Roe asked that the funding of the project be explained so that everyone understands how it is being paid. Tom Swenson stated that because 4 jurisdictions are involved, it has been difficult to coordinate the road project. The County is now involved and they applied for a grant from the State to help with the cost. A grant of \$412,000 was awarded to the County which will be divided between the 4 jurisdictions based on length of road. Any costs above the grant will be the responsibility of each jurisdiction. The estimate to be paid by Crosslake is \$60,000. The road will become a County Road after it is upgraded. MOTION CARRIED WITH ALL AYES.

Ted Strand announced that the City of Crosslake and its Wastewater Treatment Facility Staff were awarded a Certificate of Commendation, recognizing exemplary effort expended in the year 2006, to comply with the MPCA's Permit Program. These efforts help protect and preserve the waters of Minnesota. The framed certificate is on display at City Hall. Irene Schultz congratulated Mr. Strand and his staff.

5. PLANNING AND ZONING --

- a. The permit summary report for March 2007 was included for Council information.
- b. A staff report dated April 9, 2007 from Ken Anderson regarding the appointment of a sub-committee was included for Council review. Ken Anderson explained that this committee would review the Sign Ordinance and

submit recommendations to the Planning and Zoning Commission for any proposed changes to the Ordinance. An advertisement seeking interested persons for the committee appeared in the Echo on March 1, 2007. Several people volunteered so there will be 12 people on the committee. MOTION 04R-16-07 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE AND SUPPORT THE REVIEW OF THE SIGN ORDINANCE BY THE NEWLY FORMED SUB-COMMITTEE AS OUTLINED IN THE APRIL 9, 2007 STAFF REPORT. Dean Swanson added that this is a very important issue in the City. MOTION CARRIED WITH ALL AYES.

- c. A staff report dated April 9, 2007 from Ken Anderson regarding Certificate of Survey Submittal Requirements, Survey Checklist and Minimum Requirements for Site Plan Submittal was included in the packet for Council review. City Surveyor Jeff Miller with WSN reviewed the Certificate of Survey Submittal Requirements. WSN also prepared the Certificate of Survey Checklist. Ken Anderson stated that he made some minor modifications to both documents since the Surveyor and Commission reviewed them. Ken Anderson also added a requirement that retaining walls and visible utilities be located on the survey as well as added a requirement that there cannot be more than 200 feet between monuments. Ken Anderson explained that this policy does not exist at this time and that these documents are new to the Planning and Zoning Department. MOTION 04R-17-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE FOLLOWING THREE DOCUMENTS: CERTIFICATE OF SURVEY SUBMITTAL REQUIREMENTS, SURVEY CHECKLIST, AND MINIMUM REQUIREMENTS FOR SITE PLAN SUBMITTAL. MOTION CARRIED WITH ALL AYES.

Steve Roe asked what the status of the Comprehensive Plan was. Ken Anderson replied that the Planning and Zoning Commission reviewed the plan and will make recommendations at their regular June meeting so that the City Council could review and adopt it in July.

#### 6. CROSSLAKE COMMUNICATIONS –

- a. The Highlights Report for March was included for Council information. Paul Hoge stated that the second phase of the fiber project will start as soon as the snow is gone. Joanie Harrell was presented with a Five Year Service Award at the Advisory Board Meeting. Nine new channels will be added to the Expanded Basic cable package on May 1<sup>st</sup>. The Digital channel additions and the High Definition programming package will be added in the fall. The Advisory Board recommended cable TV rate increases as follows: Basic Cable TV increase by \$0.95, Expanded Basic increase by \$2.50, Digital increase by \$2.50 and Digital Plus increase by less than \$2.00. Dean Swanson noted that the Basic Cable package did not pick up any new channels with the expansion and suggested that the price only increase by \$0.50. Paul Hoge replied that the Basic Cable package will upgrade to digital programming from analog programming. MOTION 04R-18-07 WAS MADE BY DEAN

SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE CABLE TV RATE INCREASES AS FOLLOWS: BASIC CABLE TV \$18.50, EXPANDED BASIC \$38.95, DIGITAL \$47.95 AND DIGITAL PLUS \$79.95. MOTION CARRIED WITH ALL AYES. Crosslake Communications has received verbal approval that the PUC will allow Crosslake Communications telephone service in the new Certificate of Authority area.

- b. Crosslake Communication's Bills for Approval – MOTION 07R-19-07 WAS MADE BY IRENE SCHULTZ AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE FEBRUARY 2007 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$222,592.42. MOTION CARRIED WITH ALL AYES.
  - c. Crosslake Communications Regular Meeting Minutes of March 27, 2007 were included for Council information.
  - d. Crosslake Communications Customer Counts Report and Cablevision Digital TV Report – information only.
  - e. A list of Cable TV Programming Additional Channels beginning in May, 2007 was included in the packet for Council information.
7. RECYCLING – Recycling Report for March 2007 was included in the packet for Council information.
8. PERSONNEL COMMITTEE – None.
9. ECONOMIC DEVELOPMENT AUTHORITY – None.

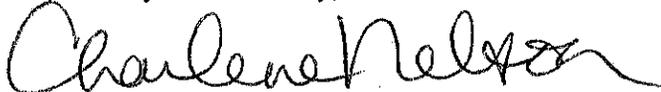
**H. OLD BUSINESS** – None.

**I. NEW BUSINESS** – None

**J. PUBLIC FORUM** – None.

**K. ADJOURN** – MOTION 04R-20-07 WAS MADE BY STEVE ROE AND SECONDED BY IRENE SCHULTZ TO ADJOURN THIS REGULAR MEETING AT 8:42 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson  
Deputy Clerk

Deputy Clerk/ Minutes/4-9-07

**BILLS FOR APPROVAL**

9-Apr-07

VENDORS	DEPT	AMOUNT
Abra True Value, outlet	PW	9.85
Abra True Value, screws, bits	P&R	13.87
Abra True Value, glass	PW	8.07
Abra True Value, paint, brush	PW	13.42
Ace Hardware, copper pipe, valve ball, elbows	PW	41.16
Ace Hardware, streak remover, hose	PW	15.42
Ace Hardware, spray paint	PW	15.94
Ace Hardware, drop cloths, pipe insulating	PW	28.35
Ace Hardware, brackets, trash bags	PW	42.43
Ace Hardware, batteries, screws	P&R	7.49
Ace Hardware, epoxy	P&R	4.25
Ace Hardware, keys	P&Z	13.34
Ace Hardware, batteries, nails	P&R	8.50
Ace Hardware, paintbrushes, spray paint, paint	PW	16.76
Alden Hardwick, reimburse for library supplies	Library	52.95
Alden Hardwick, reimburse for library supplies	Library	54.95
American Welding & Steel, nozzle	PW	33.33
Ancom, radio repair	Fire	15.00
AW Research, water test	Sewer	102.60
AW Research, water test	Sewer	102.60
AW Research, water test	Sewer	102.60
B&B Products, build up new squad	Police	2,765.95
B&B Products, remove old/ install new computer	Police	459.95
Beaman Woodworking, book bins pd 1/2 3-20	Library	4,430.00
Blue Lakes Disposal, trash removal	ALL	266.64
Bob Hartman, reimburse travel expense	Police	6.48
Bob Hartman, reimburse for uniform expense	Police	17.11
Bobby Willard, reimburse for uniform expense	Police	79.42
Brainerd Daily Dispatch, employment ad	P&Z	240.70
Brainerd Glass, plexiglass	PW	225.97
Brothers Motorsports, oil filter	P&R	14.38
Business Forms and Accounting, fund accounting checks	Admin	158.17
California Contractors, gloves	PW	237.60
Chemsearch, pro brite, thread eze	PW	576.64
Chief Supply, battery for stinger	Police	48.97
City of Crosslake, sewer utilities	PW/Gov't	90.00
Council #65, union dues	ALL	286.00
Crosslake Communications, phone, fax, cable, dsl	ALL	1,375.61
Crosslake Roll Off, recycling	Gov't	2,450.00
Crow Wing County Highway Department, fuel	ALL	3,174.80
Crow Wing County Treasurer, gis	P&Z	100.00
Crow Wing County Treasurer, property taxes	ALL	75.00
Dacotah Paper, cleaner	P&R	66.57
Deferred Comp	ALL	226.92
Delta Dental, dental insurance	ALL	1,246.25

Demco, tape, step stool	Library		182.82
Donna Keiffer, aerobics	P&R		264.48
Echo Publishing, assessment notice	Admin		64.80
Echo Publishing, sewer connection bids	Sewer		329.60
Echo Publishing, ordinance 243	PW		28.80
Echo Publishing, sign committee ad	P&Z		20.10
Echo Publishing, truck/car ad for bids	P&Z/PW		33.50
Echo Publishing, council vacancy ad	Gov't		77.40
Echo Publishing, employment ad	P&Z		40.20
Eric Swanson, reimburse travel expense	Police		13.14
Fortis, disability	ALL		329.15
Global Supply Tech, asphalt patching compound	PW		1,490.69
Great Furniture Gallery, chair, ottoman, table	Library		431.33
Hawkins, ferric chloride	Sewer		267.18
Holiday, diesel fuel	Fire		56.50
Houston Ford, oil change	Police		27.73
Jay Lorch, reimburse travel expense	Police		6.16
Johnson Candy, parade supplies	Gov't		119.76
Jon Henke, reimburse petty cash	P&R		43.01
Jon Henke, petty cash	Library		50.00
Krause Lock & Key, re-key doors and trunk	P&Z		327.78
Larson Allen, audit fees	Gov't		970.40
Law Enforcement Techonology, 2 in squad computers	Police		10,553.36
League of MN Cities, loss control workshop	ALL		80.00
League of MN Cities, annual conference	Admin		340.00
Little Falls Machine, reversing cylinder, pins, bolt, nut, hose	PW		414.37
Little Falls Machine, hose, pins, repair plow	PW		613.05
LMC Insurance Trust, increase contents limit	Library		1,362.00
LMC Insurance Trust, workers comp	ALL		33,562.00
LMC Insurance Trust, volunteer insurance	Gov't		204.00
Marsden Bldg Maintenance, office cleaning	PW		596.40
Martin Communications, rapid suc vac	Fire		47.93
Martin Communications, install antenna	PW		82.40
Martin Communications, install radio in new truck	PW		521.41
Mastercard, Best Buy, ink toner	PW	pd 3-27	299.74
Mastercard, Brodart.com, atlas	Library		1,099.03
Mastercard, Northland Inn, lodging	Sewer		348.43
Mastercard, Office Max, file cabinet, frame, folders	PW		209.66
Mastercard, travel expenses	Admin		173.23
Mastercard, Walker Display, hooks	Library	pd 3-27	101.12
MCS Cleaning, march cleaning	Gov't		772.13
Medica, health insurance	ALL		18,712.47
Metro Fire, saber jet nozzle	Fire		696.21
Metro Fire, intake valve	Fire		722.11
MN American Planning Assoc, job advertisement	P&Z		25.00
MN Benefits	Admin		129.92
MN Life, life insurance	ALL		435.40
MPCA, extension permit	Sewer	pd 3-14	240.00
NCPERS-Life Insurance	ALL		144.00
North Ambulance, subsidy	Ambulance		1,103.00
North Memorial EMS Education, first responder refresher	Police		335.00



**ADDITIONAL BILLS FOR APPROVAL**  
**9-Apr-07**

VENDOR	DEPT	AMOUNT
Ace Industrial Supply, wrenches, helmet, safety glasses	PW	1,246.86
Ameripirde, mats	PW	113.87
AW Research, water test	Sewer	102.60
California Contractors, safety glasses, barrier tape	PW	135.60
Culligan, water and cooler rental	PW/Gov't	128.62
Engineering America, monitor board	Sewer	768.26
Industrial Chem Labs, degreaser	Sewer	239.21
Mastercard, Amazon.com, books	Library	627.59
Mastercard, Barnes & Noble.com, books	Library	669.49
Mastercard, Brodart.com, globe	Library	24.52
Mastercard, Neopost, rate change software	Gov't	85.00
Mastercard, Office Max, receipts	P&R	64.11
Northwood Turf and Power, tube, pin, chain, clip	P&R	128.45
Quill, copy paper, files, timecards	P&Z/Admin	114.56
Quill, payroll folders, minute paper	Admin	114.88
Sandelin Laws Office, legal fees	ALL	2,620.02
Widseth Smith Nolting, engineering fees	ALL	28,560.10
<b>TOTAL</b>		<b>35,743.74</b>

**RESOLUTION 07-03**

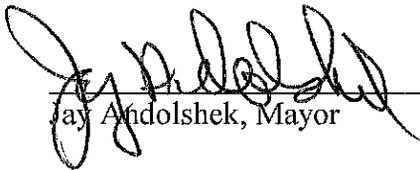
CITY OF CROSSLAKE

**APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS**

WHEREAS, plans for Project No. S.A.P. 18-592-01 for the reconstruction of Fawn Lake Road from County State Aid Highway No. 39 to County State Aid Highway 3 within the limits of the City of Crosslake as a State Aid Project have been prepared and presented to the City of Crosslake.

NOW, THEREFORE, BE IT RESOLVED: That said plans be in all things approved.

Dated this 9<sup>th</sup> day of April, 2007.



Jay Andolshek, Mayor



Thomas N. Swenson, City Administrator

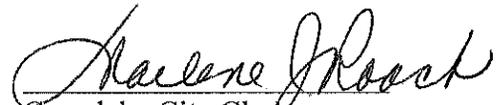
**CERTIFICATION**

State of Minnesota

County of Crow Wing

City of Crosslake

I hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented to and adopted by the City council of Crosslake at a meeting therefore held in the City of Crosslake, Minnesota, on the 9<sup>th</sup> day of April, 2007, as disclosed by the records of said City in my possession.



Marlene Probst  
Crosslake City Clerk

(Seal)

# Crosslake Telephone Company

G.  
6.  
b.

## Check Register - General Account

From February 1, 2007 through February 28, 2007

Check #	Vendor Name	Date	Description	Amount
000628	INTERNAL REVENUE SERVICE	02/09/07	FED, FICA, MEDICARE	6,026.43
000629	PERA	02/09/07	PERA EE & ER	3,089.69
000630	MINNESOTA DEPT OF REVENUE	02/09/07	MN INCOME TAX	1,016.86
000631	GREAT WEST LIFE & ANNUITY INSU	02/09/07	DEFERRED COMP	1,837.92
000632	CITY OF CROSSLAKE (SEWER)	02/12/07	JANUARY SEWER	30.00
000633	INTERNAL REVENUE SERVICE	02/28/07	FEBRUARY EXCISE TAX	1,766.66
000634	MINNESOTA DEPT OF REVENUE	02/28/07	FEBRUARY SALES & USE TAX	8,452.00
000635	LIBRARY OF CONGRESS	02/28/07	2ND HALF COPYRIGHT FEES	2,515.45
000636	INTERNAL REVENUE SERVICE	02/23/07	FED, FICA, MEDICARE	6,729.19
000637	PERA	02/23/07	PERA EE & ER	3,232.92
000638	MINNESOTA DEPT OF REVENUE	02/23/07	MN INCOME TAX	1,155.31
000639	GREAT WEST LIFE & ANNUITY INSU	02/23/07	DEFERRED COMP	1,837.92
000640	CROW WING POWER	02/26/07	ELECTRIC SERVICE	3,870.45
021020	MN CHILD SUPPORT PAYMENT CTR	02/08/07	CHILD SUPPORT WITHHELD	317.02
021021	LAKES PRINTING	02/05/07	DIRECT MAIL-HIGH SPEED INTERNET	327.99
021022	LARRY EVENSON	02/05/07	MILEAGE-CTC TRAINING	27.16
021023	REED'S MARKET	02/05/07	JUICE & ROLLS FOR BUS SEMINAR	15.50
021024	CROSSLAKE ROLLOFF	02/05/07	FEB-MAR DIRECTORY RECYCLE	110.00
021025	UNICEL	02/05/07	RECIP COMP 11/16-12/15	104.09
021026	POWER & TELEPHONE SUPPLY	02/05/07	DUCT FOR HIDING WIRES	238.01
021027	UNITED PARCEL SERVICE	02/05/07	WEEKLY SHIPPING CHARGE	84.00
021028	CROSSLAKE COMMUNICATIONS	02/05/07	PHONE SERVICE	817.21
021029	DEBORAH FLOERCHINGER	02/05/07	MILEAGE REIMBURSEMENT	109.51
021030	CITY OF CROSSLAKE	02/05/07	FEE BILLING	20,000.00
021031	QWEST COMMUNICATIONS	02/05/07	12/2 PARS	364.10
021032	CITI LITES INC	02/05/07	LOCATES	694.25
021033	PLUNKETT'S PEST CONTROL	02/05/07	YEARLY PEST CONTROL	235.54
021034	XCEL ENERGY	02/05/07	JAN NATURAL GAS	424.43
021035	PAM STRAKA	02/05/07	MILEAGE-CTC TRAINING	9.70
021036	AMERIPRIDE LINEN & APPAREL	02/05/07	RUG & TOWEL SERVICE	82.04
021037	WILLIAM GORDON	02/05/07	CAFE PLAN REIMB. (BAL 301.81)	1,908.19
021038	MINNESOTA 9-1-1 PROGRAM	02/05/07	911, TAP & TACIP	1,815.89
021039	MN NCPERS LIFE INSURANCE	02/05/07	FEB LIFE PREMIUM #407202	64.00
021040	GL SPORTS	02/05/07	SERVICE AWARDS	50.25
021041	PEOPLE'S SECURITY COMPANY	02/05/07	ANNUAL MONITORING	254.96
021042	CDW DIRECT, LLC	02/05/07	CONVERTER FOR OFF-SITE BACK-UP	0.00
021043	CENTRAL TRANSPORT GROUP LLC	02/05/07	4 EA DS-1'S, 1 T3	4,088.00
021044	MINNESOTA UC FUND	02/05/07	4TH QTR UNEMPLOYMENT INSURANCE	1,977.92
021045	MERRILL LYNCH	02/05/07	FUND DEBT SERVICE & BLDG RESERVES	50,793.34
021046	ASSURANT EMPLOYEE BENEFITS	02/05/07	FEB LONG TERM DISABILITY	232.70
021047	FISHER SIGNS	02/05/07	LOGOS ON GMC TRUCK	150.00
021048	PINNACLE PUBLISHING, LLC	02/05/07	TELEPHONE DIRECTORY-6	2,162.89
021049	LAKELAND PUBLIC TELEVISION	02/05/07	ADVERTISING	175.00
021050	UNIVERSAL SERVICE ADMIN CO.	02/05/07	JAN FUSC CHARGES	1,677.98
021051	AMERICAN TELEVISION & COMM.	02/05/07	AFFILIATE PAYMENT	1,000.00
021052	FOX SPORTS NET NORTH	02/05/07	AFFILIATE PAYMENT	4,995.00
021053	TRILITHIC	02/05/07	860 DSPI ANALYZER W/ SOFTWARE	4,750.45
021054	UNICEL	02/05/07	PAGER	6.39
021055	WEARGUARD	02/05/07	SHIRTS FOR BILL	137.90
021056	MTV NETWORKS	02/05/07	AFFILIATE PAYMENT	2,677.84
021057	LIFETIME	02/05/07	AFFILIATE PAYMENT	701.68
021058	TV GUIDE NETWORKS INC	02/05/07	AFFILIATE PAYMENT	602.05
021059	JOAN HARRELL	02/05/07	CAFE PLAN REIMBURSEMENT	429.95
021060	PAUL DAVIS	02/05/07	DSL REIMBURSE 1/13-2/12/07	49.95
021061	BL BROADCASTING, INC	02/05/07	ADVERTISING-WINTERFEST	204.00
021062	D&H DISTRIBUTING CO.	02/05/07	HD FOR RESALE, WINDOWS VISTA	364.70
021063	AT&T - DALLAS TX	02/05/07	PARS 1/1 BAN 1499	1,012.99
021064	KNIFE RIVER	02/05/07	CEMENT FOR WELL BARRIERS	197.30
021065	CROSSLAKE ACE	02/05/07	BATTERIES, DRILL BITS, PVC	178.47
021066	NATIONAL CABLE TEL COOP, INC	02/05/07	AFFILIATE PAYMENT	18,561.01
021067	EQUUS COMPUTER SYSTEMS, INC	02/05/07	19" LCD FOR LIBRARY & 17" MONITORS	1,490.92

021068	NATHANIEL J. PLANTE	02/05/07	DSL REIMB 12/12-1/11/07	49.95
021069	ABRA TRUE VALUE	02/05/07	STANDOFFS FOR LIBRARY INSTALL	8.19
021070	KARE 11 TV	02/05/07	JANUARY RETRANSMISSION	152.90
021071	CBT, INC.	02/05/07	CABS POSTAGE	23.51
021072	PAUL HOGE	02/05/07	PARKING-MTA CLEC MEETING	7.00
021073	CALIX NETWORKS	02/05/07	PAUL & JARED C7 TRAINING	1,950.00
021074	WASTE PARTNERS, INC.	02/05/07	JAN TRASH REMOVAL	99.08
021075	MARSDEN BLDG MAINTENANCE LLC	02/05/07	JANUARY CLEANING	733.79
021076	FUN SPOT PROMOTIONS	02/05/07	AD ON FIRE DEPT COMM MAP	375.00
021077	CONSOLIDATED REPAIR GROUP	02/05/07	REPAIR OPTICAL MODULE	328.18
021078	SHARON WESTERLUN	02/05/07	PERMANENT DISCONNECT	24.39
021079	R.B. REDMOND	02/05/07	PERMANENT DISCONNECT	28.47
021080	MICHAEL WINTER	02/05/07	PERMANENT DISCONNECT	28.28
021081	HARLAN FRAUENDIENST	02/05/07	PERMANENT DISCONNECT	12.52
021082	DAN ROACH	02/05/07	PERMANENT DISCONNECT	28.84
021083	DANIEL & DAWN SEVERANCE	02/05/07	PERMANENT DISCONNECT	124.32
021084	RONALD URNESS	02/05/07	PERMANENT DISCONNECT	74.83
021085	CRAIG PERMAN	02/05/07	PERMANENT DISCONNECT	18.79
021086	QWEST COMMUNICATIONS	02/05/07	1/1/07 PARS	108.57
021087	IBEW LOCAL UNION 949	02/23/07	UNION DUES	377.48
021088	MN CHILD SUPPORT PAYMENT CTR	02/23/07	CHILD SUPPORT WITHHELD	317.02
021089	EMILY COOPERATIVE TELEPHONE	02/21/07	TECH TRAINING	624.99
021090	LARRY EVENSON	02/21/07	INSULATED BOOTS-LARRY	122.81
021091	BRAINERD MEDICAL CENTER	02/21/07	EE DRUG TEST COLLECTION	40.78
021092	GOPHER STATE ONE CALL	02/21/07	LOCATES	114.50
021093	ONVOY, INC.	02/21/07	0264 PROGRAM, 6264 PROG, OPR SERV, BANDWITH	5,690.02
021094	MOSS & BARNETT	02/21/07	AUDIT RESPONSE LETTER	90.00
021095	OLSEN THIELEN CO LTD	02/21/07	MIC ACTIVITY-NOVEMBER	480.69
021096	POWER & TELEPHONE SUPPLY	02/21/07	4" SIDE CUTTERS	4,640.87
021097	DEBORAH FLOERCHINGER	02/21/07	MILEAGE FOR MART MKTG MTG	200.79
021098	LAKELAND AGENCY	02/21/07	RENEW BOND FOR UTILITY PERMIT	100.00
021099	NORTHLAND FIRE PROTECTION	02/21/07	ANNUAL MAINTENANCE	142.50
021100	CITI LITES INC	02/21/07	LOCATES	59.25
021101	THE OFFICE SHOP	02/21/07	CALCULATOR & INK CART.	142.68
021102	PAM STRAKA	02/21/07	HEATER FOR JARED'S DOOR	21.37
021103	DELTA DENTAL PLAN OF MINNESOTA	02/21/07	MARCH DENTAL PREMIUM #3875695	1,030.50
021104	WILLIAM GORDON	02/21/07	CAFE PLAN REIMB (BAL 251.81)	50.00
021105	NATIONAL CABLE TELEVISION COOP	02/21/07	FOR CHANNEL EXPANSION	7,455.17
021106	NEUSTAR INC.	02/21/07	SOW & LNP CHARGES	78.47
021107	MERRILL LYNCH	02/21/07	JANUARY ACTIVITY	1,965.07
021108	MINNESOTA LIFE INSURANCE CO	02/21/07	MARCH LIFE PREMIUM	177.40
021109	FOX SPORTS NET NORTH	02/21/07	AFFILIATE PAYMENT	90.00
021110	D F COUNTRYMAN CO INC	02/21/07	ATTENUATORS	118.50
021111	WEARGUARD	02/21/07	SHIRTS FOR FRITZ	162.90
021112	LIFETIME	02/21/07	AFFILIATE PAYMENT	663.46
021113	QINTAR TECHNOLOGIES	02/21/07	AMPLIFIERS	440.09
021114	JOAN HARRELL	02/21/07	CAFE PLAN REIMBURSEMENT	58.46
021115	SANDELIN LAW OFFICE	02/21/07	AUDIT REPLY	135.00
021116	VANTAGE POINT	02/21/07	AS BUILT STAKING SHEETS	5,007.50
021117	PAUL DAVIS	02/21/07	APRIL AIRFARE-DALLAS TRAINING	256.81
021118	D&H DISTRIBUTING CO.	02/21/07	VPN CLIENT SOFTWARE FOR RESALE	473.42
021119	AT&T - DALLAS TX	02/21/07	PARS 2/1 BAN 1499	1,022.13
021120	7SIGMA SYSTEMS, INC	02/21/07	SSL CERTIFICATE-WHITEFISH	3,779.00
021121	CORNERSTONE GROUP	02/21/07	ALL-IN-ONE INSERTS	234.84
021122	CANNON FINANCIAL SERVICES, INC	02/21/07	PMT 29 OF 36 COPIER LEASE	424.94
021123	ZONE TELECOM, INC.	02/21/07	JANUARY ACTIVITY	5,203.56
021124	SPRINT	02/21/07	CELL PHONES	244.53
021125	NATHANIEL J. PLANTE	02/21/07	DSL REIMB 2-/13 - 3/12/07	49.95
021126	CINNAMON MUELLER	02/21/07	AUDIT REPLY LETTER	105.00
021127	GENSOFT SYSTEMS, INC	02/21/07	FEBRUARY BILLING	6,557.75
021128	PAUL HOGE	02/21/07	CABLE,PHONE, INTERNET REIMB	707.90
021129	ARVIG COMMUNICATION SYSTEMS	02/21/07	ANSWERING SERVICE	92.12
021130	ULINE	02/21/07	2 CASES OF WYPALLS	178.67
021131	ST. CLOUD MEDICAL GROUP	02/21/07	EE DRUG TESTING-CITY EMPLOYEE	79.00
021132	DISCOVERY DOMESTIC NETWORKS	02/21/07	AFFILIATE PAYMENT	174.85
TOTAL				222,592.42