

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, APRIL 3, 2000
9:00 A.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, April 3, 2000 at 9:00 A.M. The following Councilmembers were present: Mayor Darrell Swanson, Charles Miller and Irene Schultz. Councilmember Dean Swanson arrived at 9:15 A.M. Absent was Richard Upton. Also present was City Administrator Thomas Swenson, City Attorney Paul Sandelin, Deputy Clerk Darlene Roach and Armond Gease.

Mayor Swanson called the special meeting to order at 9:04 A.M.

1. Review video camera purchase – Armond Gease received two quotes for the purchase of a new video camera. The first quote of \$2521.36 was a camera which would be mounted on a pedestal similar to a security camera and would require a manual switching of the camera to change focus. The second quote from Alpha Video and Audio includes a camera and controller with sixty different position settings (although probably only two or three are needed) with an automatic focus feature and 13" color monitor with loop. The cost for this camera is \$3388.83. While the difference in price is over \$800, the quote from Alpha Video and Audio is recommended due to the additional options. The camera records on a VHS tape for a period of four hours. This will prevent switching of tapes during most Council meetings. A request to purchase a new microphone for the podium was also recommended. This would allow the current portable microphone to be used in the audience. The camera will be mounted on the back wall somewhere above the double doors and the monitor will be situated in a location where the operator can adjust the focus as needed. This purchase was identified in the Needs Assessment and will be paid for from interest earned on the sale of RCC stock. MOTION 4S1-01-00 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE PURCHASE OF A PANASONIC CAMERA, CONTROLLER, COLOR MONITOR AND POWER SUPPLY FROM ALPHA VIDEO AND AUDIO ALONG WITH A PORTABLE MICROPHONE AND THE INSTALLATION OF TWO LIGHTS ABOVE THE COUNCIL CHAMBER TABLE. MOTION CARRIED WITH ALL AYES.

2. Review Easement Agreement on Backdahl Road – The City Council, at a previous meeting, authorized the purchase of an easement up to \$500 from David Weizmiller for property at the end of Backdahl Road. Mr. Weizmiller contacted City Administrator Tom Swenson and informed him that, while he was not in favor of providing the City with an easement, he did understand the public safety involved. He agreed to give the City the easement but, in addition to the \$500, requested that he receive only one road assessment on his property. City Attorney Sandelin has prepared an easement and assessment agreement should the City approve Mr. Weizmiller's request. After some discussion, it was the consensus of the Council,

that it would be in the best interest of the City to approve Mr. Weizmiller's request. The road project can then proceed with minimal expense to the City. MOTION 4S1-02-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE EASEMENT AGREEMENT AND ASSESSMENT AGREEMENT WITH DAVID WEIZMILLER ON BACKDAHL ROAD AS PRESENTED. MOTION CARRIED WITH ALL AYES. City Attorney Sandelin will send the agreements to the property owner.

3. Discussion of Swann Drive and Pioneer Drive Improvements – Upon request of the City Council, at an earlier meeting, City Attorney Sandelin researched the three purchase agreements between Jack and Delores Stone, Bill Reed, Immaculate Heart Catholic Church and the City with respect to roadway assessments and provided the Council with the details of these agreements. It was noted that none of the agreements specified standards regarding the type of road to be constructed by the City. The only agreement contained in the purchase agreements is that the City would construct a road. The Agreement with Immaculate Heart Catholic Church waives any road assessments being levied against the Church. Construction of the road, which the City began working on, was put on hold based on a request by the Stone's to allow them time to work on their development plans.

The Council discussed what costs were associated with installing an urban road versus a rural road and agreed that if storm sewers were installed, they would be a big burden on the cost of the road. There was some discussion regarding constructing a rural road and letting the developer's know that this is what the City agreed to. Mayor Swanson commented that the City has only agreed to construct a rural road at a cost of \$162,500. City Administrator Swenson expressed concern with the cost of the road and suggested that the developers provide a letter of credit to the City which would guarantee their portion of the cost. If a rural road was constructed, sidewalks would be eliminated which would also cut down on the cost of the road. Councilmember Swanson stated that the City agreed that Ostlund Road to County Road #3 would be an urban road. Any urban road beyond that should be at the cost of the developer. Councilmember Miller stated that the City should put the developer on notice that an urban road will be constructed. If the developer wants an urban road they should assume the cost. City Administrator Swenson asked how the \$162,500 would be split if half the road was urban and the other half rural. Councilmember Swanson suggested that the City Engineer be prepared to present other options at the public hearing scheduled for April 18, 2000. It was suggested that a meeting be held with the Stone's and Bill Reed prior to the public hearing with the Mayor, one member of the Council, the City Administrator and the City Attorney in attendance. It was agreed that their input regarding the cost should be considered. Mayor Swanson suggested that Bruce Larson also be invited to the meeting, since he is the realtor who will be selling the lots in the development. The meeting was scheduled for April 7, 2000 at 9:00 A.M. with Reed/Cotten and at 10:30 A.M. with the Stones. The developer needs to be made aware that if they build the road and are requesting tax increment financing, the road project must be bid.

A request was received at City Hall to lower the flag to half-mast in honor of a retired fireman who had died. Since there is no City policy regarding this, it was agreed that policy should be set to handle these situations. MOTION 4S1-03-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON THAT THE CITY POLICY IS ONLY TO LOWER THE FLAG WHEN IT IS DECLARED BY THE STATE OR FEDERAL GOVERNMENT TO BE LOWERED. MOTION CARRIED WITH ALL AYES.

The meeting was recessed for a five-minute break.

The meeting reconvened at 10:20 A.M. at which time the Council listened to the audio tape of the November 12, 1996 Regular Council Meeting regarding a request for the transfer of an off sale liquor license to another location. The Council agreed to listen to the tape in order to become familiar with the decision that was made by the City Council that was in office on November 12, 1996. The listening of the tape concluded at 11:35 A.M. Councilmember Swanson asked the City Attorney if this Council was bound by a decision made by the Council in 1996. He was informed that this Council did not have to follow the decision made by a prior Council. The issue currently under review by the Council is a request by Mike and Sharon Seeker to transfer the Off Sale License currently located at the Cedar Chest to another location. This request will be heard at the April 10, 2000 Regular Council Meeting.

MOTION 4S1-04-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADJOURN THIS SPECIAL COUNCIL MEETING AT 12:15 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,



Darlene J. Roach
Deputy Clerk/Treasurer

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