

COUNCIL PROCEEDINGS  
Crosslake, Minnesota

The City Council of Crosslake, Minnesota met in a regular session on March 14, 1983 at 7:30 P.M. in the Council Room of the Municipal Building. The following members were present: Councilman Allen, Anderson, Nelson, Arends and Mayor Bieber. There was approximately 45 members of the community present.

Mayor Bieber's began this session with the introduction of the new Deputy City Clerk, Diana A. Gallaway and the new Planning and Zoning Coordinator Alec L. Donaldson.

CONSENT CALENDAR - MOTION NO. 3R-01-83 was introduced by Councilman Nelson to approve the consent calendar as presented. SECONDED BY Councilman Anderson and on roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

NEW BUSINESS - Mayor Bieber introduced the recommendation to approve the new Deputy City Clerk, Diana A. Gallaway. MOTION NO. 3R-02-83 was introduced by Councilman Anderson that we approve the recommendation for the Deputy City Clerk as Diana A. Gallaway. SECONDED BY Councilman Arends and on roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

OLD BUSINESS - Mayor Bieber introduced discussion on the Fire Department Equipment Van as a representative of Truck Outfitters, Mr. Dave Pompilien, was in attendance. The continuation of this business was placed for further consideration under the Public Safty Commission report.

CLERK'S REPORT - Deputy City Clerk, Diana Gallaway, introduced the license transfer for the Exchange to Patrick E. Murphy. All licenses had been approved by Police Chief Backdahl and bonds had been purchased and will be in effect April 1, 1983. MOTION NO. 3R-03-83 was introduced by Councilman Arends to approve the transfer of licenses for the Exchange to Patrick Murphy when the back taxes are paid. SECONDED BY Councilman Arends and on roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

A request was introduced from the Game and Fish Club for an annual Bingo License. MOTION NO. 3R-04-83 was introduced by Councilman Arends to approve the annual Bingo License as requested from the Game and Fish Club. SECONDED BY Councilman Nelson and on roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

A request was introduced from the Fire Department for a two (2) day Non-Intoxicating Malt License for the Fireman's Dance on July 2 and 3, 1983. MOTION NO. 3R-05-83 was introduced by Councilman Arends that we grant the request for a two (2) day Non-Intoxicating Malt License for the Fireman's Dance to be held July 2 and 3, 1983. SECONDED BY Councilman Allen and on roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

Council approval was requested to pay the County Assessor for the 1982 assessment year for taxes payable in 1983 with the amount due of \$7,642.46. MOTION NO. 3R-06-83 was introduced by Councilman Arends that we pay the County Assessor's bill of \$7,642.46. SECONDED BY Councilman Allen - discussion followed the second and a suggestion that we look into the advantages of having a City Assessor. Upon roll call vote being taken on the motion all members voted in favor of said motion and Mayor Bieber declared the motion carried.

MAYOR'S REPORT -

Introduced a letter received from Mr. Donald H. Engen, Certified Public Accountant, regarding the examination of records for the period of January 1, 1983 to February 28, 1983 due to the termination of employment of Clerk-Treasurer Jan Laughlin. Anticipated fee for approval is \$600.00. MOTION NO. 3R-07-83 was introduced by Councilman Nelson that we grant the sum of \$600. for the audit of cash balances for the period of January 1, 1983 to February 28, 1983. SECONDED BY Councilman Allen and upon roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

A statement received from Mr. Donald H. Engen for the Annual Audit for the year ended December 31, 1982 was introduced for approval. MOTION NO. 3R-08-83 was introduced by Councilman Nelson to pay Mr. Donald H. Engen for the year ended December 31, 1982 audit of \$1,765.00. SECONDED BY Councilman Anderson and upon roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

Mayor Bieber introduced a letter received from Mr. Donald H. Engen requesting the Mayor's signature to verify that there are no liens, claims or law suits against the City of Crosslake at this time. Mayor informed the council he refused to sign the letter but the Clerk-Treasurer, Jan Laughlin signed the letter.

A vote of thanks went out to Mr. Don Johnson and his wife and to all those who helped in the project for the Senior Citizens Pancake Breakfast.

Mayor Bieber announced for Mr. Johnson on behalf of the Veterans of Foreign War that there is some government surplus of butter and cheeses to be distributed on March 26, 1983 at 9:00 a.m. at the Game and Fish Club. Was requested it be advertised.

The seminar held in Brainerd by the County Auditor on the Punch Card Voting Machine was introduced. Councilman Nelson briefed the council on the use of this system. Samples of the system were shown, write-in votes were explained and ballot counting was discussed. Councilman Nelson felt that this machine would save time, manpower and errors. Cost was discussed and mention was made that Brainerd, if they go ahead with this system, plans to use it in the 1984 general elections. Was suggested that we wait until the County comes back with their decision.

The recommendation of the Park and Recreation Commission to place Onie Wilski and Kathy Schuess on the commission was introduced. MOTION NO. 3R-09-83 was introduced by Councilman Arends that the two (2) members recommended, Onie Wilski and Kathy

MAYOR'S REPORT - CONTINUED - Park and Recreation Commission members cont.- Schuess be accepted on the Park and Recreation Commission. SECONDED BY Councilman Anderson and upon roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

Mayor Bieber's briefed the council on the problem regarding the Crosslake-Ideal Lions Club's license for ticket jars in local bars approved at the Regular Session of February 14, 1983. Mayor Bieber reflected on the letter received from the County Attorney, Stephen C. Rathke of March 10, 1983 and the legality of this license. The Mayor expressed to the council and the public that this problem was not the fault of the Crosslake-Ideal Lions Club and that this organization is an asset to the community and has long been needed. It is the Mayor's feeling though that the license should be temporarily rescinded and hold it in obedience until we get an opinion from our City Attorney, Mr. Randall Hanson. MOTION NO. 3R-10-83 was introduced by Councilman Arends that we temporarily rescind the Motion of February 14, 1983 which gave the Crosslake-Ideal Lion's Club the permit for the ticket jars until we get an opinion from the City Attorney. SECONDED BY Councilman Anderson and upon roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried. Was mentioned at this time that a time limit of thirty (30) days be set on this motion.

Concern was expressed regarding the accrual method of accounting done at the City of Crosslake. Mayor Bieber expressed that consideration be given to placing the accounting procedure on computer. Briefed the council on the figures that he and Mr. Donald Engen compiled and the conclusion they came to that it would pay to put all of our financial records on computer and that it would make them more easily obtainable to the public. Mayor Bieber also reflected that he felt that the Telephone Commission, just as fast as they can, should complete their survey as far as putting the Telephone Company on computer and the purchase of the computer. The Mayor stated that within five (5) years the computer should be paid for. Also, that we should place the City of Crosslake financial records on the Heartland Computer's program, on a lease basis, until we complete our survey and install our own computer system. Was mentioned that the cost of this service on a monthly rate should be approximately \$125.00. MOTION NO. 3R-11-83 was introduced by Councilman Nelson that we grant the Telephone Commission to be instructed to complete their survey on the computer program just as quickly as possible. SECONDED BY Councilman Anderson and upon roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried. Further discussion followed regarding the leasing of a computer for the City of Crosslake's financial records. MOTION NO. 3R-12-83 was introduced by Councilman Allen that we take immediate steps to change the bookkeeping system from accrual method to a ledger basis and arrangements be made to put the Cities financial records on the Heartland Computer on a lease basis not to exceed December 31, 1983. SECONDED BY Councilman Nelson - discussion followed the motion regarding the programming and if it would be able to go into the system purchased by the Telephone Commission. Upon roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

MAYOR'S REPORT - CONTINUED -

Mayor Bieber expressed concern about the conditions of the roads and the costs that would be incurred in redoing them and the budget set up for this year and the accrual fund for roads. Discussion was directed by Councilman Anderson in relation to assessments for road repair. Public concern was expressed.

COMMISSION REPORTS - PUBLIC BUILDINGS ...

Councilmen Nelson and Anderson reported on the Insurance renewal review and that several of the buildings were highly insured and that these have been altered. They are working on an equipment list of Police and Fire Department equipment and getting an actual value placed on the equipment so that sufficient insurance coverage will be had. Concern was expressed regarding the Professional Liability coverage for the Police and it was reported that this insurance has been placed with a new Policy. Discussion was made of placing our insurance coverage out on bids. A recommendation was made that next year this procedure be followed.

There was concern expressed on the cleaning of the buildings. Was suggested that Councilmen Arends and Nelson get together and go through the upkeep of the buildings.

CEMETERY - Councilman Arends had nothing to report.

CITIZENS ADVISORY - Mayor Bieber made mention to the council that this was a committee not a commission. The people involved are not appointed by the council. This committee was formed as a feed back to the council of the feelings of the public in the community.

FUNDING AND FUTURE DEVELOPMENT - Mayor Biebers, who will stay on this committee til May, reported on the progress of the work being done by Region 5 (Staples). In May there should be a public hearing where they bring before the public everything that is being recommended.

PARK - Councilman Anderson presented the Park Sprinkling System offer by the Soft Ball Association. He requested that we consider not advertising for bids and allowing the Soft Ball Association to do the labor of installing the system in lieu of paying a fee for the use of the soft ball fields. The City would only pick up the material cost and this may be a wholesale price. The decision of installing the sprinkler systems was tabled until next month.

Councilman Arends brought up the problem of the long-distance telephone calls coming out of the Community Center that are being made by the public. Discussion on this matter followed and solutions were discussed. Mayer Bieber interjected that he has spoken with Mr. Anthony Mayer about this and it was concluded that over half the calls made were not made by the employees but by the public. The problem has been corrected by removal of the spare phone and the addition of a phone that attaches to your belt. Was suggested that the public phone be moved closer to the building.

COMMISSION REPORTS - CONTINUED -

PARK - CONTINUED - Mayor Bieber requested Councilman Anderson to check into the need of a typewriter at the Community Center. A price of \$449. was given in regards to the typewriter they are wanting at the Park.

PUBLIC SAFTY COMMISSION - Mr. Leo Frasier gave an account on the election of officers at the meeting of March 7, 1983. Mr. Frasier also reported on the proposed hiring of a summer officer for April 15 to October 15 and it was agreed to advertise for the summer patrol. It was requested that the City Clerk keep a record of applications picked up and returned. These applications will be gone over by Councilman Nelson and Police Chief John Backdahl.

There is a request by the Ambulance Department that a letter of permission be given to Mr. Richard Delmonico to contact the Cuyuna Range Ambulance service and the Park Rapids Ambulance service and obtain prices on what it would cost the City of Crosslake to have them service this area. This request is okay by the council and the council goes on record as giving Mr. Richard Delmonico to go out and obtain price information on their ambulance service within this area.

Mr. Frasier reported on the Fire Department and on the tremendous job they have done on constructing the new addition to the Fire Garage. It was stated that all the work was donated with no cost to the taxpayers. Mr. Robert Garin gave a brief discription of the work done on the addition to the Fire Hall. There is a plan to hold an open house towards the end of Spring so the public can come in and see the work completed on the Fire Hall. A hand of thanks was extended from the council to the firemen and the other outside community help given.

Mayor Biebers recommended that the discussion of the new Equipment Van be discussed at this time. Mayor Biebers quoted the vote of the Public Safty Commission by a vote of three (3) AYE and two (2) NAY that they recommend the purchase of the Equipment Van with the \$13,300. in the budget and the balance of the Equipment Van be taken from the surplus fund. MOTION NO. 3R-13-83 was introduced by Councilman Anderson that we accept the low bid of Truck Outfitters to purchase the equipment van as per specifications including alternate No. 1, for a generator with a total price of \$25,161.56 and that the \$13,300. in the budget would be applied against the equipment and the balance be taken out of the Fire Equipment reserved funding. The motion died for lack of a second. Much discussion continued on the amount of money going out to purchase the van and the fact that this would deplete the Equipment Replacement Fund. MOTION NO. 3R-14-83 was introduced by Councilman Allen that the Fire Department be allowed to take the \$13,300. and put it towards an Equipment Van or use it any way they see fit. SECONDED BY Councilman Nelson and upon roll call vote being taken Councilman Arends, Allen, Nelson and Mayor Bieber voted AYE and Councilman Anderson voted NAY.

Councilman Nelson brought up the possibility of having Sheriff protection in the City of Crosslake. Councilman Nelson reported on this protection system now being used in Nisswa and the success there. Discussion of cost per hour of this protection and the

COMMISSION REPORTS - CONTINUED - PUBLIC SAFTY COMMISSION CONTINUED - costs incurred now under our present police protection was presented. MOTION NO. 3R-15-83 was introduced by Councilman Nelson that the Public Safty Commission be delegated to give consideration to the proposal being made by the Sheriff's Department to provide police service for the City of Crosslake at their April 4, 1983 meeting and a report come back to this council on April 11, 1983 and in the meantime no action be taken to hire a replacement of an officer for the summer months. SECONDED BY Councilman Allen. Discussion followed with the reading of a letter by Mr. Warnberg and the hours involved with police protection for Crosslake and the cost. Upon roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

PLANNING AND ZONING - recommendation was requested for preliminary approval of the River Bluff's Plat described as a subdivision of 27 acres into residential lots (8), south of downtown area and East of Canoe Access. MOTION NO. 3R-16-83 was introduced by Councilman Anderson to give preliminary approval to the Planning and Zoning recommendation on the River Bluff project. SECONDED BY Councilman Arends. Discussion followed this in regards to the road. Much concern was expressed regarding the size even though it is to be a private road. Upon roll call vote being taken Councilman Anderson and Arends voted AYE and Councilman Allen and Nelson and Mayor Bieber voted NAY, therefore, Mayor Bieber declared the motion denied.

A presentation of the Robinson Estate was given in respect to the Building Permit Fee and an inspection fee which needs to be paid. Was suggested that the Planning and Zoning Coordinator refigure the fee on the Building Permit and determine if an error was made and hold the signature's on the hard copy of the plat until the inspection fee is paid.

MOTION NO. 3R-17-83 was introduced by Councilman Arends to approve permission for the Coordinator and Chairman of the Planning and Zoning Commission to attend the Certification Seminar. Approval was given via telephone by Councilman Allen, Anderson and Nelson and Councilman Arends was out of town at the time of request.

Councilman Arends presented a need to establish Mr. Alec Donaldson's commission fees. MOTION NO. 3R-18-83 was introduced by Councilman Arends that the Planning and Zoning Coordinator will receive his full commission unless there is a sewer inspection. SECONDED BY Councilman Anderson and upon roll call vote being taken all members voted in favor of said motion and Mayor Bieber declared the motion carried.

TELEPHONE COMMISSION - No report.

ROADS - Councilman Anderson informed the council that the speed limit signs have been ordered and as soon as they arrive they will be put up.

Mayor Bieber expressed deep concern for the roads and suggested that a special meeting of the council be made and talk on nothing but the roads. Was decided that a special meeting be set up for April 4, 1983 at 7:00 P.M. in the Council Room of the Municipal

COMMISSION REPORT CONTINUED - ROADS - CONTINUED -

Building. At this special meeting we need to come up with a program of the how were going to fix the roads and the where of getting the funds.

Councilman Anderson introduced the consideration of vacation of Old County No. 36 - Velvet Lake. Councilman Anderson informed the council that this road is vacated by the County and it is now in our jurisdiction. We will have to vacate it but the two property owners have to establish right-of-way over the property.

Councilman Anderson introduced the idea of advertising for bids on a two (2) wheel drive pick-up for the City. MOTION NO. 3R-19-83 was introduced by Councilman Anderson that we advertise for bids on a two (2) wheel drive 1/2 ton and 3/4 ton pick-up with four speed transmission and the bids are to be opened at our next council meeting. SECONDED BY Councilman Allen and upon roll call vote being taken all members voted in favor and the Mayor declared the motion carried.

Was presented that at the special meeting of February 25, 1983 a Motion was presented but never completed in regards to the Planning and Zoning Coordinator's mileage and collect phone calls to his home phone. MOTION NO. 3R-20-83 was introduced by Councilman Nelson that inspection mileage and any other mileage required of the Planning and Zoning Coordinator job shall be from a starting point, being City Hall, and also that the City will not pay for any telephone calls, relating to permit issuing, made from the Coordinators home phone. SECONDED BY Councilman Arends and upon roll call vote being taken all members voted in favor of the motion and Mayor Biebers declared the motion carried. Was noted at this time that the Coordinator will only accept collect call from the Crosslake area and no other.

PUBLIC FORUM - No involvment came from the public.

MOTION NO. 3R-21-83 was introduced by Councilman Nelson that we adjourn at 10:30 P.M. SECONDED BY Councilman Arends and upon roll call vote being taken all members were in favor of the motion and Mayor Biebers declared the motion carried.

RESPECTFULLY SUBMITTED

  
Diana A. Galloway  
Deputy City Clerk

As an addendum of the meeting the four council members and the Mayor met with regard to one item which was overlooked at the meeting and that should have come up for discussion. That item being the need for typewriters within the city offices. The Mayor advised that the typewriter in the Police Department was old and worn out and in bad need of repair. It is the Mayor's feeling that rather than waste money on the old machine that the same should be replaced. The Mayor discussed this with Police Chief John Backdahl and had him arrange to have one delivered to his office. Was also brought out that the City Clerk's typewriter, which is out for repair, would have to be eventually replaced and in addition the Park and Recreation Community Center is also requesting a replacement typewriter. It was concluded that the typewriter delivered to the Police Department should be returned and replaced with a legal and placed in the Clerk's office and the Clerk's in the Police.