

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, MARCH 14, 2016  
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, March 14, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, and Brad Nelson. Dave Schrupp and Mark Wessels were absent. Also present were Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Rec. Director Jon Henke, Police Chief Bob Hartman, Local Manager of Crosslake Communications Debby Floerchinger, Crow Wing County Land Service Supervisor Chris Pence, City Attorney Brad Person, City Engineer Mark Hallan, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Dan Determan. There were approximately twelve people in the audience.

- A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 03R-01-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 03R-02-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 8, 2016
  2. CITY – MONTH END REVENUE REPORT DATED FEBRUARY 2016
  3. CITY – MONTH END EXPENDITURES REPORT DATED FEBRUARY 2016
  4. 2/29/16 PRELIMINARY BUDGET TO ACTUAL ANALYSIS
  5. PLEDGED COLLATERAL STATEMENT DATED FEBRUARY 29, 2016
  6. POLICE REPORT FOR CROSSLAKE – FEBRUARY 2016
  7. POLICE REPORT FOR MISSION TOWNSHIP – FEBRUARY 2016
  8. MEMO DATED MARCH 7, 2016 FROM CHIEF HARTMAN RE: 2016-2017 LAW ENFORCEMENT CONTRACT AND JOINT POWERS AGREEMENT BETWEEN CROSSLAKE AND MISSION TOWNSHIP
  9. FIRE DEPARTMENT REPORT – FEBRUARY 2016
  10. NORTH AMBULANCE RUN REPORT – JANUARY AND FEBRUARY 2016
  11. PLANNING AND ZONING COMMISSION MEETING MINUTES OF JANUARY 22, 2016
  12. MONTHLY PLANNING & ZONING STATISTICS
  13. PUBLIC WORKS MEETING MINUTES OF FEBRUARY 1, 2016
  14. PERMISSION TO ADVERTISE FOR ALTERNATES FOR PUBLIC WORKS COMMISSION
  15. LETTER DATED FEBRUARY 10, 2016 FROM COUNTY ENGINEER RE: BRIDGE MAINTENANCE-DREAM ISLAND BRIDGE
  16. DUE TO VARIOUS SCHEDULING CONFLICTS, THE ENGINEERING PROPOSALS WILL BE REVIEWED AT THE APRIL MEETING INSTEAD OF THE MARCH MEETING AS ORIGINALLY INTENDED
  17. RESOLUTION NO. 16-06 ACCEPTING DONATIONS

18. LG220 APPLICATION FOR EXEMPT PERMIT FROM CROSSLAKE COMMUNITY SCHOOL PTO TO CONDUCT RAFFLE
19. BILLS FOR APPROVAL IN THE AMOUNT OF \$137,549.66
20. CROSSLAKE COMMUNICATIONS CHECK REGISTER FOR 1/1/16-1/31/16 IN THE AMOUNT OF \$393,776.41
21. CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS
22. CROSSLAKE ROLL-OFF RECYCLING REPORT FOR FEBRUARY 2016
23. LG220 APPLICATION FOR EXEMPT PERMIT FROM NORTHERN MN RAILROAD HERITAGE ASSN TO CONDUCT A RAFFLE
24. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$25,515.13  
MOTION CARRIED WITH ALL AYES.

**C. CRITICAL ISSUES** – None.

- D. PUBLIC FORUM** – EDA President Patty Norgaard announced that three new businesses are opening in Crosslake: Crosslake Coffee, Passages of Time, and Bait, Tackle and Rentals. Lake Country Crafts & Cones and Cross-Tech Manufacturing have recently completed expansion projects. Ms. Norgaard reported that before making a final decision, the Minnesota Design Team will make a preliminary visit to Crosslake to meet with the “grass roots team” that put the application together. A presentation of the Crow Wing County Housing Study will be given at the next EDA meeting on April 6<sup>th</sup> at 8:30 A.M. All are welcome.

Cindy Myogeto, Mike O’Connell, and Laura Goerges of the St. Patrick’s Day parade committee thanked many people and organizations for the successful weekend. An application for a “sister city” will be submitted shortly. The committee hopes to receive a city in Ireland.

**E. MAYOR’S REPORT** –

1. Mayor Roe reported that the City received requests for funding from Crow Wing County Historical Society and the Paul Bunyan Scenic Byway Association (PBSBA). The City has given funds to PBSBA in the past. The Council thought it would be better to contribute to the local historical society rather than the county. MOTION 03R-03-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO CONTRIBUTE \$200 TO PAUL BUNYAN SCENIC BYWAY ASSOCIATION. MOTION CARRIED WITH ALL AYES.

Mayor Roe reported that there have been requests to have more lighting near Andy’s. Mayor Roe suggested that action on this request be postponed until the Minnesota Design Team completes their study.

Mayor Roe reported that he received a complaint from a resident on Sand Pointe Drive who cannot hear the emergency siren. Public Works will be looking into this. Residents should contact the City if there are issues with the sirens near their residence.

Mayor Roe suggested that the Council consider hiring a full-time administrator because he is taking on tasks that would fall under an administrator’s job description.

## **F. CITY ADMINISTRATOR'S REPORT**

1. The Council set the date to review the City's 2015 Financial Statement with the auditors from Clifton Larson Allen on Thursday, April 14<sup>th</sup> at 3:00 P.M.

## **G. COMMISSION REPORTS**

### **1. CROSSLAKE COMMUNICATIONS**

- a. Local Manager Debby Floerchinger presented the highlights report for February 2016. Staff continues to install the equipment for the E-7 fiber conversion. A joint meeting with the Council and Advisory Board has been scheduled for March 17<sup>th</sup> at 9:00 A.M. to review the annual audit of Crosslake Communications.

Consultant John Finke gave an update from the Crosslake Communications Vision Subcommittee. The legal team determined that a public vote was not required to sell the phone company. Because Crosslake Communications is part of the City, a public bid process is required, rather than a private search for potential buyers. This process allows any and all companies to submit a bid and negotiations will not be allowed. The subcommittee wants to move forward with the bid process at this time. The timeline for the process would be to advertise for bids by the end of March or early April, receive bids in early May, and make a decision by mid-May. The Council would have the final vote whether or not to proceed with a sale or merger.

A resolution approving the issuance of request for bids was presented to the Council for approval. Mayor Roe argued that the proposed resolution was inaccurate because it referred to a previous resolution that was adopted. The Council never approved a resolution to consider strategic alternatives for the sale of the company. Mayor Roe asked if a public hearing was required. Attorney Person responded that there is no requirement for a public hearing but that the Council could hold one if they choose. This would delay the proposed timeline. Mayor Roe stated that he is not convinced that the City should sell Crosslake Communications. John Finke reported that there will be several conditions in the bids to make sure companies have the same philosophies as Crosslake Communications.

Brad Nelson stated that he was confused and disappointed by the Mayor's comments. This process has been open and discussed at many meetings. The subcommittee was given direction from the Council to find strategic alternatives for the sale of the company and they have put many hours into this project. Mayor Roe stated that potential services and features are more important than a selling price. Brad Nelson replied that the price does not have to be the determining factor of the bids.

MOTION 03R-04-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO ADOPT RESOLUTION NO. 16-07 APPROVING THE ISSUANCE OF REQUEST FOR BIDS RE: SALE OF CROSSLAKE COMMUNICATIONS ASSETS WITH THE FOLLOWING CHANGE: REPLACE THE WORD "RESOLUTION" WITH "MOTION". Steve Roe asked if the Council

should take comments from the public first. Brad Nelson replied that the Council has no information to give the public until the bids are received. MOTION APPROVED 2-1 WITH ROE OPPOSED.

Mike Winkels, Advisory Board Chair and subcommittee member addressed the Council and stated that he understands the Mayor's concerns; however, moving forward with the request for bids is the best thing to do at this time.

## **2. PUBLIC WORKS/SEWER/CEMETERY**

- a. MOTION 03R-05-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE CHANGE ORDER NO. 1 FROM PRATT'S AFFORDABLE EXCAVATING TO EXTEND THE COMPLETION DATE OF THE MILINDA SHORES BRIDGE STABILIZATION PROJECT TO AUGUST 1, 2016. MOTION CARRIED WITH ALL AYES.
- b. The Council reviewed a letter dated March 7, 2016 from WSN regarding proposal for engineering services for 2016 street improvements. The estimated cost for the project is \$400,000. The 2016 Budget includes \$340,000 for road projects and the City carried over \$60,000 from 2015 for projects that were not completed. Reduced oil prices make this a good time to do projects. The 2016 projects include South Landing intersection with Manhattan Point Blvd, South Land Road, Urbans Point Road, Forest Lodge Road, Fire Hall parking lot, USACE (Andy's) parking lot, and the remainder of Dream Island Bridge. The Council will have the choice to accept or reject the bids. MOTION 03R-06-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE ENGINEERING SERVICES AT A COST OF \$46,300 FOR 2016 STREET IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.
- c. The Council reviewed a resolution requesting a variance from the State regarding the design of Dream Island Bridge. The variance would allow narrower lanes and reduced speed. If approved by the State, there would be less impact to the abutting properties. MOTION 03R-07-16 WAS MADE BY STEVE ROE AND SECONDED BY BRAD NELSON TO APPROVE RESOLUTION NO. 16-08 REQUESTING A VARIANCE FROM STANDARD FOR STATE AID OPERATION FOR PROJECT NO. S.A.P. 018-597-009 DREAM ISLAND BRIDGE. MOTION CARRIED WITH ALL AYES.
- d. MOTION 03R-08-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE PURCHASE OF EXMARK SPREADER SPRAYER MODEL #SSS270CSB00000 IN THE AMOUNT OF \$7,759. Ted Strand stated that they have a secure location to store the chemicals and that one of his employees is a licensed applicator. MOTION CARRIED WITH ALL AYES.

## **3. PARK AND RECREATION/LIBRARY**

- a. Jon Henke gave the Council an update on AAA classes, tax preparation services, and a new fundraiser called the Whitefish Warrior. MOTION 03R-09-16 WAS MADE BY GARY HEACOX AND SECONDED BY STEVE ROE TO ALLOW THE PARK DIRECTOR TO HIRE UP TO THREE PART-TIME EMPLOYEES TO COVER VARIOUS SHIFTS AT THE COMMUNITY CENTER DURING

NORMAL BUSINESS HOURS. Jon Henke reported that one employee is experiencing health issues and that it has been difficult to cover the weekend shifts with current staff. MOTION CARRIED WITH ALL AYES.

MOTION 03R-10-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE PURCHASE OF HAR TRU FROM FINLEY BROTHERS INC IN THE AMOUNT OF \$4,620. Har Tru is special clay that is used for bocce ball courts. Staff will install the material. The PAL Foundation donated \$4,620 for this project. MOTION CARRIED WITH ALL AYES.

**4. PLANNING AND ZONING**

- a. Chris Pence reported that legal training is available for the Planning Commission/Board of Adjustment. Attorney Paul Reuvers, hired by the League of MN Cities to defend the City's land use appeals, has offered to attend and observe the Planning Commission/Board of Adjustment meeting on May 27th and afterwards discuss with the commission members, staff and Council the legalities of the applications and effective ways to respond to these requests. MOTION 03R-11-16 WAS MADE BY STEVE ROE AND SECONDED BY GARY HEACOX TO HIRE PAUL REUVERS AT A COST NOT TO EXCEED \$2,000 TO CONDUCT A REVIEW OF THE PLANNING COMMISSION MEETING AND OFFER LEGAL ADVICE TO THE MEMBERS. MOTION CARRIED WITH ALL AYES.

**H. CITY ATTORNEY REPORT** – None.

**I. OLD BUSINESS** – None.

**J. NEW BUSINESS** – None.

**K. PUBLIC FORUM** – None.

**L.** The Mayor adjourned the meeting at 8:25 P.M.

Respectfully submitted by,



Charlene Nelson  
City Clerk  
City Clerk/Minutes/3-14-16

City of Crosslake

**RESOLUTION 16-06**

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

| <b>FROM</b>             | <b>DONATION</b> | <b>INTENDED PURPOSE</b>                  |
|-------------------------|-----------------|--|
| John Meissner Family    | \$50.00         | Library Donation in Memory of Jim Vangen |
| PAL Foundation<br>; and | \$4,620.00      | Bocce Ball Materials                     |

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

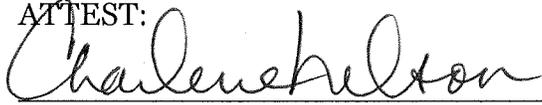
WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of March, 2016.

  
\_\_\_\_\_  
Steve Roe  
Mayor

ATTEST:

  
\_\_\_\_\_  
Charlene Nelson  
City Clerk

(SEAL)

**BILLS FOR APPROVAL**  
**March 14, 2016**

| VENDORS   | DEPT    |         | AMOUNT    |
|---|---------|---------|-----------|
| Ace Hardware, ice scraper                                 | PW      |         | 37.99     |
| Ace Hardware, surge protector, hardware                   | PW      |         | 35.16     |
| Ace Hardware, chain, fuel                                 | PW      |         | 45.97     |
| Ace Hardware, washer fluid, hardware                      | Sewer   |         | 41.72     |
| Ace Hardware, nozzle, drive guide set                     | PW      |         | 12.48     |
| Ace Hardware, gloves/hat                                  | Park    |         | 25.47     |
| Ace Hardware, propane                                     | Park    |         | 1.99      |
| Ace Hardware, hardware                                    | Gov't   |         | 23.74     |
| Ace Hardware, propane                                     | PW      |         | 33.98     |
| Ace Hardware, cable kit, extention cord                   | PW      |         | 139.95    |
| Ace Hardware, lamp, cleaning supplies                     | Sewer   |         | 101.47    |
| Ace Hardware, rainx car wash                              | Police  |         | 8.49      |
| Ace Hardware, gloves                                      | Park    |         | 16.99     |
| Ace Hardware, air filters                                 | Park    |         | 9.98      |
| Ace Hardware, soap, hardware                              | PW      |         | 30.95     |
| Ace Hardware, fuel  | Fire    |         | 71.93     |
| Ace Hardware, rivet tool                                  | Fire    |         | 24.99     |
| Ace Hardware, clamps                                      | Fire    |         | 4.98      |
| Ace Hardware, hose reel                                   | Fire    |         | 36.98     |
| Alex Air Apparatus, install new valve                     | Fire    | pd 3-1  | 314.21    |
| Applied Concepts, repair charges                          | Police  | pd 3-1  | 145.00    |
| AW Research, water testing                                | Sewer   |         | 993.60    |
| Baker & Taylor, books                                     | Library |         | 554.21    |
| Banyon, backup storage                                    | Admin   |         | 129.00    |
| Batteries Plus, led lights                                | PW      |         | 254.85    |
| Blue Cross Blue Shield, health insurance february         | ALL     | pd 2-22 | 20,664.00 |
| Blue Cross Blue Shield, health insurance march            | ALL     |         | 20,664.00 |
| Brainerd Hydraulics, part                                 | PW      | pd 3-1  | 13.22     |
| Brainerd Hydraulics, electric auto drain                  | PW      |         | 209.80    |
| Brainerd Hydraulics, parts                                | PW      |         | 45.23     |
| Breen & Person, legal fees                                | ALL     |         | 1,215.00  |
| Chamber of Commerce, fireworks                            | Gov't   |         | 14,000.00 |
| Char Nelson, reimburse for concessions, cleaning supplies | Gov't   | pd 3-1  | 73.81     |
| Chip Lohmiller, reimburse for helmet                      | Fire    | pd 3-1  | 139.76    |
| City of Crosslake, sewer utilities                        | PW/Govt |         | 225.00    |
| Clean Team, march cleaning                                | PW/Govt |         | 1,082.50  |
| Corey Ledin, reimburse mileage and meals                  | Fire    | pd 2-12 | 181.96    |
| Council #65, union dues                                   | Gov't   |         | 385.00    |
| Crosslake Communications, phone, fax, cable, internet     | ALL     |         | 1,217.83  |
| Crosslake Communications, reimburse for audit fee         | Gov't   |         | 62.50     |
| Crosslake Fire Relief Assn, city contribution for 2015    | Fire    |         | 17,495.83 |
| Crosslake Rolloff, recycling                              | Gov't   |         | 2,695.00  |
| Crow Wing Power, electric service                         | ALL     | pd 2-22 | 8,132.27  |
| CTC I.T., february 2016 services                          | ALL     |         | 750.00    |
| Culligan, water and cooler rental                         | PW/Govt |         | 63.83     |

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| Cuyuna Range Fire Chiefs Assn, membership dues                   | Fire   |         | 300.00   |
| Dacotah Paper, janitorial supplies                               | Park   |         | 434.90   |
| Dave Demcho, reimburse mileage                                   | Fire   |         | 160.92   |
| Dave Hauser, refund permit fee                                   | PZ     |         | 175.00   |
| Deferred Comp  | ALL    |         | 300.00   |
| Delta Dental, dental insurance                                   | ALL    |         | 1,508.37 |
| Diamond Industrial, oressure washer repair                       | PW     | pd 2-26 | 297.28   |
| Emergency Medical Products, first responder cab bag              | Fire   |         | 52.19    |
| Emergency Response Solutions, couplings                          | Fire   |         | 352.61   |
| Essential Health, drug test                                      | PW     | pd 2-26 | 25.00    |
| Evergreen Electric, compressor installation and materials        | Fire   | pd 2-26 | 734.10   |
| Fastenal, connectors   | PW     | pd 3-1  | 74.43    |
| Fire Instruction & Rescue, emr course                            | Fire   | pd 2-26 | 525.00   |
| Fire Instruction & Rescue, hazmat department refresher           | Fire   | pd 3-1  | 550.00   |
| Fire Instruction & Rescue, emr quarterly refresher               | Fire   | pd 3-1  | 500.00   |
| Fire Instruction & Rescue, emr course                            | Fire   | pd 3-7  | 525.00   |
| Fortis, disability   | ALL    |         | 592.84   |
| Grand Forks Fire Equipment, gear                                 | Fire   | pd 3-1  | 734.67   |
| Grand Forks Fire Equipment, action coupling                      | Fire   |         | 164.52   |
| Granite Electronics, program radios                              | PW     | pd 2-26 | 385.00   |
| Great Plains Fire, helmet strap, clamp, wedge                    | Fire   | pd 2-26 | 152.46   |
| Guardian Pest Solutions, pest control                            | ALL    |         | 77.60    |
| Hawkins, chemicals   | Sewer  | pd 3-1  | 2,827.13 |
| Joe Chase, reimburse travel expenses                             | PW     | pd 2-29 | 491.73   |
| Joe Chase, reimburse mileage, meal                               | Fire   |         | 167.87   |
| Johnson, Killen & Seiler, labor attorney fees                    | Gov't  |         | 645.00   |
| Jon Henke, reimburse for gloves                                  | Park   | pd 2-22 | 39.98    |
| Lakes Area Gallery & Frame, framing of old map                   | Gov't  |         | 223.53   |
| Mail Finance, postage meter rental                               | ALL    | pd 3-1  | 236.49   |
| Marco, copier lease  | Park   |         | 218.05   |
| Mastercard, Active 911, renewal                                  | Fire   |         | 352.50   |
| Mastercard, Arrowwood Resort, lodging                            | Fire   | pd 2-26 | 1,224.00 |
| Mastercard, Commander, chiefs meeting                            | Police |         | 13.97    |
| Mastercard, Courtyard Marriot, lodging                           | Sewer  |         | 409.08   |
| Mastercard, Gander Mountain, boots                               | PW     | pd 2-26 | 159.99   |
| Mastercard, Marriot, lodging, meals                              | Fire   |         | 745.46   |
| Mastercard, Menards, mailboxes                                   | PW     |         | 32.11    |
| Mastercard, MN Dept of Agriculture, pesticide applicator license | PW     |         | 230.62   |
| Mastercard, Office Max, office supplies                          | Park   | pd 2-26 | 194.95   |
| Mastercard, Subway, meal during training                         | Police |         | 37.41    |
| Mastercard, Walmart, batteries                                   | Park   | pd 2-26 | 87.79    |
| Mastercard, travel expenses                                      | Park   |         | 245.41   |
| Menards, lights  | Gov't  |         | 393.04   |
| Menards, textured 2x4, brakeleen, knife, carb cleaner            | PW     |         | 156.95   |
| Menards, safety jacket, deck lobe, miter saw stand, miter saw    | PW     |         | 484.93   |
| Meyer Midwest, plow fluid  | Park   |         | 20.00    |
| MMUA, first line supervision course                              | PW     | pd 3-1  | 585.00   |
| MN Life, life insurance  | ALL    |         | 408.20   |
| MN Rec and Park Assn, membership dues                            | Park   | pd 2-26 | 277.00   |
| MN State Fire Chiefs Assn, membership dues                       | Fire   | pd 3-1  | 285.00   |

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| Moonlite Square, premium fuel                              | Park    |         | 8.43     |
| Moonlite Square, diesel                                    | Fire    |         | 54.06    |
| Moonlite Square, water                                     | Fire    |         | 34.95    |
| Moonlite Square, diesel                                    | Fire    |         | 26.85    |
| Moonlite Square, unleaded gas                              | Fire    |         | 19.68    |
| MPCA, wastewater training                                  | Sewer   | pd 2-26 | 300.00   |
| Napa, blue def 2.5 gal                                     | Fire    |         | 53.94    |
| Napa, wiper blades   | Police  |         | 25.98    |
| Napa, switch   | PW      |         | 9.49     |
| Napa, batteries  | Fire    |         | 342.00   |
| NCPERS-Life Insurance                                      | ALL     |         | 96.00    |
| Neil Luzar, reimburse mileage                              | Fire    | pd 2-12 | 151.74   |
| Neopost, postage   | ALL     | pd 3-1  | 700.00   |
| North Country Plumbing, service to replace water meters    | Sewer   |         | 950.00   |
| North Memorial Medical Center, training                    | Fire    | pd 2-26 | 478.00   |
| Northland Fire Protection, extinguisher service            | Park    |         | 127.50   |
| Northland Press, ordinance 330                             | PZ      |         | 51.00    |
| Northland Press, ordinance 331                             | Admin   |         | 68.00    |
| Northland Press, meeting notice of 2/26                    | PZ      |         | 89.25    |
| Northland Press, envelopes                                 | Gov't   |         | 156.60   |
| Paul Nelson, reimburse mileage                             | Fire    | pd 2-22 | 125.28   |
| Pequot Eye Center, safety glasses                          | Fire    |         | 96.15    |
| Premier Auto, oil change                                   | Police  |         | 31.39    |
| Premier Auto, wiper motor, transmission fluid flush        | Police  |         | 1,202.33 |
| Premier Auto, oil change                                   | Police  |         | 35.79    |
| Reeds Market, concessions                                  | Gov't   |         | 29.74    |
| Reeds Market, sewer maintenance                            | Sewer   |         | 175.95   |
| Rich Irish, reimburse mileage and meals                    | Fire    | pd 2-12 | 192.08   |
| Seachange, receipt books                                   | Admin   | pd 3-1  | 149.53   |
| Star Tribune, subscription                                 | Library |         | 394.16   |
| Tactical Solutions, radar unit                             | Police  |         | 995.00   |
| Taser International, cartridges                            | Police  |         | 442.59   |
| Taser Training Academy, recertification                    | Police  |         | 225.00   |
| Team Lab, ice melt   | PW      | pd 3-1  | 960.00   |
| Team Lab, road patch                                       | PW      |         | 686.00   |
| Teamsters, union dues                                      | Police  | pd 3-7  | 196.00   |
| The Office Shop, note paper                                | Gov't   |         | 18.78    |
| Thelen, hvac repair  | PW      | pd 2-26 | 330.00   |
| Triangle Oil, nozzles, valves                              | PW      |         | 451.82   |
| Ultimate Safety Concepts, multirae lite monitor, regulator | Fire    |         | 2,797.75 |
| Uniforms Unlimited, uniform                                | Police  | pd 3-1  | 137.96   |
| Uniforms Unlimited, uniform                                | Police  |         | 284.16   |
| UPS, postage   | Police  | pd 2-26 | 17.04    |
| US Bank, copier lease                                      | ALL     | pd 3-1  | 156.00   |
| Verizon, air card and ipad charges                         | ALL     | pd 3-7  | 270.14   |
| Verizon, cell phone charges                                | ALL     |         | 475.21   |
| Waste Partners, trash removal                              | ALL     |         | 245.20   |
| WSN, engineering fees                                      | ALL     |         | 7,502.55 |
| Xcel Energy, gas utilities                                 | ALL     |         | 2,478.21 |
| Ziegler, hose, coupling                                    | PW      |         | 171.68   |
| Ziegler, cutting edge                                      | PW      |         | 305.00   |

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|  |              |  |            |
|  | <b>TOTAL</b> |  | 137,549.66 |

B.  
20.

CROSSLAKE COMMUNICATIONS  
Accounts Payable  
Check Register  
01/01/2016 To 01/31/2016

Bank Account: 1 - GENERAL ACCOUNT

| Check No. | Date       | Vendor Name                   | Reference                                  | Amount     |
|-----------|------------|-------------------------------|--|------------|
| 2171      | 01/04/2016 | FRANSEN BANK AND TRUST        | SURGEMAIL & DOMAIN RENEW & OTHER VISA CHGS | \$2,464.78 |
| 2180      | 01/15/2016 | INTERNAL REVENUE SERVICE      | FEDERAL, FICA, MEDICARE                    | 5,578.43   |
| 2181      | 01/15/2016 | PERA                          | PERA EE & ER                               | 2,659.70   |
| 2182      | 01/15/2016 | MINNESOTA DEPT OF REVENUE     | MN WITHHOLDING                             | 912.51     |
| 2183      | 01/15/2016 | DEFERRED COMP                 | DEFERRED COMP                              | 1,925.00   |
| 2184      | 01/11/2016 | CITY OF CROSSLAKE (SEWER)     | DECEMBER SEWER                             | 45.00      |
| 2185      | 01/29/2016 | INTERNAL REVENUE SERVICE      | JANUARY EXCISE TAX                         | 1,196.19   |
| 2193      | 01/29/2016 | INTERNAL REVENUE SERVICE      | FEDERAL, FICA, MEDICARE                    | 4,018.34   |
| 2194      | 01/29/2016 | PERA                          | PERA EE & ER                               | 2,198.80   |
| 2195      | 01/29/2016 | MINNESOTA DEPT OF REVENUE     | MN WITHHOLDING                             | 649.41     |
| 2196      | 01/29/2016 | DEFERRED COMP                 | DEFERRED COMP                              | 1,925.00   |
| 2197      | 01/26/2016 | CROW WING POWER               | DECEMBER ELECTRIC SERVICE                  | 4,551.07   |
| 2198      | 01/29/2016 | MINNESOTA DEPT OF REVENUE     | JANUARY SALES & USE TAX                    | 10,290.00  |
| 31897     | 01/12/2016 | PAUL BUNYAN COMMUNICATIONS    | JANUARY LOCAL CHANNEL TRANSPORT            | 800.00     |
| 31898     | 01/12/2016 | NEIL LUZAR                    | PLOWING 12-16 & 12-27-15                   | 180.00     |
| 31899     | 01/12/2016 | BRAINERD DAILY DISPATCH       | WINTER SPORTS AND HOLIDAY GREET ADS        | 98.00      |
| 31900     | 01/12/2016 | REEDS MARKET                  | DONUTS-CHAMBER MTG, HOLIDAY OPEN HOUSE     | 76.64      |
| 31901     | 01/12/2016 | GOPHER STATE ONE CALL         | LOCATES                                    | 49.30      |
| 31902     | 01/12/2016 | ONVOY VOICE SERVICES          | 6264 PROGRAM                               | 7,297.43   |
| 31904     | 01/12/2016 | UNITED PARCEL SERVICE         | WEEKLY SERVICE & MISC SHIPPING             | 133.00     |
| 31905     | 01/12/2016 | CROSSLAKE COMMUNICATIONS      | PHONE SERVICES                             | 659.68     |
| 31906     | 01/12/2016 | DEBORAH FLOERCHINGER          | CAFE PLAN REIMBURSE - BALANCE 0            | 800.00     |
| 31907     | 01/12/2016 | CONSOLIDATED TELEPHONE        | MANAGEMENT SERVICES & MISC,                | 27,336.47  |
| 31908     | 01/12/2016 | THE OFFICE SHOP INC.          | 3RD QUARTER OF CONTRACT - COPIER MAINT.    | 223.40     |
| 31909     | 01/12/2016 | DRIVER & VEHICLE SERVICES     | LICENSES FOR VEHICLES & TRAILERS           | 128.00     |
| 31910     | 01/12/2016 | AMERIPRIDE LINEN & APPAREL    | RUG & TOWEL SERVICE                        | 151.63     |
| 31911     | 01/12/2016 | WILLIAM GORDON                | CAFE PLAN REIMBURSEMENT - BALANCE 922.56   | 277.44     |
| 31912     | 01/12/2016 | MINNESOTA 9-1-1 PROGRAM       | 911, TAP & TAP                             | 1,592.74   |
| 31913     | 01/12/2016 | CENTRAL TRANSPORT GROUP LLC   | 4 EA DS1'S                                 | 2,332.32   |
| 31914     | 01/12/2016 | THE DOOR DOCTOR               | REPAIR GARAGE DOORS                        | 906.23     |
| 31915     | 01/12/2016 | GRAYBAR ELECTRIC COMPANY INC  | INSPECT AND TEST UNIT VIAVA/JDSU           | 4,018.50   |
| 31916     | 01/12/2016 | PURCHASE POWER                | POSTAGE METER RENTAL & POSTAGE FILL        | 395.25     |
| 31917     | 01/12/2016 | MINNESOTA LIFE INSURANCE CO   | JANUARY LIFE PREMIUM                       | 95.00      |
| 31918     | 01/12/2016 | PINNACLE                      | TELEPHONE DIRECTORY-5                      | 1,020.38   |
| 31919     | 01/12/2016 | ROVI GUIDES                   | AFFILIATE PAYMENT                          | 728.01     |
| 31920     | 01/12/2016 | SHOWTIME NETWORKS INC         | AFFILIATE PAYMENT                          | 307.44     |
| 31921     | 01/12/2016 | FOX SPORTS NET NORTH          | AFFILIATE PAYMENT                          | 7,088.82   |
| 31922     | 01/12/2016 | TOWER DISTRIBUTION COMPANY    | AFFILIATE PAYMENT                          | 258.97     |
| 31923     | 01/12/2016 | JOAN HARRELL                  | CAFE PLAN REIMBURSEMENT - BAL 0            | 208.60     |
| 31924     | 01/12/2016 | AT&T - DALLAS TX              | PARS - JANUARY 2016 - BAN 1499             | 78.68      |
| 31925     | 01/12/2016 | 7SIGMA SYSTEMS INC            | DECEMBER CONSULTING                        | 6,448.00   |
| 31926     | 01/12/2016 | CROSSLAKE ACE                 | GRAY PAINT FOR NIDS                        | 3.73       |
| 31927     | 01/12/2016 | NATIONAL CABLE TEL COOP INC   | AFFILIATE PAYMENT                          | 34,570.80  |
| 31928     | 01/12/2016 | CLEARFIELD INC.               | 8 EA RACK MOUNT SPLITTER ASSY'S            | 8,892.88   |
| 31929     | 01/12/2016 | CALIX NETWORKS INC            | E7 CONVERSION MATERIALS                    | 155,659.90 |
| 31930     | 01/12/2016 | WASTE PARTNERS INC.           | DECEMBER TRASH REMOVAL                     | 78.00      |
| 31931     | 01/12/2016 | NORTHLAND PRESS               | OPEN HOUSE AD                              | 144.00     |
| 31932     | 01/12/2016 | CHARTER BUSINESS              | MONTH 18 OF 36 - JANUARY INTERNET FEED     | 3,000.00   |
| 31933     | 01/12/2016 | 4M FUND F.B.O. 35373-101      | FUND DEBT SERVICE RESERVE                  | 31,817.00  |
| 31934     | 01/12/2016 | ONLINE INFORMATION SERVICES   | 9 EXCHANGE REPORTS                         | 54.30      |
| 31935     | 01/12/2016 | BIG 10                        | AFFILIATE PAYMENT                          | 1,868.16   |
| 31936     | 01/12/2016 | COOPERATIVE NETWORK SERV LLC  | DECEMBER LOCAL CHANNEL TRANSPORT           | 500.00     |
| 31937     | 01/12/2016 | DQ TECHNOLOGY                 | 20 EA M505N ROUTERS                        | 1,165.98   |
| 31938     | 01/12/2016 | NISC                          | DECEMBER LICENSE FEES & JANUARY BILLING    | 6,034.43   |
| 31939     | 01/12/2016 | FOX TELEVISION STATIONS, INC. | AFFILIATE PAYMENT                          | 1,993.25   |

|       |            |                                  |                                      |          |
|-------|------------|----------------------------------|--------------------------------------|----------|
| 31940 | 01/12/2016 | CBS TELEVISION STATIONS          | AFFILIATE PAYMENT                    | 1,765.45 |
| 31941 | 01/12/2016 | CANON FINANCIAL SERVICES, INC.   | COPIER LEASE 10 OF 60 12/20-1/19/16  | 158.93   |
| 31942 | 01/12/2016 | CITRUS COMMUNICATIONS, INC.      | 10 EA DCX700                         | 1,291.72 |
| 31943 | 01/12/2016 | JOHN DERUS                       | CREDIT REFUND                        | 98.95    |
| 31944 | 01/12/2016 | JAMES BEAUPRE                    | CREDIT REFUND                        | 62.19    |
| 31945 | 01/12/2016 | MAUREEN ANDERSON                 | CREDIT REFUND                        | 209.20   |
| 31946 | 01/12/2016 | RILEY A VAHLSING                 | CREDIT REFUND                        | 40.00    |
| 31947 | 01/12/2016 | FRANDSEN BANK AND TRUST          | 1ST QUARTER HSA FUNDING              | 3,000.00 |
| 31948 | 01/15/2016 | FRANDSEN BANK AND TRUST          | HSA DEDUCTION                        | 210.00   |
| 31949 | 01/29/2016 | IBEW LOCAL UNION 949             | UNION DUES                           | 309.65   |
| 31950 | 01/29/2016 | FRANDSEN BANK AND TRUST          | HSA DEDUCTION                        | 210.00   |
| 31951 | 01/26/2016 | NEIL LUZAR                       | PLOWING 1-14-16                      | 90.00    |
| 31952 | 01/26/2016 | RONALD J. SCHMIDT                | 2015 CAFE PLAN REIMBURSEMENT - BAL 0 | 1,200.00 |
| 31953 | 01/26/2016 | CROW WING POWER                  | PLOW PIPE TO 36306 CO RD 3           | 253.00   |
| 31954 | 01/26/2016 | POWER & TELEPHONE SUPPLY         | 12 EA 48V BATTERY BACKUPS            | 1,830.17 |
| 31955 | 01/26/2016 | CITY OF CROSSLAKE                | MMUA 2016 DUES                       | 942.67   |
| 31956 | 01/26/2016 | CONSOLIDATED TELEPHONE           | 150M INTERNET SERVICE                | 900.00   |
| 31957 | 01/26/2016 | CITI LITES INC                   | LOCATES                              | 148.20   |
| 31958 | 01/26/2016 | THE OFFICE SHOP INC.             | DESK CALENDARS, PENS                 | 36.20    |
| 31959 | 01/26/2016 | MEDTOX LABORATORIES              | EMPLOYEE SCREENING                   | 67.76    |
| 31960 | 01/26/2016 | LYDIA ORLANDO                    | 2015 CAFE PLAN REIMB. - BAL 10.35    | 12.00    |
| 31961 | 01/26/2016 | NLES                             | SHIRTS FOR RON & BILL                | 355.00   |
| 31962 | 01/26/2016 | NEUSTAR INC.                     | SOW & LNP CHARGES                    | 175.01   |
| 31963 | 01/26/2016 | ASSURANT EMPLOYEE BENEFITS       | FEBRUARY LONG TERM DISABILITY        | 266.28   |
| 31964 | 01/26/2016 | AVID COMMUNICATION CONST. INC    | ADD'L DUE ON BOYD LODGE PROJECT      | 5,000.00 |
| 31965 | 01/26/2016 | D F COUNTRYMAN CO INC            | 2 EA CLEETOP CLEANERS                | 72.87    |
| 31966 | 01/26/2016 | POP MEDIA NETWORKS, LLC          | AFFILIATE PAYMENT                    | 623.67   |
| 31967 | 01/26/2016 | VANTAGE POINT                    | DECEMBER TTP SERVICE                 | 210.00   |
| 31968 | 01/26/2016 | CORNERSTONE PUBL GROUP INC.      | FEBRUARY NEWSLETTER                  | 1,917.80 |
| 31969 | 01/26/2016 | TEGNA                            | AFFILIATE PAYMENT                    | 1,765.45 |
| 31970 | 01/26/2016 | CHERI E. AYD                     | JANUARY OFFICE CLEANING              | 748.13   |
| 31971 | 01/26/2016 | HUBBARD BROADCASTING, INC.       | CREDIT FOR OVERPAYMENT               | 1,852.55 |
| 31972 | 01/26/2016 | LITURGICAL PUBLICATIONS INC      | 1" AD 3/27/16 - 3/19/17              | 352.00   |
| 31973 | 01/26/2016 | AQUARIUS WATER CONDITIONING INC. | JANUARY SOFTENER RENTAL              | 44.89    |
| 31974 | 01/26/2016 | NTCA GROUP HEALTH PLAN           | FEBRUARY HEALTH & LIFE INSURANCE     | 9,572.76 |
| 31975 | 01/26/2016 | INTELLIWEATHER, INC              | AFFILIATE PAYMENT                    | 349.00   |
| 31976 | 01/26/2016 | DIAMOND METAL PRODUCTS, INC.     | 730 EA 700 SERIES MOUNTING PLATES    | 8,869.50 |
| 31978 | 01/26/2016 | KTECH TELECOMMUNICATIONS         | REPAIR RECEIVER/DECODER              | 557.35   |
| 31979 | 01/26/2016 | RUTH HOAG                        | CREDIT REFUND                        | 160.88   |
| 31980 | 01/26/2016 | NICK LOSCHIEDER                  | CREDIT REFUND                        | 47.94    |
| 31981 | 01/26/2016 | JERRY L REICHERT                 | CREDIT REFUND                        | 19.56    |
| 31982 | 01/26/2016 | ANGELINE TURBES                  | CREDIT REFUND                        | 82.29    |
| 31983 | 01/26/2016 | CLAUDETTE M HATHAWAY             | CREDIT REFUND                        | 10.80    |

**Total for General Account**      \$393,776.41

**ADDITIONAL BILLS FOR APPROVAL**  
**March 14, 2016**

| VENDORS  | DEPT    | AMOUNT           |
|--|---------|------------------|
| AW Research, water testing                           | Sewer   | 237.60           |
| Baker & Taylor, books                                | Library | 176.62           |
| Blakeman Pumping Service, pump and haul biosolids    | Sewer   | 2,880.00         |
| Crow Wing Power, electric services                   | ALL     | 7,937.22         |
| Follett, service renewal                             | Library | 1,000.00         |
| Hawkins, chemicals                                   | Sewer   | 2,163.11         |
| Johnson Killen & Seiler, labor attorney charges      | Gov't   | 4,866.66         |
| Jon Henke, reimburse mileage                         | Park    | 187.65           |
| Midwest Machinery, seat                              | PW      | 1,276.89         |
| Mike Lyonais, reimburse petty cash                   | ALL     | 32.60            |
| Northland Press, pictures of dam ad                  | EDA     | 69.12            |
| Northland Press, envelopes                           | Park    | 42.35            |
| Northland Press, letterhead                          | Police  | 86.89            |
| Pine River Sanitary District, treatment of biosolids | Sewer   | 4,080.00         |
| Premier Auto, oil change                             | Police  | 30.07            |
| Simonson Lumber, 2x4                                 | PW      | 55.32            |
| Sonya Kosloski, reimburse mileage                    | Fire    | 150.12           |
| Ziegler, cutting edge, screws                        | PW      | 242.91           |
|  |         |                  |
| <b>TOTAL</b>   |         | <b>25,515.13</b> |

**CITY OF CROSSLAKE  
RESOLUTION NO. 16-07**

**RESOLUTION APPROVING ISSUANCE OF REQUEST FOR BIDS  
RE: SALE OF CROSSLAKE COMMUNICATIONS ASSETS**

WHEREAS, by Motion No. 12S1-01-15 approved on 12/10/15, the City Council previously: (i) approved considering of strategic alternatives for the sale of substantially all of the assets of Crosslake Communications, a telecommunications franchise owned and operated by the City of Crosslake (the "Sale Transaction"); and (ii) limited the sale of such assets to telecommunications cooperatives;

WHEREAS, the City Council delegated the management of the Sale Transaction and other administrative matters to a subcommittee made up of certain City Council members, Crosslake Communications management employees, the Chair of the Advisory Board, and retained Sale Transaction advisors and consultants (the "Subcommittee");

WHEREAS, the Subcommittee, with the assistance of the Sale Transaction advisors, has determined that no public vote is required prior to the potential Sale Transaction, but we do need to follow public bidding requirements as set forth below and based on these findings, the Subcommittee has set a proposed action plan for bid requirements, the bid review process, a proposed bid opening in early May 2016 and then a final council action on said bids at a special meeting to be set in May, 2016; and

WHEREAS, the City Council now desires to amend Motion No. 12S-01-15 to clarify the: (i) process and procedure to be followed by the Subcommittee facilitating the Sale Transaction, including soliciting bids pursuant to a Request for Bid ("RFB"); and (ii) outline the general terms and conditions upon which the Council will evaluate bids obtained through the RFB process.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA, AS FOLLOWS:**

1. Except as modified herein, the Council's prior approval of the sale of substantially all of the assets of Crosslake Communication is hereby ratified and confirmed.
2. The Subcommittee is hereby authorized and directed to take all actions necessary to facilitate: (i) preparation and advertisement of a RFB for the sale of assets of Crosslake Communications in accordance with the Minnesota competitive bidding law, Minn. Stat. § 471.345; (ii) solicitation of bids from all qualified bidders (for the avoidance of doubt, bidding shall not be limited to telecom cooperatives); and (iii) development of criteria to be used by the Subcommittee and the Council in evaluating bids submitted in response to the RFB.
3. The Subcommittee is authorized to take all action necessary to facilitate the Sale Transaction, including negotiation, preparation and execution of documents and agreements related thereto, provided however, acceptance of any qualified bid for a Sale Transaction shall be approved by the City Council.

Adopted by the City Council of the City of Crosslake on March 14, 2016.

Approved:



\_\_\_\_\_  
Mayor

Attested:



\_\_\_\_\_  
City Clerk

**CITY OF CROSSLAKE  
RESOLUTION NO. 16-08**

**RESOLUTION REQUESTING A VARIANCE FROM STANDARD FOR STATE AID  
OPERATION FOR PROJECT NO. S.A.P. 018-597-009**

**WHEREAS**, the City of Crosslake is preparing plans for Replacement of Dream Island Bridge, bridge number L6376;

**WHEREAS**, Minnesota Rules for State Aid Operation 8820.9922 require 11 foot lanes, and 1 foot shoulders, and a design speed of 30-60 mph for an ADT of less than 50;

**WHEREAS**, the reasons for these variance requests are to reduce the design speed to 20 mph to allow for the vertical profile to more closely match in-place road and bridge conditions and topography, resulting in less environmental impact of filling the lake and impacts to adjacent private residential properties resulting from less tree clearing and right-of-way area that must be acquired. Reducing the roadway to 9 foot lanes with 1 foot shoulders will reduce the approach fill, fill that will be placed in the lake, and also will match the new bridge width of 20 feet;

**NOW, THEREFORE BE IT RESOLVED**, the City of Crosslake City Council does hereby request variances from the Minnesota Department of Transportation State Aid Operations Rules Chapter 8820.9922 Minimum Design Standards to allow 9 foot lanes with 1 foot shoulders and 20 mph design speed in lieu of 11 foot lanes and 1 foot shoulders and 30 mph design speed;

**BE IT FURTHER RESOLVED**, the City of Crosslake City Council hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of replacements of bridge L6376 in accordance with Minnesota Rules 8820.9922 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting this variance.

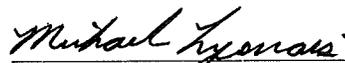
I CERTIFY THAT the above resolution was adopted by the Crosslake City Council on March 14, 2016.

SIGNED:

WITNESSED:



Name: Steve Roe  
Title: Mayor



Name: Michael Lyonais  
Title: Finance Director/Treasurer