

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MARCH 14, 2011
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, March 14, 2011. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, John Moengen, Dean Swanson and Rusty Taubert. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Public Works Director Ted Strand, Police Chief Bob Hartman, General Manager Paul Hoge, City Attorney Mike Couri, City Engineer Dave Reese, Northland Press Reporter Paul Boblett and Echo Publishing Reporter Katie Anderson. There were approximately eleven people in the audience.

A. CALL TO ORDER – Mayor Schneider called the Regular Council Meeting to order at 7:00 P.M. MOTION 03R-01-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 03R-02-11 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 14, 2011; (2.) SPECIAL COUNCIL/JOINT CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF FEBRUARY 24, 2011; (3.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED JANUARY 31, 2011; (4.) CITY MONTH END REVENUE REPORT DATED JANUARY 2011; (5.) CITY MONTH END EXPENDITURE REPORT DATED JANUARY 2011; (6.) PLEDGED COLLATERAL REPORT DATED 3/8/11 FROM JENNIFER MAX; (7.) LAKES STATE BANK PLEDGE REPORT DATED FEBRUARY 2011; (8.) FRANSEN BANK & TRUST PLEDGE REPORT DATED FEBRUARY 2011; (9.) LAKEWOOD BANK PLEDGE REPORT DATED FEBRUARY 2011 AND (10.) RIVERWOOD BANK PLEDGE REPORT DATED FEBRUARY 2011. MOTION CARRIED WITH ALL AYES.

C. PUBLIC FORUM – None.

D. MAYOR'S REPORT –

1. A Resolution Authorizing the City Council to Retain and Work with the League of MN Cities and Their Assigned Legal Counsel to Develop Factual Information to Arrive at a Decision on the Implementation of a Plan for City Personnel to Improve Service to Customers, Simplify Procedures, Improve Its Image in the Community and Resolve Cost Concerns was included in the packet for Council review. Mayor Schneider introduced the Resolution and MOTION 03R-03-11 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY JOHN MOENGEN TO APPROVE THE RESOLUTION AS PRESENTED. Following

the motion, Mayor Schneider read a memo he prepared dated 3-14-11 which discussed various issues relating to budgeting and policies. City Administrator commented that the first Whereas paragraph on the Resolution was not accurate. The use of the word "reduction" as it refers to tax revenues is not correct as all things being equal, the tax revenues do not decrease but rather shift to a different classification of properties if the levy remains the same. The recent reduction in lakeshore property values has caused an increase in taxes to off-lakeshore and commercial properties. The overall total has not changed but rather there has been a shift in what type of property pays for how much of the levy. Councilmember Roe suggested replacing the word "reduction" for the word "change" and also replace "tax returns" for "property tax revenues." Councilmember Taubert questioned why the Council needs a Resolution to do what they are already authorized to do, and Councilmember Moengen commented that he feels the Resolution sets the tone for the Council's intended direction for budgeting and policies. Attorney Couri noted the League will give some general guidance on issues affecting the City but will not assign legal counsel in this type of a situation. Councilmember Swanson noted that there will be some tough economic times ahead of us and that this is a healthy discussion which allows the public to be more aware of the issues facing our City. Councilmember Moengen asked what tools are available to make personnel decisions to which Attorney Couri stated that as long as decisions are based on their merits and there are no discrimination issues then the Council can determine what policies they use and how they are administered. Mayor Schneider stated he would like to formally replace "reduction" for "change" in the Resolution. Following discussion, MOTION FAILED 2:3 WITH COUNCILMEMBERS SWANSON, TAUBERT AND ROE OPPOSED.

2. Mayor Schneider requested the Council schedule a workshop to review outstanding Planning and Zoning issues and working arrangements with Legal Counsel. Mayor Schneider noted the purpose of the workshop is to review the working list of Planning and Zoning items and give staff better direction by setting priorities and developing a work plan. MOTION 03R-04-11 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO HOLD A SPECIAL COUNCIL MEETING ON WEDNESDAY, MARCH 23RD AT 10:00 A.M. TO REVIEW OUTSTANDING PLANNING AND ZONING ISSUES AND DISCUSS WORKING ARRANGEMENTS WITH LEGAL COUNSEL. MOTION CARRIED WITH ALL AYES.

E. CITY ADMINISTRATOR'S REPORT –

1. City Bills for Approval – MOTION 03R-05-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE THE BILLS FOR PAYMENT FOR MARCH AS SUBMITTED IN THE AMOUNTS OF \$96,515.81 AND \$24,449.03. MOTION CARRIED WITH ALL AYES.
2. A memo dated March 14, 2011 from Jenny Max regarding an Application for an Off-Sale Liquor License was included in the packet for Council review. City Administrator Swenson noted the City currently has two off-sale liquor licenses available. Jessica Eide from Moonlite Bay was present and stated she is looking for input from the Council on if their proposed location for an off-sale license

meets the City ordinance with respect to having a separate entrance. Ms. Eide noted the main reason Moonlite Bay is requesting an off-sale license is due to the increase in boat traffic that occurred during the summer of 2010 where Moonlite Bay's docks were being used by people who were buying alcohol from Moonlite Square. Ms. Eide stated her concern for Moonlite Bay's liability with people using their docks, stairs and property when they are customers of another establishment. Chief Hartman also commented that it is a safety issue as well because many people who park their boats at Moonlite Bay and cross the street to Moonlite Square do not use the crosswalk. If Moonlite Bay were to have an off-sale license it would hopefully lessen the number of people crossing the street at such a busy intersection. Councilmember Swanson expressed concern over the proposed layout because there have been other businesses in town who have had to do more than having a roll-up window. Councilmember Moengen commented that the door doesn't make a difference in this situation because there is no store area a customer can enter into anyway. Ms. Eide noted there will be a sign that lists the available items for sale and a customer will request an item rather than being able to grab something off a shelf. Councilmember Taubert stated if it's going to help their business then it's important to take that into consideration. City Administrator Swenson suggested instead of a roll up window possibly having a Dutch door to satisfy the ordinance requirements. There being no further discussion, MOTION 03R-06-11 WAS MADE BY RUSTY TAUBERT AND SECONDED BY STEVE ROE TO APPROVE AN OFF-SALE LIQUOR LICENSE FOR MOONLITE BAY AS PRESENTED WITH THE EXCEPTION OF CHANGING THE ROLL-UP WINDOW TO A DUTCH DOOR. MOTION CARRIED 4:1 WITH COUNCILMEMBER SWANSON OPPOSED.

3. A memo dated March 14, 2011 from Jenny Max regarding Landscape Contractors/Excavators Licenses was included in the packet for Council review. MOTION 03R-07-11 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE ISSUANCE OF A LANDSCAPE CONTRACTORS/EXCAVATORS LICENSE TO WANNEBO EXCAVATING. MOTION CARRIED WITH ALL AYES.
4. A memo dated March 14, 2011 from Jenny Max to Set a Time and Date for a Special Council Meeting for the Audit Presentation was included in the packet for Council review. MOTION 03R-08-11 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO SET A SPECIAL COUNCIL MEETING DATE OF APRIL 20TH AT 9:00 A.M. FOR THE AUDIT PRESENTATION. MOTION CARRIED WITH ALL AYES.

F. COMMISSION/DEPARTMENT REPORTS –

1. PLANNING AND ZONING –
 - a. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of January 28, 2011 were included in the packet for Council information.
 - b. The Subdivision Advisory Committee Meeting Minutes from June 16, 2010 through February 23, 2011 were included in the packet for Council

information. Mr. Anderson noted the next Subdivision Advisory Committee meeting is scheduled for March 16th at 8:30 a.m.

- c. The February 2011 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2011 is \$15,360, which is down from the same period in 2010.
- d. A Staff Report dated March 14, 2011 from Ken Anderson regarding Unpaid Subdivision and Zoning Service Charges to Dean and Judy Eggena and David Nevin was included in the packet for Council review. Mr. Anderson stated the City Council had last considered this issue at a special meeting held on February 3rd. At that time the City Council reduced the amounts due from \$986.25 to \$500.00 for David Nevin and \$3,834.00 to \$1,500.00 for Dean and Judy Eggena. Invoices were mailed to each party on February 4th requesting payment by February 22nd. No payments have been received by either party. Attorney Couri noted the reason for bringing this issue up again is that the Council did not make a condition on the timeline the payments are to be received at the February 3rd meeting and staff is requesting a timeline be established. Councilmember Roe asked what the deadline is for certifying unpaid fees to the County auditor to which Attorney Couri noted the deadline is October 15th. Dean Eggena was present and asked the Council if Ken Anderson has the authority to set a time limit on the invoice that was sent to him. Mr. Eggena stated that he intended to send the payment within 30 days but after receiving the invoice with 15 day terms he wanted to address the issue with the Council. Mr. Nevin was also present and stated that he does not want to pay any of the fees and that he has a good case for not paying if given the chance to explain his side. Councilmember Roe stated it was his intention at the February 3rd meeting to set a timeline of payment of 30 days but had overlooked it at the time. Following discussion, MOTION 03R-09-11 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO SET A DUE DATE OF APRIL 15, 2011 ON THE OUTSTANDING SUBDIVISION AND ZONING CHARGES FOR DEAN AND JUDY EGGENA FOR \$1,500 AND DAVID NEVIN FOR \$500. IF PAYMENTS ARE NOT RECEIVED BY THE DUE DATE THE COUNCIL AUTHORIZES STAFF TO CERTIFY THE UNPAID AMOUNTS IN THE REQUIRED RESOLUTION FORMAT TO THE COUNTY AUDITOR. NO FURTHER CORRESPONDENCE IS TO BE MADE WITH MR. EGGENA AND MR. NEVIN REGARDING THIS ISSUE. MOTION CARRIED WITH ALL AYES.
- e. A Staff Report dated March 14, 2011 from Ken Anderson regarding a Request by Gilroy G. Arvig, Trustee, to Approve a Resolution Extending Approval of Metes and Bounds Subdivision S2007-002 for the Raymond C. Gould Revocable Trust was included in the packet for Council review. Mr. Anderson stated that a letter was submitted by Gil Arvig requesting an extension to the approval of metes and bounds Subdivision 2007-002 for the Raymond C. Gould Revocable Trust. This subdivision created two new lots fronting on East Shore Road. One of the new lots was Tract A which was sold for development of the Golden Horizons housing project. Tract C was the other new lot created and Tract B was the remnant parcel. Mr. Anderson

stated that City ordinance requires an applicant to record a signed deed with the County Recorder within 90 days of approval, otherwise the subdivision shall be considered null and void. Mr. Arvig was advised of the need to record the deeds for the affected parcels. The Council questioned how a situation like this arises when an applicant doesn't complete the process and what the city can do to avoid this problem. Attorney Couri noted that in his experience, many cities send a staff person to the County Recorder along with the applicant to make sure the proper paperwork is filed. When an applicant is left to do that on their own, it's possible that a deed could be recorded and not an easement required by the city. Councilmember Moengen commented that it doesn't seem like a good use of time for a staff member to travel to Brainerd to make sure the documents are recorded. City Administrator Swenson stated that the other option at this point is to stick to the ordinance which would make the subdivision null and void if it's not recorded in 90 days. If that were to happen then an applicant would need to start the subdivision process all over again which would cost them more time and money. Todd Byer was present and stated he was representing the Raymond C. Gould Revocable Trust. Mr. Byer said that the easement was recorded for Tract C but the deed was never filed. Mr. Byer was not sure why that happened but he would like the opportunity to get the remaining paperwork filed with the County Recorder as soon as possible. Mr. Anderson also noted that all the fees were paid in 2007 for the subdivision, no further fees are owed the City and that the proposed resolution before the Council would give the Gould Trust until June 14th to get the paperwork completed. MOTION 03R-10-11 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE RESOLUTION NO. 11-07 EXTENDING APPROVAL OF METES AND BOUNDS SUBDIVISION 2007-002 FOR THE RAYMOND C. GOULD REVOCABLE TRUST. MOTION CARRIED WITH ALL AYES.

At 8:55 P.M. Mayor Schneider called a ten minute recess. Mayor Schneider resumed the meeting at 9:05 P.M.

2. PUBLIC WORKS/CEMETERY/SEWER –
 - a. The January 2011 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
 - b. The Public Works Commission Meeting Minutes of February 7, 2011 was included in the packet for Council information.
 - c. A Memo dated March 8, 2011 from the Public Works Commission regarding Sunrise Island Bridge Project Recommendation was included in the packet for Council information.
 - d. A Resolution Accepting Bids and Awarding Contract for Sunrise Island Bridge Project Recommendation was included in the packet for Council review. City Administrator Swenson stated the Public Works Commission reviewed the Abstract of Bids received on the Sunrise Island Bridge Project. City Engineer Dave Reese stated the City received six bids with Dalco, Inc. of Finlayson, Minnesota being the low bid at \$445,434.54. The engineer's

estimate for the project was \$461,516.50. The contract will provide for sixty working days beginning June 2nd; however, the contractor will be allowed to begin work prior to the April 15th to June 1st time during which the DNR permit does not allow any work in the water. Mr. Reese also noted he spoke with John Welle, Aitkin County Engineer, regarding his experience with Dallco on their county bridge projects. Mr. Welle commented that concrete slab-span is their specialty, they have low overhead, they are very efficient and he has not experienced any major change order or price adjustment issues with them. MOTION 03R-11-11 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE RESOLUTION NO. 11-08 ACCEPTING BIDS AND AWARDING CONTRACT FOR SUNRISE ISLAND BRIDGE REPLACEMENT TO DALLCO, INC. OF FINLAYSON, MINNESOTA BASED ON THEIR LOW BID OF \$445,434.54 AND CONTINGENT ON APPROVAL BY MN DOT. MOTION CARRIED WITH ALL AYES.

1. An Email dated 3/10/11 from Dave Reese regarding Dallco's Experience was included in the packet for Council information.

- e. An Email dated 3/14/11 from Dave Reese regarding Braun's Proposal for Construction Materials Testing Services was included in the packet for Council review. City Engineer Reese noted they received a quote from Braun for materials testing with an estimated fee of \$6,923.25. Mr. Reese noted Braun is familiar with MN DOT requirements and will complete the quality assurance MN DOT paperwork. MOTION 03R-12-11 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO ACCEPT THE PROPOSAL FROM BRAUN FOR MATERIALS TESTING FOR THE SUNRISE ISLAND BRIDGE PROJECT WITH AN ESTIMATED COST OF \$6,923.25. MOTION CARRIED WITH ALL AYES.

3. PUBLIC SAFETY –

- a. Chief Hartman reported 101 Police calls in Crosslake for February.
b. Chief Hartman reported 43 Police calls in Mission Township for February.
c. The February 2011 North Ambulance Run Report was included in the packet for Council information.
f. The Crosslake Fire Department responded to 15 calls in February. Of those, 11 were medical calls, 1 was a structural call, 1 was a fire alarm and 2 were cancelled en-route.

4. CROSSLAKE COMMUNICATIONS –

- a. Crosslake Communication's Bills for Approval – MOTION 03R-13-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE JANUARY 2011 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$286,889.00. MOTION CARRIED WITH ALL AYES.
b. The Highlights Report for February was included in the packet for Council information. Paul Hoge stated the Advisory Board is requesting the Council approve the 2011 List of Professional Organizations assisting Crosslake Communications. MOTION 03R-14-11 WAS MADE BY JOHN

MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE 2011 LIST OF PROFESSIONAL ORGANIZATIONS AS PRESENTED. MOTION CARRIED WITH ALL AYES. Mr. Hoge also stated the Advisory Board is requesting the City Council approve raising the hourly rate for technicians and computer techs to \$75 per hour from \$65 per hour in order to be more consistent with other telecommunication companies in the area. MOTION 03R-15-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE INCREASING THE HOURLY RATE FOR TECHNICIANS AND COMPUTER TECHS TO \$75 PER HOUR. MOTION CARRIED WITH ALL AYES.

- c. The Crosslake Communications Customer Counts Report was included in the packet for Council information.
6. PARK AND RECREATION/LIBRARY –
- a. The Crosslake Park/Library Commission Meeting Minutes of January 26, 2011 were included in the packet for Council information.
 - b. Park Director Jon Henke reported that the Community Center offers aerobics on Mondays, Tuesdays and Thursdays at 9:00 A.M. The popular Children’s Story Hour takes place on Thursday mornings at 10:30 A.M. for preschool aged children. Mr. Henke would like to pass on a reminder to all of the Library patrons to remember to bring in their Library cards each time they visit the Library. This will be required from now on to be able to use the Library facilities and computers. Senior meals take place at the Community Center Monday through Friday at 11:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on Wheels are also available for those residents who are home bound. The Community Center offers an array of fitness equipment and is open seven days a week. Day passes and memberships are available. Yoga classes with instructor Amber Hunt are held on Monday evenings from 6:00-7:15 P.M. and the cost is \$10 per class. The Crosslake Community Center is once again hosting the popular AARP Tax Help Program. Appointments will be scheduled beginning February 15th and take place on Tuesday or Friday mornings from 8am - Noon through the tax deadline. Please call the Community Center to schedule your appointment. The April Chautauqua program will feature Camp Knutson: A Special Place for Kids. Since 1953 Camp Knutson has served children with special needs. Join Camp Director Rob Larson as he shares the early history of the camp and traces growth of its facilities and services over the years. The program will take place on Wednesday, April 13th from 1:30-3:30 P.M. Attendance for the Community Center for February was 5,791 and attendance for the Library was 2,640. The second annual Crosslake Day in the Park is planned for Saturday, June 25th. This year the event will feature an arts and crafts fair. The day will also include informative programs on a variety of topics, tours of the park, concessions and the second annual Disc Golf Tournament. The Library received a \$25 donation as part of the 2011 annual Fund Drive. MOTION 03R-16-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO ACCEPT A

DONATION FOR \$25 FOR THE LIBRARY. MOTION CARRIED WITH ALL AYES.

7. RECYCLING –

- a. The Crosslake Roll-Off Recycling Report for February 2011 was included in the packet for Council information.

8. ECONOMIC DEVELOPMENT AUTHORITY – None.

9. PERSONNEL COMMITTEE – None.

G. CITY ATTORNEY REPORT –

1. The City Attorney Report dated March 9, 2011 was included in the packet for Council information. Attorney Couri noted the City is expected to be dismissed from the Whitcomb litigation and once that occurs the City will have no further involvement.

H. OLD BUSINESS –

1. Councilmember Moengen gave an update on the status of a resident's outdoor wood burner and stated that Mr. Nelson is getting a special extension flu to raise the smoke above the house. This should help keep the smoke away from the neighbor's home.

I. NEW BUSINESS – None.

J. PUBLIC FORUM – None.

K. ADJOURN – MOTION 03R-17-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO ADJOURN THIS REGULAR MEETING AT 9:27 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Jennifer Max
Clerk/Treasurer

Deputy Clerk/Minutes/3-14-11.doc

BILLS FOR APPROVAL
March 14, 2011

VENDORS	DEPT		AMOUNT
Ace Hardware, bolts	P&R		3.64
Ace Hardware, acetylene, oxygen	PW		94.18
Ace Hardware, extension cord	PW		5.34
Ace Hardware, air filters	P&R		7.47
Alex Air Apparatus, gloves	Fire		233.81
Ameripride, mats	PW		105.53
AW Research, water test	Sewer		113.40
Banyon Data Systems, backup storage support	Admin		137.87
Bobby Willard, reimburse for uniform	Police	pd 3-1	191.97
Brainerd Hydraulics, hose sets for plow	PW		311.81
Brainerd Overhead Door, door repair	PW		131.68
City of Crosslake, sewer utilities	PW/Gov't		108.00
Clean Team, february cleaning	Gov't		480.94
Council #65, union dues	ALL		517.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,760.69
Crosslake Communications, reimb for olsen thielen expense	Audit		149.50
Crosslake Rolloff, recycling	Gov't		2,695.00
Crosslake Sheetmetal, replace inducer motor	Sewer		470.50
Crow Wing County Auditor/Treasurer, audit confirmation	Admin		30.00
Crow Wing County Hwy Dept, fuel	ALL		5,518.23
Crow Wing County Sheriff, alarm renewal	P&R		20.00
Culligan, water and cooler rental	PW/Gov't		72.45
Darrell Schneider, reimburse mileage	Council		27.03
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,553.30
Digital Ally, mirror kit	Police		17.50
Donna Keiffer, aerobics session #3	P&R		330.60
Fire Instruction & Rescue, art of reading smoke course	Fire		300.00
Fortis, disability	ALL		499.10
Galls, 1st responder refill kit	Fire		369.90
General Drivers Union Local #346, union dues	Police	pd 3-1	178.00
Highsmith, display stand, bookmarks, book bags	Library		124.70
Holiday Station, propane	PW		74.80
Holiday Station, propane	PW		111.14
Holiday Station, propane	PW		89.65
Ideal Sno Pros, grooming ski trails	P&R		150.00
Magnum Fitness, bearings	P&R		65.20
Marsden, office cleaning	PW		647.66
Mastercard, Grandstay Residential Suites, conference	PW		269.43
Mastercard, Neta, fit kids home study	P&R		61.45
Mastercard, Raffertys, audit meeting	Audit		21.37
Mastercard, travel expenses	PW		42.45
Medica, health insurance	ALL		28,580.98
Menards, wiper blades, wire, gloves, lite plates, welding helmet	PW		131.63
MN Benefits	Admin	pd 3-1	176.42

ADDITIONAL BILLS FOR APPROVAL
March 14, 2011

VENDOR	DEPT	AMOUNT
American Welding & Gas, plasma cutter	PW	1,710.24
Brainerd Hydraulics, hose	PW	9.30
Build All Lumber, lumber for stairway project	P&R	514.49
Chief Supply, uniform	Police	14.29
Clean Team, march cleaning	Gov't	641.25
County Land Services, e911 addresses	Gov't	125.00
Couri MacArthur Ruppe, legal fees	ALL	3,327.50
Crosslake Auto Body, towing of vehicle	Police	80.65
Crosslake Demolition, demolition debris	P&R	61.56
Crow Wing Power, electric service	ALL	7,830.44
Cuyuna Range Firefighters Assn, membership dues	Fire	300.00
Cuyuna Regional medical Center, 1st responder training	Fire	900.00
Ferguson Waterworks, training	Sewer	1,500.00
Galls, blood pressure set	Fire	154.85
Hawkins, ferric chloride, aqua hawk	Sewer	934.64
Lexipol LLC, law enforcement policy manual development	Police	4,950.00
Menards, containers, chisels, hammers, earmuffs	PW	298.79
MMUA, cpr masks	Gov't	183.20
Northland Drilling, service call	Sewer	110.00
Northwood Turf and Power, oil	PW	29.13
Pequot Auto Parts, battery	PW	121.36
Streichers, protective shield	Police	26.69
Walmart, parade candy	Gov't	172.08
Watt Automotive, install trailer harness, mount tires	Police	137.98
WW Goetsch, repair lift station	Sewer	265.00
Zee Medical Service, 1st aid kit supplies	PW	50.59
		24,449.03

RESOLUTION NO. 11-07

**RESOLUTION EXTENDING APPROVAL OF
METES AND BOUNDS SUBDIVISION 2007-002 FOR
THE RAYMOND C. GOULD REVOCABLE TRUST
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

WHEREAS, the City of Crosslake Planning and Zoning Commission approved metes and bounds Subdivision 2007-002 on June 22, 2007, subject to the findings and conditions within Resolution No. PZ-2007-018, and

WHEREAS, the Crosslake City Code, Chapter 3, provides that for metes and bounds subdivision approvals "the subdivider shall provide the certified description to the County Recorder for filing." The ordinance further states that "Failure to . . . record a signed deed(s) within ninety days shall void approval of the Metes and Bounds Subdivision unless such time is extended by resolution of the City Council," and

WHEREAS, the City staff has received a written letter on March 9, 2011 from Gilroy G. Arvig, Trustee of the Raymond C. Gould Revocable Trust, requesting to be added to the City Council agenda of March 14, 2011 to seek City Council authorization to extend the approval of Subdivision 2007-002, and

WHEREAS, all subdivision fees have been paid and the Trustee has stated the purpose of the extension shall be to allow the deed(s) to be recorded for Tract C of the subdivision application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota that:

1. The City of Crosslake hereby extends the metes and bounds subdivision numbered S2007-002 until June 14, 2011.
2. The Trustee shall provide updated title work for the affected property within the subdivision to the City in the form of a title opinion or title insurance commitment and said title work shall be subject to the review and approval of the City Attorney at the sole expense of the Trustee.
3. Assuming all terms and conditions of this Resolution and Resolution No. PZ-2007-018 are complied with, City officials are authorized to execute all necessary deeds for the Trustee, as the subdivider of the subject property, in order for the Trustee to submit the deeds to the Crow Wing County Recorder's office to complete the subdivision application.
4. As a condition of approval of this Resolution, the Trustee shall be accompanied by a staff representative of the City to insure all documents are properly recorded on or before June 14, 2011.

Adopted by the Crosslake City Council, by a 5/5ths vote, on this 14th day of March, 2011.



Darrell Schneider
Mayor



Thomas N. Swenson
City Administrator

CITY OF CROSSLAKE

RESOLUTION 11-08

ACCEPTING BIDS AND AWARDING CONTRACT FOR SUNRISE ISLAND BRIDGE REPLACEMENT

Whereas, on October 11, 2010, pursuant to Minn. Stat. Chapter 429, the Crosslake City Council ordered a project consisting of the construction of a temporary bypass road bypassing the Sunrise Island Bridge, the removal and replacement of the bridge, and the removal of the temporary bypass road; and

Whereas, on October 11, 2010, the Crosslake City Council approved the plans and specifications for the project and ordered the advertisement for bids; and

Whereas, the Sunrise Island bridge is the only road access to the residences on Sunrise Island; and

Whereas, in November, 2010, it was discovered that a portion of the Sunrise Island Bridge had failed and severe weight limits were placed on the bridge which effectively prevented emergency fire and rescue vehicles, garbage trucks, and other commercial vehicles necessary to the health, safety and welfare of the residents of Sunrise Island from using the bridge; and

Whereas, the health, safety and welfare of the residents of Sunrise Island required the City of Crosslake to construct, on an emergency basis, a road bypassing the Sunrise Island bridge for use by emergency vehicles and the general public; and

Whereas, given the threat to the health, safety and welfare of the residents of Sunrise Island as a result of the failure of the Sunrise Island Bridge, the City did not have time to formally bid the bypass road but instead sought two quotes for the work; and

Whereas, on November 30, 2010, the City Council of Crosslake awarded a contract to Pratt's Affordable Excavating in the amount of \$57,463 for the construction of a road to bypass the Sunrise Island Bridge, effectively splitting the Sunrise Island Bridge project into two projects, with one project consisting of the construction of a road to bypass the Sunrise Island bridge and a second project consisting of the removal and replacement of the Sunrise Island bridge, and the removal of the temporary bypass road; and

Whereas, the City proceeded to advertise for bids on the second portion of the project, namely, the removal and replacement of the Sunrise Island Bridge and the removal of the temporary bypass road; and

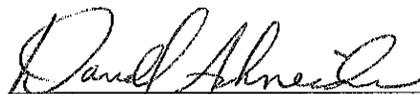
Whereas, bids were received for the second portion of the project, opened and tabulated according to law; and

Whereas, it appears that Dallco, Inc. of Finlayson, Minnesota is the lowest responsible bidder with a bid of \$445,434.54.

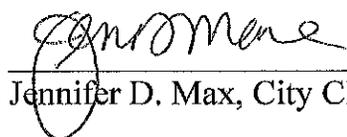
**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
CROSSLAKE, MINNESOTA:**

1. The City Council hereby recognizes the de facto splitting of the Sunrise Island Bridge project by reducing the project to the remaining portion consisting of the removal and replacement of the Sunrise Island bridge, and the removal of the temporary bypass road.
2. The bid of Dallco, Inc in the amount of \$445,434.54 for the removal and replacement of the Sunrise Island Bridge and the removal of the temporary bypass road, all according to the plans and specifications previously approved by the City Council and as later modified, is the lowest responsive bid and shall be and hereby is accepted.
3. The mayor and clerk are hereby authorized and directed to enter into the contract with Dallco, Inc. in the name of the City of Crosslake for such project consistent with the City's acceptance of Dallco, Inc.'s bid as set forth above.
4. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the city council this 14th day of March, 2011



Darrell Schneider, Mayor



Jennifer D. Max, City Clerk

Crosslake Telephone Company

General Account

From January 1, 2011 through January 31, 2011

F. 4. a.

Check #	Vendor Name	Date	Description	Amount
001256	INTERNAL REVENUE SERVICE	1/7/2011	FED, FICA, MEDICARE	6,190.69
001257	PERA	1/7/2011	PERA EE & ER	3,250.02
001258	MINNESOTA DEPT OF REVENUE	1/7/2011	MN INCOME TAX WITHHELD	964.06
001259	ING-DEFERRED COMP	1/7/2011	DEFERRED COMP	2,198.92
001260	INTERNAL REVENUE SERVICE	1/7/2011	FED, FICA, MEDICARE	1,135.34
001261	PERA	1/7/2011	PERA EE & ER	594.46
001262	MINNESOTA DEPT OF REVENUE	1/7/2011	MN INCOME TAX WITHHELD	206.01
001263	ING-DEFERRED COMP	1/7/2011	DEFERRED COMP	120.00
001264	CITY OF CROSSLAKE (SEWER)	1/10/2011	DECEMBER SEWER	36.00
001265	INTERNAL REVENUE SERVICE	1/31/2011	JANUARY EXCISE TAX	1,603.84
001266	INTERNAL REVENUE SERVICE	1/21/2011	FED, FICA, MEDICARE	7,701.37
001267	PERA	1/21/2011	PERA EE & ER	3,868.40
001268	MINNESOTA DEPT OF REVENUE	1/21/2011	MN INCOME TAX WITHHELD	1,444.95
001269	ING-DEFERRED COMP	1/21/2011	DEFERRED COMP	3,063.20
001270	CROW WING POWER	1/26/2011	ELECTRIC SERVICE	4,728.56
001271	MINNESOTA DEPT OF REVENUE	1/31/2011	JANUARY SALES & USE TAX	9,880.00
025913	LARRY EVENSON	1/10/2011	CAFE PLAN REIMB - BAL 0	406.27
025914	ECHO PUBLISHING & PRINTING INC	1/10/2011	WINTER SPORTS ADVERTISING	96.00
025916	CROW WING POWER	1/10/2011	POLE USE FEE	21.36
025916	ONVOY VOICE SERVICES	1/10/2011	0264 & 6264 PROGRAMS, LAKES LD, OPR SERV	9,513.23
025917	UNITED PARCEL SERVICE	1/10/2011	WKLY SERVICE & MISC SHIPPING	125.20
025918	CROSSLAKE COMMUNICATIONS	1/10/2011	PHONE SERVICE, COMMUNITY CENTER VOICE MAIL	1,051.07
025919	CITY OF CROSSLAKE	1/10/2011	DEC & JAN OPERATING TRANSFERS	42,916.67
025920	CFTI LITES INC	1/10/2011	LOCATES	220.50
025921	XCEL ENERGY	1/10/2011	DECEMBER NATURAL GAS	537.34
025922	IKON OFFICE SOLUTIONS	1/10/2011	COPIER MAINT 12/23-1/22	126.25
025923	AMERIPRIDE LINEN & APPAREL	1/10/2011	RUG & TOWEL SERVICE	136.63
025924	PEQUOT EYE CENTER	1/10/2011	SAFETY GLASSES - LARRY	185.85
025925	NORTHWOOD TURF & POWER	1/10/2011	PINS & SNAP RINGS FOR JOHN DEERE	248.90
025926	MINNESOTA 9-1-1 PROGRAM	1/10/2011	911, TAP, TACIP	2,000.37
025927	NATIONAL CABLE TELEVISION COOP	1/10/2011	50 EA UNIVERSAL REMOTES	382.68
025928	CENTRAL TRANSPORT GROUP LLC	1/10/2011	4 EA DS1'S, 1 EA T3	3,708.32
025929	MERRILL LYNCH	1/10/2011	DECEMBER VISA CHARGES	1,383.02
025930	PINNACLE PUBLISHING, LLC	1/10/2011	TELEPHONE DIRECTORY-5	1,323.26
025931	PROGRESSIVE BUSINESS PUBLIC.	1/10/2011	SUPERV LEGAL UPDATE 2/11-2/12	94.56
025932	ROVI GUIDES	1/10/2011	AFFILIATE PAYMENT	213.89
025933	SHOWTIME NETWORKS INC	1/10/2011	AFFILIATE PAYMENT	246.40
025934	FOX SPORTS NET NORTH	1/10/2011	AFFILIATE PAYMENT	4,896.62
025935	TOWER DISTRIBUTION COMPANY	1/10/2011	AFFILIATE PAYMENT	240.83
025936	MTV NETWORKS	1/10/2011	AFFILIATE PAYMENT	6,275.46
025937	QINTAR TECHNOLOGIES	1/10/2011	15 EA AMPLIFIERS	269.52
025938	TV GUIDE NETWORKS INC	1/10/2011	AFFILIATE PAYMENT	488.67
025939	BL BROADCASTING, INC	1/10/2011	HOLIDAY RADIO ADS	105.00
025940	AT&T - DALLAS TX	1/10/2011	PARS 1/1 BAN 1499	335.90
025941	7SIGMA SYSTEMS, INC	1/10/2011	DECEMBER CONSULTING	2,000.00
025942	CORNERSTONE PUBL GROUP, INC.	1/10/2011	JANUARY NEWSLETTER	1,812.04
025943	CROSSLAKE ACE	1/10/2011	GLOVES, ST/OOL, FLASHLIGHT, PROPANE, HOOKS, ETC	184.86
025944	NATIONAL CABLE TEL COOP, INC	1/10/2011	AFFILIATE PAYMENT	22,539.71
025945	KARE 11 TV	1/10/2011	AFFILIATE PAYMENT	571.05
025946	WASTE PARTNERS, INC.	1/10/2011	DECEMBER TRASH REMOVAL	73.51
025947	DISCOVERY COMMUNICATIONS, INC.	1/10/2011	AFFILIATE PAYMENT	165.90
025948	WEATHER CENTRAL	1/10/2011	PMT 8 FOURTH YR - JAN DATA	195.00
025949	POWER PRODUCT SERVICES, INC.	1/10/2011	NEW POWER INVERTER	1,155.00
025950	NATIONAL GEOGRAPHIC CHANNEL HD	1/10/2011	AFFILIATE PAYMENT	8.42
025951	SOURCEONE SOLUTIONS, LLC	1/10/2011	JANUARY BILLING	5,732.85
025952	CHARTER COMMUNICATIONS	1/10/2011	LOCAL CHANNEL TRANSPORT	1,850.00
025953	KSTP-TV, LLC	1/10/2011	AFFILIATE PAYMENT	320.00
025954	BROADBAND INTEGRATED RESOURCE	1/10/2011	REPAIR MOTHERBOARD	436.06
025955	4M FUND F.B.O. 35373-101	1/10/2011	DEBT SERVICE RESERVE	75,296.75
025956	CROSSLAKE DEMOLITION	1/10/2011	PERM DISCONNECT	43.35
025957	DHJV COMPANY LLC	1/10/2011	AFFILIATE PAYMENT	22.75
025958	MAILFINANCE	1/10/2011	POSTAGE METER LEASE 1/27-4/26	233.84
025959	BIG 10	1/10/2011	AFFILIATE PAYMENT	1,301.80
025960	TIME COMMUNICATIONS	1/10/2011	ANSWERING SERVICE	391.52
025961	VERIZON WIRELESS	1/10/2011	CELL PHONES	257.78
025962	CROW WING COUNTY HIGHWAY DEPT.	1/10/2011	NOVEMBER UNLEAD & DIESEL FUEL	817.66
025963	THE PINE PATCH	1/10/2011	PERM DISCONNECT	38.10
025964	TOM BURT	1/10/2011	PERM DISCONNECT	118.70
025965	LARRY PETERSON	1/10/2011	PERM DISCONNECT	51.19
025966	CLARA BAKER	1/10/2011	PERM DISCONNECT	31.05
025967	REBECCA TULENCHIK	1/10/2011	PERM DISCONNECT	43.23
025968	JOHN BILEK	1/10/2011	PERM DISCONNECT	186.28
025969	IBEW LOCAL UNION 949	1/21/2011	UNION DUES	430.09

025970	GOPHER STATE ONE CALL	1/25/2011	LOCATES	40.60
025971	ONVOY VOICE SERVICES	1/25/2011	SS7 SERVICE	813.69
025972	CITY OF CROSSLAKE	1/25/2011	ACTUARIAL DISCLOSURES 12/10, 1ST QTR SAFETY TRAINING	2,096.17
025973	QWEST COMMUNICATIONS	1/25/2011	1/20 ACCESS MN GSLK-20	7.74
025974	CITI LITES INC	1/25/2011	LOCATES	82.80
025976	THE OFFICE SHOP, INC.	1/25/2011	TISSUE,FOLDERS,DIVIDERS	62.45
025976	DELTA DENTAL PLAN OF MINNESOTA	1/25/2011	FEBRUARY DENTAL	1,001.80
025977	SOLIX	1/25/2011	B&C STATEMENT	172.40
025978	NATIONAL CABLE TELEVISION COOP	1/25/2011	15 EA DCH 6416 DVR'S	6,440.91
025979	CDW DIRECT, LLC	1/25/2011	REPLACEMENT LAPTOP FOR RESALE	541.50
025980	NEUSTAR INC.	1/25/2011	SOW & LNP CHARGES	150.91
025981	ASSURANT EMPLOYEE BENEFITS	1/25/2011	FEBRUARY LONG TERM DISABILITY	378.44
025982	MINNESOTA LIFE INSURANCE CO	1/25/2011	FEBRUARY LIFE PREMIUM	188.00
025983	UNIVERSAL SERVICE ADMIN CO.	1/25/2011	JANUARY FUSC	2,501.85
025984	VANTAGE POINT	1/25/2011	DECEMBER TTP SERVICE	300.00
025985	JOHNSON, KILLEN & SEILER, PA	1/25/2011	RE: DISCRIMINATION TESTING HEALTH	703.00
025986	CYNTHIA PERKINS	1/25/2011	CAFE PLAN REIMBURSEMENT	25.00
025987	EQUUS COMPUTER SYSTEMS, INC	1/25/2011	NOTEBOOK FOR RESALE	806.00
025988	IKON FINANCIAL SERVICES	1/25/2011	COPIER LEASE 11 OF 60	362.03
025989	T-MOBILE USA, INC.	1/25/2011	RECIP COMP 12/1 - 12/30	28.01
025990	ZAYO BANDWIDTH	1/25/2011	DEDICATED FACILITIES & BANDWIDTH BILLING	2,445.00
025991	TIGER DIRECT	1/25/2011	CABLE & HARD DRIVES FOR RESALE	249.25
025992	CHERI E. AYD	1/25/2011	JANUARY OFFICE CLEANING	689.34
025993	ROACH'S LAWN & MARINE, INC.	1/25/2011	SNOWBLOWER MAINTENANCE	65.43
025994	COOPERATIVE NETWORK SERV, LLC	1/25/2011	BANDWIDTH BILLING 45 MBPS	2,250.00
025995	NTCA GROUP HEALTH PLAN	1/25/2011	JAN & FEB MEDICAL PREMIUM	24,684.80
			TOTAL	<u>286,889.00</u>

RESOLUTION NO. 11-10

**CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

RESOLUTION REGARDING UNPAID SUBDIVISION AND ZONING CHARGES

WHEREAS, Minnesota Statutes, Chapter 366.012, authorizes a town board to certify to the County Auditor, on or before October 15 for each year, any unpaid service charges which shall then be collected together with property taxes levied against the property.

WHEREAS, Minnesota Statutes 415.01, Subd. 1, authorizes a city to exercise "within its limits any of the powers conferred by the chapters (365 to 368) upon towns."

WHEREAS, the City of Crosslake City Code, Chapter 3, Section 3.30, Subd. 2.D and Chapter 8, Section 8.6, Subd. 8 provides: "CERTIFICATION OF UNPAID CHARGES – Nothing in this section shall be held or construed as in any way stopping or interfering with the City's right to certify as unpaid service charges or assessments against any premises affected, any past due and/or delinquent fees, including interest and late fees. Each and every unpaid fee is hereby made a lien upon the lot, land, or premises served, and such charges that are past due and/or delinquent on October 15th of each year shall be certified to the Crow Wing County Auditor. The charges shall be collected and the collection thereof enforced in the same manner as county and state taxes, subject to like penalties, costs and interest charges. Upon certification to the County Auditor, any past due and/or delinquent fees shall be due and payable to the office of the County Auditor."

WHEREAS, as of October 15, 2010, the following subdivision and zoning service charges were past due and delinquent:

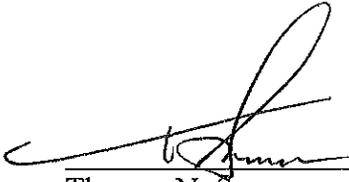
<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
David M. Nevin	120102200000009	\$ 500.00

Total \$ 500.00

NOW, THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the above listed subdivision and zoning service charges as of October 15, 2010 as taxes or assessments on the real estate identified above.

Adopted by the Crosslake City Council this 14th day of March, 2011.


Darrell Schneider
Mayor


Thomas N. Swenson
City Administrator