

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, MARCH 13, 2006  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, March 13, 2006. The following Council Members were present: Mayor Jay Andolshek, Terry Curtis, Dean Eggena and Dean Swanson. Absent was Dick Phillips. Also present was City Administrator Tom Swenson, Community Development Director Ken Anderson, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, Police Chief Robert Hartman, Library Committee Chairman Alden Hardwick, General Manager Paul Hoge, Clerk/Treasurer Darlene Roach, City Attorney Paul Sandelin, City Engineers Dave Reese and Mark Hallan, Brainerd Dispatch Reporter Renee Richardson and Lake Country Echo Reporter Bryan Clapper. There were approximately nine individuals in the audience in addition to Staff.

- A. CALL TO ORDER** – Mayor Andolshek called the Regular Council Meeting to order at 7:00 P.M. A motion to accept the additions to the agenda was requested. MOTION 03R-01-06 WAS MADE BY DEAN SWANSON AND SECONDED BY DEAN EGGENA TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- B. CRITICAL ISSUES** – None.
- C. CONSENT CALENDAR** – MOTION 03R-02-06 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1.) MINUTES OF EMERGENCY COUNCIL MEETING OF FEBRUARY 10, 2006; (2.) MINUTES OF REGULAR COUNCIL MEETING OF FEBRUARY 13, 2006; (3.) CITY MONTH END REVENUE REPORT DATED JANUARY 31, 2006; (4.) CITY MONTH END EXPENDITURE REPORT DATED JANUARY 31, 2006; (5.) LAKES STATE BANK PLEDGE REPORT DATED FEBRUARY 2006; (6.) NORTHERN NATIONAL BANK PLEDGE REPORT DATED FEBRUARY 2006; (7.) LAKEWOOD BANK PLEDGE REPORT DATED FEBRUARY 2006; AND (8.) FIRST FEDERAL SAVINGS BANK PLEDGE REPORT DATED FEBRUARY 2006. MOTION CARRIED WITH ALL AYES.
- D. PUBLIC FORUM** – None.
- E. MAYOR’S REPORT** – None.
- F. CITY ADMINISTRATOR REPORT** –
1. City Bills for Approval – MOTION 03R-03-06 WAS MADE BY DEAN SWANSON AND SECONDED BY DEAN EGGENA TO APPROVE THE BILLS FOR PAYMENT FOR MARCH AS SUBMITTED IN THE AMOUNTS OF \$145,878.10 AND \$9,885.44. MOTION CARRIED WITH ALL AYES.

2. A memo dated March 1, 2006 from Darlene Roach regarding charitable gambling at Immaculate Heart Church was included for Council review. Council approval is requested on a MN Lawful Gambling Application for Exempt Permit LG220 for Immaculate Heart Church to conduct a raffle as a fundraiser. The raffle will be for handmade quilts and other handmade crafts. The drawing will be held on Saturday, August 12<sup>th</sup>. MOTION 03R-04-06 WAS MADE BY TERRY CURTIS AND SECONDED BY DEAN EGGENA TO APPROVE THE CHARITABLE GAMBLING REQUEST TO CONDUCT RAFFLE ACTIVITY AT IMMACULATE HEART CHURCH. MOTION CARRIED WITH ALL AYES.
3. A notice from the Crow Wing County Assessor was included in the packet to notify the Council that the Meeting of the Board of Review is set for May 4, 2006 at 10:00 A.M. in City Hall in the Council Chambers. Tom Swenson stated that the City will publish the notice in the official newspaper. Dean Eggena added that one Council member who attended the training course must be present at the meeting.
4. As requested by Mayor Andolshek, Tom Swenson included an analysis report entitled Area City Comparison of 2005 Debt, Market Value and Property Taxes. The Mayor thanked Mr. Swenson for the report and Dean Eggena added that the information was good.
5. Included for Council information was a memo dated 2/21/2006 from BLADC regarding project activity reports for November and December of 2005.
6. A letter dated February 16, 2006 from Sheila Wasnie Haverkamp was in the packet for information, notifying the Council that BLADC's audited financial statements for fiscal year ending 9-30-05 are on file at Crosslake City Hall and could be viewed upon request.
7. Included for information for the Council was a memo dated March 9, 2006 from the League of MN Cities stating that the 2006 City Policies Booklet is available at Crosslake City Hall for review.

#### **G. COMMISSION/DEPARTMENT REPORTS –**

1. LIBRARY – Minutes of the meeting with Marian Ridge of February 3, 2006, Library Committee Meeting of February 13, 2006 and Fund Raising Committee Meeting of February 13, 2006 were included for Council information. Alden Hardwick gave the Council an update on the recent donations and pledges. Lakes State Bank made a donation of \$500 and pledged an additional \$2000 to be used for new books. MOTION 03R-05-06 WAS MADE BY TERRY CURTIS AND SECONDED BY DEAN SWANSON TO ACCEPT THE DONATION FROM LAKES STATE BANK FOR \$500 AND A PLEDGE OF \$2000. MOTION CARRIED WITH ALL AYES. Alden Hardwick announced that the new total of donations and pledges equaled \$417,635 and that Morrie Mikkelson would be contacting more businesses for donations and pledges. Mr. Hardwick stated that the Otto Bremer Foundation has responded “no” to the grant application for \$10,000 for books and that the Library Committee is waiting to hear from the Anderson Foundation, Heath Foundation, Target and General Mills. Mr. Hardwick informed the Council that the meeting with Marion Ridge went very

well and that she was very helpful and gave the Library Committee many suggestions and that they look forward to meeting with her again. The Design Committee has been working with WSN and the Crosslake Park Commission and Mr. Hardwick is pleased with the design. Alden Hardwick also stated that the Library is in need of book donations and asked people to bring hard bound book donations to the Community Center. They currently have 4,000 books and would like to open the Library with 11,000.

2. PARK AND RECREATION –

- a. Jon Henke announced that the building sub-committee and the architect for the Community Center Expansion Project have completed the preliminary drawings for the new addition as well as a preliminary estimate of \$688,477. WSN created a model of the building and it was passed around for the Council and the audience to view. Fund raising for the project continues, and to date more than \$500,000 is available for the start of construction. Park Dedication amounts will continue to be received over the next year. Final costs for the project will not be available until the bids for the project are opened. After the bids are opened the Council will then decide whether to proceed with the project based on the final construction amounts. The architect is estimating that the final construction drawings and specifications will be finalized at the end of April. It is anticipated that staff will be recommending a motion to proceed with the advertisement for bids at the regular April Council meeting. Advertisements for bids would be placed into circulation as soon as the drawings and specifications are finished. It is anticipated that the bid opening would be held at the end of May. If the bid is approved by the City Council, construction could begin 30-60 days from this date. Jon Henke thanked the Library Committee, Park Commission and the Building Sub-Committee for all their hard work, as well as local architect George Riches for donating his time to oversee the work that has been completed by WSN. Dean Swanson also thanked the Library Committee, Park Commission and WSN and stated that the preliminary figures look good and was happy to see the original estimate go from over \$1,000,000 to under \$700,000. MOTION 03R-06-06 WAS MADE BY DEAN SWANSON AND SECONDED BY DEAN EGGENA TO ADVERTISE FOR BIDS AS SOON AS THE FINAL CONSTRUCTION DRAWINGS AND SPECIFICATIONS ARE FINALIZED BY THE ARCHITECT. MOTION CARRIED WITH ALL AYES. Tom Swenson asked if the model of the building would be kept at the Community Center. Jon Henke replied that the model would be on display at the Community Center along with a cover sheet explaining the project. Jon Henke then thanked the Council for their support. Dean Swanson suggested that a copy of the floor plan also be available with the model.
- b. Park and Recreation Director Jon Henke presented his Staff Report dated March 8, 2006. The AARP Tax Help program has started at the Community Center. Sessions are being held Friday mornings from 8-12 through April 14<sup>th</sup>. Appointments can be made at the Community Center. AAA is sponsoring a senior driving class Wednesday and Thursday, March 22<sup>nd</sup> and

23<sup>rd</sup> from 9 A.M. – 1:00 P.M. This class is for first time students. Interested community members may call the Community Center to receive the number for AAA. The Community Center gym is reserved each weekday morning from 8 A.M. – 9 A.M. for walking. The Community Center is offering the second aerobic session of 2006. The session runs Mondays, Tuesdays and Thursdays for four weeks. Cost for a membership to this class is \$36.00. The Community Center will offer Yoga starting March 29<sup>th</sup>. The class will take place Wednesday mornings from 10:00 – 11:30. The Community Center offers adult Volleyball every Wednesday night from 6:30 – 8:45. The current session runs until April 19<sup>th</sup>. Cost for the ten-week session is \$15.00. Baseball registrations were mailed out in February to all players who participated last season. No registration will be accepted after the final May 20<sup>th</sup> deadline. Registration forms for new players are available at the Community Center. The Park Department will forward the Park Ordinance to the City Attorney this month after incorporating any Council suggestions and also other edits by City Staff. Crow Wing County Land Commissioner Tom Cowell will make a presentation to the Council at the April meeting. Staff from the DNR will also be in attendance. Terry Curtis encouraged the Council to research this issue before the next meeting so that everyone is informed of the issues and stated that he is opposed to the land trade. Jon Henke informed the Council that a donation was just received from the Whitefish Area Lions for the Family Fun Day Program. MOTION 03R-07-06 WAS MADE BY DEAN EGGENA AND SECONDED BY DEAN SWANSON TO ACCEPT A DONATION OF \$250 FROM THE WHITEFISH AREA LIONS TO BE USED FOR THE FAMILY FUN DAYS PROGRAM. MOTION CARRIED WITH ALL AYES.

- c. Crosslake Park Commission Meeting Minutes of January 24, 2006 were included in the packet for Council information.

### 3. PUBLIC WORKS/CEMETERY/SEWER

- a. Wastewater Treatment Discharge Monitoring Reports for February 2006 were included for Council information. Ted Strand stated that everything was in compliance.
- b. Mark Hallan addressed the Council regarding the gravity filters at the Wastewater Treatment Facility. WSN and Ted Strand met with KHC Construction and Northwest Power to review information on the filter operations and data from other filter manufacturers. They developed a program for modifications to the filters, including: The open area of the outlet nozzle screens will be modified based on recommendations from the filter supplier and contractor and; to facilitate cleaning and turnover of the sand media in the filters, a manual backwash operation will be incorporated into the operation plan. Dean Eggena asked if the contractor is incurring financial costs for the changes. Mark Hallan replied that they were, adding that he plans on requesting a new motor for the blower that is currently used at the treatment plant. The blower could then be better used on the filters. Dean Eggena asked if there was any talk of the contractor reimbursing the City for

the \$5,300 that was authorized for sand that they thought would correct the filter problem. Mark Hallan replied that he would contact the contractor to determine that. Mark Hallan suggested that with the two new hotels coming on line this spring, that variable frequency drives should be installed in Lift Station G and that he would obtain a quote from Quality Flow for the next meeting.

- b.1. Included for information as an addition to the agenda was a letter dated March 10, 2006 from Northwestern Power Equipment Co., Inc to Lighthouse Filters, Inc.
- c. A copy of an email dated February 16, 2006 from the Corps of Engineers to WSN regarding hook up to the municipal sewer system was included in the packet for Council information.
- d. A letter dated February 28, 2006 from Representative Oberstar to Tom Swenson regarding the Corps of Engineers hook up to municipal sewer system was included in the packet for Council information.
- e. A copy of a letter dated February 28, 2006 from Representative Oberstar to the Corps of Engineers regarding hook up to the municipal sewer system was included in the packet for Council information. Terry Curtis asked what the deal was with the last three items of information. Tom Swenson replied that the City thought they were close to having the Corps of Engineers hook up to the municipal sewer system this coming spring and now the Corps backed out. Terry Curtis stated that it sounded as if the Corps was only unable to connect in 2006, but may perhaps connect in 2007. Tom Swenson replied that he talked to a staff member from Oberstar's office about the lack of sewer connections and the problems that caused to the start up flows of the new municipal sewer system. He then received the fore mentioned letters. Dean Eggena asked if the City has given the Corps of Engineers a deadline to hook up by for the agreed upon cost. Tom Swenson confirmed that the Council made a motion at a previous meeting that the Corps of Engineers would have until July 31, 2006 to hook up to the municipal sewer system at a cost of \$3,000 per unit. Tom Swenson read a portion of a letter, which was previously sent to the Corps, which stated the July 31, 2006 deadline to connect in order to pay the previous connection charge of \$3,000 per unit.
- f. Action on a resolution ordering improvement and preparation of plans for Brita Lane was tabled at the January 9, 2006 until the Regular Council Meeting of March. Dean Eggena had at that time offered to contact Sam Dunbar and Michelle and Ron Schmidt regarding the City acquiring property to extend Brita Lane out to County Road 36 and would try to have an answer by March. Dean Eggena reported that Sam Dunbar had sent an acknowledgement to the City and added that he would be in favor of the City buying a piece of his land as long as he did not have to pay an assessment for the new road. Mr. Dunbar also suggested that the City consider moving the road as far west as possible. The Schmidt's have not replied. Dean Eggena stated that this would be a good year to get Brita Lane improved, as it could be done at the same time as West Shore Drive and the adjacent gravel roads and he urged the Council to move ahead with the project, whether or not they

are able to extend the road to County Road 36. Dean Eggena stated that if the Schmidt's are agreeable at a later time, the Council could then change the designs. MOTION 03R-08-06 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO APPROVE RESOLUTION NO. 06-10 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR BRITA LANE AND PINE VIEW LANE AS ORIGINALLY PROPOSED WITHOUT AN EXTENSION TO COUNTY ROAD 36. MOTION CARRIED 3-1 WITH DEAN SWANSON OPPOSED. Dean Swanson noted that he is opposed because some residents not included in the plat would be assessed. Dean Eggena asked Planning and Zoning to follow up with the Schmidt's and get a firm answer of yes or no to the land acquisition proposal.

- f.1. The acknowledgement form and letter dated 3/7/06 regarding the extension of Brita Lane from Samuel Dunbar was included in the packet for Council information.
- g. A memo dated March 7, 2006 from Dave Reese regarding the preliminary design of West Shore Drive was included in the packet for Council information.
- h. Dave Reese of WSN addressed the Council and stated that WSN has staked the proposed pedestrian/bike path on West Shore Drive and that the Council, DNR, Corps of Engineers, utility companies, residents and staff should meet on site to review the plans. Tom Swenson suggested that the City rent a bus so that all of the interested parties could discuss the project at one time at the site. It was the consensus of the Council to schedule a Special Mobile Council Meeting on Tuesday, March 21, 2006 at 9:00 A.M. and that all interested parties should meet at City Hall and then ride a bus to West Shore Drive.

#### 4. PUBLIC SAFETY –

- a. Chief Hartman reported 98 calls in Crosslake in February.
- b. A total of 22 calls were reported in Mission Township in February.
- c. Included in the packet for review was the proposed 2006 Contractual Agreements between the Crosslake Police Department and the Crow Wing County Sheriff's Department dealing with the Criminal Justice Information System and National Crime Information Center. Chief Hartman explained that the contract is required by the State of Minnesota and that because the Crow Wing County Sheriff's Department acts as the regional dispatch center for the Crosslake Police Department, both departments must agree to the mutual covenants in the agreement. MOTION 03R-09-06 WAS MADE BY TERRY CURTIS AND SECONDED BY DEAN EGGENA TO APPROVE THE 2006 CONTRACTUAL AGREEMENTS BETWEEN THE CROSSLAKE POLICE DEPARTMENT AND THE CROW WING COUNTY SHERIFF'S DEPARTMENT DEALING WITH CJIS AND NCIC. MOTION CARRIED WITH ALL AYES.
- d. Chief Hartman stated that when a police officer starts working for the City, a resolution is required to deduct PERA from their wages. Chief Hartman added that he currently has three part-time officers, but that they all have other

full-time jobs and that he would like to hire John Ray as a fourth part-time officer so that there is an extra person on call. MOTION 03R-10-06 WAS MADE BY DEAN EGGENA AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION NO. 06-11 AUTHORIZING PARTICIPATION IN THE PERA POLICE AND FIRE PLAN FOR PART-TIME OFFICER JOHN RAY. MOTION CARRIED WITH ALL AYES.

- e. The Fire Department responded to 11 calls in February.
- f. A memo dated March 9, 2006 from the Fire Chief regarding the acceptance and designation of a donation was included in the packet for Council review. The Fire Department received a donation of \$1,000 from Richard and Kathleen Carlson, in addition to allowing the Fire Department to utilize their old cabin for a training burn. The Fire Department would like to utilize the \$1,000 toward outfitting a truck that was recently purchased from the Staples Fire Department. MOTION 03R-11-06 WAS MADE BY DEAN SWANSON AND SECONDED BY JAY ANDOLSHEK TO ACCEPT THE DONATION OF \$1,000 FROM RICHARD AND KATHLEEN CARLSON AND TO DESIGNATE THE MONEY FOR OUTFITTING THE RECENTLY PURCHASED TRUCK FROM THE STAPLES FIRE DEPARTMENT. MOTION CARRIED WITH ALL AYES.

5. **CROSSLAKE COMMUNICATIONS –**

- a. Paul Hoge, the newly appointed General Manager of Crosslake Communications, thanked the Council for the opportunity to serve Crosslake and said he looked forward to working together with the Council and staff. Mr. Hoge presented the Highlights Report for February. Staff is continuing to research programming options for the digital cable. WB23 will be dropped as part of the change. The RUS Loan is still pending. A mediation meeting with the IBEW Union will take place on March 22<sup>nd</sup> at 10:00 A.M. The billing software conversion is complete and the first statements with the new software were sent on March 1<sup>st</sup>. It was the consensus of the Council to hold a Special Joint Council/Crosslake Communications Advisory Board Meeting on Thursday, March 23, 2006 at 3:00 P.M. in City Hall for the purpose of reviewing the 2005 Audit and the 2006 Budget. Crosslake Communications is again working with local law enforcement to organize Crosslake's Second Annual Community Safety Fair. Paul Hoge announced that his door is always open and welcomed the Council to stop and see him should they have any comments or questions.
- b. The Digital TV Report was included for Council information.
- c. Crosslake Communication's Bills for Approval – MOTION 03R-12-06 WAS MADE BY DEAN EGGENA AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$210,694.23. MOTION CARRIED WITH ALL AYES.

6. **PLANNING AND ZONING –**

- a. The minutes of the January 20, 2006 Planning and Zoning Commission/Board of Adjustment Regular Meeting and Public Hearing were included for Council information.
- b. The permit summary report for February 2006 was included for Council information.
- c. A memo dated March 8, 2006 from Bryan Hargrave regarding reconsideration of acquisition of current imagery was included in the packet for Council review. At the meeting of February 13<sup>th</sup>, the Council approved the purchase of Quikbird 50-centimeter pixel satellite imagery at a cost of \$3,750. Since that time, staff was contacted by another company, Airborne Data Systems, based on a referral from City Attorney Adams. Airborne provided a quote in the amount of \$5,964 for 25-centimeter pixel imagery, which would make the imagery more clear. MOTION 03R-13-06 WAS MADE BY DEAN SWANSON AND SECONDED BY TERRY CURTIS TO APPROVE THE PURCHASE FROM AIRBORNE DATA SYSTEMS OF 25-CENTIMETER IMAGERY IN THE SPRING OF 2006 AT A COST NOT TO EXCEED \$5,964. Ken Anderson stated that the better resolution is worth the extra cost. Dean Eggena questioned what Planning and Zoning would use the imagery for. Ken Anderson replied that the imagery is used on the department's GIS system and base map to help calculate impervious coverage, wetlands, engineering, etc. Terry Curtis reminded the Council that the imagery is already an existing tool in Planning and Zoning, but it is dated and unclear. Dean Eggena asked if the imagery is used to enforce violations. Ken Anderson replied that it could be used for that. Dean Eggena stated that he has a problem with using the imagery for violation enforcement because it is undemocratic and that he does not want the Big Brother in the sky spying on the City. Terry Curtis stated that he is not in favor of using the imagery in that way either, but that it has not been used that way in the past and that the Council could create conditions on its use. Dean Eggena requested that the proposed motion include, THE TECHNOLOGY WILL NOT BE USED TO FIND VIOLATIONS OF ORDINANCES. Tom Swenson asked if the imagery could be used to resolve a question or dispute between neighbors on a land use matter. Attorney Sandelin replied that each complaint should be handled on an individual basis and that research, above and beyond the imagery, would need to be done. Dean Eggena stated that he does not want the staff to waste City money by taking the time to compare the 1999 imagery with the current imagery in order to find land changes that were not permitted. MOTION CARRIED WITH ALL AYES.
- d. A letter dated February 28, 2006 from the MPCA regarding the Crosslake Construction Demolition Debris Disposal Facility was included for Council review. The letter requested the assistance of the City in obtaining compost owned by the Crow Wing County Landfill. The MPCA believes that compost placed during construction of the final cover at the Crosslake Construction Demolition Debris Disposal Facility will help alleviate odors emanating from the old fill area. Terry Curtis was uncertain of what the MPCA wanted the City Council to do. Mayor Andolshek replied that he thinks the MPCA wants

the City to ask the County for the compost. Dean Eggena stated that he is unable to clarify the meaning of the letter, as he just got back into town and has not heard anything about this matter from the MPCA. Terry Curtis replied that he thinks the business owner should contact the County, not the City Council. The other Council Members agreed.

- e. The Planning and Zoning Commission/Board of Adjustments has denied a request for Variance 2006-001, submitted by Shannon and Lisa Brusseau for their property at 37352 Waterwood Court. The applicants have appealed the action of the Board. The ordinance requires that the Council hear the appeal. It was the consensus of the Council to hold a public hearing to hear the appeal on April 10, 2006 at 6:00 P.M.
- f. A memo dated March 13, 2006 from Jim Perry regarding Subdivision 2005-017, Loveland's Preliminary Plat, David Peterson was included in the packet for Council review. The original plat changed from 6 residential lots and 1 commercial lot to only 6 residential lots. Crosslake Communications is in the process of negotiating terms for an easement for the small utility building located on the proposed Outlot C. David Peterson has stated that he is willing to give an easement if Crosslake Communications is willing to paint the building and plant some shrubs. Dean Eggena asked why \$20,000 was charged for park dedication fees. Ken Anderson explained that four new lots were created in the development and the maximum charge per lot is \$5,000. MOTION 03R-14-06 WAS MADE BY TERRY CURTIS AND SECONDED BY DEAN SWANSON TO APPROVE SUBDIVISION 2005-017, LOVELAND'S PRELIMINARY PLAT, DAVID PETERSON DBA PINNACLE COMPANY, SUBJECT TO THE CONDITIONS REQUIRED BY THE PLANNING AND ZONING COMMISSION. MOTION CARRIED WITH ALL AYES.
- g. A memo dated March 13, 2006 from Jim Perry regarding Zoning Map Amendment 2005-018, David Peterson was included in the packet for Council review. David Peterson requested that Lot 6, lying north of the car wash along County Road 66 be rezoned from Limited Commercial to R-3, Medium Density Residential. Dean Eggena stated that he doesn't like to see the loss of commercial zoning along the highways, but that it is necessary to do for this development. MOTION 03R-15-06 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO APPROVE ORDINANCE NO. 229 REZONING THE PROPERTY LYING NORTH OF THE CAR WASH ON COUNTY ROAD 66 FROM LIMITED COMMERCIAL TO R-3, MEDIUM DENSITY RESIDENTIAL. MOTION CARRIED WITH ALL AYES. To save costs, Ken Anderson suggested that a summary be published. MOTION 03R-16-06 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY TERRY CURTIS TO PUBLISH ORDINANCE NO. 229 IN SUMMARY FORM. MOTION CARRIED WITH ALL AYES.
- h. A memo dated March 13, 2006 from Jim Perry regarding Subdivision 2006-001, Knutson's Corner, Preliminary Plat was included in the packet for Council review. The subject property is located at the corner of Daggett Pine Road and Egret Road. Ken Anderson reminded the Council that a previous

Council made a commitment to the Knutson's to allow this subdivision when the Knutson's gave land for the Daggett Pine Road bike path. MOTION 03R-17-06 WAS MADE BY DEAN EGGENA AND SECONDED BY JAY ANDOLSHEK TO APPROVE SUBDIVISION 2006-001, KNUTSON'S CORNER, PRELIMINARY PLAT, BETTY KNUTSON. Terry Curtis noted that the park dedication amount is \$4051.44. Dean Swanson noted that this is just the preliminary plat and that the plat will come back to the Council for final approval. MOTION CARRIED 3-1 WITH DEAN SWANSON OPPOSED.

- i. A memo dated March 13, 2006 from Bryan Hargrave regarding Subdivision 2006-002, Lakeside Scenic Villas was included in the packet for Council review. This subdivision would create a property identification number for each of the four town homes. MOTION 03R-18-06 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO APPROVE SUBDIVISION 2006-002, LAKESIDE SCENIC VILLAS. Dean Eggena pointed out that the Sundance Condominiums were platted this way, so it is not a new situation in the City. MOTION CARRIED WITH ALL AYES.
- j. A staff report dated March 6, 2006 from the Planning and Zoning Commission regarding a recommendation on Zoning Map Amendment 2006-001 for the existing Cotton/Barnes Pioneer Plaza Planned Development District located in the Downtown Commercial zoning district was provided for Council review. David and Nancy Barnes, the owners of Ace Hardware want to build a typical style greenhouse next to the existing store to sell flowers, plants and shrubbery. Planning and Zoning denied the request as it is prohibited in the City ordinance. MOTION 03R-19-06 WAS MADE BY DEAN SWANSON AND SECONDED BY TERRY CURTIS TO UPHOLD THE DECISION OF THE PLANNING AND ZONING COMMISSION TO DENY THE REQUEST OF DAVID AND NANCY BARNES, ZONING MAP AMENDMENT 2006-001, TO AMEND THE PDD-GIP AND SIP TO ALLOW A COMMERCIAL GREENHOUSE AT ACE HARDWARE IN THE DOWNTOWN COMMERCIAL ZONING DISTRICT. Dean Eggena stated that he would like to hear the debate regarding this issue and suggested that the issue should not have gone to Planning and Zoning if the Commission is not allowed to make the final decision on the matter. City Attorney Sandelin replied that the matter should start at the Planning and Zoning Commission level and that they make a recommendation to the Council and that the matter was handled correctly. Dean Eggena asked the attorney why Planning and Zoning should hear this request. Attorney Sandelin explained that the property owner chose the route to revise the SIP instead of requesting to change the ordinance. A revision to an SIP requires that the Planning and Zoning Commission hear the preliminary request and that final approval is made by the City Council. Attorney Sandelin stated that if the property owner were present tonight, he could still request that the ordinance be changed. Dean Eggena noted that a greenhouse is a permitted use in the commercial district and that the downtown commercial district should have the same uses. Terry Curtis also questioned why the developers of the downtown area, which

included the Barnes, made the zoning more restrictive. Dean Eggena stated that there is no gain to the City or to the property owner to not allow the building. MOTION CARRIED WITH ALL AYES.

7. RECYCLING – The recycling report for February 2006 was included in the packet for information.
  8. PERSONNEL COMMITTEE – None.
  9. ECONOMIC DEVELOPMENT AUTHORITY – None.
- H. OLD BUSINESS** – A letter from the Corps of Engineers dated March 1, 2006 was included in the packet for Council information. The letter was in response to the City's inquiry regarding use of the campground for the fireworks and explained that the City would not be allowed to use the campground for the fireworks display due to safety concerns. Also in the packet was the signed form from Kent Carlson allowing the City to use Sand Island on July 1<sup>st</sup> for the fireworks display at no charge. Tom Swenson requested direction from the Council as to what the next step in the planning process should be. Dean Eggena suggested that the matter be put on the April Council Meeting Agenda. The other Council Members were in favor of this.
- I. NEW BUSINESS** – None.
- J. PUBLIC FORUM** – None.
- K. ADJOURN** – MOTION 03R-20-06 WAS MADE BY DEAN SWANSON AND SECONDED BY DEAN EGGENA TO ADJOURN THIS REGULAR MEETING AT 9:27 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson  
Deputy Clerk

Deputy Clerk/ Minutes/3-13-06

**BILLS FOR APPROVAL**  
13-Mar-06

VENDORS	DEPT	AMOUNT
Abra True Value, screws, steel, detergent	PW	18.48
Abra True Value, knobs	Gov't	9.63
Abra True Value, rotary kit, router bits	PW	106.20
Abra True Value, elbows	Sewer	3.51
Abra True Value, mounting foam, brush	PW	15.94
Abra True Value, quick con kit	PW	7.58
Ace Hardware, acetone, paintbrush, utility knife	PW	12.20
Ace Hardware, jack trailer, bulb, tire valve tool	PW	55.33
Ace Hardware, printer and vga cables	PW	30.48
Ace Hardware, mixing tub	Sewer	21.99
Ace Hardware, tarp, overalls, jackets	PW	233.45
Ace Hardware, nylon trowel	Cemetery	3.58
Ace Hardware, paint, paintbrush	P&R	11.28
Ace Hardware, filters, vac shop foam	PW	12.98
Ace Hardware, flush lever	Gov't	4.49
Ancom, radio repair	Fire	342.03
Applied Concepts, radar	Police	1,871.00
Aspen Equipment, motor	PW	327.97
AW Research, 5 water tests	Sewer	513.00
AW Research, water test	Sewer	102.60
AW Research, water test	Sewer	102.60
Blue Lakes Disposal, trash removal	ALL	251.85
Bob Hartman, reimburse travel expense	Police	14.00
Brandanger Office Supply, name plates	P&Z	29.44
Brothers Motorsports, sharpen blade	PW	5.00
Brothers Motorsports, supplies	PW	11.22
California Contractors, headlamps	PW	99.80
Cascade Computers, anti virus program	ALL	660.90
Chief Supply, digital reco	Police	250.91
Chief Supply, crews	Police	58.47
City of Crosslake, sewer utilities	PW/Gov't	120.00
City of Nisswa, pbt simulator	Police	37.10
Council #65, union dues	ALL	304.20
Crosslake Communications, phone, fax, cable, internet	ALL	1,375.45
Crosslake Rolloff, recycling	Gov't	2,450.00
Cross-Tech Manufacturing, weld spool	PW	222.20
Crow Wing Auto Body, install stripes and decals	Police	132.00
Crow Wing County Highway Dept, fuel	ALL	3,159.47
Crow Wing County Treasurer, plat review	P&Z	145.00
Crow Wing County Treasurer, 2005 audit confirmation	Gov't	30.00
Culligan, water and cooler rental	PW/Gov't	46.37
David Gaulke, refund overpay on sewer bill	Sewer	221.18
Deferred Comp	ALL	226.92
Delta Dental, dental insurance	ALL	1,248.50
Donna Keiffer, aerobics	P&R	264.48

Echo Publishing, public hearing notice	P&Z	147.00
Echo Publishing, ordinance 228	P&Z	28.00
Fire Instruction & Rescue, asbestos inspection	Fire	350.00
Fire Relief Association, annual city contribution	Fire	13,416.00
Fortis, disability	ALL	275.44
Fresh Water Society, road salt symposium	PW	110.00
Hawkins Water Treatment, ferric chloride	Sewer	435.82
Hawkins Water Treatment, ferric chloride	Sewer	346.97
Hawkins Water Treatment, bio cubes	Sewer	324.38
Holiday Station, propane refills	Cemetery	54.28
Holiday Station, anti-freeze	Fire	63.84
Holmes Radiator Shop, repair radiator on blazer	Fire	315.00
Houston Ford, oil change	Police	25.94
Houston Ford, new thermostat and bulb	Police	143.86
Jay Andoishek, reimburse mileage	Council	32.04
Johnson, Killen, Seiler, afscme negotiations	Gov't	1,982.20
League of MN Cities, safety and loss workshop	ALL	100.00
League of MN Cities Insurance Trust, workers comp	ALL	34,599.00
Lynn Peavy Company, integrity swab kit, copy cast kit	Police	82.90
Martin Communications, install mobile radio in pickup	PW	241.99
Martin Communications, provide/install mobile radio in tractor	PW	1,011.11
Mastercard, Fleet Farm, squeege, antifreeze, wash case	PW	74.40
Mastercard, Fleet Farm, cut off tool/wheel, antifreeze	PW	202.24
Mastercard, Fleet Farm, oil, outlet, lamps, sparkplug	PW	41.19
Mastercard, Inland Industries, safety gloves ck#38261 retro	PW/Sewer	483.16
Mastercard, Mills Motors, handle asy	PW	15.41
Mastercard, Office Max, floor mat, mouse	PW/Admin	90.50
Mastercard, Power Music, aerobics dvd	P&R	29.00
Mastercard, Walmart, soccer goals	P&R	52.99
Medica, health insurance	ALL	15,919.29
Menards, sink tip, steel pusher	PW	39.83
Menards, cabinet, router, viewtainer, batteries	PW	155.13
Menards, shelving	Gov't	261.85
Metro Fire, litebox system	Fire	106.50
MN Benefits	Admin	100.92
MN Fire Service Certification Board, recertification applications	Fire	105.00
MN Dept of Public Safety, license plates ck#38265 retro	Police	6.00
MN Life, life insurance	ALL	412.00
Molly's Cleaning Service, february cleaning	Gov't	772.13
NCPERS-Life Insurance	ALL	144.00
North Ambulance, subsidy	Ambulance	1,103.00
Northeast Technical Services, water tests	Sewer	195.20
Northeast Technical Services, water test	Sewer	97.60
Northland Fire Protection, service to fire extinguishers	ALL	902.16
Northwood Turf and Power, filters, blade	P&R	83.13
Northwood Turf and Power, filters, blade	PW	470.17
Pequot Auto Parts, lift battery	PW	310.77
Pequot Auto Parts, wiper blades	PW	19.15
PERA	ALL	N/A
Pine River -Backus Grad Blast Committee, donation	Gov't	100.00
Postmaster, postage for meter	P&Z/Admin	1,000.00



**ADDITIONAL BILLS FOR APPROVAL**  
**13-Mar-06**

VENDOR	DEPT	AMOUNT
Ace Hardware, battery, rope	PW	1.68
AmeriPride, mats	PW	108.66
AW Research, water tests	Sewer	102.60
AW Research, water tests	Sewer	102.60
Cascade Computers, replace power supply	Police	89.78
Crosslake Communications, new monitor	PW	270.51
Crow Wing Auto Body, remove stripes and logos, buff	P&R	284.00
Crow Wing County Treasurer, e911 addresses	Gov't	50.00
Crow Wing Power, electric service	ALL	5,599.36
Johnson, Killen, Seiler, afscme contract negotiations	Gov't	1,859.20
Martin Communications, repair charger	Fire	51.12
Mastercard, lodging and meal expenses	PW	380.20
Mastercard, parks and trails conference	P&R	105.00
Minnesota T's, uniforms	P&R	80.00
Quill, lead refills	Admin	1.07
Robert Hartman, reimburse for travel expense	Police	10.65
Streicher's, 911 led light bar	Police	642.95
Ted Strand, reimburse milage and travel expenses	PW	103.00
Viking Coca Cola, pop	P&R	43.06
<b>TOTAL</b>		<b>9,885.44</b>

CITY OF CROSSLAKE  
RESOLUTION NO. 06-10

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 30th day of November, 2005, fixed a date for a Council Hearing on the proposed improvement of Brita Lane from the intersection of Pine View Lane, west, to the end of the cul-de-sac, the entire length of Pine View Lane, and approximately 200 feet of Shafer Road from the intersection of Pine View Lane, west, to the existing bituminous surface, by constructing road and drainage improvements,

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 6th day of January, 2006, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 12th day of September, 2005.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 13th day of March, 2006.

  
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Jay Andolshek  
Mayor



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Thomas N. Swenson  
City Administrator

**CITY OF CROSSLAKE  
RESOLUTION NO. 06-11**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE  
PERA POLICE AND FIRE PLAN**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

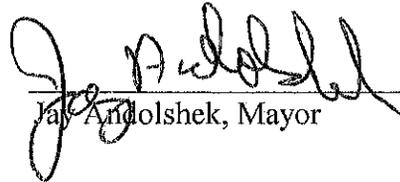
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA hereby declares that the position titles Part-Time Police Officer, currently held by John Ray meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.



Thomas N. Swenson, City Administrator



Jay Andolshek, Mayor

STATE OF MINNESOTA  
COUNTY OF CROW WING

I, Darlene J. Roach, Clerk of the City of Crosslake, Minnesota, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 13<sup>th</sup> day of March, 2006; the original of which is on file in this office. I further certify that three members voted in favor of this resolution and that three members were present and voting.

Signed: 

Date: 3-13-06

# Crosslake Telephone Company

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C.

## Check Register - General Account

From February 1, 2006 through February 28, 2006

Check #	Vendor Name	Date	Description	Amount
000470	INTERNAL REVENUE SERVICE	02/10/06	FED, FICA, MEDICARE	6,116.63
000471	PERA	02/10/06	PERA EE & ER	2,910.32
000472	MINNESOTA DEPT OF REVENUE	02/10/06	MN INCOME TAX	1,035.03
000473	GREAT WEST LIFE & ANNUITY INSU	02/10/06	DEFERRED COMP	2,344.55
000474	CITY OF CROSSLAKE (SEWER)	02/10/06	JANUARY SEWER	30.00
000475	LIBRARY OF CONGRESS	02/15/06	2ND HALF 2005 COPYRIGHT FEE	2,361.58
000476	INTERNAL REVENUE SERVICE	02/28/06	FEBRUARY EXCISE TAX	2,138.19
000477	MINNESOTA DEPT OF REVENUE	02/28/06	FEBRUARY SALES & USE TAX	8,622.00
000478	INTERNAL REVENUE SERVICE	02/23/06	FED, FICA, MEDICARE	6,767.10
000479	PERA	02/23/06	PERA EE & ER	3,028.81
000480	MINNESOTA DEPT OF REVENUE	02/23/06	MN INCOME TAX	1,176.06
000481	GREAT WEST LIFE & ANNUITY INSU	02/23/06	DEFERRED COMP	2,344.55
019641	NORTHERN NATIONAL BANK	02/09/06	EE SAVINGS	70.00
019642	MN CHILD SUPPORT PAYMENT CTR	02/09/06	CHILD SUPPORT WITHHELD	302.72
019643	BRAINERD DAILY DISPATCH	02/10/06	AD FOR GENERAL MANAGER	156.80
019644	LAKES PRINTING	02/10/06	SCHEDULING POSTCARDS	89.67
019645	LARRY EVENSON	02/10/06	CO-PAY REIMBURSEMENT	15.00
019646	REED'S MARKET	02/10/06	COFFEE FILTERS	2.96
019647	ECHO PUBLISHING & PRINTING INC	02/10/06	WINTERFEST AD	128.00
019648	ONVOY, INC.	02/10/06	0264 & 6264 PROGRAMS, BANDWIDTH BILLING, SS7, OPR SERV EAS	10,477.03
019649	OLSEN THIELEN CO LTD	02/10/06	INTERIM AUDIT, BUDGET & MISC	15,245.00
019650	POWER & TELEPHONE SUPPLY	02/10/06	OTDR & CABLES, BATTERY PACK FOR FUSION SPLICER	8,029.47
019651	UNITED PARCEL SERVICE	02/10/06	SHIPPING FOR SERVER & OTHER MISC SHIPPING	294.04
019652	CROSSLAKE COMMUNICATIONS	02/10/06	COMMUNITY CENTER VOICE MAIL & PHONE SERVICE	762.83
019653	CITY OF CROSSLAKE	02/10/06	FEBRUARY PAYMENT	19,583.33
019654	MARTIN GROUP	02/10/06	JAN HP HARDWARE MAINT.	436.00
019655	CONSOLIDATED TELEPHONE	02/10/06	TIMESHARE OF ALPHA SERVER	2,287.84
019656	CITI LITES INC	02/10/06	LOCATES	150.76
019657	THE OFFICE SHOP	02/10/06	FILE FOLDERS AND TAPE	34.79
019658	PLUNKETT'S PEST CONTROL	02/10/06	YEARLY PEST CONTROL	235.54
019659	DRIVER & VEHICLE SERVICES	02/10/06	TRAILER RENEWAL, PLATE CUT6752	14.50
019660	XCEL ENERGY	02/10/06	JANUARY NATURAL GAS	594.95
019661	BEVCOMM	02/10/06	ANSWERING SERVICE	107.42
019662	LUCC/NORTHERN NATURAL GAS	02/10/06	2006 MEMBERSHIP DUES	250.00
019663	KRATZ COMMUNICATIONS INC	02/10/06	EQUIP FOR AFC/IP UPGRADE	21,686.29
019664	HOLIDAY OF CROSSLAKE	02/10/06	PROPANE FOR HEATERS	15.96
019665	AMERIPRIDE LINEN & APPAREL	02/10/06	RUG & TOWEL SERVICE	193.80
019666	BORDER STATES ELECTRIC SUPPLY	02/10/06	POWERLINE/ETHERNET ADAPTER	294.25
019667	MINNESOTA 9-1-1 PROGRAM	02/10/06	911, TAP & TACIP	1,550.84
019668	MN NCPERS LIFE INSURANCE	02/10/06	FEBRUARY LIFE PREMIUM	64.00
019669	CABLE DISPOSAL SERVICE	02/10/06	FEBRUARY GARBAGE SERVICE	142.16
019670	PEOPLE'S SECURITY COMPANY	02/10/06	ANNUAL MONITORING	254.96
019671	NATIONAL CABLE TELEVISION COOP	02/10/06	8000' RG8 INDOOR	594.48
019672	CDW DIRECT, LLC	02/10/06	TWO PEN SCANNERS	337.57
019673	COBANK	02/10/06	JANUARY INTEREST	10,554.21
019674	CENTRAL TRANSPORT GROUP LLC	02/10/06	4 EA DS-1'S, 1 T3	4,088.00
019675	DENNIS LEASER	02/10/06	FEB HEALTH & DENTAL, CABLE & INTERNET	440.22
019676	PINNACLE PUBLISHING, LLC	02/10/06	TELEPHONE DIRECTORY-6	1,862.05
019677	LAKELAND PUBLIC TELEVISION	02/10/06	ADVERTISING	175.00
019678	NORCON BORING INC	02/10/06	SERVICE TRANSFERS	5,335.71
019679	AMERICAN TELEVISION & COMM.	02/10/06	AFFILIATE PAYMENT	1,000.00
019680	FOX SPORTS NET NORTH	02/10/06	AFFILIATE PAYMENT (1340,8)	4,655.00
019681	USA NETWORK	02/10/06	AFFILIATE PAYMENT (1385)	969.50
019682	UNICEL	02/10/06	PAGER	6.39
019683	MTV NETWORKS	02/10/06	AFFILIATE PAYMENT	2,483.31
019684	LIFETIME	02/10/06	AFFILIATE PAYMENT (1385)	581.70
019685	TV GUIDE NETWORKS INC	02/10/06	AFFILIATE PAYMENT	562.46
019686	DISCOVERY DIGITAL NETWORKS	02/10/06	AFFILIATE PAYMENT	88.23
019687	DISCOVERY HEALTH	02/10/06	AFFILIATE PAYMENT	38.06
019688	PROSTAFF	02/10/06	CUST SERV & ACTNG TEMP HELP	1,101.60
019689	SANDELIN LAW OFFICE	02/10/06	RE: SUBPOENA FOR DOCUMENTS	498.31
019690	BL BROADCASTING, INC	02/10/06	WINTERFEST, KUAL	192.00
019691	D&H DISTRIBUTING CO.	02/10/06	WIRELESS KEYBOARD & WAND CABLES, DSL MODEMS, POWERLINE	5,773.40
019692	AT&T - DALLAS TX	02/10/06	PARS 12/16 - 1/15/06	2,874.67
019693	7SIGMA SYSTEMS, INC	02/10/06	BARRACUDA 300 SPAM FILTER, JAN CONSULTING	7,440.91
019694	THELEN HEATING & ROOFING, INC.	02/10/06	SERVICE YORK UNIT	438.50
019695	ENVENTIS TELECOM	02/10/06	ISP/ROUTER INTERFACES(HEADEND)	6,630.60
019696	IMAGING PATH	02/10/06	JANUARY COPIES	326.08
019697	CANNON FINANCIAL SERVICES, INC	02/10/06	PMT 17 OF 36 - COPIER LEASE	424.94

019698	WRLD ALLIANCE	02/10/06	JANUARY ACTIVITY	3,098.21
019699	CROSSLAKE ACE	02/10/06	ICEMELT, WIRE, TERM RING, SMALL HAND TOOLS	104.54
019700	NATIONAL CABLE TEL COOP, INC	02/10/06	AFFILIATE PAYMENT	15,497.73
019701	NATHANIEL J. PLANTE	02/10/06	DSL REIMB 1/13-2/12/06	63.97
019702	OPTICAL SOLUTIONS	02/10/06	6 EA UPS POWER CORDS	126.93
01970	CINNAMON MUELLER	02/10/06	RE: FOX & HUBBARD	2,037.00
01976	ELECTRIC SERVICES	02/10/06	WIRE CIRCUIT FOR PHONE	179.40
019705	CBT, INC.	02/10/06	SOFTWARE TRAINING	3,927.50
019706	HUGHES TECHNOLOGIES, INC.	02/10/06	CONFIGURE & SETUP NEW SERVER	632.00
019709	NORTHERN NATIONAL BANK	02/23/06	EE SAVINGS	70.00
019710	OLSEN THIELEN CO LTD	02/23/06	BUSINESS PROCESS REVIEW	2,000.00
019711	IBEW LOCAL UNION 949	02/23/06	UNION DUES	355.60
019712	MN CHILD SUPPORT PAYMENT CTR	02/23/06	CHILD SUPPORT WITHHELD	302.72
019713	NORTH CENTRAL CABLE TV ASSOC	02/23/06	NO CENTRAL CABLE SHOW REGISTR	480.00
			<b>TOTAL FOR GENERAL ACCOUNT</b>	<b><u>210,694.23</u></b>