

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, MARCH 12, 2012  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, March 12, 2012. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, John Moengen, Dean Swanson and Rusty Taubert. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Public Works Director Ted Strand, Police Chief Bob Hartman, General Manager Paul Hoge, Fire Chief Chip Lohmiller, City Attorney Mike Couri, WSN Engineer Mark Hallan, Northland Press Reporter Paul Boblett and Echo Publishing Reporter Kate Perkins. Absent was Park and Recreation Director Jon Henke. There were approximately four people in the audience.

**A. CALL TO ORDER** – Mayor Schneider called the Regular Council Meeting to order at 7:14 P.M. MOTION 03R-01-12 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

**B. CRITICAL ISSUES –**

1. Monte Eastvold presented the Council with information regarding refunding of the 2006 Utility Revenue Bonds. Mr. Eastvold noted that they were initially looking at a crossover refunding similar to what the City recently completed but with the large amount of money that would have to be held in reserves until the end of 2014, a crossover refunding did not make as much sense as a full net refunding. With a full net refunding the projected savings would be approximately \$145,000 which also meets the state minimum 3% savings test. City Administrator Swenson noted that Crosslake Communications has to be rated separately by Moody's since the bonds are pure revenue bonds and they do not have any G.O. backing with the full faith and taxing authority by the City. Mr. Eastvold noted that the Council should not expect the rating to be as high as the City's due to the fact that revenue bonds are not as common as G.O. bonds and therefore investors do not have as much familiarity with their structure. Mr. Eastvold requested the Council approve a trigger resolution that would allow the Mayor and City Administrator along with Northland Securities to monitor interest rates and lock in when rates are most favorable. Following discussion, MOTION 03R-02-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION NO. 12-02 APPROVING THE ISSUANCE OF COMMUNICATIONS UTILITY REVENUE REFUNDING BONDS, SERIES 2012B. MOTION CARRIED WITH ALL AYES.

**C. CONSENT CALENDAR** – MOTION 03R-03-12 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 13, 2012; (2.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL

OF RESERVE BALANCES DATED JANUARY 31, 2012; (3.) CITY MONTH END REVENUE REPORT DATED JANUARY 2012; (4.) CITY MONTH END EXPENDITURE REPORT DATED JANUARY 2012; (5.) PLEDGED COLLATERAL REPORT DATED 3/6/12 FROM JENNIFER MAX AND PLEDGE UPDATES. MOTION CARRIED WITH ALL AYES.

**D. MAYOR'S REPORT –**

1. Mayor Schneider read an email dated March 1, 2012 from Paula Bauman regarding the live burn that was held at Ms. Bauman's house on Lake Street. Mayor Schneider noted the live burn went extremely well and Ms. Bauman's letter praised the Crosslake Fire Department for their professionalism during the process.

**E. PUBLIC FORUM – None.**

**F. CITY ADMINISTRATOR'S REPORT –**

1. City Bills for Approval – MOTION 03R-04-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT FOR MARCH AS SUBMITTED IN THE AMOUNTS OF \$42,980.33 AND \$14,703.88. MOTION CARRIED WITH ALL AYES.
2. A Resolution reestablishing precincts and polling places was included in the packet for Council review. City Administrator Swenson noted that with the recent redistricting by the state, the City is required to reestablish precinct boundaries. There were no changes in precinct boundaries for Crosslake. MOTION 03R-05-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE RESOLUTION NO. 12-03 REESTABLISHING PRECINCTS AND POLLING PLACES. MOTION CARRIED WITH ALL AYES.
3. City Administrator Swenson recommended Council approval to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 as an option on a Liability Coverage Waiver Form included with the City's property insurance renewal forms with the League of Minnesota Cities Insurance Trust. MOTION 03R-06-12 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE NOT WAIVING THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY ESTABLISHED BY MN STATUTES 466.04. MOTION CARRIED WITH ALL AYES.
4. A memo dated March 12, 2012 from Jenny Max regarding Landscape Contractors/Excavators Licenses was included in the packet for Council review. MOTION 03R-07-12 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE ISSUANCE OF A LANDSCAPE CONTRACTORS/EXCAVATORS LICENSE TO THE WOODS LANDSCAPING AND JOHN DURHAM LANDSCAPING. MOTION CARRIED WITH ALL AYES.
5. A memo dated March 12, 2012 from Jenny Max regarding the 2012 approved Landscape Contractors/Excavators was included in the packet for Council information.

## G. COMMISSION/DEPARTMENT REPORTS –

### 1. PLANNING AND ZONING –

- a. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of January 27, 2012 were included in the packet for Council information.
- b. The Planning and Zoning Commission/Board of Adjustment Special Meeting Minutes and Public Hearing of February 16, 2012 were included in the packet for Council information.
- c. The February 2012 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2012 is \$314,600, which is up from the same period in 2011.
- d. A memo dated March 12, 2012 from the Planning and Zoning Commission regarding election of officers for 2012 was included in the packet for Council information.
- e. A memo dated March 12, 2012 from the Planning and Zoning Commission regarding a recommendation to approve ordinance amendment 2008-010, Land Subdivision and Platting Regulations was included in the packet for Council review. Mr. Anderson noted as directed at the March 1<sup>st</sup> Council meeting, staff has amended the ordinance language to re-insert Section 3.40, Variances, stating that variance applications will not be accepted or considered by the Board of Adjustment. Mr. Anderson extended many thanks to the Planning and Zoning Commission and staff for the many hours of hard work and input provided by Mayor Darrell Schneider, Council liaison Steve Roe, and citizen volunteers serving on the Subdivision Advisory Committee including Pete Aler, Mark Wessels, Rob Birkeland, Gary Heacox, Roy Gordon, Dave Fischer, Larry Smith and Dale Melberg. MOTION 03R-08-12 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE ORDINANCE AMENDMENT NO. 304 REPEALING CHAPTER 3, SUBDIVISION REGULATIONS AND INSERTING REVISED CHAPTER 3 LAND SUBDIVISION AND PLATTING REGULATIONS. MOTION CARRIED WITH ALL AYES.

MOTION 03R-09-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE PUBLISHING ORDINANCE AMEDMENT NO. 304 IN SUMMARY FORM IN THE LOCAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

- f. A memo dated March 12, 2012 from the Planning and Zoning Commission regarding a recommendation to approve ordinance amendment 2012-001, sanitation standards, to update the city code to comply with the minimum Crow Wing County septic tank sizing standards was included in the packet for Council review. Mr. Anderson noted that he is still waiting for more information about the new standards from the MPCA and he recommends the Council table this ordinance amendment until such information is available. It was the consensus of the Council to table this ordinance amendment until more information is gathered by staff.

2. PUBLIC SAFETY –

- a. Chief Hartman reported 106 Police calls in Crosslake for February.
- b. Chief Hartman reported 53 Police calls in Mission Township for February.
- c. A memo dated 2/13/12 from Chief Hartman regarding adoption of a social host ordinance was included in the packet for Council review. Chief Hartman noted that while attending a Crow Wing County Police Chief's meeting the idea of incorporating a county-wide social host ordinance was discussed. Most of the law enforcement jurisdictions within Crow Wing County have either adopted this ordinance or are in the process of adopting it. A violation would be considered a misdemeanor and the Crow Wing County Attorney's Office would be in charge of prosecuting the violations as well. Chief Hartman noted adding this ordinance would give law enforcement a means to hold adults responsible for allowing minors to consume alcohol. The ordinance does not cover minors who are at home with their own parents but rather covers minors in another person's home who are engaged in underage drinking and the adults are aware that the consumption is taking place. Chief Hartman noted the County will be initiating a media campaign to inform the public once all of the local jurisdictions are on board. Councilmember Roe questioned Subdivision 4 and whether or not violation of one item would trigger a violation of the ordinance. Chief Hartman noted that subdivision 4 is meant to be treated as all-inclusive and read that all items 1 – 5 would have to be met in order to be considered in violation of the ordinance. Attorney Couri noted that placing the word 'and' after items 1-3 would help clarify this section and Councilmember Roe concurred. Following discussion, MOTION 03R-10-12 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO ADOPT ORDINANCE AMENDMENT NO. 305 A SOCIAL HOST ORDINANCE AND ADDING THE WORD "AND" AFTER ITEMS 1-3 IN SUBDIVISION 4. MOTION CARRIED WITH ALL AYES.

MOTION 03R-11-12 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE PUBLISHING ORDINANCE AMENDMENT NO. 305 IN SUMMARY FORM IN THE LOCAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

- d. A memo dated 3/12/12 from Chief Hartman regarding a Joint Powers Agreement was included in the packet for Council review. MOTION 03R-12-12 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE THE JOINT POWERS AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND CROW WING COUNTY SHERIFF'S OFFICE AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- e. The Crosslake Fire Department responded to 19 calls in February. Of those, 16 were medical calls, 1 was a building fire (mutual aid), 1 was cancelled en route and 1 was a smoke detector.
- f. The February 2012 North Ambulance Run Report was included in the packet for Council information.

- g. A Resolution Authorizing Participation in the PERA Police and Fire Plan for Andy Rooney was included in the packet for Council review. MOTION 03R-13-12 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE RESOLUTION NO. 12-04 AUTHORIZING PARTICIPATION IN THE PERA POLICE AND FIRE PLAN FOR ANDY ROONEY. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION/LIBRARY –

- a. The Crosslake Park/Library Commission Meeting Minutes of January 25, 2012 were included in the packet for Council information.
- b. City Administrator Swenson reported that the Library is recommending the purchase of new software for the Library's catalog system. The new software will offer more flexibility to work with the local community school and also provide greater flexibility to run reports. All backups, updates and system issues will be serviced by the software provider. The total cost for the purchase is \$3,007.35 and will be paid for with funds currently in the Library reserve account. The Library Operations Committee, along with the Park and Library Commission, is recommending the purchase of the Destiny Library Manager Software, three scanners and web training for a total cost of \$3,007.35. MOTION 03R-14-12 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO AUTHORIZE THE PURCHASE OF THE DESTINY LIBRARY MANAGER SOFTWARE FOR THE LIBRARY AT A COST OF \$3,007.35 AS PRESENTED. MOTION CARRIED WITH ALL AYES.

City Administrator Swenson reported that the Community Center offers aerobics on Mondays, Tuesdays and Thursdays at 9:00 A.M. Senior meals take place at the Community Center Monday through Friday at 12:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on Wheels are also available for those residents who are home bound. The Community Center offers an array of fitness equipment and is open seven days a week. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. The March Chautauqua will feature what happens after someone calls 911. Kevin Lee of North Memorial Ambulance, Officer Eric Swanson and Fire Chief Chip Lohmiller will discuss the anatomy of a 911 call and their respective responses to it. For a more complete understanding of your community emergency management system, come to the March Chautauqua on Wednesday, March 14<sup>th</sup> from 1:30 – 3:30 P.M. Beginning April 2<sup>nd</sup> the Library's hours will change on Tuesday evenings and will only be open until 6:00 P.M. Also, beginning in April library card costs will change from \$3 to \$5 for adults. The Library has two free Legacy Grant events coming up that include MN History Player, Virginia Mae Hope on March 22<sup>nd</sup> at 2:00 P.M. and Cheryl Sawyer, Storyteller, on April 13<sup>th</sup> at 10:00 A.M. Both events are free of charge. Attendance for the Community Center for February was 5,031 and for the Library was 1,910. AAA is sponsoring a senior driving four-hour refresher class on March 22<sup>nd</sup> from 9:00 – 1:00 P.M. The

Community Center is open for walking throughout the day; however, many basketball groups are using the facility after school. Please call ahead to make sure the gym is available. Volleyball league meets Wednesday evenings from 6:15 – 8:45 P.M. Day passes and memberships are available. As of March 6<sup>th</sup> the PAL Foundation fireworks fundraising campaign totaled \$1,638. Mr. Henke noted donations to the PAL Foundation are tax deductible and can be specifically designated to go towards the fireworks. The Crosslake Parks Department would like to thank the Northern Trackers Railroad Club and Jay Simon with Halvorson-Johnson Funeral Home for the donation of an American flag that will be displayed in the Community Center Gym. MOTION 03R-15-12 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO ACCEPT A DONATION OF AN AMERICAN FLAG FOR THE COMMUNITY CENTER GYM FROM THE NORTHERN TRACKERS RAILROAD CLUB AND JAY SIMON WITH HALVORSON-JOHNSON FUNERAL HOME. MOTION CARRIED WITH ALL AYES.

4. PUBLIC WORKS/CEMETERY/SEWER –

- a. The Public Works Commission Meeting Minutes of February 6, 2012 was included in the packet for Council information.
- b. The January 2012 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
- c. A memo dated March 6, 2012 from the Public Works Commission regarding a recommendation regarding award of 2012 Street Improvement Project was included in the packet for Council review. Three bids were received from Anderson Brothers Construction, Knife River Materials and Tri-City paving. WSN reviewed the bids received and is recommending award of the contract to Anderson Brothers Construction at an estimated cost of \$175,393.29. MOTION 03R-16-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO AWARD THE BID TO ANDERSON BROTHERS CONSTRUCTION AS THE LOWEST RESPONSIBLE BIDDER AT AN ESTIMATED COST OF \$175,393.29 FOR THE MILL AND OVERLAY OF DAGGETT PINE ROAD FROM APPROXIMATELY WATERWOOD COURT TO THE DREAM ISLAND BRIDGE. MOTION CARRIED WITH ALL AYES.

5. CROSSLAKE COMMUNICATIONS –

- a. Crosslake Communication's Bills for Approval – MOTION 03R-17-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE JANUARY 2012 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$297,467.53. MOTION CARRIED WITH ALL AYES.
- b. The Highlights Report for February was included in the packet for Council information. Paul Hoge reported that Fox Sports Plus has been added on channel 305 and Fox Business News has been added on channel 369 of the digital lineup package. They are also waiting to hear back from CBS HD on their counter offer. Due to the Big 4 networks raising rates by \$3.60 per subscriber last year, the Advisory Board is recommending a broadcast TV

surcharge be added to customer's cable TV bills in the amount of \$2.91.  
MOTION 03R-18-12 WAS MADE BY RUSTY TAUBERT AND  
SECONDED BY JOHN MOENGEN TO APPROVE A MONTHLY  
BROADCAST TV SURCHARGE PER CUSTOMER IN THE AMOUNT OF  
\$2.91. MOTION CARRIED WITH ALL AYES.

- c. The Crosslake Communications Customer Counts Report was included in the packet for Council information.

6. RECYCLING –

- a. The Crosslake Roll-Off Recycling Report for February 2012 was included in the packet for Council information.
- b. The Waste Partners Recycling Report for January 2012 was included in the packet for Council information.

8. PERSONNEL COMMITTEE – None.

9. ECONOMIC DEVELOPMENT AUTHORITY –

- a. The EDA Meeting Minutes of February 1, 2012 were included in the packet for Council information.

**H. CITY ATTORNEY REPORT –**

- 1. The City Attorney Report dated March 12, 2012 was included in the packet for Council information.

**I. OLD BUSINESS – None.**

**J. NEW BUSINESS – None.**

**K. PUBLIC FORUM – None.**

**L. ADJOURN – MOTION 03R-19-12 WAS MADE BY DARRELL SCHNEIDER  
AND SECONDED BY STEVE ROE TO ADJOURN THIS REGULAR MEETING  
AT 8:40 P.M. MOTION CARRIED WITH ALL AYES.**

Respectfully submitted by,



Jennifer Max

Clerk/Treasurer

Deputy Clerk/Minutes/3-12-12.doc

**CERTIFICATION OF MINUTES  
RELATING TO COMMUNICATIONS UTILITY REVENUE  
REFUNDING BONDS, SERIES 2012B**

ISSUER: City of Crosslake, Minnesota .

BODY: City Council

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held on Monday, March 12, 2012, at 7:00 p.m., in the City Offices

MEMBERS PRESENT: Darrell Schneider, Dean Swanson, Steve Roe, Rusty Taubert, John Moengen

MEMBERS ABSENT: None

Documents Attached: Extract of Minutes of said meeting.

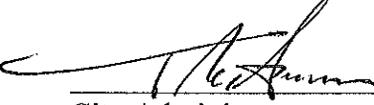
**RESOLUTION NO. 12-02**

**CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**RESOLUTION APPROVING THE ISSUANCE OF  
COMMUNICATIONS UTILITY REVENUE  
REFUNDING BONDS, SERIES 2012B**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer on March 12, 2012.

  
\_\_\_\_\_  
City Administrator

EXTRACT OF MINUTES OF A MEETING  
OF THE CITY COUNCIL OF THE CITY OF CROSSLAKE, STATE OF MINNESOTA

HELD: Monday, March 12, 2012

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Crosslake, State of Minnesota, was duly held on Monday, March 12, 2012 at 7:00 p.m.

Member Moengen introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING THE ISSUANCE OF  
COMMUNICATIONS UTILITY REVENUE  
REFUNDING BONDS, SERIES 2012B**

BE IT RESOLVED by the City Council of the City of Crosslake, State of Minnesota (herein, the "City"), as follows:

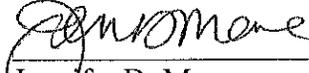
1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered communications utility revenue refunding bonds in the total aggregate principal amount of not to exceed \$3,900,000 (herein, the "Bonds"). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required for (i) a full net advance refunding of the City's Telephone Utility Revenue Bonds, Series 2006A, dated August 1, 2006 as date of original issue, and (ii) to pay the costs associated with issuing the Series 2012B Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. ("NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.
3. The Mayor and the City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount of not to exceed \$3,900,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.
4. Upon approval of the sale of the Bonds by the Mayor and the City Administrator, the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and City Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by June 30, 2012, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member Swanson, and upon vote being taken thereon, the following voted in favor thereof: Darrell Schneider, Dean Swanson, Steve Roe, Rusty Taubert, John Moengen

and the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

  
\_\_\_\_\_  
Darrell Schneider  
Mayor

  
\_\_\_\_\_  
Jennifer D. Max  
City Clerk

**BILLS FOR APPROVAL**  
**March 12, 2012**

| <b>VENDORS</b>  | <b>DEPT</b> |         | <b>AMOUNT</b>    |
|---|-------------|---------|------------------|
| AW Research, water test                                       | Sewer       |         | 126.00           |
| Clean Team, march cleaning                                    | Gov't       |         | 756.14           |
| Council #65, union dues                                       | ALL         |         | 605.00           |
| Crosslake Rolloff, recycling                                  | Gov't       |         | 2,695.00         |
| Crow Wing County Atty, forfeiture proceeds                    | Police      |         | 67.00            |
| Deferred Comp   | ALL         |         | 226.92           |
| Delta Dental, dental insurance                                | ALL         |         | 1,666.65         |
| Fortis, disability  | ALL         |         | 509.88           |
| Galls, collar pins  | Fire        |         | 35.24            |
| Jake Maier, reimburse for car parts                           | Police      |         | 30.24            |
| Krause Lock & Key, keys                                       | Gov't       |         | 9.62             |
| Lakes Area Rental, blade sharpening                           | PW          |         | 30.00            |
| Lakes Area Rental, replace module                             | PW          |         | 129.08           |
| Marsden, office cleaning                                      | PW          |         | 647.66           |
| Mastercard, Firestore.com, helmets, shields, nameplates       | Fire        | pd 2-28 | 1,041.89         |
| Mastercard, L&M Fleet, uniform                                | PW          |         | 38.94            |
| Mastercard, MN Fire Certification Board, renewal applications | Fire        |         | 320.00           |
| Mastercard, NETA, personal training certification             | P&R         |         | 287.00           |
| Mastercard, Raffertys, meal for training                      | Police      |         | 57.58            |
| Mastercard, Reeds Market, water                               | Police      |         | 4.99             |
| Mastercard, Shoebuy.com, boots                                | Police      |         | 231.96           |
| Mastercard, Staybridge, lodging                               | P&R         |         | 180.56           |
| Medica, health insurance                                      | ALL         |         | 28,724.97        |
| MN Benefits   | Admin       | pd 3-2  | 201.42           |
| MN Fire Service Certification Board, firefighter exam         | Fire        |         | 150.00           |
| MN Life, life insurance                                       | ALL         |         | 473.20           |
| NCPERS-Life Insurance   | ALL         |         | 160.00           |
| North Ambulance, subsidy                                      | Ambulance   | pd 3-2  | 1,103.00         |
| PERA  | ALL         |         | N/A              |
| State and Federal Taxes                                       | ALL         |         | N/A              |
| State of MN, forfeiture proceeds                              | Police      |         | 33.50            |
| Teamsters Local Union #346, union dues                        | Police      |         | 183.00           |
| The Office Shop, folders, trays                               | ALL         |         | 44.20            |
| Tom Swenson, vehicle expense                                  | Admin       | pd 3-2  | 400.00           |
| Verizon, cell phone charges                                   | ALL         |         | 500.57           |
| Viking Electric, bulbs  | P&R         |         | 35.01            |
| Xcel Energy, gas utilities                                    | P&R/Gov't   |         | 1,274.11         |
|   |             |         |                  |
| <b>TOTAL</b>  |             |         | <b>42,980.33</b> |

**ADDITIONAL BILLS FOR APPROVAL**  
**March 12, 2012**

| VENDORS  | DEPT      | AMOUNT           |
|--|-----------|------------------|
| AW Research, water test                                      | Sewer     | 113.40           |
| Crow Wing Power, Electric Service                            | ALL       | 7,445.45         |
| Crosslake Communications, reim for annual random testing fee | Gov't     | 37.50            |
| Culligan, water and cooler rental                            | PW/Gov't  | 57.65            |
| Dacotah Paper, soap  | Gov't     | 54.10            |
| Dacotah Paper, garbage bags                                  | Gov't     | 52.87            |
| Deaton's Mailing Systems, ink cartridge                      | Gov't     | 109.01           |
| Donna Keiffer, 2 aerobics sessions                           | P&R       | 352.64           |
| Fire Instruction & Rescue, infectious disease rtk            | Fire      | 310.00           |
| Fire Instruction & Rescue, live burn                         | Fire      | 700.00           |
| Galls, medic bag   | Police    | 100.98           |
| Galls, nameplates  | Police    | 18.68            |
| Hillyard, sweeper repair                                     | PW        | 1,709.57         |
| Jon Henke, reimburse petty cash                              | P&R       | 17.70            |
| Magnum Fitness Systems, tread wheel, bearing                 | P&R       | 256.00           |
| Marsden clean carpets, strip and wax floors                  | PW        | 1,202.34         |
| Mastercard, Culvers, meal for training                       | P&Z       | 23.96            |
| Mastercard, Demco, stamps                                    | Library   | 34.76            |
| Mastercard, Office Shop, paper, flash drive, ink cartridges  | P&R       | 202.63           |
| Mastercard, Office Shop, paper, duster, ink cartridge        | Library   | 89.33            |
| MPCA, Municipal Permit Annual Fee                            | Sewer     | 1,450.00         |
| Quality Vacuum, vacuum repair                                | Gov't     | 38.37            |
| Reed's Market, shop supplies                                 | PW/Sewer  | 54.84            |
| Streichers, transport hood, handcuffs                        | Police    | 91.85            |
| The Office Shop, label tape                                  | P&Z/Admin | 19.98            |
| The Office Shop, copy paper                                  | P&Z/Admin | 160.27           |
| <b>TOTAL</b>   |           | <b>14,703.88</b> |

RESOLUTION NO. 12-03  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Crosslake, County of Crow Wing, State of Minnesota hereby reestablishes the boundaries of the voting precincts and polling places as follows:

**Precinct 1 (Community Center, 14126 Daggett Pine Road)**

That part of the city lying north of County Road 16, east of County Road 66, and north of County Road 36

**Precinct 2 (City Hall, 37028 County Road 66)**

That part of the city lying south of County Road 16, west of County Road 66, and south of County Road 36

Attached to this resolution, for illustrative purposes, is a map showing said precincts and the location of each polling place.

Adopted by the Council this 12<sup>th</sup> day of March 2012.

  
\_\_\_\_\_  
Darrell Schneider  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator



**CITY OF CROSSLAKE  
RESOLUTION NO. 12-04**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE  
PERA POLICE AND FIRE PLAN**

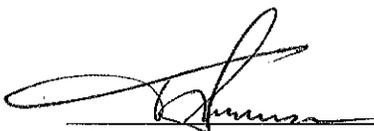
WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA hereby declares that the position titled Part-Time Police Officer, currently held by Andy Rooney meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

  
\_\_\_\_\_  
Thomas N. Swenson, City Administrator

  
\_\_\_\_\_  
Darrell Schneider, Mayor

STATE OF MINNESOTA  
COUNTY OF CROW WING

I, Jennifer D. Max, Clerk of the City of Crosslake, Minnesota, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 12th day of March, 2012; the original of which is on file in this office. I further certify that five members voted in favor of this resolution and that five members were present and voting.

Signed:   
\_\_\_\_\_

Date: 3-15-12

1 of 2 G.5.a.

CROSSLAKE TELEPHONE COMPANY

Accounts Payable  
Check Register

01/01/2012 To 01/31/2012

| Check | Date       | Vendor Name                    | Reference                                     | Amount    |
|-------|------------|--------------------------------|---|-----------|
| 257   | 01/06/2012 | INTERNAL REVENUE SERVICE       | FED, FICA, MEDICARE                           | 6,483.43  |
| 258   | 01/06/2012 | PERA                           | PERA EE & ER                                  | 3,849.52  |
| 259   | 01/06/2012 | ING-DEFERRED COMP              | DEFERRED COMP                                 | 2,263.07  |
| 260   | 01/10/2012 | CITY OF CROSSLAKE (SEWER)      | DECEMBER SEWER                                | 36.00     |
| 261   | 01/10/2012 | INTERNAL REVENUE SERVICE       | EXCISE TAX                                    | 1,057.00  |
| 275   | 01/20/2012 | INTERNAL REVENUE SERVICE       | FED, FICA, MEDICARE                           | 7,194.25  |
| 276   | 01/20/2012 | PERA                           | PERA EE & ER                                  | 3,905.02  |
| 277   | 01/20/2012 | MINNESOTA DEPT OF REVENUE      | MN WITHHOLDING                                | 1,331.38  |
| 278   | 01/20/2012 | ING-DEFERRED COMP              | DEFERRED COMP                                 | 2,263.07  |
| 279   | 01/26/2012 | CROW WING POWER                | ELECTRIC SERVICE                              | 4,664.24  |
| 280   | 01/31/2012 | MINNESOTA DEPT OF REVENUE      | SALES & USE TAX                               | 7,769.00  |
| 27111 | 01/10/2012 | PAUL BUNYAN COMMUNICATIONS     | JANUARY CHANNEL TRANSPORT                     | 800.00    |
| 27112 | 01/10/2012 | LAKES AREA RENTAL OF CROSSLAKE | SHEETROCK LIFT RENTAL                         | 27.79     |
| 27113 | 01/10/2012 | LARRY EVENSON                  | 2011 CAFE PLAN REIMB - BAL 0                  | 182.01    |
| 27114 | 01/10/2012 | ECHO PUBLISHING & PRINTING INC | WINTER SPORTS & HOLIDAY AD                    | 96.00     |
| 27115 | 01/10/2012 | GOPHER STATB ONE CALL          | LOCATES                                       | 17.40     |
| 27116 | 01/10/2012 | ONVOY VOICE SERVICES           | 6264 PROGRAM, SS7, OPR SERV, LAKES LD         | 10,187.70 |
| 27117 | 01/10/2012 | OLSEN THIELEN CO LTD           | MIC ACTIVITY                                  | 604.87    |
| 27118 | 01/10/2012 | POWER & TELEPHONE SUPPLY       | STRAIN RELIEF BOOTS FOR CATV HE, & OTHER      | 1,914.21  |
| 27119 | 01/10/2012 | SIMONSON LUMBER                | SHEETROCK, LUMBER FOR STORAGE AREA            | 873.29    |
| 27120 | 01/10/2012 | UNITED PARCEL SERVICE          | WKLY SERVICE & MISC SHIPPING                  | 85.83     |
| 27121 | 01/10/2012 | CROSSLAKE COMMUNICATIONS       | PHONE SERVICE, COMM CTR VOICE MAIL            | 954.09    |
| 27122 | 01/10/2012 | CITY OF CROSSLAKE              | REVIEW STELLAR/SOURCE ONE CONTRACT, OPR TRANS | 23,016.91 |
| 27123 | 01/10/2012 | CITI LITES INC                 | LOCATES                                       | 62.62     |
| 27124 | 01/10/2012 | DRIVER & VEHICLE SERVICES      | LICENSE TABS                                  | 160.00    |
| 27125 | 01/10/2012 | XCEL ENERGY                    | METER CHARGES SUNRISE & 16, DEC NATURAL GAS   | 323.05    |
| 27126 | 01/10/2012 | IKON OFFICE SOLUTIONS          | COPIER MAINTENANCE                            | 132.56    |
| 27127 | 01/10/2012 | AMERIPRIDE LINEN & APPAREL     | RUG & TOWEL SERVICE                           | 123.36    |
| 27128 | 01/10/2012 | NORTHWOOD TURF & POWER         | BOLTS FOR BACKHOE                             | 11.60     |
| 27129 | 01/10/2012 | MINNESOTA 9-1-1 PROGRAM        | 911, TAP & TAM                                | 1,549.99  |
| 27130 | 01/10/2012 | MN NCPERS LIFE INSURANCE       | JANUARY LIFE PREMIUM                          | 48.00     |
| 27131 | 01/10/2012 | NATIONAL CABLE TELEVISION COOP | POWER SUPPLY FOR APEX 1000                    | 350.00    |
| 27132 | 01/10/2012 | CDW DIRECT LLC                 | HARD DRIVE FOR TESTING NEW CABLE BOX          | 180.35    |
| 27133 | 01/10/2012 | CENTRAL TRANSPORT GROUP LLC    | 1 T1 & 4 DS1'S                                | 3,708.32  |
| 27134 | 01/10/2012 | MERRILL LYNCH                  | FUND RESERVES FOR 2012, NEW TECH 10, BLDG 20  | 30,000.00 |
| 27135 | 01/10/2012 | ASSURANT EMPLOYEE BENEFITS     | JANUARY LT DISABILITY                         | 387.61    |
| 27136 | 01/10/2012 | PINNACLE PUBLISHING LLC        | TELEPHONE DIRECTORY-5                         | 1,187.02  |
| 27137 | 01/10/2012 | UNIVERSAL SERVICE ADMIN CO.    | DECEMBER FUSC                                 | 2,478.20  |
| 27138 | 01/10/2012 | ROVI GUIDES                    | AFFILIATE PAYMENT                             | 191.35    |
| 27139 | 01/10/2012 | SHOWTIME NETWORKS INC          | AFFILIATE PAYMENT                             | 230.00    |
| 27140 | 01/10/2012 | FOX SPORTS NET NORTH           | AFFILIATE PAYMENT                             | 5,082.09  |
| 27141 | 01/10/2012 | TOWER DISTRIBUTION COMPANY     | AFFILIATE PAYMENT                             | 230.48    |
| 27142 | 01/10/2012 | TV GUIDE NETWORKS INC          | AFFILIATE PAYMENT                             | 513.10    |
| 27143 | 01/10/2012 | JOAN HARRELL                   | 2011 CAFE PLAN REIMBURSEMENT                  | 150.40    |
| 27144 | 01/10/2012 | BL BROADCASTING INC            | HOLIDAY AD                                    | 165.00    |
| 27145 | 01/10/2012 | AT&T - DALLAS TX               | PARS 1/12/12 BAN 1499                         | 163.67    |
| 27146 | 01/10/2012 | 7SIGMA SYSTEMS INC             | DECEMBER CONSULTING                           | 2,000.00  |
| 27147 | 01/10/2012 | CROSSLAKE ACE                  | MISC TOOLS AND SUPPLIES                       | 136.17    |
| 27148 | 01/10/2012 | NATIONAL CABLE TEL COOP INC    | AFFILIATE PAYMENT                             | 23,004.65 |
| 27149 | 01/10/2012 | NATHANIEL J. PLANTE            | 2011 CAFE PLAN REIMB - BALANCE 0              | 146.29    |
| 27150 | 01/10/2012 | CINNAMON MUELLER               | RETRANSMISSION                                | 2,832.50  |
| 27151 | 01/10/2012 | KARE 11 TV                     | AFFILIATE PAYMENT                             | 576.00    |
| 27152 | 01/10/2012 | PAUL HOGE                      | 2012 CAFE PLAN REIMB - BAL 1279.20            | 720.80    |
| 27153 | 01/10/2012 | WASTE PARTNERS INC.            | DECEMBER TRASH REMOVAL                        | 75.84     |
| 27154 | 01/10/2012 | DISCOVERY COMMUNICATIONS INC.  | AFFILIATE PAYMENT                             | 109.90    |
| 27155 | 01/10/2012 | WEATHER CENTRAL                | JANUARY DATA FEED                             | 195.00    |
| 27156 | 01/10/2012 | IKON FINANCIAL SERVICES        | COPIER LEASE 23 OF 60                         | 362.03    |
| 27157 | 01/10/2012 | NORTHLAND PRESS                | 2011 HOLIDAY SHOPPING GUIDE                   | 206.20    |
| 27158 | 01/10/2012 | ZAYO BANDWIDTH                 | DEDICATED FACILITIES & BANDWIDTH BILLING      | 1,195.00  |

|       |            |                                  |  |                      |
|-------|------------|----------------------------------|--|----------------------|
| 27159 | 01/10/2012 | TIGER DIRECT                     | 3 EA SBG6580 CABLE MODEMS                        | 498.17               |
| 27160 | 01/10/2012 | 4M FUND F.B.O. 35373-101         | FUND DEBT SERVICE RESERVE                        | 37,807.75            |
| 27161 | 01/10/2012 | TOTALFUNDS BY HASLER             | POSTAGE  | 500.00               |
| 27162 | 01/10/2012 | ONLINE INFORMATION SERVICES      | 3 EXCHANGE REPORTS                               | 38.10                |
| 27163 | 01/10/2012 | HUB TELEVISION NETWORKS, LLC     | AFFILIATE PAYMENT                                | 20.52                |
| 27164 | 01/10/2012 | MAILFINANCE                      | POSTAGE METER LEASE 1/27 - 4/26/12               | 231.36               |
| 27165 | 01/10/2012 | BIG 10                           | AFFILIATE PAYMENT                                | 1,250.00             |
| 27166 | 01/10/2012 | TIME COMMUNICATIONS              | ANSWERING SERVICE DEC/JAN                        | 279.00               |
| 27167 | 01/10/2012 | VERIZON WIRELESS                 | CELL PHONES                                      | 259.10               |
| 27168 | 01/10/2012 | AQUARIUS WATER CONDITIONING INC. | JANUARY WATER SOFTENER RENTAL                    | 44.89                |
| 27169 | 01/10/2012 | NTCA GROUP HEALTH PLAN           | JANUARY LIFE & HEALTH PREMIUM                    | 13,519.40            |
| 27170 | 01/10/2012 | DQ TECHNOLOGY                    | 10 EA DSL ROUTERS                                | 580.66               |
| 27171 | 01/10/2012 | NISC                             | DEC SOFTWARE LIC FEES & TRAINING                 | 2,446.98             |
| 27172 | 01/10/2012 | ROXANNE PERKINS                  | CREDIT REFUND                                    | 92.76                |
| 27173 | 01/10/2012 | SUSAN'S TOP DRAWER               | CREDIT REFUND                                    | 79.51                |
| 27174 | 01/20/2012 | IBEW LOCAL UNION 949             | UNION DUES                                       | 446.09               |
| 27175 | 01/25/2012 | EMILY COOPERATIVE TELEPHONE      | JANUARY LOCAL CHANNEL TRANSPORT                  | 3,470.00             |
| 27176 | 01/25/2012 | GOPHER STATE ONE CALL            | ANNUAL USER FEE                                  | 100.00               |
| 27177 | 01/25/2012 | MOSS & BARNETT                   | RE: T-MOBILE                                     | 1,312.50             |
| 27178 | 01/25/2012 | SIMONSON LUMBER                  | LUMBER FOR STORAGE AREA                          | 92.13                |
| 27179 | 01/25/2012 | CITY OF CROSSLAKE                | 2011 CONTINUING DISCLOSURE REPORT                | 1,047.50             |
| 27180 | 01/25/2012 | CENTURYLINK                      | 1/20 ACCESS MN CSLK-20                           | 6.80                 |
| 27181 | 01/25/2012 | CITI LITES INC                   | LOCATES  | 113.00               |
| 27182 | 01/25/2012 | THE OFFICE SHOP INC.             | PAPER TOWELS, FOLDERS, DIVIDERS, ETC             | 74.52                |
| 27183 | 01/25/2012 | DELTA DENTAL PLAN OF MINNESOTA   | FEBRUARY DENTAL                                  | 977.70               |
| 27184 | 01/25/2012 | NATIONAL CABLE TELEVISION COOP   | MOTOROLA APEX 1000 V48, RGB 24 PORT MMC, REMOTES | 23,054.39            |
| 27185 | 01/25/2012 | NEUSTAR INC.                     | SOW & LNP CHARGES                                | 110.53               |
| 27186 | 01/25/2012 | ASSURANT EMPLOYEE BENEFITS       | FEBRUARY LONG TERM DISABILITY                    | 387.61               |
| 27187 | 01/25/2012 | MINNESOTA LIFE INSURANCE CO      | FEB LIFE PREMIUM - POLICY 0027901-002            | 201.50               |
| 27188 | 01/25/2012 | TURNER NETWORK SALES INC.        | AFFILIATE PAYMENT                                | 3,658.75             |
| 27189 | 01/25/2012 | LIFETIME                         | AFFILIATE PAYMENT                                | 665.60               |
| 27190 | 01/25/2012 | MIKES ELEC OF CROSSLAKE LLC.     | REPL BALLASTS & BULB, REPAIR OUTLET              | 333.10               |
| 27191 | 01/25/2012 | VANTAGE POINT                    | DECEMBER TTP SERVICE                             | 210.00               |
| 27192 | 01/25/2012 | CORNERSTONE PUBL GROUP INC.      | JANUARY NEWSLETTER                               | 3,654.05             |
| 27193 | 01/25/2012 | EQUUS COMPUTER SYSTEMS INC       | PCS & LAPTOPS FOR RESALE                         | 2,556.80             |
| 27194 | 01/25/2012 | T-MOBILE USA INC.                | RECIP COMP 12/1 - 12/31                          | 110.00               |
| 27195 | 01/25/2012 | TIGER DIRECT                     | TABLET & USB                                     | 531.90               |
| 27196 | 01/25/2012 | CHERIE E. AYD                    | JANUARY CLEANING                                 | 689.34               |
| 27197 | 01/25/2012 | TIME COMMUNICATIONS              | ANSWERING SERVICE JAN/FEB                        | 244.33               |
| 27198 | 01/25/2012 | IP NETWORKS, INC                 | CISCO ROUTER AND C3560 SWITCHES                  | 12,186.56            |
| 27199 | 01/25/2012 | COOPERATIVE NETWORK SERV LLC     | JANUARY LOCAL CHANNEL TRANSPORT                  | 500.00               |
| 27200 | 01/25/2012 | NISC                             | JAN BILLING AND TRAVEL EXPENSES                  | 9,541.29             |
| 27201 | 01/25/2012 | KNIPPEL WELDING                  | REPAIR REEL TRAILER                              | 475.00               |
| 27202 | 01/25/2012 | DENNIS & VICKI HUNNICUTT         | CREDIT REFUND                                    | 77.81                |
| 27203 | 01/25/2012 | JENNIFER & RICH PALMER           | CREDIT REFUND                                    | 48.38                |
| 27204 | 01/25/2012 | BRANDON & AMBER PETERSON         | CREDIT REFUND                                    | 52.76                |
| 27205 | 01/25/2012 | JULIE PAULSEN                    | CREDIT REFUND                                    | 16.00                |
| 27206 | 01/25/2012 | RUBY LARSON                      | CREDIT REFUND                                    | 72.33                |
| 27207 | 01/25/2012 | MARYKAY LANGSETH                 | CREDIT REFUND                                    | 82.74                |
| 27208 | 01/25/2012 | ERICK BAUMAN                     | CREDIT REFUND                                    | 55.52                |
| 27210 | 01/25/2012 | DEBRA PRATT                      | CREDIT REFUND                                    | 154.95               |
| 27211 | 01/25/2012 | RICHARD SCHULZE                  | CREDIT REFUND                                    | 205.53               |
| 27212 | 01/25/2012 | PAUL OSTMOE                      | CREDIT REFUND                                    | 21.33                |
| 27213 | 01/25/2012 | ROBERT FASCHING                  | CREDIT REFUND                                    | 27.95                |
| 27214 | 01/25/2012 | LARSON ELECTRIC                  | CREDIT REFUND                                    | 53.28                |
| 27215 | 01/25/2012 | NORTHLAND PRESS                  | 2011 HOLIDAY SHOPPING GUIDE                      | 206.20               |
| 27216 | 01/25/2012 | NTCA GROUP HEALTH PLAN           | FEBRUARY LIFE & HEALTH PREMIUM                   | 13,519.40            |
|       |            |                                  |  | <u>\$ 297,467.53</u> |