

COUNCIL PROCEEDINGS  
CITY OF CROSSLAKE MINNESOTA  
REGULAR COUNCIL SESSION  
MARCH 11, 1996  
7:00 P.M. AT CITY HALL

The Council for the City of Crosslake, Minnesota met in the Council Chambers of City Hall on Monday, March 11, 1996. The following Councilmembers were present: Mayor David M. Kolesar, Jane M. Michaud, Charles O. Miller and John (Jack) R. Webster. Absent was Raymond P. Smyth. Also present was City Clerk Arlene A. Buchite and City Attorney Paul Sandelin. There were approximately 55 residents in the audience.

Mayor Kolesar called the Regular Council Meeting to order at 7:00 P.M.

CRITICAL ISSUES - None

CONSENT CALENDAR -

MOTION 03R-01-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF (1) MINUTES OF FEBRUARY 12, 1996 REGULAR COUNCIL MEETING; (2) MINUTES OF FEBRUARY 27, 1996 SPECIAL COUNCIL SESSION; AND (3) CLERK/TREASURER'S FINANCIAL REPORT FOR FEBRUARY, 1996. MOTION CARRIED UNANIMOUSLY.

CLERK'S REPORT -

MOTION 03R-02-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO APPROVE ALL BILLS FOR PAYMENT AS PRESENTED CONSISTING OF: (1) CROSSLAKE SANITATION FOR RECYCLING OF \$950.00; (2) GAMMELLO & SANDELIN P.A. FOR ATTORNEY FEES OF \$747.25; (3) WIDSETH SMITH NOLTING FOR ENGINEERING FEES OF \$4,611.10; (4) BONESTROO ROSENE ANDERLIK & ASSOCIATES FOR 2% OF PAYMENT #1 OF \$1,005.40; AND (5) SEMI ANNUAL DUMP TRUCK PAYMENT OF \$4,696.86. MOTION CARRIED UNANIMOUSLY.

MOTION 03R-03-96 WAS MADE BY JANE MICHAUD AND SECONDED BY JACK WEBSTER TO RENEW WORKER'S COMPENSATION INSURANCE WITH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST WITH NO DEDUCTIBLE AT A COST OF \$12,810. MOTION CARRIED UNANIMOUSLY.

The League of Minnesota Cities' Safety and Loss workshops will be attended by all department heads, Chuck Miller and Jack Webster.

A request had been received to renew the Sunday liquor license for Andy's Restaurant.

MOTION 03R-04-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO RENEW THE ON SALE SUNDAY LIQUOR LICENSE FOR ANDY'S RESTAURANT. MOTION CARRIED UNANIMOUSLY.

A temporary food, beer and pop license for the Jaycees for St. Patrick's Day was requested by Karlo Goerges. Approval had been received from County Engineer Duane Blanck to set up a booth on the corner of CSAH #66 and CSAH #3.

MOTION 03R-05-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE A TEMPORARY FOOD, BEER AND POP LICENSE FOR THE CROSSLAKE

JAYCEES FOR MARCH 17, 1996. MOTION CARRIED WITH JANE MICHAUD VOTING NAY.

MOTION 03R-06-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO NOT CHARGE THE JAYCEES FOR THE LICENSE BECAUSE THEY ARE NON-PROFIT. MOTION CARRIED WITH JANE MICHAUD VOTING NAY.

It was noted that proof of insurance is required before the license can be issued and that the consumption of alcohol must be confined to a roped off area.

The City Attorney suggested that a resolution be adopted by the Council to address temporary licenses for alcohol.

Mayor Kolesar read the semi-annual charitable gambling report from Pequot Crosslake Youth Hockey Association. All income is used to support the youth hockey program in the area.

City Clerk Arlene Buchite requested approval to transfer all funds from the 4M Fund account into either the General Savings account or Capital Improvement account for easier access.

MOTION 03R-07-96 WAS MADE BY JANE MICHAUD AND SECONDED BY CHUCK MILLER TO TRANSFER \$19,227.48 FROM THE 4M-FUND TO THE GENERAL FUND. MOTION CARRIED UNANIMOUSLY.

#### MAYOR'S REPORT -

Mayor Kolesar had suggested at the February meeting that commission members terms be staggered so that end dates do not terminate at the same time.

MOTION 03R-08-96 WAS MADE BY JANE MICHAUD AND SECONDED BY JACK WEBSTER TO CHANGE THE TERMINATION DATES FOR COMMISSION MEMBERS AS SUGGESTED BY THE MAYOR AT THE LAST COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

Mayor Kolesar showed plans which had been prepared by a volunteer registered architect which showed an addition to the Emergency Services Center to house City Hall. The current City Hall and the Old Fire Hall will be sold to offset the cost of the move. An IRRRB grant, which has the support of Representative Kris Hasskamp, has been submitted.

#### PLANNING AND ZONING -

Brian Bittner, on behalf of Jerry and Carol Liss, appealed the decision of the Planning and Zoning Commission to deny a variance request to construct a motel on a site which does not meet the Ordinance requirement of 250,000 square feet. The lot which Mr. Bittner is requesting approval to build on, consists of approximately 70,000 square feet. Mayor Kolesar read a letter from Brian Bittner which requested Council approval on the Variance with a waiver on the square foot requirement since he felt a motel should be considered a commercial business rather than a PUD.

City Attorney Paul Sandelin stated that the Council should not be granting variances to change the Ordinance when a request does not

fit with what the Ordinance requires. If the Ordinance is not correct, then the Ordinance needs to be changed.

Mr. Bittner mentioned that Jerry and Carol Liss had additional property available which could be used, but he felt it would be a waste to have to use additional lots to construct an 18 unit motel.

MOTION 03R-09-96 WAS MADE BY JANE MICHAUD AND SECONDED BY JACK WEBSTER TO DENY THE APPEAL OF VARIANCE 96-04. MOTION CARRIED WITH CHUCK MILLER VOTING NAY.

It was suggested that the issue be referred back to the Planning and Zoning for resolution after the Comprehensive Plan is updated.

The Planning and Zoning Commission recommended approval on the preliminary Common Interest Community Plat for Carefree Cottages.  
MOTION 03R-10-96 WAS MADE BY JACK WEBSTER AND SECONDED BY JANE MICHAUD TO GIVE PRELIMINARY APPROVAL FOR CUP-96-05 AND FOR THE PRELIMINARY PLAT FOR CAREFREE COTTAGES WITH THE STIPULATIONS AS DETAILED IN THE STAFF REPORT. MOTION CARRIED UNANIMOUSLY.

Teri Hastings requested approval to make grant application to the Central Minnesota Initiative Fund for \$2500.  
MOTION 03R-11-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE APPLYING FOR A \$2,5000 GRANT FOR THE COMPREHENSIVE PLAN. MOTION CARRIED UNANIMOUSLY.

At the Planning and Zoning Commission meeting in February, the Commission suggested holding citizen focus groups to get input for the Comprehensive Plan which is being updated. There will be approximately six different groups of about 20 people invited to the sessions. Invitations will be mailed within the next ten days.

MOTION 03R-12-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE AN EXPENDITURE UP TO \$8,000 FROM THE PLANNING AND ZONING CAPITAL OUTLAY BUDGET FOR THE REVISION OF THE CROSSLAKE COMPREHENSIVE PLAN. MOTION CARRIED UNANIMOUSLY.

Jack Webster reported that Teri Hastings is sending help wanted ads to four area colleges to advertise for a 1996 intern to help in the Planning and Zoning office.

#### PUBLIC WORKS -

Dean Swanson, Chairman of the Public Works Commission, stated that quotes had been received from Zeigler for the repair of the grader.  
MOTION 03R-13-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO APPROVE UP TO \$22,120 FOR REBUILDING THE GRADER BUT THAT ANOTHER BID BE OBTAINED. MOTION CARRIED UNANIMOUSLY.

The difference between the budgeted amount of \$29,000 which included repairing the wheel for \$13,000 leaves a balance of \$16,000. The additional amount of \$6,120 includes work on the transmission and the differential which had not been budgeted.

The Public Works Commission made a recommendation to the Council that all City roads be upgraded to blacktop over a period of five years. They feel the cost of maintaining gravel roads far exceeds the cost of maintaining blacktop. The cost of blacktopping all of the roads would be approximately \$3,380,000. The financing of the project would need to go to the voters at the November election. Figures obtained from the County Auditor's Office showed the impact on taxes based on valuation. The Council felt there was a discrepancy in the numbers and that the Auditor's office should be contacted for a revision. Also the location of central sewer would need to be identified before any blacktopping projects could begin. A road priority list will be put together for Council review.

The proposal to obtain easements for Wolf Trail Road and Greer Lake Road from the DNR, which had been tabled from the February meeting, was discussed. It was requested by the Public Works Commission that the roads be surveyed and the easements obtained.

MOTION 03R-14-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO APPROVE \$6,800 FOR SURVEY AND RIGHT-OF-WAY FOR WOLF TRAIL AND GREER LAKE CAMPGROUND ROADS. MOTION CARRIED UNANIMOUSLY.

City Attorney Paul Sandelin mentioned that a title opinion from the Attorney General's Office should be obtained and he will take care of that.

A proposal from the City Engineer's Office to survey Wilderness Point Road under a two phase program was discussed.

MOTION 03R-15-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE PHASE I FROM THE CITY ENGINEER FOR WILDERNESS ROAD NOT TO EXCEED \$9,600. MOTION CARRIED UNANIMOUSLY.

The cost of getting the road up to standards will be reviewed and the residents along the road will be contacted to discuss a possible assessment policy to assist in upgrading the road.

Mr. David Timm addressed the Council and expressed his concern about the money allocated to survey Wilderness Point Road, Greer Lake Road and Wolf Trail which are all considered low density roads when there is no talk of repairing high density roads. Mayor Kolesar stated that the City is only trying to identify right-of-ways and straighten out property lines, at this time, there are no plans to pave the roads. Mr. Marshall, another resident who was unable to attend the meeting, requested that he be provided as much information as possible regarding yearly costs for upkeep on the road.

The annual bridge inspection report has been received from Crow Wing County and will be reviewed under Old Business at the next meeting.

#### UTILITIES -

The Commission requested approval to proceed with both the engineering and accounting firms to develop an on-going five year plan.

MOTION 03-16-96 WAS MADE BY JACK WEBSTER AND SECONDED BY JANE MICHAUD TO APPROVE THE UTILITY COMPANY SPENDING UP TO \$21,000 FOR A FIVE YEAR PLAN WITH OLSON THIELEN AND CC&I ENGINEERING. MOTION CARRIED

UNANIMOUSLY.

**PUBLIC SAFETY -**

The Fire Department requested approval for a temporary license for their annual firemen's dance on July 27th and July 28th.

MOTION 03-17-96 WAS MADE BY JANE MICHAUD AND SECONDED BY JACK WEBSTER TO APPROVE THE 3.2 BEER, WINE AND SET-UP LICENSE FOR THE FIREMEN'S STREET DANCE ON JULY 27TH AND JULY 28TH. MOTION CARRIED UNANIMOUSLY.

The Police Department reported 48 calls in Crosslake and 14 in Mission Township in February.

The Fire Department responded to 2 emergency medical calls and one automobile fire in February.

North Ambulance had ten callouts in February.

Chief Amsden requested approval from the Council to go out for bids on two Class A pumpers for the Fire Department. They felt a lease/purchase option would be the most cost effective way of financing the trucks.

MOTION 03-18-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO ALLOW THE FIRE DEPARTMENT TO ADVERTISE FOR BIDS FOR ONE OR TWO FIRE TRUCKS. MOTION CARRIED UNANIMOUSLY.

Mike Amsden also stated they would like to explore the possibility of a computer system to track maintenance on the various equipment.

**LONG RANGE CAPITAL PLANNING -**

Mayor Kolesar and Chuck Miller had met with representatives of the Catholic Church regarding the business district road. Another proposal will be sent to the City within the next two weeks.

**PERSONNEL -**

MOTION 03-19-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO APPROVE HIRING ROB LARSON AS PARK AND RECREATION DIRECTOR EFFECTIVE APRIL 1, 1996. MOTION CARRIED UNANIMOUSLY.

The Union contract with the regular city employees has been settled and the contract with the Police Department is being negotiated.

**PARK AND RECREATION -**

Chairman Lloyd Olson had contacted three firms for quotes on preparing a site for a second ballfield. One firm, Tom's Backhoe, responded with a bid of \$27,170.

The Council questioned the quotes listed on the proposal from Tom's Backhoe and requested that a notice to bid be published.

RECYCLING -

In February, a total of 11,806 pounds of material was recycled.

ECONOMIC DEVELOPMENT AUTHORITY - Nothing

EDUCATION COMMITTEE -

Mayor Kolesar has met with Superintendent Oraskovich twice and was told the district was trying to complete the land acquisition because after a referendum they were required to spend 10% of the money before May 2nd. Land which was available in Crosslake was recommended to the Board.

NEW BUSINESS - Nothing

OLD BUSINESS -

Chuck Miller requested approval for department heads to attend Council meetings and be reimbursed in either compensatory time or overtime.

MOTION 03R-20-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO REQUEST THAT DEPARTMENT HEADS ATTEND ALL REGULAR COUNCIL MEETINGS AND BE REIMBURSED AS COMPENSATORY TIME. MOTION CARRIED WITH JACK WEBSTER VOTING NAY.

Chuck Miller suggested separating Planning and Zoning so the planning portion become part of the Long Range Capital Planning Commission with the Mayor as the permanent liaison to the Planning group. The Zoning group would then administer the Ordinances and have more time to spend on site visits.

PUBLIC FORUM -

Dean Swanson reported that the street naming as all been recorded and that house numbers are in the workings for the Enhanced 911 System.

MOTION 03R-21-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO ADJOURN THE REGULAR COUNCIL MEETING AT 9:05 P.M. MOTION CARRIED UNANIMOUSLY.

Recorded and edited by:



Arlene A. Buchite  
City Clerk/Treasurer