

COUNCIL PROCEEDINGS
CITY OF CROSSLAKE MINNESOTA
REGULAR COUNCIL SESSION
FEBRUARY 14, 1994
7:00 P.M. CITY HALL

The Council for the City of Crosslake Minnesota in the Council Chambers of City Hall on Monday, February 14, 1994. The following Councilmembers were present: Mayor Kurt Anderson, Charles Miller, Dean Swanson and Jack Webster. Councilmember Lyle Arends was absent. Also present was City Attorney Paul Sandelin and Reporter's Christine DuFour and Jean Paul Hudon. There were approximately 65 citizens in attendance.

Mayor Anderson called the Council Session to order at 7:00 P.M.

The first item on the agenda was the Consent Calendar.

MOTION 02R-01-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF (1) MINUTES OF JANUARY 10, 1994 PUBLIC HEARING AND REGULAR COUNCIL SESSION; (2) THE CLERK/TREASURER'S FINANCIAL REPORT FOR JANUARY, 1994; (3) THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR JANUARY, 1994 AND; (4) THE CABLEVISION'S FINANCIAL REPORT FOR JANUARY, 1994. MOTION PASSED UNANIMOUSLY.

CLERK'S REPORT - MOTION 02R-02-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO PAY ALL BILLS WHICH INCLUDED WORKERS COMPENSATION DEPOSIT FOR \$16,947.00; BONESTROO ROSENE ANDERLIK & ASSOCIATES FOR \$40,150.92; CROSSLAKE SANITATION FOR \$600.00; AND THE CITY ATTORNEY FOR \$885.00. MOTION PASSED WITH JACK WEBSTER VOTING NAY AND MAYOR ANDERSON VOTING AYE.

MOTION 02R-03-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO RENEW THE CHARITABLE GAMBLING LICENSE AT ANDY'S RESTAURANT AND SEEKER'S CEDAR CHEST FOR PEQUOT LAKES/CROSSLAKE YOUTH HOCKEY ASSOCIATION. MOTION PASSED UNANIMOUSLY.

City Clerk, Arlene Buchite informed the Council that the insurance policies for the City were up for renewal for 1994-1995. Some discussion arose as to whether or not the City carries sufficient coverage. Mayor Anderson felt that the only area lacking was in miscellaneous equipment for the Fire Department and Public Works Department. Dave Schliek and Pat Hoag will review these items. The recent loss at the Community Center verified that the City's 1993-1994 policy was up-to-date regarding coverage since the City will be compensated up to replacement value for the Community Center. The insurance available for the open meeting law was discussed. This would be an endorsement to the existing insurance policy. The cost was not available so the issue will be reviewed at the next Council meeting.

MOTION 02-04-94 WAS MADE BY DEAN SWANSON AND SECONDED BY JACK WEBSTER TO APPROVE THE RENEWAL OF THE INSURANCE THROUGH THE LEAGUE OF MINNESOTA CITIES FOR 1994 AND 1995. MOTION PASSED UNANIMOUSLY.

MOTION 02-05-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE SENDING \$100 TO THE PINE RIVER/BACKUS GRAD BLAST FOR 1994. MOTION PASSED UNANIMOUSLY.

Clerk Buchite requested approval to transfer two certificates of deposit that were up for renewal into the passbook savings account.

MOTION 02-06-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO PUT THE TWO CERTIFICATES OF DEPOSIT INTO THE PASSBOOK SAVINGS ACCOUNT UNTIL THE FIRE HALL HAS BEEN COMPLETED. MOTION PASSED UNANIMOUSLY.

The Pay Equity Report had been received from the Department of Employee Relations and the City was found to be in compliance.

A letter from Braun Intertec regarding the soil testing that had been done at the Emergency Services Center property was included for Council review.

An update on collateral from Northern National Bank had been received.

A letter to Bill Reed from Father Fruth regarding the proposed road was read aloud by the Mayor. Father Fruth's letter stated that he was not agreeable with disposing of any of the church property for the road.

Mayor's Report - Colleen Jentsch from Brainerd Lakes Area Development Corporation was present to thank the City for their support in 1993 and to request approval to extend the contract for 1994 at a cost of \$1100.00. Jack Webster asked why there was a 10% increase in dues between 1993 and 1994. Ms. Jentsch indicated that it was a result of increased costs.
MOTION 02R-07-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO PAY \$1100.00 TO BRAINERD LAKES AREA DEVELOPMENT CORPORATION FOR 1994. MOTION PASSED WITH JACK WEBSTER VOTING NAY AND MAYOR ANDERSON VOTING AYE.

The Mayor gave an update on the progress of the new Emergency Services Center and the Community Center. Due to the cold weather, only half of the footings and blocks are in on the first half of the Emergency Center. Regarding the Community Center, he feels that it should be rebuilt and up and running as soon as the insurance settlement is received. Work could begin on rebuilding meeting rooms with construction of the gym, pool, or whatever the Community decides, at a later date.

Armond Gease felt that the City should look at selling the building where City Hall is currently housed and combine City Hall with the Community Center. Mayor Anderson felt that when the Community Center was open evenings there would be a security issue with City Hall records. The Emergency Services Center has been designed to allow for the addition of a City Hall at a later date if needed. Police, Fire and City Hall could then be in one location.

Dean Swanson expressed that he has a difference of opinion on the rebuilding of the Community Center that he will address under his report.

Chuck Miller felt that there should be no delay in rebuilding the Community Center.

The applications for General Manager/City Administrator are open until February 18th. Approximately 20 applications have been returned to date. The intent is to hold meetings to narrow the selection process down to 5 or 6 individuals. The Mayor has selected a committee consisting of Dorothy Allen, Kurt Anderson, Dene Carney, Don Engen, Dominic Henderson, Tom

Mezzenga and Chuck Miller to review the applications.

A proposal had been received from the City Attorney regarding various billing options for attorney fees. Different ways of cutting down costs were discussed among the Councilmembers. Some of the suggestions were to go through the City Clerk's office to avoid a duplication of phone calls, keep Proposal A which would allow for any number of phone calls under the retainer billing or stay with the current system until later in the year and make a decision for 1995 - 1996.

A motion was made by Dean Swanson and seconded by Jack Webster to continue with the present program but it failed with Kurt Anderson and Chuck Miller voting nay and Jack Webster and Dean Swanson voting aye.

Jack Webster recommended that the City add an additional water system at the Emergency Service Center. The tank currently being used holds water over a long period of time causing it to become stale. With meeting rooms being a part of the new Center a fresh water supply should be considered.

MOTION 02R-08-94 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE A SECOND PRESSURE TANK AT THE FIRE HALL SO FRESH WATER FOR DRINKING IS AVAILABLE. MOTION PASSED UNANIMOUSLY.

Jim Funk, Manager of Gas Operations for NSP presented an overview of a proposal to provide natural gas service for Crosslake. This is a \$23 million dollar investment in Crow Wing and Cass Counties. They hope to begin construction in May with the proper permits and approvals. The projected completion date for Crosslake is August. Once the franchise is approved, NSP will work with the local Planning and Zoning Office as well as with the residents. NSP will install pipe up to a maximum of 300 feet on private property. Anything beyond the 300 feet will cost \$1.50 per foot with the cost being paid by the property owner. NSP will conduct special public meetings in April to offer additional information. The purpose of this meeting was to obtain the franchise agreement from the City Council. A raise of hands by the 65 citizens in attendance showed almost unanimous support of the project.

MOTION 02R-09-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE THE FRANCHISE WITH NSP SUBJECT TO THE CITY ATTORNEY APPROVING THE CONTRACT. MOTION PASSED UNANIMOUSLY.

PLANNING AND ZONING - Teri Hastings requested that the Council approve the final plat of White Pine Estates as recommended by the Planning and Zoning Commission.

MOTION 02R-10-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE FINAL PLAT OF WHITE PINE ESTATES WITH THE CONDITIONS THAT THE COVENANTS BE REVIEWED BY THE ZONING ADMINISTRATOR, THAT THE PARK DEDICATION FEE BE PAID, THAT THE PROPERTY BE REZONED TO RESIDENTIAL AND THAT A CERTIFIED COPY OF THE EASEMENT FOR THE ROAD BE PRESENTED. MOTION PASSED UNANIMOUSLY.

A request for rezoning of 94-01, Outlot C, Crosslake Shore & Daggett Brook came before the Council from the Planning and Zoning Commission. The present development of the property is residential, the road leading into the property is an easement 33 feet wide, there are other properties in the

area available for commercial activities and the rezoning request is not contradictory to the Comprehensive Plan.

MOTION 02R-11-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE THE REZONING FROM WATERFRONT COMMERCIAL TO MEDIUM DENSITY RESIDENTIAL FOR OUTLOT C, CROSSLAKE SHORE AND DAGGETT BROOK. MOTION PASSED UNANIMOUSLY.

A letter from Taylor Investment Corporation had been received requesting release of the Ox Lake Crossings Road bond. Since the payment for the engineering fees had been paid, the bond will be released.

PARK AND RECREATION - Dean Swanson informed the Council that a meeting has been set for Tuesday, February 22nd at 3:00 p.m. at City Hall to meet with the various organizations who used the Community Center. The purpose of this meeting is to get a feel from the users, as well as the citizens, as to what type of facility the community wants to rebuild. Mr. Swanson feels that this is the time to do long range planning for this department. He indicated that he has received numerous telephone calls regarding the rebuilding. Mr. Miller indicated that he, too, had received numerous phone calls from individuals who feel that the rebuilding should begin as quickly as possible.

Mr. Swanson commended the individuals responsible for keeping the ice in excellent condition this year.

Mayor Anderson presented an overview of the Park receipts for 1993 and thanked everyone involved in the baseball program for their support. This program brought in \$4,885.00 in donations.

RECYCLING - In January, the Crosslake Recycling Committee received a grant for \$7500.00 from the State. This grant was based on serving 300 households per month at \$2.00 per household. Recycling continues to be offered at the City garage on the third Saturday of the month with curbside pickup on the first Thursday of the month. Mayor Anderson thanked the members of the Recycling Committee for all their hard work.

PUBLIC SAFETY - Mr. Webster reported that the Police Department handled 74 calls for the month of January.

The Fire Department lost \$1000 in equipment in the fire at the Community Center. Dave Schliek requested approval to replace this equipment prior to the settlement of the claim by the insurance company.

MOTION 02R-12-94 WAS MADE BY JACK WEBSTER AND SECONDED BY DEAN SWANSON TO ALLOW THE FIRE DEPARTMENT TO REPLACE EQUIPMENT LOST IN THE FIRE AT THE COMMUNITY CENTER BEFORE THE INSURANCE SETTLEMENT IS FINAL. MOTION PASSED UNANIMOUSLY.

The Fire Department responded to 12 calls in January consisting of 9 medical calls and 3 fire calls.

Pat Hoag has been working with the company who makes the fire signs to determine if the name Crosslake can be added to the signs at a reasonable cost without decreasing the size of the fire numbers.

UTILITIES - The Utilities Commission requested the City Council approve a management agreement letter which states that the Crosslake Telephone Company Manager is also the Crosslake Cablevision Company Manager.
MOTION 02R-13-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE THE UTILITIES COMMISSION MANAGEMENT LETTER WHICH STATES THAT THE CROSSLAKE TELEPHONE COMPANY MANAGER IS ALSO THE CROSSLAKE CABLEVISION MANAGER. MOTION PASSED UNANIMOUSLY.

A letter from the International Brotherhood of Electrical Workers Union had been received which included the proposed terms and conditions which had been negotiated upon. The change regarding eliminating comp time in favor of time-and-a-half and the payment of per diem versus actual expenses was a matter of discussion.

MOTION 02R-14-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE THE THREE YEAR CONTRACT WITH THE UNION AS PRESENTED INCLUDING THE PER DIEM. MOTION PASSED WITH DEAN SWANSON VOTING NAY.

The adjustment of wages for Debbie Floerchinger was discussed. Her position changed from assistant billing clerk to billing clerk.

MOTION 02R-15-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE THE WAGE INCREASE FOR DEBBIE FLOERCHINGER EFFECTIVE MARCH 1ST TO MATCH THE WAGES OF THE OTHER BILLING CLERK. MOTION PASSED UNANIMOUSLY.

Helen Fraser and Dale Olmstead were recommended to the City Council for approval as Commission members. These two individuals will replace Tom Towne and Al Pull.

MOTION 02R-16-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE HELEN FRASER AND DALE OLMSTEAD BECOMING PERMANENT MEMBERS OF THE UTILITIES COMMISSION. MOTION PASSED UNANIMOUSLY.

West Shore Drive cutover is going along according to schedule. About 20 to 30 subscribers will be added on. It was reported that Cable TV revenue is up about 12 percent. There are about 100 new subscribers over last year. The annual equipment report was reviewed and a decision was made that the Telephone Company surplus two vehicles in 1994. One being a 3/4 ton 1988 heavy duty 4 wheel drive and a 1990 automatic 4 wheel drive truck.

MOTION 02R-17-94 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE THE PUBLIC WORKS DEPARTMENT PURCHASING THE 1990 3/4 TON TRUCK FROM THE UTILITY COMPANY TO REPLACE THE 1983 YELLOW TRUCK. MOTION PASSED UNANIMOUSLY.

A newsletter is being enclosed with the monthly telephone bills which will include an update of the prior month's Council meeting. Playing the tape of the Council meetings on Channel 12 is also being considered.

PUBLIC WORKS - The signs are ready for Route 66 from the County and Jack Webster has talked to Ron Foss, Chamber President regarding having some kind of sign presentation upon installation.

Numerous calls had been received regarding the excellent job that has been done by the City this year at plowing.

LONG RANGE CAPITAL - Nothing to report.

CEMETERY - Nothing to report.

PERSONNEL - Nothing to report.

NEW BUSINESS - The Governor has proclaimed April 17th to April 23rd as Volunteer Week. Dean Swanson suggested that the City put together some kind of recognition event for its volunteers. The Council agreed that it should be done and to include the Commissions, Food Shelf, Recycle Committee, Nutrition Site and any other volunteers. The American Legion was considered as a possible location for the luncheon.

Mr. Webster stated that the accounting system will be updated to allow for sub-account numbers.

OLD BUSINESS - The Public Works Department is awaiting inspection on Sunrise Island Bridge. It has been rescheduled to April.

PUBLIC FORUM - A comment from the audience regarding the change from the Lake Country Echo to the Brainerd Dispatch for the legal newspaper was discussed. Mayor Anderson emphasized that the newsletter, which is mailed to all telephone users, will give a recap of the Council activities. Jack Webster and Mayor Anderson told the attendees that the City of Crosslake publishes more information to its citizens than any other city in the area.

A question as to why the Fire Hall was started during the cold months requiring added costs in gas and temporary enclosures was discussed. The Mayor explained that the reason for the urgency was to utilize the interest free \$100,000 loan received from REA. This money needed to be spent within one year of receipt which is February 15, 1993 or returned to REA. The cost of this money on the open market would cost more in the long run than the cost of the expenses currently being incurred due to the cold.

MOTION 02R-18-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO ADJOURN THIS REGULAR COUNCIL SESSION AT 9:54 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and edited by:
Arlene A. Buchite, City Clerk/Treasurer

Arlene A Buchite