

COUNCIL PROCEEDINGS  
CITY OF CROSSLAKE MINNESOTA  
REGULAR COUNCIL SESSION  
FEBRUARY 12, 1990

The City Council for the City of Crosslake met in a regular council session on Monday, February 12, 1990 in the council chambers of City Hall. The following Councilmembers were present: Mayor Kurt E. Anderson, Roger A. Burshem and Diana A. Gallaway. Absent were Councilmembers Lyle M. Arends and Charles D. Miller. Also present was City Engineer Will Hoyt, City Clerk Arlene Buchite, Department Heads John Backdahl, Pat Hoag and Patricia Felber as well as approximately 22 citizens.

Mayor Anderson called this meeting to order at 7:30 p.m. and stated that the first item on the agenda was the consent calendar. MOTION NO. 2R-01-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHAM TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF THE JANUARY 8, 1990 REGULAR COUNCIL SESSION; (2) MINUTES OF THE JANUARY 9, 1990 SPECIAL COUNCIL SESSION; (3) THE CLERK/TREASURER'S FINANCIAL REPORT FOR JANUARY, 1990; (4) THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR JANUARY, 1990; AND (5) THE CABLEVISION'S FINANCIAL REPORT FOR JANUARY, 1990. MOTION PASSED WITH COUNCILMEMBERS GALLAWAY AND BURSHAM VOTING AYE.

CLERK'S REPORT - First item was bills for payment. MOTION NO 2R-02-90 WAS MADE BY COUNCILMEMBER BURSHAM AND SECONDED BY COUNCILMEMBER GALLAWAY TO PAY ALL BILLS INCLUDING: (1) BUILDALL LUMBER FOR WAREHOUSE MATERIALS FOR \$860.26; (2) W AND W CABINET FOR A CABINET AT THE COMMUNITY CENTER FOR \$765.00; (3) RATHERT CHEVROLET FOR THE NEW POLICE CAR FOR \$12,994.10; (4) RON JOHNSON FOR COMPUTER PAYROLL WORK FOR \$200.00; AND (5) FORSTNER FIRE APPARATUS FOR REPAIRS TO THE 1967 FORD TRUCK FOR \$1,103.55. MOTION PASSED WITH MAYOR ANDERSON AND COUNCILMEMBER BURSHAM VOTING AYE. COUNCILMEMBER GALLAWAY ABSTAINED BECAUSE SHE AND HER HUSBAND OWN BUILDALL LUMBER.

Clerk Buchite read a letter addressed to the Council from Dr. Kent Westley praising the firemen for their quick and decisive action when his cabin started on fire because of faulty heat tapes. Councilmember Gallaway requested that this letter be placed in the Fire Department file.

An accident protection plan for volunteers from the League of Minnesota Cities was reviewed. It was the consensus of the Council that the City Clerk return the form for further information because it will not obligate the City and may be something good for the City.

A pledge update from Northern National Bank was reviewed briefly by the Council. No action was needed.

A letter was received from the County stated that there could be no City Council meetings on February 27, 1990 after 6:00 p.m. because it is precinct caucus day.

A letter was reviewed from Minnesota Pollution Control Agency stating that they voted to allow the proposed MacMillan Blcedel Parallel Strand Lumber Plant in Deerwood.

Clerk Buchite informed the Council that she had received a letter from Eugene Kennedy of the Pequot Lakes Board of Education confirming the Board of Education meeting at City Hall on February 26, 1990 at 7:30 p.m.

James M. Gammello, City Attorney, sent a letter to Mayor Anderson stating that he was requested by some Crosslake residents to assist them in vacating a plat and the roadways in the plat. Mr. Gammello requested that the City Council notify him if they feel it would be a conflict of interest or if they have any objections to him assisting the residents. The topic was discussed briefly. Mayor Anderson said lots 5 and 6 are owned by someone and they cannot have access to their lots out off. Mayor Anderson said he did not feel that this would be a conflict of interest for Mr. Gammello. Mayor Anderson asked if any Councilmember present had a problem with this and there was no response.

MOTION NO. 2R-03-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHAM TO APPROVE THE CERTIFICATE OF DEPOSIT THROUGH THE 4-M FUNDS FOR 3 MONTHS. MOTION PASSED WITH COUNCILMEMBER GALLAWAY AND BURSHAM VOTING AYE.

The next item was a letter from the League of Minnesota Cities addressing the prepayment of Councilmembers and the Fire Chief. It was the consensus of the League staff person that prepayment of Councilmembers is just as bad a practice as prepayment of employees and it should not be done. Mayor Anderson said he would rather wait until July to change to policy. MOTION NO. 2R-04-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHAM TO CHANGE THE PREPAYMENT OF COUNCILMEMBERS AND THE FIRE CHIEF TO THE END OF THE MONTH EFFECTIVE JULY 1, 1990. MOTION PASSED WITH COUNCILMEMBERS BURSHAM AND GALLAWAY VOTING AYE.

The application for the licensing of garbage trucks was discussed briefly. Councilmember Gallaway requested that the Clerk check with the League's risk management people as to the City's liability in licensing the trucks and also if they have an application form the City could use.

MOTION NO. 2R-05-90 WAS MADE BY COUNCILMEMBER BURSHAM AND SECONDED BY COUNCILMEMBER GALLAWAY TO INCREASE THE MILEAGE

REIMBURSEABLE TO EMPLOYEES TO FEDERAL STANDARDS AT \$.26 A MILE EFFECTIVE MARCH 1, 1990. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

The next item was a renewal notice from The Brehm Group regarding renewal of the Personal Accident Policy for the Councilmembers and Commission Members. The cost was \$12.75 each for one year. MOTION NO. 2R-06-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO RENEW THE INSURANCE POLICY FOR COUNCILMEMBERS AND COMMISSION MEMBERS AT THE COST OF \$12.75 PER MEMBER THROUGH THE BREHM GROUP. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

Clerk Buchite informed the Council that she had received a note from the Fifty Lakes City Clerk stating that the ambulance subsidy for 1990 would be \$1,000.00, the same as was received in 1989.

MOTION NO. 2R-07-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO PAY REGISTRATION AND LODGING EXPENSES FOR THE CLERK TO ATTEND THE MINNESOTA CLERK'S AND FINANCE OFFICERS ASSOCIATION ANNUAL CONFERENCE AT CRAGUNS ON MARCH 20-23, 1990. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

MOTION NO. 2R-08-90 WAS MADE BY COUNCILMEMBER BURSHEM AND SECONDED BY COUNCILMEMBER GALLAWAY TO RENEW THE CHARITABLE GAMBLING LICENSE AT YE OLDE WHARF BY THE LION'S CLUB. MOTION PASSED WITH MAYOR ANDERSON AND COUNCILMEMBER BURSHEM VOTING AYE. COUNCILMEMBER GALLAWAY ABSTAINED BECAUSE HER HUSBAND IS ON THE BOARD OF THE LION'S CLUB.

MOTION NO. 2R-09-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO APPROVE THE 5 PERCENT INCREASE IN WAGES FOR 1990 FOR CITY EMPLOYEES WITH THE EXCEPTION OF TIM MCFETERS WHO WILL RECEIVE A \$1.00 AN HOUR INCREASE AND MIKE TEEMS WHO WILL RECEIVE \$8.00 AN HOUR AFTER THE END OF HIS PROBATION. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

The next item was a resolution to receive matching funds up to \$5,000.00 to adopt a shoreland management ordinance consistent with statewide standards. MOTION NO. 2R-10-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO APPROVE THE RESOLUTION PERTAINING TO STATEWIDE STANDARDS FOR MANAGEMENT OF SHORELAND AREAS AND REQUESTING MATCHING FUNDS. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

A brochure describing the 1990 days of Remembrance Planning Guide was discussed briefly. The brochure states that the U.S.

Congress made a national commitment to institutionalize an official remembrance of the Holocaust whereby six million Jews and millions of other innocent victims of Nazism were exterminated. A 55 person Council will plan, construct and operate a memorial in Washington D.C. Clerk Buchite will send for some additional guides and posters as requested.

Clerk Buchite informed the Council that Representative Kris Hasskamp called and said if the office that issues Deputy Registrar permits will not issue one for Crosslake, she will initiate special legislation to get one in Crosslake. Mayor Anderson said he was opposed to having a deputy registrar in Crosslake at first but now feels it would be good for the elderly residents. Mayor Anderson said he will have additional information on this by the March council meeting.

Clerk Buchite indicated she will be on vacation the week of February 19th. It was the consensus of the Council that the office should be closed because it is a quiet time of year.

Clerk Buchite said she had a resident come into the office to discuss what proof of ownership would be needed to have a cemetery lot opened for a burial. After some input from Don Coulter, City Surveyor, and members of the audience it was the consensus of the Council that the City would not want to approve a burial and then to possibly have to dig up and move the coffin at a later date. MOTION NO. 2R-11-90 WAS MADE BY COUNCILMEMBER BURSHEM AND SECONDED BY COUNCILMEMBER GALLAWAY TO NOT ALLOW ANY OPENINGS OR BURIALS AT THE CEMETERY WITHOUT A DEED OR PROOF OF OWNERSHIP FOR THE LOTS. MOTION PASSED WITH COUNCILMEMBER BURSHEM AND GALLAWAY VOTING AYE.

MAYOR'S REPORT - Mayor Anderson read a letter he had received from the Brainerd office of DNR in response to his letter regarding the new Cross/Duck Lake access. The letter stated that the DNR was not happy with the condition the access had been left in but it should be a welcomed addition to all who use it when it is completed.

Mayor Anderson had received a notice of a "Small Town Main Street Program" which would start in 1990.

Mayor Anderson also received a letter from the District Conservationist in Crow Wing County regarding a soil survey. Mayor Anderson said he would call her to see exactly what they want.

Mayor Anderson passed some brochures from the Greater Minnesota Corp. and from the Trade and Economic Development Commission on to Councilmember Gallaway for the Funding and Future Development Commission.

Mayor Anderson briefly went over the unaudited expenses for the various city departments for 1989 and said he felt all department heads did a good job of staying within the budget.

Mayor Anderson announced the appointment of Mike Amsden as Fire Chief and Bob Garin as Assistant Fire Chief. MOTION NO 2R-12-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO APPROVE THE APPOINTMENTS. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

Next Mayor Anderson announced the appointment of Mike Seeker to the Public Safety Commission. MOTION NO. 2R-13-90 WAS MADE BY COUNCILMEMBER BURSHEM AND SECONDED BY COUNCILMEMBER GALLAWAY TO APPROVE THE APPOINTMENT OF MIKE SEEKER TO THE PUBLIC SAFETY COMMISSION. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

Mayor Anderson announced he was naming Cliff Weibke to fill the vacant spot on the Planning and Zoning Commission. MOTION NO. 2R-14-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO APPROVE THE APPOINTMENT OF CLIFF WEIBKE TO THE PLANNING AND ZONING COMMISSION. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

PARK COMMISSION - Park Director Patricia Felber stated she would like approval to attend the Minnesota Parks and Recreation Associations annual state conference. MOTION NO 2R-15-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO APPROVE THE PARK DIRECTOR'S ATTENDANCE AT THE ANNUAL PARK AND RECREATION CONFERENCE AND TO PAY EXPENSES FOR REGISTRATION FEES, LODGING, MILEAGE AND MEALS. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

Ms. Felber stated that the well at the warming house would be checked in the Spring by a well driller because nothing can be done with it right now.

Mayor Anderson explained to the Council that Ms. Felber would need approval to hold her 94 hours of vacation time from 1989 over to 1990 and that he had told her she should take it before March 1, 1990. MOTION NO. 2R-16-90 WAS MADE BY COUNCILMEMBER BURSHEM AND SECONDED BY COUNCILMEMBER GALLAWAY TO APPROVE THE CARRY-OVER OF 94 HOURS OF VACATION TIME FROM 1989 FOR THE PARK DIRECTOR AND THAT SHE TAKE THE TIME OFF BEFORE MARCH 1, 1990. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

Councilmember Gallaway asked about the new light poles to be installed at the Community Center parking lot and Ms. Felber said that will be done in the Spring when the power and light people can dig.

Councilmember Gallaway asked about the chemical licensing for the Park Assistant Tim McFeters. Ms. Felber said the training takes one and one-half days and he will attend before the next application season. Pat Hoag said he would be interested in attending also and requested Ms. Felber let him know the time and location.

PLANNING AND ZONING - Nothing.

CEMETERY - Nothing.

PUBLIC SAFETY - Mayor Anderson said they did have a meeting this month. Police Chief Backdahl said he has a total of 23 applicants for the police sargeant's job. He is busy screening and interviewing and will narrow the field down for the committee to interview and make a final recommendation to the City Council for approval.

Mayor Anderson said he has a concern about the ambulance attendants sleeping at the ambulance garage.

MOTION NO. 2R-17-90 WAS MADE BY COUNCILMEMBER BURSHEM AND SECONDED BY COUNCILMEMBER GALLAWAY TO USE A PORTION OF THE INSURANCE MONEY THAT WILL BE RECEIVED FROM THE POLICE CAR THAT WAS SMASHED UP TO BUY NEW LIGHT BARS FOR THE NEW SQUAD CAR WHICH IS TO BE PICKED UP WITHIN IN THE NEXT COUPLE DAYS. MOTION PASSED WITH COUNCILMEMBER BURSHEM AND GALLAWAY VOTING AYE.

Mayor Anderson introduced a proposal from TSP/ADG engineering firm in Minneapolis for the designing of the trusses at the fire station. Mayor Anderson said he was going to have his son take the measurements and send them to the firm. There was a lengthy discussion as to the liability if someone locally takes the measurements and something goes wrong with the roof. Some of the suggestions were to call local truss manufactures and local building contractors. Mr. Will Hoyt said that he does not think the engineer would have someone do the measuring if there was a chance for a problem. Mayor Anderson will call TSP/ADG and inquire as to the cost of having someone come up and take the measurements. This will be tabled until next Spring.

Discussion ensued regarding the City's contribution to the Firemens Relief Association. Because of the changes in the tax structure (going from assessed valuation to Gross Tax Capacity then Net Tax Capacity) the contribution to the Firemen was \$425 less than last year. Mayor Anderson said he would like to give them the \$425 to equal last year's payment. Councilmember Gallaway said she had some concerns about it becoming a permanent thing if the City increases it because of an article she read. The Firemen will make a presentation in March.

The Fire Chief's compensation for January was discussed. David Schliek, the out-going fire chief said he felt he should get the January check because when he took over as chief the out-going chief got the January check. Mike Amsden has been chief since January 10th and felt he was entitled to it. The Council discussed pro-rating it. MOTION NO. 2R-18-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO PAY BOTH THE OUT-GOING CHIEF AND THE NEW CHIEF \$100 FOR JANUARY AND FOR THE FIRE DEPARTMENT TO CHANGE THEIR BY-LAWS TO AVOID THIS PROBLEM AGAIN. MOTION PASSED WITH COUNCILMEMBER BURSHEM AND GALLAWAY VOTING AYE.

Chief Mike Amsden informed the Council that he and Assistant Chief Bob Garin have been meeting with officials from Timothy Township regarding a fire contract. Mr. Amsden said they are proposing that Crosslake takes Sections 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 24, 25, 26, 27, 34, 35, and 36 and Pine River would continue to service the rest. Chief Amsden will report back to the council.

Chief Amsden said he would also like to discuss the possibility of up-dating the fire contracts the City has with other cities and townships. He said he does not believe that they are paying their fair share of the fire department budget and he would like to see some changes made. Chief Amsden said he will get some things together to show the Council.

Councilmember Gallaway asked about the up-date on the Right to Know seminar and was informed that one meeting has been held and that the Telephone Company has a meeting scheduled for April 3, 1990. MOTION NO. 2R-19-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO MAKE ATTENDANCE MANDATORY FOR ALL EMPLOYEES AT THE APRIL 3, 1990 RIGHT TO KNOW SEMINAR AND THAT THEIR INVENTORIES BE IN WITHIN A MONTH. MOTION PASSED WITH COUNCILMEMBER BURHEM AND GALLAWAY VOTING AYE.

UTILITIES COMMISSION - Dene Carney, Chairman, was present to say that the Utilities Commission had a special meeting to elect officers and to discuss the pay increase for the General Manager. Mr. Carney said the Telephone Company has had a record year and the Commission recommended a 5.8 percent increase for the General Manager. Councilmember Burshem said he had no problem with the 5.8 percent but felt that all department heads should get the same increase because every one of them are doing good jobs also. MOTION NO. 2R-20-90 WAS MADE BY COUNCILMEMBER BURSHEM AND SECONDED BY COUNCILMEMBER GALLAWAY TO APPROVE THE 5.8 PERCENT SALARY INCREASE FOR THE TELEPHONE COMPANY'S GENERAL MANAGER AS RECOMMENDED BY THE UTILITIES COMMISSION. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

Mr. Carney invited the entire Council to attend the March meeting of the Utilities Commission at 7:30 a.m.

ROAD COMMISSION - Pat Hoag, Road Supervisor, said he cannot find a plat of Cool Haven Lane and requested that Landecker and Associates look over the situation as far as right-of-ways and widening the road. MOTION NO. 2R-21-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO HAVE THE ROAD SUPERVISOR, THE ROAD COMMISSION AND LANDECKER AND ASSOCIATES, INC. REVIEW COOL HAVEN LANE AND BRING RECOMMENDATIONS BACK TO THE COUNCIL AS TO WHAT TO DO TO RECTIFY THE PROBLEM. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

MOTION NO. 2R-22-90 WAS MADE BY COUNCILMEMBER GALLAWAY AND SECONDED BY COUNCILMEMBER BURSHEM TO PLACE MICHAEL TEEMS ON PERMANENT STATUS AND END HIS PROBATIONARY PERIOD. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

Mr. Hoag said he would like to make some contingency plans for road work if the four paving projects planned for 1990 are not approved.

The Road Commission approved having the road inventory brought up to date and printed at the cost of approximately \$280.00. This did not require Council action as it is under the \$500.00 limit that Liaison's can approve.

Mr. Hoag said he had completed the work on the stall at the Warehouse and they have now been working on the Nature Trails. Mayor Anderson said he received a call from an irate citizen who said the trails will be a party place for kids. Mayor Anderson said he explained that the City was fulfilling their contract with the Federal Government.

Mr. Hoag gave the Council a copy of the report for the time each piece of equipment was used for the month.

Mr. Will Hoyt said that the Public Hearings for the proposed projects for 1990 will be held in April and mailings will be going out in March.

FUNDING AND FUTURE DEVELOPMENT - Tony Mayor, Vice Chairman, stated that the Commission had changed their time to 1:00 p.m. on the Thursday after the Council Meeting.

Mayor Anderson said he will get with Dorothy Allen of the Funding And Future Development Commission regarding his conversation with Kris Hasskamp on getting a deputy registrar in Crosslake.

NEW BUSINESS - Nothing.

OLD BUSINESS - Councilmember Gallaway asked if any information had been received regarding the undesignated funds and Clerk Buchite indicated there had not been.

It was the consensus of the Council present that they would like to have the Ambulance owner come to the March 12, 1990 council meeting to discuss the ambulance fees and costs. Chief Backdahl will talk to the Ambulance owners.

PUBLIC FORUM - Nothing.

MOTION NO. 2R-23-90 WAS MADE BY COUNCILMEMBER BURSHEM AND SECONDED BY COUNCILMEMBER GALLAWAY TO ADJOURN THIS REGULAR COUNCIL SESSION AT 10:20 P.M. MOTION PASSED WITH COUNCILMEMBERS BURSHEM AND GALLAWAY VOTING AYE.

Recorded and transcribed by:

*Arlene A. Buchite*

Arlene A. Buchite, City Clerk/Treasurer