

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, FEBRUARY 12, 2001  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, February 12, 2001. The following Councilmembers were present: Mayor Darrell Swanson, Sandy Eliason, Charles (Chuck) Miller, Irene Schultz and Dean Swanson. Also present was City Administrator Thomas (Tom) Swenson, City Attorney Paul Sandelin, City Engineer Dave Reese, Lakes Country Echo Reporter Betty Ryan and Deputy Clerk Darlene Roach. There were approximately twelve individuals in the audience.

- A. CALL TO ORDER** - Mayor Swanson called the Regular Meeting to order at 7:01 P.M.
- B. CRITICAL ISSUES** – None
- C. CONSENT CALENDAR** - MOTION 02R-01-01 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF THE DECEMBER 29, 2000 SPECIAL COUNCIL MEETING; (2) MINUTES OF THE JANUARY 3, 2001 SPECIAL CITY COUNCIL/UTILITIES COMMISSION MEETING; (3) MINUTES OF THE JANUARY 8, 2001 REGULAR COUNCIL MEETING; (4) CROSSLAKE COMMUNICATIONS TELEPHONE FINANCIAL REPORT FOR DECEMBER 31, 2000; (5) CABLE COMPANY FINANCIAL REPORT FOR DECEMBER 31, 2000; (6) CITY MONTH END REVENUE REPORT FOR DECEMBER 31, 2000; AND (7) CITY MONTH END EXPENDITURE REPORT FOR DECEMBER 31, 2000. MOTION CARRIED WITH ALL AYES.
- D. MAYOR'S REPORT** – Mayor Swanson reported that the Pequot Lakes School Referendum Meeting will be held on Tuesday, February 13<sup>th</sup> at 7:00 P.M. at the Crosslake Community Center. He also noted that Dodo Fraser is selling daffodils for the American Cancer Society and anyone interested in purchasing the daffodils can do so by calling Dodo at 692-4056. The daffodils sell for \$6.00 a bunch.
- E. CITY ADMINISTRATOR'S REPORT** –
1. A February 5, 2001 memo from General Manager Kevin Larson set the date to review the 2000 Audit and 2001 Budget for March 1<sup>st</sup> at 9:00 A.M. at City Hall.
  2. Set Date for Annual Board of Review Meeting – MOTION 02R-02-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO SET THE DATE FOR THE ANNUAL BOARD OF REVIEW FOR MAY 17, 2001 AT 10:00 A.M. AT CITY HALL. This is an annual meeting where staff from the County Assessor's Office bring the City's property tax files for residents to review the market valuation assessed to their property. A quorum of the Council is required for this meeting. MOTION CARRIED WITH ALL AYES.
  3. Memo from Deputy Clerk regarding Transient Merchant Park Permit – Mission of the Cross Lutheran Church is requesting approval for a Transient Merchant Park Permit to hold flea markets on the Church property on seven dates in 2001. A

diagram indicating where the vendors will be located on the Church property in relationship to County Road #103 and County Road #3 was provided. The \$10.00 permit fee has been paid to the City. MOTION 02R-03-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE TRANSIENT MERCHANT PARK PERMIT FOR MISSION OF THE CROSS LUTHERAN CHURCH FOR THE 2001 SEASON. MOTION CARRIED WITH ALL AYES.

4. November 7, 2000 Letter from Celebrate America regarding temporary liquor license for Street Dance and permission to use yellow portable sign – MOTION 02R-04-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO TABLE THIS ISSUE TO THE MARCH MEETING. MOTION CARRIED WITH ALL AYES.
5. February 5, 2001 Memo from City Administrator regarding 2001 Fire Contracts for Timothy, Fairfield and Manhattan Beach – The City of Manhattan Beach and the Townships of Timothy and Fairfield contract with the City of Crosslake for fire service. These contracts are reviewed and approved annually by the City Council and respective Townships and City for renewal by April 1<sup>st</sup>. The cost of the contract is based on 2 ½ percent of tax capacity for that portion of the City or Township covered by Crosslake. In addition, for each fire call responded to by the Crosslake Fire Department, a charge of \$350 is charged for the first hour and \$300 for each additional hour is billed to the City or Township. City Administrator Swenson recommended that these contracts be renewed for the period of April 1, 2001 through March 31, 2002. City Attorney Paul Sandelin advised the Council that a statement be included in the Fire Contracts which states that the City cannot be held liable for any losses that occur. MOTION 02R-05-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE FIRE SERVICE CONTRACTS FOR MANHATTAN BEACH AND TIMOTHY AND FAIRFIELD TOWNSHIPS FOR THE CONTRACT YEAR APRIL 1, 2001 THROUGH MARCH 31, 2002 WITH THE ADDITION OF THE STATEMENT AS DIRECTED BY THE CITY ATTORNEY. MOTION CARRIED WITH ALL AYES.
6. February 5, 2001 memo from Deputy Clerk regarding IRS Mileage Rate for 2001- MOTION 02R-06-01 WAS MADE BY SANDY ELIASON AND SECONDED BY CHUCK MILLER TO APPROVE 34.5 CENTS PER MILE AS THE STANDARD MILEAGE RATE FOR 2001. MOTION CARRIED WITH ALL AYES.
7. January 8, 2001 Letter from Department of the Army regarding snowmobile trail – Mary Muraski, Acting Chief for Acquisition and Management in a letter dated January 8, 2001 enclosed three copies of a new license for snowmobile trail purposes in the City of Crosslake. Approval was requested for the execution of these agreements along with a Resolution of the City Council to authorize execution of the license. MOTION 02R-07-01 WAS MADE BY DEAN SWANSON AND SECONDED BY SANDY ELIASON TO APPROVE RESOLUTION 01-05 AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE DEPARTMENT OF THE ARMY FOR A SNOWMOBILE TRAIL WITHIN THE CROSSLAKE CAMPGROUNDS. MOTION CARRIED WITH

ALL AYES. Mayor Swanson suggested that a multi-year contract be considered in the future.

8. January 3, 2001 Letter from Crow Wing County Historical Society requesting a donation – The City Council did approve in the 2001 budget a donation of \$100. MOTION 02R-08-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE A DONATION OF \$100 TO THE CROW WING COUNTY HISTORICAL SOCIETY. MOTION CARRIED WITH ALL AYES.
9. January 10, 2001 Letter from BLADC regarding Contract for Services – Sheila Haverkamp addressed the Council and stated that BLADC is a private non-profit organization whose mission is to expand jobs and business throughout the surrounding area. The City has supported BLADC in the past with a financial contribution and support for Year 2001 was requested. City Administrator Swenson stated that \$1500 was approved in the 2001 budget for BLADC. MOTION 02R-09-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE CONTRACT WITH BLADC FOR 2001 IN THE AMOUNT OF \$1500. MOTION CARRIED WITH ALL AYES.
10. January 24, 2001 Letter from Sheila Haverkamp regarding BLADC Project Activity Reports for September, October and November of 2000 was included for Council information.
11. The American Legion Post 500 Lawful Purpose Program Expenditures for 2000 prepared by Mathias C. Justin, Ltd. was included for Council information.
12. A November 2000 letter from the United States Department of Commerce regarding the Census was included for Council information.
13. A January 30, 2001 letter from Erik Paulsen, State Representative in District 42B, regarding a redistricting meeting was included for Council information.
14. A memo from Deputy Clerk Roach regarding the change in Council Payroll was included for Council information.
15. A pledge update dated January 31, 2001 from Lakes State Bank was included for Council information.
16. A pledge update dated January 31, 2001 from Lakewood Bank was included for Council information.
17. A pledge update dated January 31, 2001 from Northern National Bank was included for Council information.
18. A Law Enforcement Contract and Joint Powers Agreement for Mission Township for the period of May 1, 2001 through April 30, 2002 required Council approval. The contract is the same as has been approved in the past with the exception of an increase in the charge for police services, which under this contract is \$35,000 annually. MOTION 02R-10-01 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO APPROVE THE LAW ENFORCEMENT CONTRACT AND JOINT POWERS AGREEMENT WITH MISSION TOWNSHIP FOR THE PERIOD OF MAY 1, 2001 THROUGH APRIL 30, 2002. MOTION CARRIED WITH ALL AYES. City Administrator Swenson requested the consensus of the Council, to allow him to work with Councilmember Miller on a letter which will be sent to Mission Township regarding an increase in next years contract. This letter will be forwarded to

Mission Township prior to their annual meeting in March. There was some discussion regarding the need to add gravel on Fawn Lake Road and what role the adjacent municipalities would play in this work.

19. Bills for Approval – MOTION 02R-11-01 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$70,746.17. MOTION CARRIED WITH ALL AYES.

#### **F. COMMISSION REPORTS –**

1. ECONOMIC DEVELOPMENT AUTHORITY –
  - a. The minutes of the December 6, 2000 meeting were included for Council information.
  - b. The minutes of the January 10, 2001 meeting were included for Council information.
2. CHARTER SCHOOL – Councilmember Schultz reported that the Charter School Board is in the process of restructuring and Mike Stone has been appointed Chair of the Board. The deadline for the Federal Grant Application, which the school was submitting, was extended to March 1<sup>st</sup>. Some changes made in the grant program included \$150,000 being available the first year and \$125,000 being available the second year. The next Board Meeting is scheduled for February 20<sup>th</sup>.
3. LIBRARY –
  1. The Minutes of the January 22, 2001 meeting were included for Council information.
  2. Councilmember Eliason reported that the next book sale the Library Committee will be having will be held on May 18<sup>th</sup> and May 19<sup>th</sup> at the Community Center. Books can be dropped off on Thursday, May 17<sup>th</sup>.
  3. Two applications were received expressing an interest in serving on the Library Committee and the Committee requested Council approval on the appointments. MOTION 02R-12-01 WAS MADE BY SANDY ELIASON AND SECONDED BY CHUCK MILLER TO APPOINT MARILYN DAUGHENBAUGH AND JAKE TIGGELAAR TO THE LIBRARY COMMITTEE. MOTION CARRIED WITH ALL AYES.
  4. The next meeting of the Library Committee will be held in April.
4. UTILITIES -
  1. The Minutes of the Utilities Commission Meeting of January 30, 2001 were included for Council information.
  2. The Minutes of the January 30, 2001 Investment Committee Meeting were included for Council information.
  3. General Manager Kevin Larson reported that regulatory approval has been received from the Minnesota Department of Commerce to provide Optional Expanded Calling to the TDS exchanges of Ideal Corners, Breezy Point, Pine River and Pequot Lakes. This will become effective April 1, 2001. Olsen Thielen

& Company performed the 2000 audit during the week of January 15<sup>th</sup>. The full report will be available in late February. A joint audit and budget meeting will be held with the Commission and City Council on March 1<sup>st</sup> at 9:00 A.M. at City Hall. During the next few weeks, staff will be working with George Riches to prepare plans and specifications for the equipment room expansion. Proposed bid date will be in March and the tentative construction start date will be April 15<sup>th</sup>. The 2000 cable TV audit was performed in conjunction with the telephone audit and will be presented with the 2001 budget on March 1<sup>st</sup>. On January 16<sup>th</sup>, CC&I engineers and staff met to discuss Phase II of the four-year CATV upgrade. Approval of a resolution to increase the CoBank Telephone Line of Credit to \$1,000,000 was requested. Approval was also requested to provide \$500,000 of this \$1,000,000 line of credit for CATV use to fund the upgrade for the four-year plan. MOTION 02R-13-01 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO APPROVE RESOLUTION 01-06 APPROVING THE APPLICATION FOR \$1,000,000 LINE OF CREDIT FROM COBANK TO CROSSLAKE COMMUNICATIONS. MOTION CARRIED WITH ALL AYES. The number of subscribers using Telephone and Cable services were reviewed. General Manager Larson stated that Thursday will be the Industry Legislative Day on the Hill. Preliminary review indicates that Governor Ventura's proposed telecommunications plan will not be good for rural Minnesota. Mayor Swanson and General Manager Larson will attend this session at the Capitol.

4. PUBLIC SAFETY –

1. The Crosslake Police Department reported 123 incidents in Crosslake and 28 incidents in Mission Township in January.
2. Chief Hartman read a memo which he prepared summarizing an incident that Officer Bobby Willard responded to on December 8, 2000 where Officer Willard, due to his persistence, insisted a resident seek medical attention. On January 17, 2001, a thank you letter was received in the Police Department from the resident wherein he stated that had Officer Willard not insisted on his receiving medical attention, he would have died within a day or two. Councilmember Miller commended Officer Willard and the entire Police Department for their going out of the norm to help people.
3. Chief Hartman requested approval to resubmit an ad taking sealed bids on the 1995 Ford pickup truck. No bids were received following the first ad deadline which included a minimum bid requirement of \$7500. MOTION 02R-14-01 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO AUTHORIZE RESUBMITTING AN AD FOR SEALED BIDS FOR THE 1995 PICKUP TRUCK WITH A MINIMUM BID OF \$6000 ONCE THE TITLE HAS BEEN RECEIVED FROM THE STATE. MOTION CARRIED WITH ALL AYES.
4. Chief Hartman reminded everyone to pull over to the side of the road to let emergency vehicles through.
5. Fire Chief Donny Henderson reported eight medical calls and three fire calls in January. The Northwoods 4-H Club will be using the fire department

facilities for their dog project. A member of the Fire Department will be available during the scheduled meeting dates to move the fire trucks. A list of dates that the facility will be used by the 4-H Club was included for Council information. Councilmember Miller asked Fire Chief Henderson how many members were allowed on the Fire Department. Donny Henderson stated that twenty-five are allowed and currently the Department is at twenty-three members. The Crosslake Fire Department has been approved for \$1200 in matching grant funds from the MN Department of Natural Resources. The money will be used toward the purchase of a foam unit for the Fire Department. Approval was requested for the Mayor and City Administrator to sign the agreement. MOTION 02R-15-01 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE GRANT AGREEMENT. MOTION CARRIED WITH ALL AYES. Chief Henderson commented on the fire contracts approved by the Council earlier in the meeting. He stated that some cities are going to a different method for calculating the cost of services to the contract area.

6. PUBLIC WORKS –

1. A January 25, 2001 letter from County Highway Engineer Duane Blanck regarding the bituminous surfacing of the existing gravel shoulders of CSAH #16 from Highway 371 to CSAH #66 in Crosslake was included for Council information.
2. A February 6, 2001 letter from City Attorney Sandelin indicated that the proposed vacation of Woodland Drive will be proceeding to District Court.
3. February 8, 2001 Memo from City Administrator and Public Works Director requested approval to accept the high bid of \$29,776 from Johnson Motor Sales on the 1989 John Deere Loader. Three bids were received. MOTION 02R-16-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE SALE OF THE 1989 JOHN DEERE LOADER TO WENDELL KNUTSON OF JOHNSON MOTOR SALES AT A COST OF \$29,776. MOTION CARRIED WITH ALL AYES.

The Public Works Equipment Reserve Account currently has a balance of \$24,947.34. The 2001 Public Works Budget contains \$10,000 for Capital Outlay Equipment. Therefore, with the sale of the loader for \$29,776, the City will have \$64,723.34. It was the recommendation of the City Administrator and the Public Works Director that the City pay \$65,000 at the time the new Caterpillar Loader is delivered and the balance be financed through Caterpillar. Two options for financing were presented. The first option would be a \$5,000 semi-annual payment at 6.25% interest with a balloon payment of \$45,470.25 on February 15, 2006. The second option would be \$8,963.40 semi-annual payments with the final payment due on February 15, 2006. It was the recommendation of the City Administrator and Public Works Director that the second option would be

in the best interest of the City from a budgeting standpoint. MOTION 02R-17-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE FINANCING THE BALANCE OF THE COST OF THE CATERPILLAR LOADER OF \$67,287.37 WITH OPTION #2 WHICH WOULD BE SEMI-ANNUAL PAYMENTS OF \$8,963.40 AND THAT THE CITY ADMINISTRATOR BE AUTHORIZED TO SIGN THE FINANCING DOCUMENTS. MOTION CARRIED WITH ALL AYES. Approval to transfer \$24,947.34 from the Capital Outlay Fund to the General Fund was requested. MOTION 02R-18-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE A FUND TRANSFER OF \$24,947.34 FROM THE CAPITAL IMPROVEMENT FUND TO THE GENERAL FUND TO BE USED TOWARD THE PURCHASE OF THE CATERPILLAR LOADER. MOTION CARRIED WITH ALL AYES.

Public Works Director Ted Strand also advised the public to give the snowplow operators the room they need to get the streets plowed.

#### 7. PLANNING AND ZONING -

1. Community Development Director Paul Larson reported that eleven permits were issued in January for a valuation of \$806,080.
2. The Minutes of the January 19, 2001 Planning and Zoning Commission were included for Council information.
3. A letter dated January 26, 2001 from Allen Garber, Commissioner of the Minnesota Department of Natural Resources regarding Surface Water Zoning on Little Pine Lake was included for Council information.
4. Approval was requested to appoint Richard Dietz as an alternate member on the Planning and Zoning Commission. MOTION 02R19-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPOINT RICHARD DIETZ AS AN ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION. MOTION CARRIED WITH ALL AYES.
5. Steffen Acres Preliminary Plat – Harry Steffen appeared before the Planning and Zoning Commission to request approval to sub-divide property that was sub-divided by metes and bounds within the last year. Under Ordinance, a second sub-division within this period of time would require platting. The Planning and Zoning Commission reviewed the request and recommended that the Council approve the Preliminary Plat for Steffen Acres and also approve the Final Plat with conditions based on the simplicity of the proposal. MOTION 02R-20-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE THE PRELIMINARY PLAT FOR STEFFEN ACRES. MOTION CARRIED WITH ALL AYES.

MOTION 02R-21-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE THE FINAL PLAT FOR STEFFEN ACRES PROVIDED ALL FEES ARE PAID TO THE CITY PRIOR TO SIGNING OF THE FINAL PLAT AND THAT THE CITY

ATTORNEY APPROVES THE TITLE OPINION FOR THE PLAT.  
MOTION CARRIED WITH ALL AYES.

6. Rezoning 00-02 – Bill Flanagan – The applicant requested a zoning change from Urban Residential to Commercial for Lots 1, 2 and 3, Block 1, Old Log Headquarters. This property was rezoned in 1999 when the City adopted a new zoning map as part of a City wide comprehensive rezoning. Lot 1 contains a home, Lot 2 contains a 60' x 60' pole barn which is used for commercial storage and Lot 3 is a vacant lot which is part of Old Log Association which prohibits commercial use. The Planning and Zoning Commission requests denial of rezoning of Lot 1 and Lot 3 to Commercial, but recommends rezoning of Lot 2 to Limited Commercial. MOTION 02R-22-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO DENY THE REQUEST FOR REZONING FOR LOTS 1, 2 AND 3. MOTION CARRIED WITH ALL AYES.

MOTION 02R-23-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE THE REZONING OF LOT 2, BLOCK 1, OLD LOG HEADQUARTERS FROM R-4 TO LIMITED COMMERCIAL. MOTION CARRIED WITH ALL AYES.

7. Rezoning 00-03 – Allan Knutson – The applicant requested a zoning change from Low-Density Residential (R-1) and Limited Commercial to Commercial. MOTION 02R-24-01 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO TABLE THE REZONING APPLICATION TO THE MARCH MEETING. MOTION CARRIED WITH ALL AYES.

8. PARK AND RECREATION –

1. Park and Recreation Director Jon Henke announced that Chip Lohmiller has resigned from the Park and Recreation Commission. Allen Eliason has completed his second term on the Park and Recreation Commission and was presented with a Certificate of Appreciation for his six years of service to the Community. Mr. Eliason thanked the Council for their support over the past six years and for hiring Jon Henke as Park and Recreation Director. Mr. Eliason commented on several improvements that he has been a part of over the past six years while on the Commission and looks forward to the completion of additional projects. The Commission voted to fill the two open positions and recommended Council approval. MOTION 02R-25-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPOINT ZACH HEMPHILL AND MORRIE MIKKELSON TO THEIR FIRST TERM AS MEMBERS OF THE PARK AND RECREATION COMMISSION. MOTION CARRIED WITH ALL AYES. The Commission also recommended that Dennis Palm and Bob Mattson be added as alternate members of the Park and Recreation Commission.

MOTION 02R-26-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN SWANSON TO APPROVE DENNIS PALM AND BOB MATTSON AS ALTERNATES TO THE PARK AND RECREATION COMMISSION. MOTION CARRIED WITH ALL AYES. The second session of morning aerobics for the year will begin on February 19<sup>th</sup> and continue for six weeks. Approval to contract with Donna Keiffer for this aerobic instruction was requested. MOTION 02R-27-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO CONTRACT WITH DONNA KEIFFER TO PROVIDE AEROBIC INSTRUCTION AT A COST OF \$528.76. MOTION CARRIED WITH ALL AYES. The second session of evening aerobics will begin on February 27<sup>th</sup> and will continue for six weeks. Approval was requested to contract with Kelli Thull for this aerobic instruction. MOTION 02R-28-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO CONTRACT WITH KELLI THULL FOR EVENING AEROBICS AT A COST OF \$240. MOTION CARRIED WITH ALL AYES. Richard Dietz will be providing tax help through AARP from March 5<sup>th</sup> through April 16<sup>th</sup> at the Community Center. Half hour appointments will be scheduled. Interested persons should call the Community Center to schedule an appointment.

2. The Minutes of the Park Advisory Commission Meeting of January 22, 2001 were included for Council information.
3. Park Dedication Ordinance Amendment – The Park and Recreation Commission and Planning and Zoning Commission reviewed the current Park Dedication Ordinance and recommend approval of an amendment to the Ordinance. The Planning and Zoning Commission held a public hearing on the proposed ordinance amendment on December 15, 2000. MOTION 02R-29-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE ORDINANCE AMENDMENT 00-17 DEALING WITH PARK DEDICATION FEES AND APPROVE PUBLISHING A SUMMARY OF THE ORDINANCE AMENDMENT. MOTION CARRIED WITH ALL AYES. The Commissions were commended on their work on the Ordinance Amendment.

9. LONG RANGE CAPITAL PLANNING COMMISSION –

1. The Minutes of the November 22, 2000 Commission Meeting were included for Council information.
2. Community Development Director Paul Larson stated that at the last meeting of the Commission, the members identified topics that they would be discussing. These projects include docking, a public beach and schools.

10. SEWER COMMITTEE –

1. The Minutes of the January 17, 2001 Sewer Committee Meeting were included for Council information.
2. Councilmember Swanson stated that WSN is moving on to the design process of the sewer project. The Committee is preparing for a public hearing which will be held in March and requested Council approval to hire George Orning as a facilitator for the hearing. If approved, Mr. Orning would attend the Sewer Committee meeting on February 21, 2001 to obtain background and objectives for chairing the proposed public hearing in March. Mr. Orning has agreed to provide these services on an hourly basis of \$60 per hour or a cap of \$300 per meeting. MOTION 02R-30-01 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO AUTHORIZE THE SEWER COMMITTEE WORKING WITH GEORGE ORNING AS FACILITATOR. MOTION CARRIED WITH ALL AYES.
3. It was noted that Section 569 funding (Oberstar funding) for the Wastewater Program was not approved for the City of Crosslake.

11. RECYCLING – Councilmember Miller reported that 16.82 tons of recyclables were collected in January.

12. PERSONNEL COMMITTEE – Nothing

13. OLD BUSINESS – Nothing

14. NEW BUSINESS – Councilmember Eliason stated the Presbyterian Church would be holding a groundbreaking ceremony at 11:00 A.M. on Thursday, February 15, 2001.

15. PUBLIC FORUM – Nothing

MOTION 02R-31-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR COUNCIL MEETING AT 8:43 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,



Darlene J. Roach  
Deputy Clerk

BILLS FOR PAYMENT				
12-Feb-01				
VENDOR		DEPT	CHECK #	AMOUNT
Cellular One - squad cell service	Due 2/10	PD	30679	\$107.10
Dave Markgraf - reimburse flex account			30682	\$151.24
Erik Lee - reimburse flex account			30683	\$22.00
Crosslake Comm - REA Loan Payment		Debt Svc	30680	\$925.93
MN Benefit Association - employee deductions		Adm/PW		\$581.60
Thomas Swenson - February vehicle allow		Adm		\$300.00
North Ambulance -February subsidy		Amb		\$1,103.00
Crow Wing Power - electric due 2/10		All		\$1,168.94
Ace Hardware - keys		PD		\$3.00
Chief Supply - film		PD		\$53.76
D.G.Towing - tires, mount,bushings etc.		Park		\$453.73
Kack Drug - film		PD		\$15.41
Crosslake Auto - change 8 tires and balance		P&Z		\$64.00
Career Clothes - pants, shirt, flag	Willard	PD		\$107.67
Echo Publishing - budget summary		Adm		\$85.60
Animal Control Enforcement - pickup dog		PD		\$41.22
Padgett-Thompson - Roquette secretary class		Adm		\$224.00
Crow Wing Cty Treas - computer reports		P&Z		\$141.00
WSN - engineering bills		All		\$25,059.49
Rohlifing - cups		Park		\$17.31
The Office Shop - computer cable		P&Z		\$21.25
Johnson Candy & Tobacco - candy		Park		\$28.54
Food Services of America - cookies		Park		\$76.90
Xcel Energy - gas utilities		PW		\$700.07
Xcel Energy - gas utilities		Park		\$1,277.78
Xcel Energy - gas utilities		Gov't		\$1,163.21
Xcel Energy - gas utilities		Warm Hse		\$189.48
Pequot Auto Parts - floor dry		PW		\$13.21
Ace Hardware - hardware		Park		\$1.51
Northwood Turf - scraper		PW		\$100.70
Houston Ford - lube, oil, filter		PD		\$20.77
Brainerd Medical Center - drug testing		PW		\$40.58
Walmart - hangers		Park		\$4.69
Cub Foods - cider, hot cocoa		Park		\$40.42
Chief Supply - battery		PD		\$44.99
Echo Publishing - letter head		PD		\$85.29
Anoka Hennepin - Roquette/Markgraf books		Fire Dept		\$80.00
Crosslake Bottle Gas - cemetery propane		Cemetery		\$49.00
Frontline Plus - Fire coat		Fire Dept		\$509.28
Crosslake Rolloff - recycling		Recycle		\$1,950.00
Hunters Wear - pant alteration and hemming		PD		\$10.00
Joos Electric - 4-4" F32T 8 Flourescent tubes		Park		\$12.80
Houston Ford - lube oil, filter		PD		\$20.77
Crosslake Communications - telephone/fax		All		\$977.38
Moonlite Square - gasoline		PD		\$262.67
Moonlite Square - gasoline		Fire Dept		\$23.95

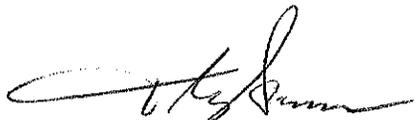
Lakes Area Rental - bar oil		PW		\$5.31
Lakes Area Rental - sled caddy, spark plugs		PD		\$55.81
Pine River Clinic - physical		PW		\$147.00
Brainerd Dispatch - ad for sealed bids		PD		\$112.88
Pequot Auto Parts - higloss,spark plugs		PD		\$16.58
Nortrax Equipment - switch, knob, locknut		PW		\$25.13
Gateway Computer, hard drive, monitor,surge,b/u		Adm		\$1,843.41
OfficeMax - printer, color cartridge, black cart		P&Z		\$207.09
OfficeMax - cork board		P&Z		\$33.00
Martin Communications - belt loop		PD		\$12.78
Blue Lakes - garbage		Park		\$49.73
Holiday - gasoline		P&Z		\$28.11
Blue Lakes - garbage		Gov't		\$14.63
Medtox - drug testing		PW		\$60.00
Echo Publishing - public hearing notice		P&Z		\$55.25
Holiday - gasoline		P&Z		\$19.00
Whitefish Automotive - oil, filter, lube		PD		\$21.60
Holiday - gasoline		Fire Dept		\$36.03
Viking Coke - pop		Gov't		\$32.38
Holiday - gasoline		PD		\$518.51
Fleet Farm - pipecut/cap, dolly, hand truck		PW		\$81.97
Samaritan Tire - tires		PD		\$208.35
Ziegler - cat work		PW		\$288.55
Culligan - bottled water dispenser rent		PW		\$10.65
Gammello Sandelin & Qualley - legal fees		Legal		\$6,132.06
Fire Relief Association - city's contribution		Fire Dept		\$13,656.25
Payroll/Council & Employee		All		N/A
PERA		All		N/A
State/Federal Taxes		All		N/A
Deferred Comp		All		N/A
MN Life (includes telephone company empl)		All		N/A
MN Benefits		All		N/A
NCPERS - life insurance		All		N/A
Council #65 - union dues		All		\$182.65
Medica -				\$6,889.52
Delta Dental - dental insurance				\$794.50
Fortis - disability				\$149.77
MN Ncpers - employee paid life insurance		All		\$108.00
MN Dept of Revenue - 2000 sales tax	Due 2/05	All	30677	\$347.00
The Office Shop - office supplies		All		\$163.43
Northern Lakes Embroidery - turtle necks		Fire Dept		\$108.00
			TOTAL	\$70,746.17

RESOLUTION 01-05

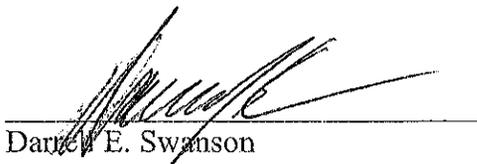
RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE  
DEPARTMENT OF THE ARMY FOR A SNOWMOBILE TRAIL WITHIN THE  
CROSSLAKE CAMPGROUNDS.

BE IT RESOLVED THAT; the City Council of Crosslake hereby authorizes the City Administrator to execute Contract Number DCAW37-01-0014 between the City of Crosslake and the Department of the Army to allow a snowmobile trail through parts of the Crosslake Campgrounds.

Adopted by the Crosslake City Council this 12<sup>th</sup> day of February 2001.



Thomas N. Swenson  
City Administrator



Darrel E. Swanson  
Mayor

RESOLUTION 01-06

RESOLUTION APPROVING APPLICATION FOR \$1,000,000 LINE OF CREDIT  
FROM COBANK TO CROSSLAKE COMMUNICATIONS

WHEREAS; Crosslake Communications continues to upgrade equipment and services for the purpose of providing the best possible telecommunications and cable TV service; and

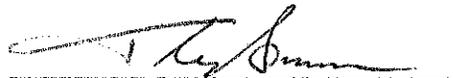
WHEREAS; The Crosslake community continues to grow and prosper due to the beauty of the area and the quality of life; and

WHEREAS; Our population continues to expand, so do the needs and desires for additional services and programming options.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the City Council of the City of Crosslake acknowledges the need and supports establishing a \$1,000,000 Line of Credit with COBANK for Crosslake Communications.

BE IT FURTHER RESOLVED, That Crosslake Cablevision be allowed to utilize up to \$500,000 of the Line of Credit for capital upgrade needs.

Adopted this 12<sup>th</sup> day of February, 2001.



Thomas N. Swenson  
City Administrator



Darrell Swanson  
Mayor

**RESOLUTION NO. 01-07**

**RESOLUTION IN SUPPORT OF PEQUOT LAKES SCHOOL 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT APPLICATION.**

WHEREAS, the definition of a Community Learning Center is an entity within a public elementary, middle or secondary school building that (1) provides educational, recreational, health, and social service programs for residents of all ages within a local community, and (2) is operated by a local educational agency in conjunction with local governmental agencies, businesses, vocational education programs, institutions of higher education, community colleges, and cultural, recreational, and other community and human service entities; and

WHEREAS, the 21st Century Community Learning Centers enable school districts to fund public schools as community education centers keeping children safe in the after school hours and providing academic enrichment, homework centers and tutors, and a range of cultural, developmental and recreational opportunities; and

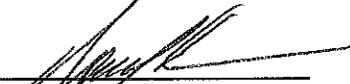
WHEREAS, lifelong learning activities are available for community members in a local school setting; and

WHEREAS, the Crosslake Community Center would receive up to ten computers, carts for the computers, internet/DSL installation and subscriptions, funding for preschool and after school programs, the creation of a senior wellness program and also the creation of various summer programs for both youth and adults; and

WHEREAS, the City of Crosslake will have no financial commitment to the program as Pequot Lakes Public School will be the fiscal agent for the grant. All Funding will be provided for all aspects of the Crosslake Satellite site through the Pequot Lakes Public School.

NOW THEREFORE, BE IT HEREBY RESOLVED that the City of Crosslake shall enter into a cooperative partnership with Pequot Lakes Public School in applying all aspects of the 21st Century Community Learning Centers Grant for a total of three years at the Crosslake Community Center.

WHEREUPON the said resolution was declared to be passed and adopted by the City Council this 12th day of March, 2001.

  
\_\_\_\_\_  
Darrell Swanson,  
Mayor

Attest:   
\_\_\_\_\_  
Thomas N. Swenson,  
City Administrator