

REGULAR COUNCIL MEETING
FEBRUARY 10, 1997

**REGULAR COUNCIL SESSION
CITY OF CROSSLAKE
FEBRUARY 10, 1997
7:00 P.M. CITY HALL**

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, February 10, 1997 at 7:00 P.M. The following Councilmembers were present: Mayor Robert Scott, Donna Keiffer, Charles O. Miller and Raymond P. Smyth. Absent was Richard Upton. Also present was City Clerk Arlene A. Buchite, City Attorney Paul Sandelin and Reporters Clint Wood and Jean Paul Hudon. There were approximately seventy individuals in the audience.

Mayor Scott called the meeting to order at 7:00 P.M. He acknowledged the number of people in attendance and stated that everyone's opinion could be expressed as far as issues are concerned but, if personalities become the issue, the meeting would be adjourned.

CRITICAL ISSUES -

The transfer of the Game and Fish Club Transient Merchant Permit was the first item under discussion. Mr. Harry Head, past President of the Club, addressed the Council. He reviewed the various activities the Club is involved in. He stated their building has been used for various activities in the community. He stated that if the permit is refused, they would not be able to continue their operation since it is the major source of income for them. He stated they had contacted an attorney to review the City Ordinance in regards to their flea market operation and were advised that the Club is adhering to all aspects of the Ordinance. He stated that they have worked with County Engineer Duane Blanck and the local police department to ensure safety.

Mayor Scott asked if any of the business owners wished to address the Council. Eileen Weibke stated that the previous Council had been given a petition signed by a hundred individuals asking that the flea market be moved off main street. She said the business community did not want to get rid of the flea market but they did not want in on main street clogging up the town. Various other individuals addressed the Commission both for and against the issue. Some felt that free enterprise was compromised, others felt that parking and safety was the issue, some felt local businesses were hurt financially by the flea market and others were supportive of the Club and their activities.

MOTION 02-01-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE THE TRANSIENT MERCHANT PERMIT FOR THE GAME

AND FISH CLUB WITH THE STIPULATION THAT THEY LOOK INTO THE POSSIBILITY OF HIRING AN OFF-DUTY OFFICER ON FLEA MARKET DAYS. MOTION CARRIED UNANIMOUSLY.

A request was received from Camp Knutson for approval to raffle off a Ford Explorer on August 30, 1997.

MOTION 02-02-97 WAS MADE FROM RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE THE RAFFLE OF AN AUTOMOBILE AT CAMP KNUTSON THIS SUMMER. MOTION CARRIED UNANIMOUSLY.

CONSENT CALENDAR -

MOTION 02-03-97 WAS MADE BY RAY SMYTH AND SECONDED BY DONNA KEIFFER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF JANUARY 13, 1997 REGULAR COUNCIL SESSION; (2) CLERK/TREASURER'S FINANCIAL REPORT FOR NOVEMBER, 1996; (3) CLERK/TREASURER'S FINANCIAL REPORT FOR DECEMBER, 1996; (4) CLERK/TREASURER'S FINANCIAL REPORT FOR JANUARY, 1997; (5) TELEPHONE COMPANY FINANCIAL REPORT FOR DECEMBER, 1996; (6) CABLE COMPANY FINANCIAL REPORT FOR DECEMBER, 1996. MOTION CARRIED UNANIMOUSLY.

CLERK'S REPORT -

MOTION 02-04-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE ALL BILLS FOR PAYMENT AS SUBMITTED (COPY OF WHICH IS ATTACHED TO THESE MINUTES). MOTION CARRIED UNANIMOUSLY.

MOTION 02-05-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE THE TRANSFER OF THE CHANNEL LIQUORS LICENSE TO THE NEW OWNERS. MOTION CARRIED UNANIMOUSLY.

The Pequot/Crosslake Youth Hockey Association has submitted their charitable gambling report which states that all funds are used to support local youth hockey programs in the area.

MOTION 02-06-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE THE TIF REIMBURSEMENT TO REED'S MARKET WITH THE UNDERSTANDING THEY WILL NEED TO REPAY ANY OVERPAYMENTS. MOTION CARRIED UNANIMOUSLY.

MOTION 02-07-97 WAS MADE BY DONNA KEIFFER AND SECONDED BY CHUCK MILLER TO APPROVE OF DARLENE ROACH ATTENDING THE CLERK'S CONFERENCE IN ST. CLOUD IN MARCH. MOTION CARRIED UNANIMOUSLY.

MAYOR'S REPORT -

Mayor Scott commented on the problems with the leaking roof at the Emergency Services Center. Gopher State Contractors has inspected the roof and attic and indicated that the construction has been done to specifications. Chuck Miller will contact the architect for the project. Mayor Scott read a fax received from Richard Upton, who is in Japan.

PLANNING AND ZONING -

MOTION 02-08-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPOINT BE GUNELSON AS A PERMANENT MEMBER AND CYNTHIA THUNELL AS AN ALTERNATE ON THE PLANNING AND ZONING COMMISSION. MOTION CARRIED UNANIMOUSLY.

PARK AND RECREATION -

Ray Smyth commented that \$10,000 was being withheld for the carpeting in the gymnasium. A meeting was held recently with the general contractor from Gopher State and the field representative from the carpet manufacturer and himself. This meeting revealed that the field color, which has a slightly higher nap, will gradually depress and the difference in the thickness will disappear. Based on this, approval was given to proceed with the striping. The acoustics in the gymnasium are still poor and discussion is underway as to what can be done to improve the sound. Since the snow buildup on the roof was reaching the maximum of 40 pounds per square foot of weight, estimates were obtained varying from \$600 to \$3000. The lowest estimate of \$600 was accepted and the snow had been removed satisfactorily.

Rob Larson requested approval on a resolution approving Donna Keiffer as aerobics instructor.

MOTION 02-09-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE RESOLUTION NO. 97-01 SETTING UP A CONTRACT BETWEEN DONNA KEIFFER AND THE CITY FOR AEROBICS INSTRUCTION. MOTION PASSED WITH DONNA KEIFFER ABSTAINING.

MOTION 02-10-97 WAS MADE BY RAY SMYTH AND SECONDED BY DONNA KEIFFER TO APPROVE THE APPOINTMENT OF BOB GARIN AND LLOYD OLSON TO A SECOND THREE YEAR TERM ON THE PARK AND RECREATION COMMISSION AND TO EXTEND LAURIE HOENIG'S FIRST TERM BY ONE YEAR. MOTION CARRIED UNANIMOUSLY.

Approval was requested for fencing for the new ball field. The American Legion Club had donated \$4000 in 1996 for the fence and may donate another

\$4000 in 1997 for a total of \$8000. The anticipated cost of the fence will be approximately \$15,000 including backstop, baseline fence and outfield fence. Ray Smyth commented that since capital outlay funds had been cut in the final budgeting process, Telephone Company dividend funds may be required if outside donations do not total the cost of the fencing.

MOTION 02-11-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO AUTHORIZE THE TAKING OF BIDS FOR THE BALLFIELD FENCE AT THE CROSSLAKE COMMUNITY CENTER. MOTION CARRIED UNANIMOUSLY.

PUBLIC SAFETY -

MOTION 02-11-97 WAS MADE BY DONNA KEIFFER AND SECONDED BY RAY SMYTH TO REAPPOINT CHARLES MCCULLOCH FOR A THREE YEAR TERM AND TO APPOINT KATHY ALLEN FOR HER FIRST TERM TO THE PUBLIC SAFETY COMMISSION AND TO HAVE DAVID TIMM AND MIKE SPLITTGERBER AS ALTERNATES. MOTION CARRIED UNANIMOUSLY.

MOTION 02-12-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE OF THE POLICE CHIEF ATTENDING THE CHIEF'S CONFERENCE AT A COST NOT TO EXCEED \$550.00. MOTION CARRIED UNANIMOUSLY.

The Fire Department requested approval to borrow \$2500 from the City to purchase a rescue pull sled with a dome. The money would be repaid the City in January 1998 from a donation by the United Way. The Fire Department would take \$1000 from their fund raiser to assist in the cost of the sled.

MOTION 02-13-97 WAS MADE BY DONNA KEIFFER AND SECONDED BY RAY SMYTH TO APPROVE OF THE CITY "LOANING" \$2500 TO THE FIRE DEPARTMENT TO PURCHASE A NEW COVERED SLED FOR RESCUES. THE MONEY WILL BE REPAID IN JANUARY OF 1998. MOTION CARRIED UNANIMOUSLY.

The Public Safety Commission recommended a change in the Police Department Manual related to promotions.

MOTION 02-14-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE OF THE CHANGE IN THE POLICE MANUAL IN SECTION 8.05 ALLOWING THE POLICE CHIEF TO HAVE AUTHORITY TO PROMOTE SUCH CANDIDATE AS HE FEELS BEST QUALIFIED FOR PROMOTION. MOTION CARRIED UNANIMOUSLY.

MOTION 02-15-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE THE FIRE CONTRACTS FOR 1997 THE SAME AS FOR 1996. MOTION CARRIED UNANIMOUSLY.

PUBLIC WORKS -

Mayor Scott read a letter from Fran Horton complimenting the Public Works Department on their snow removal efforts this year.

MOTION 02-16-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE THE LOSS PREVENTION PROGRAM AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

The Public Works Commission recommended the hiring of a full time operator for Public Works. Ray Smyth indicated that the previous Council's intent was to contract with an operator rather than hire a full time employee. Chuck Miller commented that mowing has decreased from four to one times a year, that grading has decreased and when these activities are not kept up, it costs the City a considerable amount of money. Ray Smyth asked what activities are being maintained now and what could be done with additional staffing. Chuck Miller felt that the department does not have time to provide data when the work is not getting done.

Ron Hughes addressed the Council and inquired as to the number of individuals employed in the Public Works Department. His concern is that there are not enough people to do all the work that needs to be done. Dave Timm commented that Public Works needs more help. Mark Pearson also stated that in the past there were 2 ½ employees and now Public Works is down to 1 employee.

MOTION 02-18-97 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO ADVERTISE FOR A QUALIFIED PUBLIC WORKS EMPLOYEE WHO CAN OPERATE EQUIPMENT. MOTION DID NOT PASS WITH SCOTT AND SMYTH VOTING NAY AND MILLER AND KEIFFER VOTING AYE.

Ray Smyth requested more information before he would consider hiring additional employees for Public Works.

MOTION 02-19-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO RE-APPOINT JOHN MOENGEN TO THE PUBLIC WORKS COMMISSION. MOTION CARRIED UNANIMOUSLY.

UTILITIES COMMISSION -

General Manager Kevin Larson gave a brief overview and summary of where the Utilities Company would like to go in the next year. He then turned the meeting over to Don Engen who briefly talked about the mission of the company starting with the adoption of the 5 year business plan in 1996. The plan details upgrading the system at a cost of approximately 4 million dollars

with the majority of the costs, about 42%, being spent in 1997 and 70% through 1998. The remaining 17%, or \$650,000, will require financing. He suggested that the Council consider not taking a dividend from the Utilities company in 1997 and 1998. This would help eliminate the Utilities Company needing to obtain financing for the project. He also requested consideration of additional compensation in the amount of \$7,000 for Dene Carney who served as interim manager after Marty Heino resigned and Kevin Larson was hired.

MOTION 02-20-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE THE CROSSLAKE TELEPHONE AND CABLEVISION BUDGET FOR 1997 AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

A motion to increase Dene Carney's compensation by \$7,000 died for lack of a second.

LONG RANGE CAPITAL PLANNING - Nothing

PERSONNEL - Nothing

RECYCLING -

A total of 8.61 tons was recycled in January.

A letter regarding SCORE funding was received from Solid Waste Coordinator Douglas Morris. There will not be an increase in our SCORE grant.

ECONOMIC DEVELOPMENT AUTHORITY -

MOTION 02-21-97 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPOINT DICK UPTON AND RAY SMYTH TO THE ECONOMIC DEVELOPMENT COMMISSION. MOTION CARRIED UNANIMOUSLY.

EDUCATION COMMITTEE - Nothing

OLD BUSINESS - Nothing

NEW BUSINESS - Nothing

PUBLIC FORUM -

Mayor Scott read a letter from former Mayor Dave Kolesar regarding additional compensation for Dene Carney. Another letter from Attorney Sandelin regarding "bonuses" was also read.

Attorney Sandelin stated that a request had been received to vacate a portion of McClintock Road. A hearing is scheduled in District Court on February 26th. Two property owners sent letters regarding the vacation. Councilmember Miller also stated he had received a call from one of the residents abutting McClintock Road who said she uses the road and would not like to have it vacated. A brief discussion ensued. **MOTION 02-22-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO GO ON RECORD AS THE CITY BEING OPPOSED TO THE VACATION REQUEST FOR A PORTION OF MCCLINTOCK ROAD. MOTION PASSED UNANIMOUSLY.**

MOTION 02-23-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO ADJOURN THIS REGULAR MEETING AT 10:02 P.M. MOTION CARRIED UNANIMOUSLY.

Transcribed and edited by:



Arlene A. Buchite
City Clerk/Treasurer

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**BILLS FOR PAYMENT
FEBRUARY, 1997**

1. Gammello & Sandelin - Retainer	500.00
■ Personnel	65.00
■ Personnel	108.00
■ Connecting Road	328.00
■ Drug Testing	42.50
■ Road Vacation (T. Galatowich)	106.25
■ Nelson East Shore Landing	63.75
2. Widseth Smith Nolting - Sewer	134.00
Update Zoning Ordinance	2,342.00
City Mapping	2,066.00
Wetland Permitting	500.00
3. NSP for Community Center	1,954.00
4. Gamblers Press - Print January Newsletter	100.11
5. Greg Larson Sports - Exercise Equipment	980.39
(from MRPA grant)	
6. Cellular One - Police Department	3.68
7. Sportsman Store - Gasoline	74.85
8. Kack Drug - Police film and batteries	21.87
9. Custom Metal Fab - Install hitch on squad	110.20
10. Cellular 2000 - Police Department	42.15
11. Crosslake Auto - Service '96 Ford	26.32
12. Bait Box Marina - Gas, gloves	56.72
13. Reed's Market - Gas purchase	319.25
14. Mermaid Enterprise - Gas purchase	182.29
15. Carl Bullen - Computer Assistance	125.00
16. NSP - Emergency Services Center	1,003.20
17. NSP - Warming House	88.50
18. NSP - Warehouse	400.81
19. Auto Value	160.31
20. Custom Metal Fab - Snow blowing & oxygen	217.90
21. Starkka Oil - Gas purchase (police)	108.04
22. M&R Signs - Truck lights	203.01
23. Zee Medical - Bandages etc.	51.01
24. Starkka Oil - Fire Department	53.80
25. Simonson Lumber - Fire Department extension cords	111.74
26. Recycling	950.00
27. Gopher State - CCC (hold back \$10,000 on carpet)	2,939.00