

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 10, 2014
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, February 10, 2014. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, Gary Heacox, John Moengen and Mark Wessels. Also present were City Clerk Char Nelson, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, General Manager Paul Hoge, Finance Director/Treasurer Mike Lyonais, Police Chief Bob Hartman, Fire Chief Chip Lohmiller, City Attorney Brad Person, City Engineer Dave Reese, Crow Wing County Land Service Supervisor Chris Pence, Northland Press Reporter Paul Boblett, and Echo Publishing Reporter Kate Perkins. City Administrator/Consultant Dan Vogt was absent. There were approximately nine people in the audience.

A. CALL TO ORDER – Mayor Schneider called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 02R-01-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES –

1. Mike O’Connell of the St. Patrick’s Day Committee appeared before the Council and thanked the City for their past support in preparing for the St. Patrick’s Day Celebration. Mr. O’Connell gave a brief summary of the upcoming St. Patrick’s Day events to take place and announced that there would be a 5K Run/Walk this year on the morning of March 15th before the parade. Mr. O’Connell asked that the Council allow City employees to help in the preparation of the parade and safety during and after the parade.

Cindy Myogeto of the Crosslake Chamber addressed the Council and announced that there would be a raffle this year and that the application was included in the Council packet. Ms. Myogeto stated that the Chamber was in favor of the 5K Run/Walk but not involved with the race.

Henry Praske, director of the Clover Dash 5K Run/Walk, appeared before the Council to formally request approval for the 5K Run/Walk. Mr. Praske noted that the route is safe and that there is no crossing of streets required. If the City is in favor of the race, Mr. Praske will obtain a Certificate of Insurance with the City named as an additional insured. MOTION 02R-02-14 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE THE CLOVER DASH 5K RUN/WALK IN THE CITY OF CROSSLAKE ON MARCH 15, 2014, CONTINGENT ON RECEIVING CERTIFICATE OF INSURANCE. MOTION CARRIED WITH ALL AYES.

MOTION 02R-03-14 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY MARK WESSELS TO APPROVE THE USE OF VOLUNTEERS, THE PUBLIC WORKS DEPARTMENT, THE POLICE DEPARTMENT, AND FIRST

RESPONDERS, AS WELL AS CITY ROADS FOR THE ST. PATRICK'S DAY PARADE AND CELEBRATION, MOTION CARRIED WITH ALL AYES.

2. Crow Wing County Sheriff Todd Dahl appeared before the Council for his annual City visit and community update. The Sheriff gave the Council and audience information on gun permits, recent arrests, drug use, DUI's and texting while driving. The Sheriff encouraged citizens to call 911 if they witness any suspicious activity.

C. CONSENT CALENDAR – MOTION 02R-04-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

- (1.) REGULAR COUNCIL MEETING MINUTES OF JANUARY 13, 2014;
- (2.) CITY MONTH END REVENUE REPORT DATED JANUARY 2014;
- (3.) CITY MONTH END EXPENDITURE REPORT DATED JANUARY 2014;
- (4.) JANUARY 2014 BUDGET TO ACTUAL ANALYSIS;
- (5.) PLEDGED COLLATERAL REPORT FROM MIKE LYONAI;
- (6.) LIABILITY COVERAGE WAIVER FORM FROM LEAGUE OF MN CITIES INSURANCE TRUST;
- (7.) CROSSLAKE COMMUNICATIONS BALANCE SHEET/INCOME STATEMENT DATED NOVEMBER 30, 2013;
- (8.) CROSSLAKE COMMUNICATIONS BALANCE SHEET/INCOME STATEMENT DATED DECEMBER 31, 2013;
- (9.) CROSSLAKE COMMUNICATIONS CHECK REGISTER FOR NOVEMBER 2013;
- (10.) CROSSLAKE COMMUNICATIONS CHECK REGISTER FOR DECEMBER 2013;
- (11.) CROSSLAKE COMMUNICATIONS REGULAR MEETING MINUTES OF JANUARY 28, 2014;
- (12.) CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS;
- (13.) JANUARY 2014 POLICE REPORT FOR CROSSLAKE;
- (14.) JANUARY 2014 POLICE REPORT FOR MISSION TOWNSHIP;
- (15.) MEMO DATED FEBRUARY 4, 2014 FROM CHIEF HARTMAN RE: 2014-2015 LAW ENFORCEMENT CONTRACT AND JOINT POWERS AGREEMENT BETWEEN CROSSLAKE AND MISSION TOWNSHIP;
- (16.) JANUARY 2014 FIRE DEPARTMENT REPORT;
- (17.) MEMO DATED FEBRUARY 6, 2014 FROM CITY CLERK RE: 2014-2015 FIRE SERVICE CONTRACTS;
- (18.) JANUARY 2014 NORTH AMBULANCE RUN REPORT;
- (19.) EDA MEETING MINUTES OF JANUARY 8, 2014;
- (20.) PLANNING AND ZONING COMMISSION MEETING MINUTES OF DECEMBER 16, 2013;
- (21.) CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF NOVEMBER 20, 2013;
- (22.) DECEMBER 2013 WASTEWATER TREATMENT DISCHARGE MONITORING REPORT;
- (23.) CROSSLAKE ROLL-OFF RECYCLING REPORT FOR JANUARY 2014;
- (24.) WASTE PARTNERS RECYCLING REPORT FOR DECEMBER 2013;
- (25.) \$100 DONATION TO PEQUOT LAKES HIGH SCHOOL GRAD BLAST;

- (26.) LG220 APPLICATION FOR EXEMPT PERMIT FROM CROSSLAKE LUTHERAN CHURCH TO CONDUCT RAFFLE;
(27.) MEMO DATED FEBRUARY 4, 2014 FROM CITY CLERK RE: CEMETERY LOTS;
(28.) BILLS FOR APPROVAL IN THE AMOUNT OF \$76,441.89;
(29.) ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$15,156.30;
(30.) LG220 APPLICATION FOR EXEMPT PERMIT FROM NORTHERN MINNESOTA RAILROAD HERITAGE ASSN TO CONDUCT RAFFLE; AND
(31.) LG220 APPLICATION FOR EXEMPT PERMIT FROM BRAINERD LAKES CHAMBER TO CONDUCT RAFFLE. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT – MOTION 02R-05-14 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY JOHN MOENGEN TO SET THE DATE FOR THE BOARD OF REVIEW AND EQUALIZATION MEETING ON FRIDAY, APRIL 11, 2014 AT 10:00 A.M. IN CITY HALL. MOTION CARRIED WITH ALL AYES.

E. CITY ADMINISTRATOR'S REPORT

1. Mike Lyonais reported that City staff obtained quotes for installation of new carpet in the Administration Offices and the Council Chambers and removal of the original carpet installed in 1994. Quotes were received from JAG Interior Solutions, Home Interior Supply and Becker's Crosslake Floor Covering. The lowest quotes were received from Home Interior Supply of Crosslake. MOTION 02R-06-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO ACCEPT THE QUOTES FOR CARPET INSTALLATION FROM HOME INTERIOR SUPPLY IN THE ADMINISTRATION OFFICES AT A COST OF \$7,101.72 AND IN THE COUNCIL CHAMBERS AT A COST OF \$5,106.28. Mark Wessels suggested that one area be completed in 2014 and the other area be completed in 2015. MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais gave the Council an update regarding the outstanding Planning and Zoning reimbursement fees. Out of the 68 invoices mailed, 53 property owners have paid the fees. Five property owners have responded to the City and have asked for more information or a review of their situation. The remaining ten property owners have not responded. MOTION 02R-07-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO DIRECT STAFF TO MAIL FINAL NOTICES BY CERTIFIED MAIL TO THE TEN PROPERTY OWNERS THAT HAVE NOT REPLIED AND REQUEST A RESPONSE BY MARCH 5, 2014. The Council will address all outstanding fees at the next Council Meeting of March 10, 2014. The City has the option to certify these fees to the Crow Wing County Auditor for collection with their property tax.
3. The Council reviewed the Construction Cost Share Agreement Between Crow Wing County and the City of Crosslake for the Reconstruction of CSAH 3 from CSAH 66 to CSAH 1. Mike Lyonais reported that the City has approximately \$300,000 in the 2014 Budget for road projects. The Agreement allows the City to choose whether to pay all funds in 2014 or to pay 50% of the funds in 2014 and 50% of the funds in 2015. MOTION 02R-08-14 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE THE CONSTRUCTION COST SHARE AGREEMENT BETWEEN CROW WING COUNTY AND THE CITY OF CROSSLAKE FOR THE

RECONSTRUCTION OF COUNTY STATE AID HIGHWAY (CSAH 3) FROM CSAH 66 TO CSAH 1 IN THE ESTIMATED AMOUNT OF \$237,062.70. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Chris Pence gave a brief summary of the Ordinance Revision process. Ten citizens have submitted 111 comments. Approximately 50 changes have been made to the proposed Ordinance. The redline copy of the Ordinance is available to view on the City's webpage. Comments are still welcome. The Planning and Zoning Commission will review the Ordinance at the meeting of February 28, 2014 at 9:00 A.M. and the public is welcome and encouraged to attend.

2. PUBLIC SAFETY

- a. Fire Chief Chip Lohmiller appeared before the Council to discuss the details of the purchase of the new fire truck. The current tender is 26 years old and the City of Ogema is interested in purchasing it at a cost of \$53,000. Mike Lyonais reviewed the HGACBuy Contract with the Council and explained that purchasing the truck through this cooperative was the least expensive option and eliminates the requirement to obtain bids. The cost to join the coop is \$2,000. MOTION 02R-09-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO APPROVE PARTICIPATION IN THE INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING AT A COST OF \$2,000. MOTION CARRIED WITH ALL AYES.

MOTION 02R-10-14 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO DECLARE THE OLD TENDER AS SURPLUS EQUIPMENT AND APPROVE THE SALE OF THE TENDER TO THE OGEMA FIRE DEPARTMENT AT A COST OF \$53,000. MOTION CARRIED WITH ALL AYES.

MOTION 02R-11-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE PURCHASE OF THE FREIGHTLINER, 2 DOOR, TANDEM AXLE, CUSTOM FIRE TANKER ALUMINUM BODY, 500 GPM PUMP (3,000 GALLONS) AT A COST OF \$229,104. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION/LIBRARY

- a. Jon Henke gave the Council an update on the library, senior meals, fitness room/Silver Sneakers/Silver & Fit, January attendance, AAA classes, pickleball, and the AARP Tax Help Program. MOTION 02R-12-14 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO ACCEPT THE FOLLOWING DONATIONS FROM THE CROSSLAKE PARK AND LIBRARY FOUNDATION: \$648.60 FOR THE LIGHT UP THE DAM PROJECT AND \$300 FOR THE BIRD FEEDING PROGRAM. MOTION CARRIED WITH ALL AYES.

MOTION 02R-13-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO DIRECT JON HENKE TO REVIEW APPLICATIONS FOR THE PART-TIME POSITION AT THE COMMUNITY CENTER, TO CONDUCT INTERVIEWS AND TO HIRE AN APPLICANT, PENDING A FAVORABLE BACKGROUND CHECK. MOTION CARRIED WITH ALL AYES.

- b. Jon Henke recommended that the Council approve the 2014 Kitchigami Service Agreement which was included in the additions to the agenda. The Kitchigami Regional Library Board agreed to the proposed changes submitted by Jon Henke for the City of Crosslake. MOTION 02R-14-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO APPROVE THE 2014 KITCHIGAMI REGIONAL LIBRARY SYSTEM SERVICE CONTRACT AND THE KRLS DATA PRIVACY AND NON-DISCLOSURE POLICY AS PRESENTED. MOTION CARRIED WITH ALL AYES.

4. CROSSLAKE COMMUNICATIONS

- a. General Manager Paul Hoge reported that the Crosslake Communications' audit has been completed and that a joint meeting with the Council and Crosslake Communications Advisory Board should be scheduled to review the audit with auditors of Olsen Thielen. Mr. Hoge would notify the Council if March 13, 2014 was available for Olsen Thielen to present the audit.

Mr. Hoge reported that Crosslake Communications is putting a link on their website for Tyonmyside.com in an attempt to be proactive in the upcoming negotiations with the broadcasters. Customers can click on this link to check the status of the negotiations. Crosslake Communications has added a service called WatchTVEverywhere. Cable customers will have the ability to watch some programming on computers, smart phones and tablets. Mr. Hoge will check into whether or not Cable Channel 12 will be available through this service which would allow customers to view Council Meetings from anywhere.

Mr. Hoge announced that Ron Schmidt was presented a plaque for 40 Years of Service at the Advisory Board Meeting.

G. CITY ATTORNEY REPORT – Attorney Person suggested that the City consider certification of delinquent fees on a biannual basis rather than an annual basis so that fees on properties in foreclosure or bankruptcy are more likely to be collected. Mr. Person will bring a draft ordinance to the next meeting for review.

H. OLD BUSINESS – Mark Wessels recalled that a complaint policy was approved in 2013 for Planning and Zoning issues and suggested the same policy be used for all departments. Steve Roe asked if there was a policy for mailbox replacement due to damage from snowplows. Ted Strand replied that the City has no policy but that his department fixes the mailboxes if the City is responsible for the damage. Mr. Strand suggested that a uniform mailbox policy be implemented, similar to Crow Wing County's policy, to require uniform height and style

of mailboxes. The Council will consider a Citywide Complaint Policy and Uniform Mailbox Policy at the next meeting.

I. NEW BUSINESS – None.

J. PUBLIC FORUM – None.

K. ADJOURN – MOTION 02R-15-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO ADJOURN THE MEETING AT 8:50 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

Deputy Clerk/Minutes/2-10-14

C.9.

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
 11/01/2013 To 11/30/2013

Check	Date	Vendor Name	Reference	Amount
1158	11/01/2013	FRANSEN BANK AND TRUST	SEPT/OCT VISA ACTIVITY	3,169.20
1172	11/08/2013	INTERNAL REVENUE SERVICE	FED, FICA MEDICARE	6,887.82
1173	11/08/2013	PERA	PERA EE & ER	3,792.60
1174	11/08/2013	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,182.74
1175	11/08/2013	ING-DEFERRED COMP	DEFERRED COMP EE & ER	2,236.92
1176	11/12/2013	CITY OF CROSSLAKE (SEWER)	OCTOBER SEWER	37.00
1177	11/29/2013	INTERNAL REVENUE SERVICE	NOVEMBER EXCISE TAX	1,276.12
1178	11/29/2013	MINNESOTA DEPT OF REVENUE	NOVEMBER SALES & USE TAX	10,212.00
1192	11/22/2013	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	7,888.74
1193	11/22/2013	PERA	PERA EE & ER	3,883.23
1194	11/22/2013	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,376.67
1195	11/22/2013	ING-DEFERRED COMP	DEFERRED COMP	2,236.92
1196	11/26/2013	CROW WING POWER	ELECTRIC SERVICE	4,901.04
29356	11/08/2013	PAL FOUNDATION OF CROSSLAKE	CROSSLAKE EVENTS CALENDAR 2014	300.00
29357	11/08/2013	PAUL BUNYAN COMMUNICATIONS	NOVEMBER LOCAL CHANNEL TRANSPORT	800.00
29358	11/08/2013	NMN INC	325 EA 2014 CALENDARS	1,563.05
29359	11/08/2013	RONALD J. SCHMIDT	REIMBURSE FOR 2 PAIR OF JEANS	37.98
29360	11/08/2013	CROW WING POWER	REPAIR CHGS FOR POLE HIT & OUTAGE	633.00
29361	11/08/2013	GOPHER STATE ONE CALL	LOCATES	187.05
29362	11/08/2013	ONVOY VOICE SERVICES	6264 PROGRAM	256.43
29363	11/08/2013	OLSEN THIELEN CO LTD	MIC/MTA CHARGES	1,596.06
29364	11/08/2013	POWER & TELEPHONE SUPPLY	SPLICING SLEEVES	550.58
29365	11/08/2013	UNITED PARCEL SERVICE	WKLY SERVICE & MISC SHIPPING	107.57
29366	11/08/2013	CROSSLAKE COMMUNICATIONS	PHONE SERVICE & COMM CTR VOICE MAIL	1,089.00
29367	11/08/2013	CITY OF CROSSLAKE	NOVEMBER OPERATING TRANSFER	22,083.33
29368	11/08/2013	CITI LITES INC	LOCATES	2,618.25
29369	11/08/2013	THE OFFICE SHOP INC.	TONER CARTRIDGE - COPIER	181.68
29370	11/08/2013	DITCH WITCH OF MINNESOTA INC	DITCH WITCH PARTS	105.67
29371	11/08/2013	XCEL ENERGY	SEPT/OCT NATURAL GAS	67.82
29372	11/08/2013	NTCA	ANNUAL DUES	2,951.94
29373	11/08/2013	WILLIAM GORDON	SCTE CABLE EXPO EXPENSE REIMBURSEMENT	788.69
29374	11/08/2013	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,478.29
29375	11/08/2013	NCPERS MINNESOTA	NOVEMBER LIFE PREMIUM	48.00
29376	11/08/2013	CENTRAL TRANSPORT GROUP LLC	4 EA DSI'S	2,332.32
29377	11/08/2013	ASSURANT EMPLOYEE BENEFITS	NOVEMBER LONG TERM DISABILITY	463.24
29378	11/08/2013	PINNACLE	TELEPHONE DIRECTORY-3	1,060.38
29379	11/08/2013	UNIVERSAL SERVICE ADMIN CO.	OCTOBER FUSC	2,739.00
29380	11/08/2013	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	240.96
29381	11/08/2013	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	7,348.95
29382	11/08/2013	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	328.30
29383	11/08/2013	JOAN HARRELL	CAFE PLAN REIMBURSEMENT - BALANCE 0	300.00
29384	11/08/2013	CROW WING COUNTY HIGHWAY DEPT.	SEPT UNLEAD & DIESEL FUEL	1,209.64
29385	11/08/2013	7SIGMA SYSTEMS INC	OCTOBER CONSULTING	2,000.00
29386	11/08/2013	CORNERSTONE PUBL GROUP INC.	NOVEMBER NEWSLETTER	1,829.40
29387	11/08/2013	CROSSLAKE ACE	HARDWARE, TOOLS, BATTERY, ETC.	351.02
29388	11/08/2013	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	39,382.84
29389	11/08/2013	EQUUS COMPUTER SYSTEMS INC	2 PC'S FOR RESALE	1,384.89
29390	11/08/2013	WASTE PARTNERS INC.	OCTOBER TRASH REMOVAL	76.62
29391	11/08/2013	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	180.68
29392	11/08/2013	WEATHER CENTRAL, LP	NOVEMBER WEATHER FEED	214.50
29393	11/08/2013	NORTHLAND PRESS	"GIVE FAMILY ROOM A MAKEOVER" AD	147.20
29394	11/08/2013	CHARTER COMMUNICATIONS	NOVEMBER INTERNET FEED	1,500.00
29395	11/08/2013	TIGER DIRECT	POWER SUPPLY & TESTER	145.11
29396	11/08/2013	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	610.40

29397	11/08/2013	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	37,825.83
29398	11/08/2013	ONLINE INFORMATION SERVICES	6 EXCHANGE REPORTS	46.20
29399	11/08/2013	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	3
29400	11/08/2013	ONLINE COLLECTIONS	COLLECTION COMMISSION	36.00
29401	11/08/2013	BIG 10	AFFILIATE PAYMENT	1,660.00
29402	11/08/2013	TIME COMMUNICATIONS	OCT/NOV ANSWERING SERVICE	242.46
29403	11/08/2013	VERIZON WIRELESS	CELL PHONES	250.90
29404	11/08/2013	CROSSLAKE COMMUNITY SCHOOL	USAC SCHOOL REIMBURSEMENT PROGRAM	978.87
29405	11/08/2013	NISC	OCT LIC FEES & TRAINING	2,369.71
29406	11/08/2013	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,422.51
29407	11/08/2013	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,388.70
29408	11/08/2013	RED ROCK RADIO WWVI	LOCAL SPORTS AD	120.00
29409	11/08/2013	KATHERYN JENSON	CREDIT REFUND	300.31
29410	11/08/2013	KAYLA DIGIOVANNI	CREDIT REFUND	26.37
29411	11/08/2013	SANDRA SWEENEY	CREDIT REFUND	80.09
29412	11/08/2013	DENNIS AHLSCHLAGER	CREDIT REFUND	36.72
29413	11/08/2013	LAWRENCE W BENDEL	CREDIT REFUND	142.06
29414	11/08/2013	VIOLETTE KILDAHL	CREDIT REFUND	45.36
29415	11/08/2013	ROBERT KVAM	CREDIT REFUND	40.00
29416	11/08/2013	JOHN G LIND	CREDIT REFUND	158.13
29417	11/08/2013	LEE MESNA	CREDIT REFUND	290.81
29418	11/08/2013	DONALD KARK	CREDIT REFUND	55.14
29419	11/08/2013	KEVIN J ZAHLER	CREDIT REFUND	13.91
29420	11/08/2013	L W CARLSON	CREDIT REFUND	56.60
29421	11/08/2013	MATT MCDEVITT	CREDIT REFUND	30.39
29422	11/08/2013	ANDREW GRANDE	CREDIT REFUND	30.49
29423	11/08/2013	DWIGHT LANDE	CREDIT REFUND	1,564.20
29424	11/08/2013	STEVEN SOUTHER	CREDIT REFUND	15.60
29425	11/08/2013	CAROLYN AUFDERHEIDE	CREDIT REFUND	13.89
29426	11/08/2013	MIKE PADILLA	CREDIT REFUND	19.19
29427	11/08/2013	JEREMY POLLOCK	CREDIT REFUND	93.23
29428	11/08/2013	JON GFROERER	CREDIT REFUND	10
29429	11/08/2013	LEO PROKOTT	CREDIT REFUND	40.01
29430	11/08/2013	BENNETT GIBBS	CREDIT REFUND	28.79
29431	11/08/2013	JOSEPH LENCIONI	CREDIT REFUND	5.53
29432	11/08/2013	REYNOLD TVEITA	CREDIT REFUND	15.76
29433	11/08/2013	JOSEPH E OTTERSTETTER	CREDIT REFUND	5.69
29434	11/08/2013	JAMES TERRY	CREDIT REFUND	35.79
29435	11/08/2013	JENNIE FAUSER	CREDIT REFUND	188.26
29436	11/08/2013	JIM MCLELLAN	CREDIT REFUND	35.97
29437	11/08/2013	ALLISON OTTOSON	CREDIT REFUND	46.82
29438	11/08/2013	CHRIS DENEAU	CREDIT REFUND	37.49
29439	11/22/2013	IBEW LOCAL UNION 949	UNION DUES	441.96
29440	11/27/2013	EMILY COOPERATIVE TELEPHONE	OCTOBER INTERNET USAGE - 74 MBPS	2,840.00
29441	11/27/2013	LAKES PRINTING	500 #10 ENVELOPES	58.67
29442	11/27/2013	MINNESOTA TELECOM ALLIANCE	2014 MTA MEMBERSHIP	5,460.00
29443	11/27/2013	ONVOY VOICE SERVICES	SS7 SERVICE, OPR SERV, LAKES LONG DISTANCE	10,829.43
29444	11/27/2013	OLSEN THIELEN CO LTD	481 PREP & FILING	1,775.00
29445	11/27/2013	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	102.19
29446	11/27/2013	XCEL ENERGY	METER CHARGES SUNRISE & 16	54.72
29447	11/27/2013	DELTA DENTAL PLAN OF MINNESOTA	DECEMBER DENTAL PREMIUM	940.55
29448	11/27/2013	RICOH USA, INC.	COPIER LEASE 45 OF 60	362.03
29449	11/27/2013	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	103.40
29450	11/27/2013	ELECTRIC SCIENTIFIC CO INC	SEMI-ANNUAL MAINT. FIRE ALARM	571.78
29451	11/27/2013	NEATIONAL CABLE TELEVISION COOP	MULTI CHANNEL FILTERS	1,697.18
29452	11/27/2013	NEUSTAR INC.	SOW & LNP CHARGES	140.86
29453	11/27/2013	ASSURANT EMPLOYEE BENEFITS	DECEMBER LONG TERM DISABILITY	463.24
29454	11/27/2013	MINNESOTA LIFE INSURANCE CO	DECEMBER LIFE PREMIUM	197.90
29455	11/27/2013	UNIVERSAL SERVICE ADMIN CO.	NOVEMBER FUSC	2,739.00
29456	11/27/2013	ROVI GUIDES	AFFILIATE PAYMENT	279.00
29457	11/27/2013	TV GUIDE NETWORK	AFFILIATE PAYMENT	56
29458	11/27/2013	VANTAGE POINT	OCTOBER TTP SERVICE	460.00
29459	11/27/2013	CROW WING COUNTY HIGHWAY DEPT.	OCT UNLEAD & DIESEL FUEL	1,174.23

29460	11/27/2013	CORNERSTONE PUBL GROUP INC.	DECEMBER NEWSLETTER	1,831.48
29461	11/27/2013	CYNTHIA PERKINS	CAFE PLAN REIMBURSEMENT	343.50
29462	11/27/2013	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,249.83
29463	11/27/2013	TIGER DIRECT	CONNECTOR FOR CHANNEL 12 INSTALL	49.65
29464	11/27/2013	CHERI E. AYD	NOVEMBER OFFICE CLEANING	689.34
29465	11/27/2013	TOTALFUNDS BY HASLER	POSTAGE	500.00
29466	11/27/2013	TIME COMMUNICATIONS	NOVEMBER/DECEMBER ANSWERING SERVICE	174.40
29467	11/27/2013	COOPERATIVE NETWORK SERV LLC	LOCAL CHANNEL TRANSPORT	500.00
29468	11/27/2013	AQUARIUS WATER CONDITIONING INC.	NOVEMBER WATER SOFTENER RENTAL	44.89
29469	11/27/2013	RED HOUSE MEDIA	COVER DESIGN-AREA PHONE BOOK	213.75
29470	11/27/2013	NTCA GROUP HEALTH PLAN	DECEMBER HEALTH & LIFE INSURANCE	14,230.53
29471	11/27/2013	NISC	NOVEMBER BILLING	6,523.86
29472	11/27/2013	ESSENTIA HEALTH	EE SCREENING	50.00
29473	11/27/2013	INTELLIWEATHER, INC	OCTOBER WEATHER FEED	349.00
29474	11/27/2013	EMILY GREENS GOLF COURSE	CREDIT REFUND	76.67
29475	11/27/2013	THOMAS BOARDMAN	CREDIT REFUND	36.35
		Total for General Account :		<u>\$259,422.38</u>
1238	11/12/2013	NORTHLAND TRUST SERVICES INC.	BOND PAYMENT	<u>376,955.00</u>
		Total for Investment Account :		<u>376,955.00</u>
		Grand Total :		<u><u>\$ 636,377.38</u></u>

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
12/01/2013 To 12/31/2013

Check	Date	Vendor Name	Reference	Amount
1210	12/06/2013	INTERNAL REVENUE SERVICE	FED, FICA MEDICARE	8,360.88
1211	12/06/2013	PERA	PERA EE & ER	3,955.10
1212	12/06/2013	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,267.05
1213	12/06/2013	ING-DEFERRED COMP	DEFERRED COMP EE & ER	8,992.48
1214	12/09/2013	FRANSDEN BANK AND TRUST	VISA CHARGES	945.03
1215	12/10/2013	CITY OF CROSSLAKE (SEWER)	NOVEMBER SEWER	37.00
1216	12/10/2013	INTERNAL REVENUE SERVICE	DECEMBER EXCISE TAX	1,277.59
1230	12/20/2013	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	7,893.03
1231	12/20/2013	PERA	PERA EE & ER	3,884.55
1232	12/20/2013	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,421.46
1233	12/20/2013	ING-DEFERRED COMP	DEFERRED COMP	2,236.92
1251	12/26/2013	CROW WING POWER	ELECTRIC SERVICE	3,748.76
1252	12/31/2013	MINNESOTA DEPT OF REVENUE	DECEMBER SALES & USE TAX	10,167.00
29476	12/10/2013	PAUL BUNYAN COMMUNICATIONS	DECEMBER LOCAL CHANNEL TRANSPORT	800.00
29477	12/10/2013	BRAINERD DAILY DISPATCH	VETERANS DAY AD	50.00
29478	12/10/2013	CROSSLAKE ROLLOFF	DIRECTORY RECYCLE NOV/DEC	110.00
29479	12/10/2013	GOPHER STATE ONE CALL	LOCATES	62.35
29480	12/10/2013	ONVOY VOICE SERVICES	6264 PROGRAM, LAKES LD, OPR SERV, SS7	9,355.64
29481	12/10/2013	CROSSLAKE COMMUNICATIONS	PHONE SERVICE	998.70
29482	12/10/2013	CITY OF CROSSLAKE	HEARING TEST-3 EMPLOYEES, OPR TRANSF	22,240.87
29483	12/10/2013	CITI LITES INC	LOCATES	1,028.60
29484	12/10/2013	THE OFFICE SHOP INC.	INK, FOLDERS, CALENDARS, PAPERTOWELS	110.34
29485	12/10/2013	XCEL ENERGY	OCT/NOV NAT'L GAS	180.32
29486	12/10/2013	MEDTOX LABORATORIES	RANDOM EE TESTING	139.02
29487	12/10/2013	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,479.44
29488	12/10/2013	NCPERS MINNESOTA	DECEMBER LIFE PREMIUM	48.00
29489	12/10/2013	NATIONAL CABLE TELEVISION COOP	STRIPPER BLADES & SPLICE CONNECTORS	480.83
29490	12/10/2013	CENTRAL TRANSPORT GROUP LLC	4 EA DSI'S	2,332.32
29491	12/10/2013	PINNACLE	TELEPHONE DIRECTORY-4	1,060.38
29492	12/10/2013	AVID COMMUNICATION CONST. INC	SIMONSON PLOW, COUNTY RD 66 & 1	1,788.10
29493	12/10/2013	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	220.88
29494	12/10/2013	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	6,763.95
29495	12/10/2013	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	274.74
29496	12/10/2013	AZAR COMPUTER SOFTWARE SERVICES	SOFTWARE SUPPORT JAN-JUNE	2,250.00
29497	12/10/2013	BL BROADCASTING INC	XMAS RADIO ADS	165.00
29498	12/10/2013	7SIGMA SYSTEMS INC	NOVEMBER CONSULTING	2,000.00
29499	12/10/2013	CROSSLAKE ACE	SAW BLADES, CLEANER, SPRAY BOTTLE, TOOLS, ETC	47.08
29500	12/10/2013	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	31,466.20
29501	12/10/2013	WASTE PARTNERS INC.	NOVEMBER TRASH REMOVAL	76.62
29502	12/10/2013	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	163.01
29503	12/10/2013	WEATHER CENTRAL, LP	DECEMBER WEATHER FEED	214.50
29504	12/10/2013	GE CAPITAL	COPIER LEASE 45 OF 60	378.97
29505	12/10/2013	NORTHLAND PRESS	GIVE FAMILY ROOM A MAKE OVER AD	147.20
29506	12/10/2013	CHARTER COMMUNICATIONS	DECEMBER INTERNET FEED	1,500.00
29507	12/10/2013	TIGER DIRECT	HARD DRIVES, ADAPTOR, WIRELESS ROUTER, 7 PC'S	4,486.81
29508	12/10/2013	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	469.70
29509	12/10/2013	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	37,534.17
29510	12/10/2013	ONLINE INFORMATION SERVICES	8 EXCHANGE REPORTS	51.60
29511	12/10/2013	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	29.64
29512	12/10/2013	BIG 10	AFFILIATE PAYMENT	1,535.00
29513	12/10/2013	VERIZON WIRELESS	CELL PHONES	250.88
29514	12/10/2013	AQUARIUS WATER CONDITIONING INC.	DECEMBER WATER SOFTENER RENTAL	44.89
29515	12/10/2013	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,025.30

29516	12/10/2013	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,161.00
29517	12/10/2013	METRO SALES, INC.	MONTHLY COPIER MAINT. 11/23-12/23	163.52
29518	12/10/2013	RED ROCK RADIO WWWI	LOCAL SPORTS AD	120.00
29519	12/10/2013	PROLABS USA, INC	SFP'S FOR USE IN CNS BOX	491.60
29520	12/10/2013	CONNIE FRANZ	CREDIT REFUND	109.00
29521	12/10/2013	BRET SMITH	CREDIT REFUND	37.00
29522	12/20/2013	IBEW LOCAL UNION 949	UNION DUES	441.96
29523	12/30/2013	MINNESOTA DEPT OF COMMERCE	3RD QTR 2014 INDIRECT ASSESSMENT	891.09
29524	12/30/2013	EMILY COOPERATIVE TELEPHONE	NOVEMBER INTERNET USAGE 62 MBPS	2,170.00
29525	12/30/2013	OLSEN THIELEN CO LTD	MIC/MTA CHARGES SEPT/OCT, PARTIAL AUDIT	7,560.00
29526	12/30/2013	SIMONSON LUMBER	2 X 4 X 10 FOR TEMP LINE	4.47
29527	12/30/2013	CENTURYLINK	ACCESS MN CSLK-20	5.55
29528	12/30/2013	CITI LITES INC	LOCATES	21.20
29529	12/30/2013	THE OFFICE SHOP INC.	TOILET PAPER	64.11
29530	12/30/2013	XCEL ENERGY	METER CHARGES SUNRISE & 16 & NAT'L GAS	567.67
29531	12/30/2013	DELTA DENTAL PLAN OF MINNESOTA	JANUARY DENTAL PREMIUM	940.55
29532	12/30/2013	AMERIPRIDE LINEN & APPAREL	RUG SERVICE	137.95
29533	12/30/2013	NCPERS MINNESOTA	JANUARY LIFE PREMIUM	48.00
29534	12/30/2013	BRAINERD LAKES AREA CHAMBER	3/2014 - 3/2015 DUES	605.00
29535	12/30/2013	NATIONAL CABLE TELEVISION COOP	.500 TO F CONNECTORS, DTA'S, HDMI CABLES	614.94
29536	12/30/2013	NEUSTAR INC.	SOW & LNP CHARGES	142.55
29537	12/30/2013	THE DOOR DOCTOR	REPAIR GARAGE DOOR	82.05
29538	12/30/2013	ASSURANT EMPLOYEE BENEFITS	JANUARY LT DISABILITY	506.45
29539	12/30/2013	MINNESOTA LIFE INSURANCE CO	JANUARY LIFE PREMIUM	197.90
29540	12/30/2013	UNIVERSAL SERVICE ADMIN CO.	DECEMBER FUSC	2,739.00
29541	12/30/2013	ROVI GUIDES	AFFILIATE PAYMENT	266.48
29542	12/30/2013	TV GUIDE NETWORK	AFFILIATE PAYMENT	565.69
29543	12/30/2013	VANTAGE POINT	NOVEMBER TTP SERVICE	5,923.44
29544	12/30/2013	THELEN HEATING & ROOFING INC.	PREVENTATIVE MAINT OF HVAC	361.00
29545	12/30/2013	CORNERSTONE PUBL GROUP INC.	JANUARY NEWSLETTER	2,285.38
29546	12/30/2013	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,044.90
29547	12/30/2013	PAUL HOGE	CAFE PLAN REIMBURSEMENT - BAL 0	270.00
29548	12/30/2013	CHERIE E. AYD	DECEMBER OFFICE CLEANING	689.50
29549	12/30/2013	TIME COMMUNICATIONS	DECEMBER/JANUARY ANSWERING SERVICE	199.29
29550	12/30/2013	COOPERATIVE NETWORK SERV LLC	LOCAL CHANNEL TRANSPORT	500.00
29551	12/30/2013	VERIZON WIRELESS	CELL PHONES	250.97
29552	12/30/2013	NISC	DECEMBER BILLING & OCTOBER TRAINING	10,291.40
29553	12/30/2013	METRO SALES, INC.	MONTHLY COPIER MAINT 12/23 TO 1/23/14	163.52
29554	12/30/2013	INTELLIWEATHER, INC	DECEMBER WEATHER FEED	349.00
			Total for General Account	<u>\$ 231,531.28</u>

BILLS FOR APPROVAL
February 10, 2014

VENDORS	DEPT		AMOUNT
Ace Hardware, casters	P&R		25.96
Ace Hardware, antifreeze	P&R		3.99
Ace Hardware, drill, fuse, flashlight	P&R		97.27
Ace Hardware, bulbs	Police		47.97
Ace Hardware, hardware	P&R		0.60
Ace Hardware, heaters, brackets, tape	PW		121.93
Ace Hardware, hardware	PW		15.07
Ace Hardware, fan	PW		24.99
Ace Hardware, dropcloth	Police		3.00
Ace Hardware, hardware	Fire		5.80
Ace Hardware, hitch pin, hardware	Fire		31.56
Ace Hardware, tape	Fire		10.78
Ace Hardware, fuse	P&R		4.49
Ace Hardware, fuse, hardware	P&R		5.39
Ace Hardware, wd40	P&R		5.29
Ace Hardware, hardware	P&R		7.99
Ace Hardware, electrical supplies	Police		94.51
Ace Hardware, wallboard saw	Police		7.99
Alexandria Technical College, fire school	Fire		175.00
AW Research, water testing	Sewer		345.60
Banyon Data Systems, retirement module	Admin		595.00
Batteries Plus, battery	PW		34.99
Bob Hartman, reimburse travel expense	Police		11.00
Bobby Willard, reimburse for uniform	Police	pd 1-24	41.99
Bobby Willard, reimburse for office supplies	Police		74.78
Bobby Willard, reimburse for uniform	Police		75.13
Breen & Person, legal fees	ALL		862.50
Center for Business & Industry, fire school	Fire		480.00
City of Baxter, citation books	Police		91.35
City of Crosslake, sewer utilities	PW/Gov't		111.00
Clean Team, february cleaning	Gov't	pd 1-27	756.14
Council #65, union dues	ALL		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,247.31
Crosslake Communications, reimburse for olsen thielen expense	Admin		309.50
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Auditor, audit confirmation	Gov't		30.00
Crow Wing County Highway Dept, fuel	ALL		4,427.32
Crow Wing County Sheriff's Office, radio	PW		3,079.00
Dacotah Paper, janitorial supplies	P&R		513.42
Deferred Comp	ALL		150.00
Delta Dental, dental insurance	ALL		1,533.25
Diamond Industrial Cleaning, hose, trigger, washer repair	PW		404.86
DJV Consulting, LLC, consulting fees	Admin		2,092.50
Dondelinger, oil change, repairs	PW		806.49
Essentia, drug test	PW		25.00

Fire Instruction & Rescue, first responder training	Fire		3,840.00
Fortis, disability	ALL		496.22
Guardian Pest Solutions, pest control	ALL		82.94
Hawkins, chemicals	Sewer		432.97
Heiman, gloves	Fire		69.95
Holiday, fuel	P&R		10.12
IAFC, membership dues	Fire		234.00
Keepers, uniform	Police		134.08
Keepers, uniform	Police		145.56
League of MN Cities, safety and loss control workshop	ALL		80.00
Little Falls Machine, blades, cutting edges	PW		1,596.72
Marco, copier lease	ALL	pd 1-24	443.13
Marsden, office cleaning	PW		676.52
Mastercard, Amazon.com, uniform	Police	pd 1-24	39.94
Mastercard, Indoor Shooting & Archery, range time	Police		32.21
Mastercard, NETA, fitness training	P&R		236.00
Mastercard, Newegg.com, computer security upgrade	Police		595.98
Mastercard, Office Max, monitor	Police		150.30
Mastercard, travel expenses	Police		335.15
Mastercard, travel expenses	P&R		183.06
Med Compass, medical exams	Fire		2,538.00
Medica, health insurance	ALL		22,705.30
Midwest Machinery, brushes	P&R		557.90
Midwest Machinery, cutting edge, blade, bolt	PW		188.79
MMUA, water utility member dues	Gov't		270.00
MN Life, life insurance	ALL		335.00
Moonlite Square, batteries	Fire		8.10
Napa, fuel additive, light	PW		42.74
National Rec & Park Assn, membership dues	P&R		159.00
NCPERS-Life Insurance	ALL		144.00
Nisswa Police Dept, crow wing county chiefs assn dues	Police		75.00
Northland Press, budget summary statement	Admin		132.80
Northland Press, ordinances 317 and 318	P&Z		128.65
Northland Securities, continuing disclosure report	Gov't		2,025.00
Power Lodge, heater, doors, seals	Fire		2,081.15
Premier Auto, oil change	Police		26.99
Premier Auto, replace wire	Police		169.60
Pure Pressure Mobile Wash, ice dam removal	P&R		990.00
Ron Harkin, reimburse for uniform expense	P&R		159.97
Seaberg Motorsports, parts	P&R		64.11
Shipman Auto Parts, repair ram	P&R		122.03
Streichers, uniform	Police		51.98
Teamsters Local Union #346, union dues	Police		191.00
The Office Shop, metal bulletin board	Cemetery		329.00
The Office Shop, gloves	Police		116.80
The Office Shop, gloves	Sewer		109.80
The Office Shop, pens	Admin		6.35
The Office Shop, batteries	Gov't		11.67
The Office Shop, office supplies	Gov't		64.00
The Office Shop, cd's	Police		30.69
Verizon, air card and ipad charges, cell phone charges	ALL		1,064.74

ADDITIONAL BILLS FOR APPROVAL
February 10, 2014

VENDORS	DEPT	AMOUNT
AW Research, water testing	Sewer	115.20
Brian Scheuss, reimburse travel expenses	Fire	395.19
Chip Lohmiller, reimburse travel expenses	Fire	383.64
Crow Wing County Attorney, forfeiture proceeds	Gov't	88.00
Crow Wing Power, electric services	ALL	9,830.15
Culligan, water and cooler rental	PW/Gov't	43.25
Cuyuna Range Fire chiefs Assn, membership dues	Fire	300.00
Donna Keiffer, silver sneakers	P&R	368.00
Jon Henke, reimburse petty cash	P&R	11.55
Lakes Gas, propane	PW	1,817.05
Mastercard, Office Max, paper, ink, receipts, labels	Library	230.03
Mastercard, Office Max, paper, binders, receipts	P&R	163.41
Med Compass, medical exams	Fire	105.00
Napa, wrench	PW	192.75
Napa, battery	PW	169.63
Neil Luzar, reimburse travel expenses	Fire	361.80
Sheri Fyle, reimburse travel expenses	Police	392.86
Sirchie, snare kit	Police	144.79
State Treasurer, forfeiture proceeds	Gov't	44.00
TOTAL		15,156.30