

COUNCIL PROCEEDINGS
CITY OF CROSSLAKE MINNESOTA
PUBLIC HEARING AND REGULAR COUNCIL SESSION
FEBRUARY 8, 1993
7:00 P.M. AT CITY HALL

The Council for the City of Crosslake Minnesota met in the Council chambers of city Hall on Monday, February 8, 1993. The following Councilmembers were present: Mayor Kurt E. Anderson, Dean L. Swanson and John R. Webster. Absent were Lyle M. Arends and Charles O. Miller. Also present were approximately 25 residents and Sue Thurlow, representing the City Attorney's Office.

Mayor Anderson called this Public Hearing to order at 7:00 p.m. stating that the Personnel Policy was not ready and therefore there would not be a Public Hearing this evening. MOTION NO. 2PH-01-93 WAS MADE BY D. SWANSON AND SECONDED BY J. WEBSTER TO ADJOURN THIS PUBLIC HEARING. MOTION PASSED UNANIMOUSLY.

Mayor Anderson then called the Regular Council Session to order.

CONSENT CALENDAR - MOTION NO. 2R-01-93 WAS MADE BY D. SWANSON AND SECONDED BY J. WEBSTER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR INCLUDING: (1) MINUTES OF JANUARY 11, 1993; (2) (THIS MEETING WAS NOT HELD); (3) THE CLERK/TREASURER'S FINANCIAL REPORT FOR JANUARY, 1993; (4) THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR JANUARY, 1993; AND (5) THE CABLEVISION COMPANY'S FINANCIAL REPORT FOR JANUARY, 1993. Mr. Webster noted that the Recycling Commissioner had been changed in the Mayoral appointments at the January meeting from J. Webster to Dean Swanson. MOTION PASSED UNANIMOUSLY.

CLERK'S REPORT - MOTION NO. 2R-02-93 WAS MADE BY D. SWANSON AND SECONDED BY J. WEBSTER TO APPROVE ALL BILLS FOR PAYMENT INCLUDING: (1) CITY ATTORNEY GAMMELLO FOR PERSONNEL FOR \$1,900, OX LAKE FOR \$136, AND RETAINER FOR \$500; AND (2) LANDECKER AND ASSOCIATES FOR ZONING MAP FOR \$739.28. MOTION PASSED UNANIMOUSLY.

MOTION NO. 2R-03-93 WAS MADE BY K. ANDERSON AND SECONDED BY J. WEBSTER TO APPROVE THE LIST OF CIGARETTE LICENSE RENEWALS AS PRESENTED. MOTION PASSED UNANIMOUSLY.

MOTION NO. 2R-04-93 WAS MADE BY J. WEBSTER AND SECONDED BY D. SWANSON TO APPROVE THE CLERK ATTENDING THE CLERK'S CONFERENCE IN MARCH AT CRAGUNS AT APPROXIMATELY \$248.46. MOTION PASSED UNANIMOUSLY.

MOTION NO. 2R-05-93 WAS MADE BY D. SWANSON AND SECONDED BY K. ANDERSON FOR THE CLERK TO ATTEND THE REGION 2 MCFOA ON FEBRUARY

12, 1993. MOTION PASSED UNANIMOUSLY.

Mayor Anderson read the list of contributions made by the Lion's Club out of their charitable gambling funds for July 1 through December 31, 1992 and amounted to \$73,044.

Clerk Buchite asked about the Fire Marshall's report and was informed that Mr. Webster is taking care of it.

MOTION NO. 2R-06-93 WAS MADE BY D. SWANSON AND SECONDED BY J. WEBSTER TO RENEW THE \$100,000 CERTIFICATE OF DEPOSIT THROUGH BRAINERD NATIONAL BANK FOR 6 MONTHS. MOTION PASSED UNANIMOUSLY.

MAYOR'S REPORT - Mayor Anderson indicated that he received a letter from REA stating that they would be releasing the \$100,000 interest free loan shortly.

Mayor Anderson read a letter from Army Corps of Engineers stating that the Chamber and Lion's Club can proceed with the new rest stop/information booth,

Mayor Anderson informed the Council and residents present that the City of Crosslake will be receiving a Minnesota Pollution Control grant of \$97,050 for updating the septic systems in the Goodrich, O'Brien and Velvet Lakes areas. The grant will be 50 percent for residents meeting the requirements.

COMMISSION REPORTS - PLANNING AND ZONING - Coordinator Teri Hastings stated that the items on the agenda could not be acted on because two of the Councilmembers were absent. The Council set February 17, 1993 at 1:00 p.m. as a continued meeting for these two items plus the personnel policy.

MOTION NO. 2R-07-93 WAS MADE BY J. WEBSTER AND SECONDED BY D. SWANSON TO APPOINT BILL ABELSON AS A MEMBER OF THE PLANNING AND ZONING COMMISSION AND TO APPROVE ADVERTISING FOR THREE NEW ALTERNATES FOR THE COMMISSION. MOTION PASSED UNANIMOUSLY.

Mayor Anderson informed the Council and residents present of the situation whereby Carl Nordquist was requesting changing a lot line. Because the Interim Ordinance on Ox Lake is in effect until March 17, 1993 this will be discussed later.

PUBLIC WORKS - Commissioner Webster informed the Council of the meeting with the Public Works employees. Mr. Webster stated that Public Works employees will be working 7 a.m. to 3:30 p.m.

Mr. Webster requested approval to repair the front doors of City Hall. MOTION NO. 2R-08-93 WAS MADE BY K. ANDERSON AND SECONDED BY D. SWANSON TO APPROVE OF THE PUBLIC WORKS DEPARTMENT PURCHASING A NEW ALUMINUM FRAMED DOOR FOR CITY HALL AT APPROXIMATELY \$1,400. MOTION PASSED UNANIMOUSLY.

FUNDING AND FUTURE DEVELOPMENT - Nothing.

CEMETERY - Nothing.

PERSONNEL - MOTION NO. 2R-09-93 WAS MADE BY K. ANDERSON AND SECONDED BY J. WEBSTER TO ADVERTISE TO HIRE A PART-TIME RECEPTIONIST/CLERK/TYPIST FOR CITY HALL. MOTION PASSED UNANIMOUSLY. Mr. Swanson stated that he would like to see a job description and salary range by the February 17th meeting.

PARK AND RECREATION - Commissioner Swanson informed the Council that he has obtained lists of all groups presently using the Community Center and would be working with them. Mr. Swanson stated that he felt the stairway in the Community Center that is used by the Food Shelf people is narrow and dangerous so he suggested letting them use a portion of the basement of City Hall. MOTION NO. 2R-10-93 WAS MADE BY K. ANDERSON AND SECONDED BY D. SWANSON TO ALLOW THE FOOD SHELF PEOPLE TO MOVE INTO A PORTION OF THE BASEMENT OF CITY HALL AND TO PUT UP SHELVES AND WALLS TO ACCOMODATE THEM. MOTION PASSED UNANIMOUSLY. It was the consensus of the Council that future Councils would not be opposed to the Food Shelf using the building.

Mr. Swanson also stated that he has passed out a new work schedule for Park and Recreation Department employees. He also stated the new hours will be from 8:00 a.m. to 8:30 p.m. Monday through Friday and 9:00 a.m. to 5:30 p.m. Saturday and closed on Sunday with additional hours by appointment only.

RECYCLING - Mr. Swanson noted that there were 64 residents who recycled items in January. Some of the local Girl Scouts also helped out.

PUBLIC SAFETY - Commissioner Anderson stated that Police Chief Backdahl has requested that Crosslake make an Ordinance prohibiting jumping open water with a snow mobile.

Fire Chief David Schliek requested approval from the Council for setting up a first responder contract with Fifty Lakes, Timothy Township and Manhattan Beach. Chief Schliek will check into it more with the City's insurance carrier and bring a recommendation back to the Council.

Chief Schliek stated that there are 5 new fire fighters currently taking training.

MOTION NO. 2R-11-93 WAS MADE BY K. ANDERSON AND SECONDED BY D. SWANSON TO ALLOW THE FIRE DEPARTMENT TO PURCHASE ONE NEW COAT. MOTION PASSED UNANIMOUSLY.

Chief Schliek informed the Council that the City won the conciliation Court judgement filed by a Manhattan Beach resident who claims the Fire Department did not spend as much time fighting the fire as they charged for.

Mayor Anderson stated that Bonestroo and Associates have put together some plans and the Council should be able to have some cost estimates by mid-March.

UTILITIES - General Manager Anthony Mayer stated that 5 persons showed interest in replacing the Commission Member who resigned. MOTION NO. 2R-12-93 WAS MADE BY D. SWANSON AND SECONDED BY K. ANDERSON TO APPROVE DOROTHY ALLEN AS A MEMBER OF THE UTILITIES COMMISSION AS RECOMMENDED BY THE COMMISSION. MOTION PASSED UNANIMOUSLY.

Manager Mayer stated that the Commission is working on adopting a policy that would pay for hospital insurance for a person retiring at age 62 until Medicare takes over at age 65. Mr. Mayer said the Commission had approved the policy and was seeking Council approval. Mayor Anderson stated he did not have a problem with the policy and he would like to go ahead with that program. Mr. Webster said that he would like to see a copy of it before it is adopted. Sue Thurlow, representing City Attorney Gammello's office stated that the Council should be aware that this may affect the Comparable Worth and benefit package for other City Employees. MOTION NO. 2R-13-92 WAS MADE BY K. ANDERSON AND SECONDED BY J. WEBSTER TO ACCEPT THE CONCEPT PRESENTED BY THE TELEPHONE COMMISSION FOR RETIREES INSURANCE AND TO HAVE THE POLICY READY IN FINAL FORM FOR THE FEBRUARY 17, 1993 SPECIAL COUNCIL MEETING. MOTION PASSED UNANIMOUSLY.

Mr. Mayer indicated the Utilities Commission will be requiring a part-time receptionist in the very near future with the probability of the job becoming full time. MOTION NO. 2R-14-93 WAS MADE BY D. SWANSON AND SECONDED BY J. WEBSTER TO START THE HIRING PROCEDURE FOR A PART-TIME SECRETARY RECEPTIONIST. MOTION PASSED UNANIMOUSLY. Ms. Thurlow reminded the Manager and Council to keep Comparable Worth in mind when setting the pay scale.

Mr. Mayer stated that bids for the new truck will be in shortly. It was the consensus of the Council present that the old truck be considered as a trade in since it is too large for the Public Works use.

NEW BUSINESS - Joe Hauser was present representing the Chamber of Commerce regarding the confusion with State Highway #6 running through Crosby and Emily and CSAH #6 running through Crosslake. Mr. Hauser said he had spoken to the County Engineers office and all they need to change the number would be a letter from the Chamber and the City Council. It was the consensus of the Council present that the number on CSAH #6 be changed. Mayor Anderson said he would take care of writing a letter to the County Engineer.

MOTION NO. 2R-15-93 WAS MADE BY D. SWANSON AND SECONDED BY K. ANDERSON TO ORDER A PERSONNEL LAW UPDATE MANUAL FOR \$135 PLUS

TAX AND SHIPPING RATHER THAN SEND SOMEONE TO THE SEMINAR FOR \$495. MOTION PASSED WITH J. WEBSTER ABSTAINING.

OLD BUSINESS - Mr. Swanson reported briefly on the Government Training Service seminar and the League Conference the Council attended in the Twin Cities the last weekend in January. Mr. Webster noted that the conference for newly election officials was very beneficial.

PUBLIC FORUM - Nothing.

MOTION NO. 2R-16-93 WAS MADE BY J. WEBSTER AND SECONDED BY D. SWANSON AT 8:55 P.M. TO CONTINUE THIS MEETING ON FEBRUARY 17, 1993 AT 1:00 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and transcribed by:

Arlene A. Buchite

Arlene A. Buchite
City Clerk/Treasurer