

**REGULAR COUNCIL SESSION
CITY OF CROSSLAKE
JANUARY 13, 1997
7:00 P.M. - CITY HALL**

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, January 13, 1997 at 7:00 P.M. The following Councilmembers were present: Mayor Robert Scott, Donna Keiffer, Charles O. Miller and Raymond P. Smyth. Absent was Richard Upton. Also present was City Clerk Arlene A. Buchite, City Attorney Paul Sandelin and Reporters Christine DuFour and Jean Paul Hudon. There were approximately 33 individuals in the audience.

Mayor Scott opened the meeting by thanking everyone that voted for him. He also thanked former Mayor Dave Kolesar and his wife Mary, the Commission Members and the Council Members.

CRITICAL ISSUES -

Gary Pearson, Manager of North Ambulance in the Brainerd Regional Area addressed the Council and gave an overview of Crosslake Ambulance which is part of North Memorial Health Care in Robbinsdale. In 1996, Crosslake Ambulance had 278 runs or requests for service. Of this number, 54 were Advanced Life Support assists. The busiest months of the year are typically July and August with about 35 runs. Approximately 40 - 50 hours of free service was given to the Community when standing by at ski shows and other special events. A plan for 1997 is to bring paramedic level care to the area. He also stated that North Ambulance is planning to hold an EMT class in the Spring of 1997.

CONSENT CALENDAR -

MOTION 01-01-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF DECEMBER 9, 1996 REGULAR COUNCIL MEETING; (2) MINUTES OF DECEMBER 12, 1996 TRUTH-IN-TAXATION MEETING; (3) MINUTES OF DECEMBER 18, 1996 SPECIAL COUNCIL MEETING; (4) TELEPHONE COMPANY FINANCIAL REPORT FOR OCTOBER, 1996; (5) CABLE COMPANY FINANCIAL REPORT FOR OCTOBER, 1996; (6) TELEPHONE COMPANY FINANCIAL REPORT FOR NOVEMBER, 1996; AND (7) CABLE COMPANY FINANCIAL REPORT FOR NOVEMBER, 1996. MOTION CARRIED UNANIMOUSLY.

CLERK'S REPORT -

MOTION 01-02-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE ALL BILLS AS PRESENTED (COPY OF WHICH IS ATTACHED TO THESE MINUTES). MOTION CARRIED UNANIMOUSLY.

A letter regarding Federal Disaster Assistance has been received from the League of Minnesota Cities. Requests are to be returned no later than Thursday, January 23rd.

MOTION 01-03-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO HAVE PAT HOAG AND ARLENE BUCHITE CHECK INTO THE POSSIBILITY OF GETTING FEDERAL DISASTER AID FOR SNOWPLOWING. MOTION CARRIED UNANIMOUSLY.

City Clerk Buchite requested approval to reimburse LaRever properties, Daggett Brook Villas and Reed's Market TIF money less the 10% administrative cost. There was some discussion regarding the road which had been developed by Bill Reed and a clarification will be made before the next meeting.

MOTION 01-04-97 WAS MADE BY RAY SMYTH AND SECONDED BY DONNA KEIFFER TO REIMBURSE DAGGETT BROOK TOWNHOUSES AND LAREVER PROPERTIES FOR TIF PROJECTS. MOTION CARRIED UNANIMOUSLY.

Clerk Buchite read the semi-annual report from the Crosslake Ideal Lions Club of donations made for fiscal year 1996-1997. A total of \$35,025 had been donated.

The League of Mn Cities is holding four orientation sessions for newly elected officials. The City Clerk will handle the registrations for members wishing to attend.

A pledge update from Northern National Bank was received.

MAYOR'S REPORT -

Mayor Scott read a letter from Councilmember Upton who sent greetings from Japan. Dr. Upton will be returning to the United States on March 3rd and will be in attendance at the March Council Meeting.

Mayor Scott announced his Mayoral Appointments for 1997 as follows:

Public Works Commissioner - Chuck Miller	Park Commissioner - Ray Smyth
Planning & Zoning Comm - Richard Upton	Tel & Cable Liaison - Bob Scott

**Public Safety Comm - Donna Keiffer
Deputy Mayor - Chuck Miller
Recycling - Chuck Miller
City Auditor - Mathias Justin, CPA
Police Chief - John Backdahl
Assistant Fire Chief - Keith Anderson
Ass't Civil Def Dir - John Backdahl
City Surveyor - Don Coulter
Weed Inspector - Bob Scott
Official Newspaper - Country Echo
Depository B - Northern National
Depository D - Lakes State Bank**

**Personnel Liaison - Bob Scott
Long Range Planning - Bob Scott
City Atty - Gammello & Sandelin
Clerk/Treasurer - Arlene Buchite
Fire Chief - Mike Amsden
Civil Defense Dir - Bob Garin
Health Officer - Richard Upton
City Eng - Widseth Smith Nolting
Ass't Weed Inspector - Pat Hoag
Depository A - Brainerd National
Depository C - 4M Fund**

MOTION 01-05-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE THE APPOINTMENTS AS PRESENTED BY THE MAYOR. MOTION CARRIED UNANIMOUSLY.

PLANNING AND ZONING - Nothing

PUBLIC WORKS -

The Commission recommended that a deposit of \$3500 be required by the developer for seeding Egret Road (a road in D&M Addition). The developer has paid \$1200 to cover the cost of seeding since time did not allow seeding in the fall, however, the Commission felt additional money will be required due to washout in several areas. The City will plow the road this winter, however, no other maintenance will be done until an additional \$2300 is paid and the road is accepted by the City.

MOTION 01-06-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO INCREASE THE AMOUNT OF THE BOND FOR EGRET ROAD TO \$3,500 TO COVER ANY WASHOUT CONDITIONS IN THE DITCH THAT MAY OCCUR, INCLUDING SEEDING, IF THEY WISH THE ROAD TO BE MAINTAINED AND ACCEPTED AT THIS TIME. MOTION CARRIED UNANIMOUSLY.

A joint meeting of the City Council and Public Works Commission will be held on Monday, February 3rd at 7:00 P.M. at City Hall to review the Road Priority Study.

MOTION 01-07-97 WAS MADE BY RAY SMYTH AND SECONDED BY DONNA KEIFFER TO SCHEDULE A JOINT MEETING WITH THE PUBLIC WORKS COMMISSION FOR MONDAY, FEBRUARY 3, 1997 AT 7:00 P.M. MOTION CARRIED UNANIMOUSLY.

The Commission recommended approval of a Loss Prevention Program, which had been developed as a guideline to ensure safe working conditions for both the employees and the City. Attorney Sandelin suggested that he and the Union both look at the document prior to adoption. It will be reviewed at the February meeting.

It was noted that the bike path issue will be reviewed by the Public Works Commission in conjunction with the road priority study.

PARK AND RECREATION -

Ray Smyth read a list of needs for the Park and Recreation Department in order of priority. This list had been compiled by the Park and Recreation Commission.

The carpet in the gymnasium has been installed, however, there are some problems with the striping not being flush with the other carpet. Ray Smyth is working with both the general contractor and the subcontractor and nothing will be paid on the gymnasium carpeting until the problem is resolved.

Park and Recreation Director Rob Larson prepared an annual report detailing the activities of the Park and Recreation Department since construction began in January of 1996 and presented some of the highlights to the Council. He noted that over 4000 people had been through the building in the past two and one half months.

A grant in the amount of \$5,000 has been received from the MN Park and Recreation Association for use in purchasing exercise equipment.

A request was made to contract with Donna Keiffer for a winter session of aerobics.

MOTION 01-08-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE THE AEROBICS CONTRACT WITH DONNA KEIFFER. MOTION CARRIED WITH DONNA KEIFFER ABSTAINING.

PUBLIC SAFETY -

The Fire Department responded to fourteen calls in December with eleven being medical emergencies, one ice rescue and one snowmobile accident. They responded to one automobile fire.

The Police Department reported ninety incidents in Crosslake and seventeen in Mission Township in December.

North Ambulance reported twenty seven call-outs in December for a total of two hundred and seventy eight for the year.

UTILITIES COMMISSION -

Dene Carney introduced Kevin Larson as the new general manager of the Utilities Company effective January 13, 1997. He was previously the Member Services Manager for Golden West Communications Company in Hot Springs, South Dakota.

**Two individuals were recommended for seats on the Utilities Commission.
MOTION 01-09-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO APPROVE KIRBY YOUNG AND ARMOND GEASE AS MEMBERS OF THE UTILITIES COMMISSION. MOTION CARRIED UNANIMOUSLY.**

Tom Mezzenga, on behalf of the Utilities Commission, requested Council approval for a bonus of \$7,000 to Dene Carney for his outstanding performance as interim general manager.

MOTION 01-10-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO TABLE THE ISSUE TO THE NEXT MEETING. MOTION CARRIED UNANIMOUSLY.

LONG RANGE PLANNING COMMISSION - Nothing

RECYCLING - In December 6.28 tons of recyclables was collected for a year-to-date total of 136.17 tons.

ECONOMIC DEVELOPMENT AUTHORITY - Nothing

OLD BUSINESS - Nothing

NEW BUSINESS - Nothing

PUBLIC FORUM -

Ron Hughes addressed the Commission and inquired as to the number of individuals employed in the Public Works Department.

**Regular Council Session
January 13, 1997**

Page 6 of 6 Pages

Chuck Miller commented that he would like the City become a more user friendly City and that he would like to see the City employees emphasize this.

MOTION 01-11-97 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO ADJOURN THIS MEETING AT 8:35 P.M. MOTION CARRIED UNANIMOUSLY.

Transcribed and edited by:



**Ariene A. Buchite
City Clerk/Treasurer**

BILLS FOR PAYMENT
CITY OF CROSSLAKE
JANUARY, 1997

1. City Attorney for: Retainer	\$ 500.00
Comprehensive Plan	80.00
Industrial Park	781.00
Connecting Road	1,016.00
Development C	144.00
Road Vacation	322.00
2. Widseth, Smith, Nolting & Asso. for: City Mapping	1,925.00
Update Zoning Ordinances	723.00
3. Ziegler -Repairs to grader	240.01
4. MN State Fire Chiefs Assn. Dues	200.00
5. Fire Control Plus	199.00
6. Cuyuna Range Firefighters Assn. Dues	100.00
7. H & L Mesabi-cutting edges for grader etc.	1,160.77
8. Pine Motors - repairs to 94 Chev brakes etc.	814.41
9. Xerox Corp. Maint contract on police copier-3 months	57.00
10. Mathias Justin,CPA - Computer Work	656.00