

CITY OF CROSSLAKE MINNESOTA
COUNCIL PROCEEDINGS
PUBLIC MEETING AND REGULAR COUNCIL SESSION
MONDAY, JANUARY 13, 1992
6:30 P.M. AT CITY HALL

The City Council for the City of Crosslake met in a Public Meeting and Regular Council Session on Monday, January 13, 1992 at 6:30 p.m. in the Council Chambers of City Hall. The following Councilmembers were present: Mayor Kurt E. Anderson, Lyle M. Arends, Roger A. Burshem, Charles O. Miller and Dean L. Swanson. Also present were Police Chief John Backdahl, Telephone Company General Manager Anthony Mayer, Telephone Company Plant Manager Martin Heino, Planning and Zoning Coordinator Teri Daehn, Park Director Patricia Felber, Bill Meyer and Will Hoyt from Landecker and Associates, Mike Dinndorf and Larry Shaw from the Minnesota Pollution Control Agency (MPCA), Crow Wing County Solid Waste Coordinator Karl Fryklind, City Clerk Arlene Buchite as well as approximately 18 citizens.

Mayor Anderson called this public meeting to order stating that the primary purpose of this meeting was to deal with any questions that the public may have regarding the proposed demolition site on the Dean Eggena property on Fawn Lake Road. Mayor Anderson then turned the meeting over to Mike Dinndorf of the MPCA for answers to questions and for MPCA input on the proposed operation. Mr. Dinndorf explained that the proposed location met all the requirements of the MPCA. The facility will be capable of handling 10,000 cubic yards of in-place demolition debris per year with a maximum permitted capacity of 50,000 cubic yards of in-place debris over the five-year period of the permit. Acceptable material for the site consists of earth, rocks, stones, trees, old bituminous surfacing, concrete, bricks, lumber, plaster, metals, glass and plastic building parts resulting from the demolition of buildings, roads and other structures and construction scrap materials that are of the same make-up as those listed above. Unacceptable wastes shall include garbage, dead animals, paper food and beverage containers, ashes, tires, liquids, septic tank dumpings, sludges, treated lumber, empty chemical containers such as glue tubes, tar buckets, etc., vehicles, machinery, appliances, hazardous wastes and other substances deemed unacceptable by the Minnesota Pollution Control Agency. There will be no burning allowed. There must be a licensed attendant on duty at all times when the site is open. The site must be covered every thirty days with six inches of soil. When the site is within two feet of the final grade it shall be covered with two feet of suitable material and seeded.

Mr. Miller asked if asphalt shingles or insulation could go into the dump and Mr. Dinndorf said they could if they do not contain asbestos but they cannot be burned.

Mr. Shaw said they would take any comments on the proposed site until Friday.

The Consent Calendar was the first item on the Regular Agenda. MOTION NO. 1R-01-92 WAS MADE BY D. SWANSON AND SECONDED BY L. ARENDS TO APPROVE ALL TIMES ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF THE DECEMBER 9, 1991; (2) THE CLERK/TREASURER'S FINANCIAL REPORT FOR DECEMBER, 1991; (3) THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR DECEMBER, 1991; AND (4) THE CABLEVISION COMPANY'S FINANCIAL REPORT FOR DECEMBER, 1991. MOTION PASSED UNANIMOUSLY.

CLERK'S REPORT - Bills for payment. MOTION NO. 1R-02-92 WAS MADE BY L. ARENDS AND SECONDED BY R. BURSHEM TO PAY ALL BILLS INCLUDING: (1) AMERICAN NATIONAL BANK FOR 1986 ROAD BONDS FOR \$82,728.75; (2) NORTH COUNTRY EQUIPMENT FOR LABOR ON LOADER FOR \$1,027.97; AND (3) CROSSLAKE FIREMEN'S RELIEF ASSOCIATION FOR CITY CONTRIBUTION OF \$9,000.00. MOTION PASSED UNANIMOUSLY. It was the consensus of the Council that a letter be written asking why the loader should have a major breakdown with only 1100 hours on it.

MOTION NO. 1R-03-92 WAS MADE BY R. BURSHEM AND SECONDED BY L. ARENDS TO PAY THE COMMISSION MEMBERS INSURANCE AT \$12.75 PER MEMBER. MOTION PASSED UNANIMOUSLY.

MOTION NO. 1R-04-92 WAS MADE BY C. MILLER AND SECONDED BY L. ARENDS TO OBTAIN PRICES ON A FURNACE AS BACK-UP HEAT FOR CITY HALL. MOTION PASSED UNANIMOUSLY.

A letter stating that his mail boxes were knocked down in March of 1988 and not fixed, was received from the owner of Park View Court and was discussed briefly by the Council. It was the consensus of the Council that these things are usually taken care of immediately by the road department crew and the owner should not have waited until three years and nine months have passed to collect a bill. Council approved a letter written by Clerk Buchite in response.

Clerk Buchite indicated she had talked to Sue Thurlow about filling out the Comparable Worth form for the City of Crosslake and she had agreed to do it and to review the work done by ROI Consultants. Ms. Thurlow will also submit a fee for writing job descriptions and pay schedules for all City employees. MOTION NO. 1R-05-92 WAS MADE BY D. SWANSON AND SECONDED BY C. MILLER TO HAVE SUE THURLOW FILL OUT THE PAY EQUITY REPORT DUE ON JANUARY 31, 1992. MOTION PASSED UNANIMOUSLY.

Mayor Anderson stated that Road Supervisor Pat Hoag will be on Sick leave for a couple weeks and Corky Hoag will fill in if necessary for snow plowing. MOTION NO. 1R-06-92 WAS MADE BY L. ARENDS AND SECONDED BY D. SWANSON TO HIRE FREEMAN HOAG, JR. AS TEMPORARY HELP, IF NEEDED, FOR THE ROAD DEPARTMENT. MOTION PASSED UNANIMOUSLY.

The Council briefly discussed the release of Tax Increment Finance property taxes received from the County. MOTION NO. 1R-07-92 WAS MADE BY C. MILLER AND SECONDED BY R. BURSHEM TO RELEASE \$11,824.13 OF THE TAX INCREMENT FINANCE FUNDS TO LAREVER PROPERTIES. MOTION PASSED UNANIMOUSLY.

MAYOR'S REPORT - Mayor Anderson presented his list of appointments as follows:

Cemetery Liaison	Kurt Anderson
Public Works Liaison	Lyle Arends
Park Liaison	Kurt Anderson
P & Z Liaison	Chuck Miller
Utilities Liaison	Dean Swanson
Public Safety Liaison	Roger Burshem
Funding and Future Development	Charles Miller
Deputy Mayor	Lyle Arends
Public Buildings	Roger Burshem
Personnel Liaison	Kurt Anderson
City Attorney	James Gammello
City Auditor	Mathias Justin
Clerk/Treasurer	Arlene Buchite
Police Chief	John Backdahl
Fire Chief	David Schliek
Assistant Fire Chief	Jeff Cripps
Civil Defense Director	Robert Garin
Assistant Civil Def. Director	John Backdahl
Health Officer	Pine & Lakes Clinic
Asst. Health Officer	Joan Baker
City Surveyor	Don Coulter
City Engineer	Landecker & Asso. Inc.
Weed Inspector	Pat Hoag
Asst. Weed Inspector	Kurt Anderson
Official Newspaper	Lake Country Echo
Alternate Official Newspaper	Brainerd Dispatch
Depository A	Brainerd National Bank
Depository B	Northern National Bank
Depository C	4-M Funds
Recycling	Dean Swanson

MOTION NO. 1R-08-92 WAS MADE BY L. ARENDS AND SECONDED BY R. BURSHEM TO APPROVE ALL MAYORAL APPOINTMENTS AS READ BY MAYOR ANDERSON. MOTION PASSED UNANIMOUSLY.

Mayor Anderson read his list of appointments to the Public Works Commission. MOTION NO. 1R-09-92 WAS MADE BY C. MILLER AND SECONDED BY L. ARENDS TO APPROVE THE APPOINTMENT OF DON HENDERSON, GEORGE SCHRONGHAMMER, JACK WEBSTER, ROBERT NELSON AND MARTY HEINO AS PUBLIC WORKS COMMISSION MEMBERS. MOTION PASSED UNANIMOUSLY.

Mayor Anderson read his list of appointments to the Public Safety Commission. MOTION NO. 1R-10-92 WAS MADE BY D. SWANSON AND SECONDED BY R. BURSHEM TO APPROVE THE APPOINTMENT OF MIKE SEEKER, BOB WEIBKE, PAUL LAROSE, JACK LINDENBERG AND ROGER ADAIR TO THE PUBLIC SAFETY COMMISSION. MOTION PASSED UNANIMOUSLY.

Mayor Anderson read his list of appointments to the Planning and Zoning Commission. MOTION NO. 1R-11-92 WAS MADE BY C. MILLER AND SECONDED BY D. SWANSON TO APPROVE THE APPOINTMENT OF ROY DOLMAR, DOUG NELSON, DON COULTER, SHONNA HOLKER AND NANCY KOCH TO THE PLANNING AND ZONING COMMISSION. MOTION PASSED UNANIMOUSLY.

Mayor Anderson read his list of appointments to the Utilities Commission. MOTION NO. 1R-12-92 WAS MADE BY C MILLER AND SECONDED BY L. ARENDS TO APPROVE THE APPOINTMENT OF VIVIAN KITTLESON, AL PULL, TOM MEZZENGA, TOM TOWNE AND JOE GRIES TO THE UTILITIES COMMISSION. MOTION PASSED UNANIMOUSLY.

Mayor Anderson read his list of appointments to the Park Commission. MOTION NO. 1R-13-92 WAS MADE BY D. SWANSON AND SECONDED BY R. BURSHEN TO APPROVE THE APPOINTMENT OF GLENN BENNETT, THOMAS NELSON, ANDY NELSON, JOANN JERNAL AND DALE DICKEY TO THE PARK COMMISSION. MOTION PASSED UNANIMOUSLY.

Mayor Anderson read his list of appointment to the Funding and Future Development Commission. MOTION NO. 1R-14-92 WAS MADE BY L. ARENDS AND SECONDED BY C. MILLER TO APPROVE THE APPOINTMENT OF BILL REED, HARLAN JOHNSON, DOROTHY ALLEN, TONY MAYER AND DIANA GALLAWAY TO THE FUNDING AND FUTURE DEVELOPMENT COMMISSION. MOTION PASSED UNANIMOUSLY.

Mayor Anderson read a letter he had received from Circle Pines requesting support to have the legislature enact speed limits of 25 MPH in residential districts. MOTION WAS MADE BY D. SWANSON TO SUPPORT CIRCLE PINES REQUEST. MAYOR ANDERSON ASKED FOR A SECOND TO THE MOTION THREE TIMES. MOTION DIED FOR LACK OF A SECOND.

Mayor Anderson stated that a letter had been received from the Comprehensive Land Use Planning Committee regarding a meeting to be held on January 23, 1992 in Nisswa.

Mayor Anderson read a letter received from Jeff Wurdeman regarding his cabinet shop at the south end of Cross Lake on Urban Point Road. Mr. Wurdeman stated in his letter that two previous Coordinators were aware that it was a cabinet shop and not a storage building but said he did not need a Conditional Use Permit as was stated by the current Coordinator. Mayor Anderson said the Council would await the Planning and Zoning Commission's recommendation on this.

PLANNING AND ZONING - Coordinator Teri Daehn stated that the Commission recommended approval of Timber Trail preliminary plat and then introduced David Landecker who was present to answer any questions the Council may have. Mr. Miller stated that he does not think that the 20 foot easement for bikes, golf carts and pedestrians will be compatible for all three and it also appeared that one of the roads in the plat might come through to Miller Road. Mr. Landecker assured him that it would not. Mr. Landecker also assured the Council that Outlot A would be for the exclusive

use of other lot owners and would not be sold as a buildable lot. A brief discussion ensued regarding the new 10 percent green space ordinance. MOTION NO. 1R-15-92 WAS MADE BY D. SWANSON AND SECONDED BY R. BURSHEM TO APPROVE THE PRELIMINARY PLAT OF TIMBER TRAIL AND TO REQUEST THAT THE DEVELOPER FOLLOW THE NEW PROPOSED ORDINANCE REQUIRING A 10 PERCENT FEE PAID TO THE CITY FOR GREEN SPACE. MOTION PASSED WITH C. MILLER VOTING NAY.

Ms. Daehn stated that the Commission had held a public hearing and was now recommending approval of the Subdivision Ordinance. Discussion ensued regarding the greenspace fees and it was determined that the money be set aside exclusively for park purposes. MOTION NO. 1R-16-92 WAS MADE BY D. SWANSON AND SECONDED BY C. MILLER TO APPROVE THE SUBDIVISION ORDINANCE AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION. MOTION PASSED UNANIMOUSLY.

Ms. Daehn stated that the tax assessor has determined that the Peltzer structure on Little Pine Lake is a shed and not a fish house. The Commission recommended that the Coordinator write a letter to the Peltzer's and tell them they need to obtain a permit. MOTION NO. 1R-17-92 WAS MADE BY L. ARENDS AND SECONDED BY C. MILLER TO HAVE THE CITY ATTORNEY WRITE THE PELTZER'S A LETTER TO REMOVE THE SHED FROM HIS PROPERTY. MOTION PASSED UNANIMOUSLY.

Ms. Daehn stated that there were 279 permits in 1991 which brought in \$15,921 compared to 375 in 1990 for a total of \$25,193.

CEMETERY - Nothing.

PUBLIC SAFETY - Liaison Swanson stated that the Commission was recommending that the new police car be purchased from Dondelinger Chevrolet. MOTION NO. 1R-18-92 WAS MADE BY D. SWANSON AND SECONDED BY R. BURSHEM TO PURCHASE THE POLICE CAR FROM DONDELINGER CHEVROLET FOR \$13,595. MOTION PASSED UNANIMOUSLY.

MOTION NO. 1R-19-92 WAS MADE BY D. SWANSON AND SECONDED BY C. MILLER TO PURCHASE UNIFORM EMBLEMS AT \$250.00. MOTION PASSED UNANIMOUSLY.

MOTION NO. 1R-20-92 WAS MADE BY D. SWANSON AND SECONDED BY R. BURSHEM TO APPROVE THE PURCHASE OF TWO HAND HELD WALKIE TALKIES FOR THE FIRE DEPARTMENT AT \$750 EACH. MOTION PASSED UNANIMOUSLY.

MOTION NO. 1R-21-92 WAS MADE BY D. SWANSON AND SECONDED BY R. BURSHEM TO SPLIT THE ADDITIONAL \$50 MONTHLY STIPEND FOR THE FIRE DEPARTMENT BETWEEN THE ASSISTANT CHIEF AND TRAINING OFFICER. MOTION PASSED UNANIMOUSLY.

UTILITIES COMMISSION - Nothing.

PUBLIC WORKS - Liaison Anderson reviewed the bids for the public works pick-up truck. Discussion ensued regarding the rear-end

that was bid and regarding trading in the old pick-up. MOTION NO. 1R-22-92 WAS MADE BY D. SWANSON AND SECONDED BY C. MILLER TO TABLE THE BIDS AND GIVE IT BACK TO THE PUBLIC WORKS COMMISSION TO RE-BID THE VEHICLE AND SPECIFY WHAT SIZE REAR-END IT SHOULD HAVE. MOTION PASSED UNANIMOUSLY.

MOTION NO. 1R-23-92 WAS MADE BY R. BURSHEM AND SECONDED BY C. MILLER TO TO REJECT ALL BIDS ON THE PICK-UP TRUCK. MOTION PASSED UNANIMOUSLY.

FUNDING AND FUTURE DEVELOPMENT - Commission Member Harlan Johnson was present to briefly update the Council on the proposed sewer system progress and then turned it over the Bill Meyer from Landecker and Associates. Discussion ensued regarding conforming and non-conforming sewer systems. Mayor Anderson said he would also like to have someone check out the need for a water system rather than a sewer system. Mr. Landecker spoke to the council about low interest loans that are available. MOTION NO. 1R-24-92 WAS MADE BY D. SWANSON AND SECONDED BY R. BURSHEM TO AUTHORIZE THE MAYOR TO SIGN THE APPLICATION TO DETERMINE ELEGIBILITY FOR FUNDING A WASTE WATER TREATMENT FACILITY AND TO SET THE DATE FOR THE PUBLIC HEARING TO BE THE MAY COUNCIL MEETING. MOTION PASSED UNANIMOUSLY.

Nancy Koch was present and agreed to serve on the Planning and Zoning Commission. MOTION NO. 1R-25-92 WAS MADE BY L. ARENDS AND SECONDED BY C. MILLER TO APPOINT NANCY KOCH AS A FULL TIME MEMBER OF THE PLANNING AND ZONING COMMISSION. MOTION PASSED UNANIMOUSLY.

PERSONNEL - Nothing.

PARK AND RECREATION - Liaison Burshem requested Council approval for the two warming house attendants. MOTION NO. 1R-26-92 WAS MADE BY R. BURSHEM AND SECONDED BY L. ARENDS TO APPROVE HIRING JOSEPH FLEMMER AND DWIGHT DUNBAR AS WARMING HOUSE ATTENDANTS FOR THE COMMUNITY CENTER. MOTION PASSED UNANIMOUSLY.

RECYCLING - Council heard that there would be recycling the following Saturday.

NEW BUSINESS - Nothing.

OLD BUSINESS - Nothing.

PUBLIC FORUM - Nothing.

MOTION NO. 1R-27-92 WAS MADE BY C. MILLER AND SECONDED BY L. ARENDS TO ADJOURN THIS MEETING AT 9:07 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and Transcribed by:
Arlene A. Buchite, City Clerk/Treasurer

