

COUNCIL PROCEEDINGS  
Crosslake, Minnesota  
REGULAR SESSION - January 13, 1986

The City Council of Crosslake, Minnesota met in a regular session on January 13, 1986 in the Council Chambers of the Municipal Building. The following members were present: Mayor August Mezzenga, Councilmen Allen, Courts, Nelson and Yates. There were approximately 20 members of the community present.

I. Mayor Mezzenga called the meeting to order at approximately 7:30 p.m.

II. CONSENT CALENDAR - Minutes of the Regular Council Meeting on December 9, 1985; Minutes of the Special Council Meetings on December 16, 1985 and December 20, 1985; the Clerk/Treasurer's Financial Report for December, 1985; and the Telephone Company's Financial Report for December, 1985.

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MOTION NO. 1-01-86 WAS MADE BY COUNCILMAN NELSON AND SECONDED BY COUNCILMAN COURTS TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR. MOTION CARRIED UNANIMOUSLY.

III. NEW BUSINESS

A. Mayoral appointments and designations for 1986

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Mayor Mezzenga made the following appointments for 1986:

Cemetery Liaison	Oliver Courts
Road Liaison	Oliver Yates
Park Liaison	Oliver Courts
Planning and Zoning Liaison	August Mezzenga
Telephone Liaison	Robert Allen
Public Safety Liaison	August Mezzenga
Acting Mayor	Orval Nelson
Weed Inspector	Pat Hoag
Assistant Weed Inspector	Robert Allen
Public Building	Orval Nelson
Personnel	Orval Nelson
City Attorney	Tom Fitzpatrick
Assistant City Attorney	James Nelson
City Auditor and Financial Advisor	Don Engen, C.P.A.
Telephone Co. Auditor	Olsen, Thielen & Co., Ltd.
Clerk/Treasurer	Arlene Buchite
Police Chief	John W. Backdahl
Fire Chief	Robert Garin
Assistant Fire Chief	Mike Amsden
Fire Marshall	Corky Hoag
Civil Defense Director	Robert Garin
Assistant Div. Def. Director	John Backdahl
Assistant Civ. Def. Director	August Mezzenga
Health Officer	Dr. Terry May
Assistant Health Officer	Joan Baker
Depositories	Brainerd National Bank
	Lakeland State Bank
Official Newspaper	Country Echo

MOTION NO. 1-02-86 WAS MADE BY COUNCILMAN ALLEN AND SECONDED BY COUNCILMAN NELSON TO APPROVE THE MAYORAL APPOINTMENTS FOR 1986 AS PRESENTED BY MAYOR MEZZENGA. MOTION PASSED UNANIMOUSLY.

III. B. Corporate Authorization Resolutions

MOTION NO. 1-03-86 WAS MADE BY COUNCILMAN NELSON AND SECONDED BY COUNCILMAN COURTS TO APPROVE THE CORPORATE AUTHORIZATION RESOLUTIONS FOR DEPOSITORIES AS BRAINERD NATIONAL BANK AND LAKELAND STATE BANK, WITH AUGUST MEZZENGA AS PRESIDENT, ORVAL NELSON AS VICE PRESIDENT, AND ARLENE BUCHITE AS SECRETARY/TREASURER. MOTION PASSED UNANIMOUSLY.

III. C. Approval of Revised Preliminary Plat First Addition to Sand Pointe Villas

Mike Hoyt represented Landecker and Associates in presenting the revised preliminary plat of the First Addition to Sand Pointe Villas. Mr. Hoyt said Landecker and Associates had received a letter from the City surveyor Don Coulter, and Mr. Coulter had suggested and recommended they include additional land in the plat, which they had done. He said that a meeting with D.N.R. had revealed a 3.5 density rating and D.N.R. had taken the low end and wanted only 3 townhouses to be built and that Landecker was requesting Council approval for 4 townhouses. MOTION NO. 1-04-86 WAS MADE BY COUNCILMAN ALLEN AND SECONDED BY COUNCILMAN COURTS TO GIVE PRELIMINARY APPROVAL OF THE PRELIMINARY PLAT OF THE FIRST ADDITION TO SAND POINTE VILLAS FOR THE FOLLOWING REASONS: (1) THE PROPOSED USE OF THE PROPERTY IS COMPATIBLE WITH ADJACENT LAND USE; (2) THE PROPOSAL CONSISTING OF APPROXIMATELY 37,000 SQUARE FEET OF LAND (OR APPROXIMATELY 9,250 SQUARE FEET PER UNIT) HAS BEEN INCREASED TO APPROXIMATELY 58,000 SQUARE FEET OF LAND (OR APPROXIMATELY 14,500 SQUARE FEET PER UNIT); (3) THE PROPOSED STRUCTURE/LAKE SETBACK AT APPROXIMATELY 185 FEET EXCEEDS THE NORMAL SETBACK OF 75 FEET BY 110 FEET OR BY 140 PERCENT. 1982 D.N.R. GUIDELINES STATE "STRUCTURE SETBACKS FROM THE OHWM, IN PARTICULAR, MUST BE AT LEAST 50 PERCENT GREATER THAN NORMAL ON GD AND RD WATERS TO QUALIFY THE PROJECT FOR A DENSITY INCREASE APPROACHING THE MAXIMUM"; (4) EXISTING STRUCTURES WITH LAKE SETBACKS OF +15 FEET AND +70 FEET HAVE BEEN REMOVED; (5) THE LAND IS FREE OF ANY LIMITING PHYSICAL CHARACTERISTICS, THAT IS THE PROPERTY HAS EXCELLENT ELEVATIONS AND SOIL CHARACTERISTICS FOR DEVELOPMENT. SOIL BORINGS HAVE BEEN CONDUCTED; AND (6) THE PROPOSED UNITS WITH OUTSIDE DIMENSIONS OF 22 FEET AND 40 FEET EACH AND HEIGHT OF 24 FEET ARE RELATIVELY SMALL COMPARED TO OTHER POTENTIAL BUILDING DESIGNS. MOTION PASSED UNANIMOUSLY.

III. D. Mayor and Councilmen's salaries

Councilman Courts informed the Council of wage and salary information he had gathered pertaining to councilmen and mayor's salaries for cities of approximately the same size as Crosslake. Mayor salaries varied from \$1,200 to \$2,200 and councilman salaries varied from \$900 to \$1,900 a month. Councilman Courts also noted that the salaries for Crosslake elected officials has not been raised since 1973. MOTION NO. 1-05-86 WAS MADE BY COUNCILMAN COURTS AND SECONDED BY COUNCILMAN YATES TO RAISE THE MAYORS SALARY FROM THE EXISTING \$100 PER MONTH, TO \$125 PER MONTH AND TO RAISE THE COUNCILMEN'S SALARIES FROM \$75 TO \$100 PER MONTH EFFECTIVE JANUARY 1987. MOTION PASSED UNANIMOUSLY. It was noted that there is nothing paid for special meetings and the hours involved in City business makes the pay less than minimum wage.

*Change  
month  
to  
year  
Motion #  
3R-02-86*

III. E. City employees wage increases for 1986

City employees wage increases for 1986 were discussed. Councilman Nelson indicated the City employees will receive a \$.45 an hour increase. After a brief discussion Councilman Allen suggested raising the part-time police officer's salary an additional \$.30 an hour so he would be making \$8.00 per hour. Councilman Nelson also reported the pay equity raises for the Clerk/Treasurer and Park Director would be one-half the inequity beginning in January of 1986 and the remaining one-half inequity in January of 1987. The inequity for the Clerk/Treasurer is \$3.22 an hour, with \$1.61 increase for 1986 and the inequity for the Park Director is \$2.36 an hour with \$1.18 an hour increase for 1986 in addition to the \$.45 an hour increase for all City employees. MOTION NO. 1-06-86 WAS MADE BY COUNCILMAN COURTS TO ACCEPT THE EMPLOYEE RAISES FOR 1986 AS PRESENTED: POLICE CHIEF \$2,110.42 PER MONTH; FULL-TIME POLICE OFFICER \$1,724.58 PER MONTH; PART-TIME POLICE OFFICER \$8.00 PER HOUR; CLERK/TREASURER \$8.31 PER HOUR; PARK DIRECTOR \$1,459.47 PER MONTH; STREET MAINT SUPERVISOR \$9.71 PER HOUR; PARK RECREATION ASSISTANT \$4.45 PER HOUR; AND STREET MAINTENANCE ASSISTANT \$5.45 PER HOUR. MOTION WAS SECONDED BY COUNCILMAN NELSON AND PASSED UNANIMOUSLY.

Councilman Courts said he felt the Clerk/Treasurer's position should receive benefits. Mayor Mezzenga stated that the position was now classified as full-time and would receive full benefits even though 8 hours a day are not required by the Clerk/Treasurer to complete her work.

IV. CLERK'S REPORT

Clerk Buchite reported receiving a bill for \$74 from Government Training Service for a seminar in December of 1984 for which two people were registered but no one attended. MOTION NO. 1-07-86 WAS MADE BY COUNCILMAN ALLEN AND SECONDED BY COUNCILMAN YATES TO PAY \$74 TO THE GOVERNMENT TRAINING SERVICE FOR 1984 SEMINAR. MOTION PASSED UNANIMOUSLY.

MOTION NO. 1-08-86 WAS MADE BY COUNCILMAN NELSON AND SECONDED BY COUNCILMAN ALLEN TO GRANT A 3.2 ON-SALE BEER LICENSE TO THE CROSSLAKE CAFE PROVIDING THEY ARE LOCATED AT LEAST 300 FEET FROM ALL CHURCH STRUCTURES. MOTION PASSED UNANIMOUSLY.

MOTION NO. 1-09-86 WAS MADE BY COUNCILMAN ALLEN AND SECONDED BY COUNCILMAN NELSON TO TRANSFER THE LIQUOR LICENSE FOR THE CEDAR CHEST AND IN THE NAME OF BILL REED, TO THE NEW CORPORATE OWNERS NAME SEEKERS' CEDAR CHEST, INC. MOTION PASSED UNANIMOUSLY.

V. MAYOR'S REPORT

Mayor Mezzenga thanked the members of the Ad-hoc committee for all the time and energy expended in getting the five-year road project going and stated that he was dissolving the committee at this time.

Mayor Mezzenga commented on a letter he had received from the County Engineer. The Engineer's office said the bridge on the South end of Crosslake over the Pine River would have to be closed for approximately one and one-half weeks some time this Spring to complete the railings and lay the rest of the asphalt. It was noted that the speed limit on the bridge now is 15 miles per hour.

Mayor Mezzenga appointed the following people to Commissions effective February 1st and for a three year term: Jay Andolshek to Planning and Zoning; Judy Cotten, Roger Burshem and Jim Gallaway to Public Safety; Corky Hoag to Roads; and reappointed Scott Henderson for a second term and Dick Kendall to the Telephone Commission. There are no openings on the Park Commission. Mayor Mezzenga thanked all the people who have served on the Commissions, noting that some have served on various commissions for many years.

VI. COMMISSION REPORTS

A. Building

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Nothing

VI. B. Cemetery

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Councilman Courts reported that Clerk Buchite had written a letter and sent a \$5 check to Mr. Pete Adrian to buy back lots which were purchased in 1916 and for which Mr. Adrian no longer had any use.

Councilman Courts also stated that something would probably have to be done with the fence at the Cemetery this Spring.

VI. C. Park

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Bill Heisserer, Chairman reported 668 persons used the park facilities last month and 16 families had used the services of the food shelf.

Mr. Heisserer stated that Park Liaison Courts had questions regarding the park director's responsibilities, hours the Center was open, etc. Mr. Heisserer said he would like to see a meeting set up with the Council and the Park Commission to set some guidelines for the Park Director's position. Mayor Mezzenga said a special meeting with the Park Board would be called sometime after February 15, 1986.

VI. D. Personnel

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Nothing

VI. E. Planning and Zoning

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Coordinator Kingstedt stated the only changes in his contract were the percentages paid for the septic permits. The total percentage is the same but 60 percent of the 70 percent will be paid when the permit is issued and 40 percent of the 70 percent will be paid when the septic system is inspected. MOTION NO. 1-10-86 WAS MADE BY COUNCILMAN NELSON AND SECONDED BY COUNCILMAN ALLEN TO APPROVE THE PLANNING AND ZONING COORDINATOR'S CONTRACT AS PRESENTED. MOTION PASSED UNANIMOUSLY.

VI. F. Public Safety

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Nothing

VI. G. Roads

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Bruce Buxton from Widseth Smith Nolting and Associates, Inc. gave the Council a revised summary of steps for the special assessment improvement project. He also reported he had requested two sets of mailing labels from the County Assessor's office for Crosslake residents to notify them of the Public Hearing for the road improvement project.

Mayor Mezzenga requested Mr. Buxton work closely with Clerk Buchite to insure all notices have been sent and ads placed in newspapers. The date for the public hearing was set for Saturday, March 1, 1986, at 10:00 a.m. at the Community Center. MOTION NO. 1-11-86 WAS MADE BY COUNCILMAN ALLEN AND SECONDED BY COUNCILMAN NELSON TO ACCEPT RESOLUTION NO. 4 FROM WIDSETH SMITH NOLTING AND ASSOCIATES, INC. REGARDING THE PRELIMINARY ENGINEERING REPORT, THE ASSESSMENT OF ABUTTING PROPERTY FOR A PORTION OF THE COST OF IMPROVEMENTS, AND SETTING A DATE FOR THE PUBLIC HEARING TO BE HELD ON MARCH 1, 1986. MOTION PASSED UNANIMOUSLY.

MOTION NO. 1-12-86 WAS MADE BY COUNCILMAN ALLEN AND SECONDED BY COUNCILMAN NELSON TO ACCEPT RESOLUTION NO. 5 FROM WIDSETH SMITH NOLTING AND ASSOCIATES, INC. DESIGNATING THEM AS ENGINEERS FOR THIS IMPROVEMENT PROJECT. MOTION PASSED UNANIMOUSLY.

VI. H. Telephone

MOTION NO. 1-13-86 WAS MADE BY COUNCILMAN NELSON AND SECONDED BY COUNCILMAN ALLEN TO SEND ONE COMMISSION MEMBER TO THE MINNESOTA TELEPHONE ASSOCIATION MEETING IN MINNEAPOLIS ON MARCH 16-19, 1986 MOTION PASSED UNANIMOUSLY.

MOTION NO. 1-14-86 WAS MADE BY COUNCILMAN NELSON AND SECONDED BY COUNCILMAN ALLEN TO GRANT PERMISSION TO COMMENCE THE PRELIMINARY WORK ON AN REA LOAN APPLICATION. MOTION PASSED UNANIMOUSLY. This request was made by Telephone Company Manager Anthony Mayer.

Councilman Allen requested a profit sheet each month for Cablevision.

Councilman Nelson suggested looking at and comparing fringe benefits of the Telephone Company employees with fringe benefits of the City employees.

VII. COMMITTEE REPORTS

A. Police Department

Nothing

VIII. OLD BUSINESS

Nothing

IX. PUBLIC FORUM

The date for the February Council meeting was discussed with both the Mayor and Assistant Mayor planning to be gone for the scheduled meeting. The date was set as February 18, 1986 on a Tuesday because of a holiday on Monday.

X. ADJOURN

MOTION NO. 1-15-86 WAS MADE BY COUNCILMAN NELSON AND SECONDED BY COUNCILMAN COURTS TO ADJOURN THIS REGULAR COUNCIL SESSION AT 9:50 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and transcribed by:

*Arlene A. Buchite*

Arlene A. Buchite, Clerk/Treasurer

**RESOLUTION NO. 4**

**CITY OF CROSSLAKE**

WHEREAS, pursuant to resolution of the Council, a report has been prepared by WIDSETH SMITH NOLTING & ASSOCIATES, INC., with reference to the improvement of the bituminous streets in the City as outlined in the first year of the approved Five Year Plan and this report was received by the Council on January 13, 1986.

BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

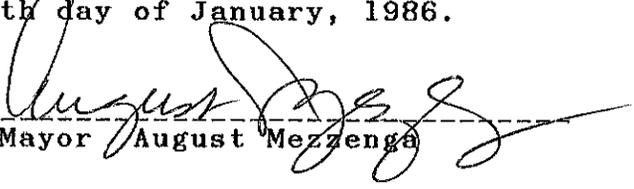
1. The Preliminary Engineering Report outlining the first year of the approved Five Year Plan of improvements attached hereto and made a part hereof is hereby approved and proposed for construction during the 1986 construction season.

2. The City Council will consider the improvement in accordance with the Preliminary Engineering Report and the Five Year Plan and the assessment of abutting property for a portion of the cost of the improvements pursuant to Minnesota Statutes Chapter 429 and the City's approved assessment policy at an estimated cost of the improvement of \$470,374.00 and capitalized interest costs of \$65,000.00

3. A public hearing shall be held on such proposed improvement on the 1st day of March, 1986, in the Community Center at 10:00 A.M. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

All Council Members present voted in favor.

Adopted by the Council this 13th day of January, 1986.

  
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Mayor August Mezzenga

  
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City Clerk - Arlene Buchite

**RESOLUTION NO. 5**  
**CITY OF CROSSLAKE**

WHEREAS, a resolution of the City Council adopted December 20, 1985, approved a Five Year Plan of Improvements for the Road System, and

WHEREAS, a resolution of the City Council adopted January 6, 1986, approved the first year of the approved Five Year Plan and requested a Preliminary Report be prepared, and

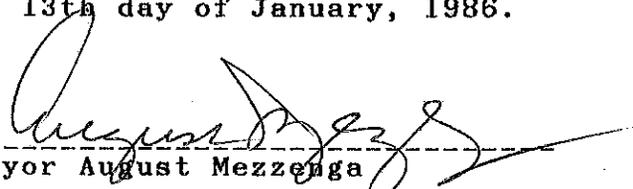
WHEREAS, said Preliminary Engineering Report was prepared and submitted by Widseth Smith Nolting & Associates, Inc., and the report was reviewed and approved and a Public Hearing has been set by resolution of the City Council on January 13, 1986.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA:.

1. Widseth Smith Nolting & Associates, Inc., is hereby designated as the Engineer for this improvement. He shall prepare plans and specifications for the making of such improvements.

All Council Members present voted in favor of Resolution.

Adopted by the City Council this 13th day of January, 1986.

  
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Mayor August Mezzenga

  
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City Clerk - Arlene Buchite

# Corporate Authorization Resolution

**This is to Certify:** That at a meeting of the Board of Directors of the .....  
City of Crosslake ..... , Inc.

....., duly called and held ..... January 13 ..... , 19.86...  
at which a quorum of said Board was present, the following resolution was adopted:

**Resolved** that the transfer or withdrawal of funds of this company on deposit with .....  
BRAINERD NATIONAL BANK.....

whether by check or otherwise, shall be signed by any ..... two ..... of the following officers:  
August Mezzenga ..... Pres., Orval Nelson ..... Vice Pres.,  
Arlene A. Buchite ..... Secy., Arlene A. Buchite ..... Treas. ;  
and countersigned by .....

And that the following officers..... August Mezzenga ..... Pres.,  
Orval Nelson ..... Vice Pres..... Arlene A. Buchite..... Secy.,  
Arlene A. Buchite..... Treas., or any ..... two ..... of them are

hereby authorized for and on behalf of this corporation, to borrow money of .....  
and to sign, execute and deliver the notes of this corporation therefore in such amounts, for such times,  
such rate of interest and upon such terms as ..... they ..... may see fit and

do ..... hereby authorize to pledge to said bank the bills receivable, stock, bonds, or  
other property of this corporation as security for any money so borrowed, and to offer the bills receivable  
of this corporation to said bank for re-discount.

**And be it further resolved,** that the said .....

City of Crosslake ..... is hereby  
authorized and directed to honor and pay any checks so drawn as above set forth, whether such checks  
be payable to the order of any officer signing or countersigning said checks, or any of said officers in their  
individual capacities or not, and whether such checks are deposited to the individual credit of the officers  
signing or countersigning said checks or to the individual credit of any of the other officers or not.

August Mezzenga, Mayor .....  
Orval Nelson, Acting Mayor .....  
Arlene A. Buchite, City Clerk/Treasurer .....

*[Handwritten signatures of August Mezzenga, Orval Nelson, and Arlene A. Buchite]*

IN WITNESS WHEREOF I have hereunto affixed my name as Secretary and have caused the cor-  
porate seal of the said corporation to be hereto affixed this ..... 13th ..... day of January ..... , 19.86....



..... *[Handwritten signature of Arlene A. Buchite]* .....  
Secretary.

# Corporate Authorization Resolution

**This is to Certify:** That at a meeting of the Board of Directors of the .....  
City of Crosslake ....., Inc.

....., duly called and held ..... January 13 ....., 19.86...  
at which a quorum of said Board was present, the following resolution was adopted:

**Resolved** that the transfer or withdrawal of funds of this company on deposit with .....  
LAKELAND STATE BANK .....

whether by check or otherwise, shall be signed by any ..... two ..... of the following officers:  
August Mezzenga ..... Pres., Orval Nelson ..... Vice Pres.,  
Arlene A. Buchite ..... Secy., Arlene A. Buchite ..... Treas.;  
and countersigned by .....

And that the following officers ..... August Mezzenga ..... Pres.,  
Orval Nelson ..... Vice Pres., Arlene A. Buchite ..... Secy.,  
Arlene A. Buchite ..... Treas., or any ..... two (2) ..... of them are

hereby authorized for and on behalf of this corporation, to borrow money of .....  
and to sign, execute and deliver the notes of this corporation therefore in such amounts, for such times,  
such rate of interest and upon such terms as ..... they ..... may see fit and

..... hereby authorize to pledge to said bank the bills receivable, stock, bonds, or  
other property of this corporation as security for any money so borrowed, and to offer the bills receivable  
of this corporation to said bank for re-discount.

**And be it further resolved,** that the said .....  
City of Crosslake ..... is hereby

authorized and directed to honor and pay any checks so drawn as above set forth, whether such checks  
be payable to the order of any officer signing or countersigning said checks, or any of said officers in their  
individual capacities or not, and whether such checks are deposited to the individual credit of the officers  
signing or countersigning said checks or to the individual credit of any of the other officers or not.

August Mezzenga, Mayor .....  
Orval Nelson, Acting Mayor .....  
Arlene A. Buchite, City Clerk/Treasurer .....

*August Mezzenga*  
*Orval Nelson*  
*Arlene A. Buchite*

IN WITNESS WHEREOF I have hereunto affixed my name as Secretary and have caused the cor-  
porate seal of the said corporation to be hereto affixed this ..... 13th ..... day of January ....., 1986...

Imprint Seal  
Here

*Arlene A. Buchite*  
Secretary.