

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 13, 2003
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, January 13, 2003. The following Councilmembers were present: Mayor Darrell Swanson, Dean Eggena, Charles (Chuck) Miller, Richard (Dick) Phillips and Irene Schultz. Also present was City Administrator Tom Swenson, Community Development Director Paul Larson, City Attorney Paul Sandelin, City Engineer Mark Hallan, Public Works Director Ted Strand, Police Chief Bob Hartman, Office Manager Debby Floerchinger, Clerk/Treasurer Darlene Roach and Lake Country Echo Reporter Betty Ryan. There were approximately twenty-five individuals in the audience.

- A. CALL TO ORDER** – Mayor Swanson called the first Regular Meeting of the year to order at 7:00 P.M. and welcomed the two new Councilmembers Dean Eggena and Dick Phillips. There being additions to the agenda, MOTION 01R-01-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO CONSIDER THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- B. ORGANIZATIONAL MEETING APPOINTMENTS -**
1. Appoint Acting Mayor – MOTION 01R-02-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DICK PHILLIPS TO APPOINT CHUCK MILLER AS ACTING MAYOR. It was noted that this meeting begins the fifteenth year that Chuck Miller has served as Councilmember. MOTION CARRIED WITH ALL AYES.
 2. Approve Official Depositories – MOTION 01R-03-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE NORTHERN NATIONAL BANK, LAKEWOOD BANK, LAKES STATE BANK, 4M FUND AND MERRILL LYNCH AS THE CITY'S OFFICIAL DEPOSITORIES. MOTION CARRIED WITH ALL AYES.
 3. Approve Signatories on City Checking and Savings Account- MOTION 01R-04-03 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN EGGENA TO APPROVE THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR AND CLERK/TREASURER AS SIGNATORIES ON CITY CHECKING AND SAVINGS ACCOUNTS. MOTION CARRIED WITH ALL AYES.
 4. Approve Signatories on Utilities Checking and Savings Accounts – MOTION 01R-05-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN EGGENA TO APPROVE THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR, GENERAL MANAGER AND CLERK/TREASURER AS SIGNATORIES ON THE UTILITIES COMPANY CHECKING AND SAVINGS ACCOUNTS. MOTION CARRIED WITH ALL AYES.

5. Approve Appointment of City Engineer – MOTION 01R-06-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE WIDSETH SMITH NOLTING AS THE CITY ENGINEER FOR 2003. MOTION CARRIED WITH ALL AYES. A letter dated January 7, 2003 from WSN outlined what services would be provided to the City and included a list of projects that WSN is currently under contract to provide to the City. A 2003 Fee Schedule was included for Council information.
6. Approve Appointment of Attorney – MOTION 01R-07-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE GAMMELLO SANDELIN QUALLEY, P.A. AS THE CITY ATTORNEY FOR 2003. MOTION CARRIED WITH ALL AYES. A letter dated January 8, 2003 from Attorney Paul Sandelin contained a proposal and 2003 Fee Schedule and was included in the Council packet for Council information.
7. Approve Schedule of Regular Council Meetings – MOTION 01R-08-03 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN EGGENA TO SET THE 2ND MONDAY OF EACH MONTH AT 7:00 P.M. AS THE DATE AND TIME FOR THE REGULAR MONTHLY COUNCIL MEETING. MOTION CARRIED WITH ALL AYES.
8. Approve Official Newspaper – MOTION 01R-09-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN EGGENA TO APPROVE THE LAKE COUNTRY ECHO AS THE CITY'S LEGAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.
9. Approve 2003 Mileage Reimbursement Rate – MOTION 01R-10-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE IRS MILEAGE REIMBURSEMENT RATE FOR THE CITY FOR 2003. MOTION CARRIED WITH ALL AYES.
10. Approve Weed Inspector – MOTION 01R-11-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPOINT MAYOR SWANSON AS THE WEED INSPECTOR FOR THE CITY. MOTION CARRIED WITH ALL AYES.
11. Approve Assistant Weed Inspector – MOTION 01R-12-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPOINT TED STRAND AS THE ASSISTANT WEED INSPECTOR. MOTION CARRIED WITH ALL AYES.
12. Memo from Mayor Swanson regarding City Council Appointments – MOTION 01R-13-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE FOLLOWING APPOINTMENTS FOR 2003: PLANNING AND ZONING COMMISSION LIAISON, DEAN EGGENA; UTILITIES COMMISSION LIAISON, MAYOR SWANSON; PARK AND RECREATION COMMISSION LIAISON, IRENE SCHULTZ; PUBLIC WORKS COMMISSION LIAISON, CHUCK MILLER; LONG RANGE PLANNING COMMISSION LIAISON, DEAN EGGENA; ECONOMIC DEVELOPMENT AUTHORITY MEMBERS IRENE SCHULTZ AND

DICK PHILLIPS; LIBRARY COMMITTEE LIAISON, IRENE SCHULTZ; PERSONNEL COMMITTEE MEMBERS, MAYOR SWANSON, DICK PHILLIPS, TOM SWENSON AND DENNIS LEASER; SEWER COMMITTEE MEMBERS, MAYOR SWANSON AND CHUCK MILLER; EMERGENCY MANAGEMENT DIRECTOR, BOB GARIN; RECYCLING LIAISON, DICK PHILLIPS; BUILDING AND GROUNDS LIAISON, DEAN EGGENA; AND PUBLIC SAFETY COMMITTEE MEMBERS CHUCK MILLER, TOM SWENSON, BOB HARTMAN AND KEITH ANDERSON. MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 01R-14-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF REGULAR COUNCIL MEETING OF DECEMBER 9, 2002; (2) MINUTES OF BRITA LANE/PINEVIEW LANE PUBLIC HEARING OF DECEMBER 11, 2002; (3) MINUTES OF WILDWOOD LANE PUBLIC HEARING OF DECEMBER 11, 2002; (4) MINUTES OF ABC DRIVE PUBLIC HEARING OF DECEMBER 11, 2002; (5) MINUTES OF GREER LAKE ROAD PUBLIC HEARING OF DECEMBER 11, 2002; (6) MINUTES OF SPECIAL COUNCIL MEETING OF DECEMBER 20, 2002; (7) CROSSLAKE COMMUNICATIONS TELEPHONE COMPANY STATISTICAL REPORT DATED NOVEMBER 30, 2002; (8) CROSSLAKE COMMUNICATIONS CABLEVISION COMPANY STATISTICAL REPORT DATED NOVEMBER 30, 2002; (9) CITY MONTH END REVENUE REPORT DATED NOVEMBER 30, 2002; AND (10) CITY MONTH END EXPENDITURE REPORT DATED NOVEMBER 30, 2002. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT – Mayor Swanson stated that the Council has received a notice calling for a special council meeting on Friday, January 17th.

E. CITY ADMINISTRATOR REPORT –

1. Approval of Bills for Payment – It was noted that the Northern National Bank bond payment was listed twice on the bills for approval in error. MOTION 01R-15-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE DECEMBER BILLS FOR APPROVAL WHICH WERE PAID IN JANUARY IN THE AMOUNT OF \$57,757.66 LESS THE AMOUNT OF THE BOND PAYMENT. MOTION CARRIED WITH ALL AYES.
2. Approval of January Bills for Payment - MOTION 01R-16-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE JANUARY BILLS FOR APPROVAL AS SUBMITTED IN THE AMOUNTS OF \$339,794.71 AND \$510.77. MOTION CARRIED WITH ALL AYES.

3. Memo dated January 7, 2003 from Clerk Roach regarding Repurchase of Cemetery Lots - MOTION 01R-17-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE THE REPURCHASE OF SITE E OF LOT 2, BLOCK 29 OF PINWOOD CEMETERY FROM DIANE DURAN, HEIR OF THE LATE LOUISE H. BOLDT FOR \$50.00. MOTION CARRIED WITH ALL AYES.
4. E-mail dated January 4, 2003 from George Riches regarding Contractor's Draw Request #3 – An e-mail from George Riches stated that the draw request from Crosslake Construction seemed reasonable given a recent telephone conversation between himself and Tom Swenson. A payment in the amount of \$31,377.86 less 10% retainage was recommended. MOTION 01R-18-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE DRAW REQUEST #3 FROM CROSSLAKE CONSTRUCTION IN THE AMOUNT OF \$28,240.08. MOTION CARRIED WITH COUNCILMEMBER EGGENA ABSTAINING FROM THE VOTE DUE TO HIS SON OWNING CROSSLAKE CONSTRUCTION.
5. A memo dated January 6, 2003 from City Administrator Swenson stated that Staff would make every effort to have Council agenda packets completed and delivered the Friday prior to Regular Council meetings. Department heads are available in the morning on the day of Council meetings to answer any questions that the Council members may have on agenda items. Packets for special council meetings are normally available the evening prior to the scheduled meeting or the morning of the meeting. Items to be placed on the agenda for Regular Council Meetings should be submitted to City Hall no later than the Wednesday prior to the meeting.
6. A memo dated January 7, 2003 from Clerk Roach stated that video tapes of Regular Council Meetings will be kept for a period of one year and audio tapes will be available indefinitely.
7. A letter dated December 17, 2002 from the League of Minnesota Cities reported that a dividend in the amount of \$8,800 was being returned to the City.
8. A letter dated January 6, 2003 from Ruth Ann Hanson updated the Council on the 2003 events planned by the Chamber. Ruth Ann addressed the Council and stated that plans are underway for the 29th annual St. Patrick's Day parade which will be held on March 15th at 2 P.M. Lineup will begin at 1:00 P.M. A request was submitted to the Crow Wing County Highway Department for use of County Road #66 and County Road #3 for the parade route. The Chamber will work with the local Police Department. A Certificate of Liability Insurance will be provided to the City for this event. Councilmember Miller suggested that the Chamber try and find a band for the parade.
9. A memo dated December 17, 2002 from Sheila Wasnie Haverkamp included BLADC's Project Activity Reports for June through September and were included for Council information.

10. A copy of BLADC's Audited Financial Statements for fiscal year ending September 30, 2002 has been provided to the City and is available at City Hall.
11. Lakes State Bank Pledge Update dated December 31, 2002 was included for Council information.
12. Lakewood Bank Pledge Update dated December 31, 2002 was included for Council information.
13. Northern National Bank Pledge Update dated December 31, 2002 was included for Council information.

F. COMMISSION REPORTS –

1. UTILITIES –

- a. The minutes of the December 20, 2002 Utilities Commission Meeting were included for Council information.
- b. Office Manager Debby Floerchinger reported that the 2002 pre-audit has taken place and the auditors will be returning on January 14th for the final audit. The annual audit review has been scheduled for February 25th at 8:00 A.M. at City Hall with a joint meeting scheduled with the City Council and Utilities Commission. The Central Office Switch installation is still on schedule and on budget. The next step is to provide power to the switch which is scheduled for January 9th. At a recent meeting of the Utilities Commission, a motion was approved to make an additional principal payment on the Co-Bank loan in the amount of \$51,000. The Utilities Commission also recommended to the City Council that the transfer of \$2,500,000 to the City occur prior to year-end in order that the audit can reflect the transfer. The Utilities Commission recommends the appointment of Bill Smith to a second three year term as Commission Member. MOTION 01R-19-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE APPOINTMENT OF BILL SMITH TO A SECOND THREE YEAR TERM. MOTION CARRIED WITH ALL AYES. The Cable TV Tracking Report was included in the packet for Council information. Two new channels have been added on Channel 7 (WB23) and Channel 8 (KSTC 45) replacing C-Span and C-Span 2 which have been relocated to Channels 38 and 39. Union Negotiations have been completed and the contract approved by the Union and the City Council. The Utilities Commission has an opening and an ad has been placed in the Lake Country Echo and on Channel 12. Internet, Voicemail, DSL and Crosslake Long Distance showed an increase between 2001 and 2002. The number of travel cards remained the same and extended local calling was down some from 2001. The minutes of the December 20, 2002 meeting were included for Council information.

2. PUBLIC SAFETY– Police Chief Bob Hartman reported 105 incidents in Crosslake and 18 incidents in Mission Township in December. A total of 1,634 incidents were reported in Crosslake and 337 incidents were reported in Mission Township in 2002. The public was reminded to provide input to the Police Department regarding any suspicious activity in their neighborhoods due to a rash of burglaries that are occurring. Chief Hartman requested the acceptance of a donation in the amount of \$2,637.50 from Kenneth and Virginia Merrill for the purchase of a defibrillator for the Police Department. MOTION 01R-20-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO ACCEPT WITH APPRECIATION THE DONATION OF \$2,687.50 FROM KENNETH AND VIRGINIA MERRILL FOR THE PURCHASE OF A DEFIBRILLATOR FOR THE POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES. In the absence of Fire Chief Keith Anderson, City Administrator Tom Swenson reported that the Fire Department responded to eight medical calls and two fire calls in December. A total of 152 calls were responded to in 2002 consisting of 18 fire calls, 9 alarms, 6 rescues, 106 medical calls and 13 auto accidents. North Ambulance reported 33 callouts in December. A 2002 year-end summary report was included in the packet for Council information.

3. LIBRARY – Alden Hardwick requested approval to reappoint Sandy Eliason to the Library Committee. Sandy has been a member of the Committee since it was founded five years ago and for the past two years has served as liaison to the City Council. MOTION 01R-21-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPOINT SANDY ELIASON TO THE LIBRARY COMMITTEE. MOTION CARRIED WITH ALL AYES. Boris Frank will be attending the next Library Committee Meeting which is scheduled for January 21st. This meeting will focus on fund raising activities and be a training session for anyone interested in participating in the fund raising activity. Two separate sessions will be held with one session scheduled for 1:30 P.M. and a second session scheduled for 4:00 P.M. Acceptance of a donation in the amount of \$250 from Crosslake Presbyterian was requested. MOTION 01R-22-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO ACCEPT WITH APPRECIATION THE DONATION OF \$250 FROM CROSSLAKE PRESBYTERIAN CHURCH FOR THE LIBRARY FUND. MOTION CARRIED WITH ALL AYES.

4. PARK AND RECREATION -
 - a. Park and Recreation Director Jon Henke updated the Council on the upcoming activities at the Park. He stated that the ice rink opened on December 23rd and through the end of December a total of 267 skaters had utilized the rink. Arrangements have been made to have the ice rink open on Monday, January 20th from 12 P.M. – 8 P.M.

since school will not be in session due to the Martin Luther King, Jr. Holiday. The Community Center will also be open that day for activities. AAA is sponsoring another senior driving class on January 23rd and interested individuals can call the Center to obtain a telephone number for enrollment. Residents were reminded that the Community Center is open each weekday morning from 8:00 A.M. – 9:00 A.M. for walking. The second session of aerobics for 2003 will start on Monday, February 10th and run until Thursday, March 6th. Approval to contract with Donna Keiffer for this session was requested. MOTION 01R-23-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE CONTRACTING WITH DONNA KEIFFER FOR AEROBIC INSTRUCTION FROM FEBRUARY 10TH THROUGH MARCH 6TH AT A COST OF \$264.48. MOTION CARRIED WITH ALL AYES. The summer baseball and softball registrations will be mailed out starting this month. The deadline to avoid late registration is March 15th. AARP will start their free tax help program at the Community Center beginning on February 24, 2003 and ending on Monday, April 14th. Appointments are available in half hour segments. A year end summary highlighting all of the activities that took place in 2002 was included in the packet for Council information. It was noted that a total of 29,330 individuals participated in activities at the Community Center in 2002.

5. PLANNING AND ZONING –

- a. The December 2002 Permit Summary showed a total of 32 permits issued in December for a valuation of \$1,613,190. This brings the year-to-date valuation to \$19,142,671 compared to \$18,703,970 in 2001. The Crow Wing County Summary of Permits issued for November 2002 was included for Council information. Crosslake ranks third highest in issuance of zoning permits.
- b. The minutes of the November 22, 2002 Commission Meeting were included for Council information.
- c. Community Development Director Paul Larson requested approval on a recommendation from the Planning and Zoning Commission to reappoint Nancy Koch and John “Jack” Huber to a second term on the Commission. MOTION 01R-24-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO REAPPOINT NANCY KOCH AND JOHN HUBER TO A SECOND TERM EXPIRING JANUARY 31, 2006 ON THE PLANNING AND ZONING COMMISSION . MOTION CARRIED WITH ALL AYES.
- d. A Staff Report dated January 13, 2003 requested Council approval to authorize the City Attorney to pursue enforcement of two violations dealing with non-conforming septic systems by

property owner Gloria Johnson of 11451 Whitefish Avenue and William Johnson of 15266 Birch Narrows Road. Several letters have been sent to the property owners regarding this situation with no response from the property owners. The Planning and Zoning Commission recommends legal action. MOTION 01R-25-03 WAS MADE BY DICK PHILLIPS AND SECONDED BY CHUCK MILLER TO REFER THE VIOLATION FOR GLORIA JOHNSON AND THE VIOLATION FOR WILLIAM JOHNSON TO THE CITY ATTORNEY FOR LEGAL ACTION. MOTION CARRIED WITH ALL AYES. Attorney Paul Sandelin stated that he will seek an order from the Court to bring the property owners into conformance.

- e. Community Development Director Paul Larson stated that the City Code requires roads with three residences to have a road name assigned. A letter was sent to all property owners along the road, which is located south off of CSAH#16, between Harbor Lane and ABC Drive, requesting suggestions for a road name. Two suggestions came back to the Planning and Zoning Department. One name being Pond View Lane and the other being Dam Lake Road. It is the recommendation of the Planning and Zoning Department that Pond View Lane be designated as the new road name. MOTION 01R-26-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE ORDINANCE AMENDMENT 169 DESIGNATING POND VIEW LANE AS THE NEW ROAD NAME AND THAT A SUMMARY OF THE ORDINANCE BE PUBLISHED. MOTION CARRIED WITH ALL AYES.

6. SEWER COMMITTEE –

- a. The minutes of the November 25, 2002 and the December 17, 2002 meetings were included for Council information.
- b. A memo dated January 8, 2003 from Mayor Swanson to Clerk Roach called for a special meeting of the Council for Friday, January 17, 2003 at 9:00 A.M. in City Hall. The purpose of the meeting will be to consider authorization for WSN to proceed with construction engineering and authorization of the Notice To Proceed on the Wastewater Treatment Plant and Wastewater Collection System Contracts.
- c. City Engineer Mark Hallan briefed the Council on a letter that was received from the Minnesota Pollution Control Agency dated December 19, 2002. After receipt of updated plans from WSN on December 4, 2002, a review of the plans required submission of additional information. Mark Hallan responded to these questions by the MPCA. Councilmember Dean Eggena inquired whether the City has a list of equipment that will be needed to operate the plant. A list will be compiled and provided to the Council at a subsequent meeting.

- d. Don Anderson, Vice President of WSN, addressed the Council and thanked them for their reappointment of WSN as engineering firm for the City. He was present at the meeting to explain the position WSN is taking in regards to an article that appeared as an editorial from the MPCA and published in the Lake Country Echo dealing with new septic system technology versus the traditional sewer pipe usage. Mr. Anderson stated that WSN stands behind their recommendation to the City regarding the type of proposed wastewater treatment system being implemented by the City and explained what action WSN took regarding the editorial. He stated that a letter was sent to Sheryl Corrigan, Commissioner of the Minnesota Pollution Control Agency explaining the work that WSN has engaged in since 1975 in regards to small to medium sized rural areas and their wastewater needs. WSN took exception to the position taken by the MPCA in challenging the traditional systems with new technology by stating that several considerations needed to be weighed in making such recommendations. The MPCA responded to this letter and stated that their intent was not to challenge the traditional systems. They further stated that the comparison was based on the Duluth area where conditions are very different. The MPCA article also indicated that big pipe promotes growth, but Don Anderson stated that he disagrees with this position in that growth comes first which then requires big pipe. Mr. Anderson stated that WSN looked at several options during the feasibility study which was conducted for the City. He stated that on site systems were looked at as well and the overall conclusion recommended to the City was that the Phase 1 area of the City would be better served by a central collection system and central treatment system. He stated that WSN still stands behind that recommendation as a very viable option for the City. He stated that as the City moves forward into other areas there may be other options out there that probably won't be part of the Phase 1 system and will have to stand alone. Areas of the City such as Dream Island and Wilderness Park will probably need some type of cluster system due to the high densities and the distance to bring the discharge back to the system, but the overall need for the Phase 1 area of the City is the proposed system. He stated that a large part of the City will probably still need to utilize on-site systems or the new technology but these areas will need to be dealt with on an individual basis. In closing, Mr. Anderson stated that he felt the WSN needed to provide an explanation regarding the article in that it could be misleading to some people in that on-sites are the answer to all sewer issues in all areas. WSN feels they need to work with all of the alternatives available and come up with the best solution. Mayor Swanson asked if there were any questions of Mr. Anderson. Councilmember Eggena asked Mr. Anderson if he disagreed with the MPCA's report that was provided to the Council. Mr. Anderson stated that he doesn't necessarily disagree with the

article but has a concern with the way they used the word challenged and the way they referred to central systems as contributing to the growth of an area. WSN's position is that the systems come in after the growth is there and does not contribute to the second and third tier growth that is occurring. Councilmember Dean Eggena then asked where in Crosslake we have these failing systems that are being talked about. Mr. Anderson stated that in 1996 it was determined that there was a high rate of non-conforming (not necessarily failing - but not conforming to Chapter 7080 rules) systems as a result of inspections conducted by WAPOA. He stated that on-site systems are difficult to determine as to whether they are working or not. There are a few things you can look at, but as far as whether your getting treatment it is difficult to monitor. In most cases the only time it is determined that they are failing is when there is sewage seeping to the top of the ground. Councilmember Eggena then asked if these non-conforming systems were located in the pipe corridor and whether they will be corrected by installing the central system. Anderson stated that some may have already been corrected, but the rest will be corrected at the time the sewer system is online. Councilmember Eggena then asked if the City should be monitoring these locations if pollution has been identified so that we know whether or not we are correcting the problem as we move into Phase 2 and Phase 3. Then we'll know if we are accomplishing something or just putting pipe into the ground. He suggested that maybe the City should be installing monitoring wells to see if we can determine whether or not we are cleaning up the contamination. Mr. Anderson stated that this would be an option but would come at a price. He further stated that he doesn't know if there has been any testing done to determine contamination in any specific area. We do know the systems are sub-standard and do not meet current design regulations but it is very difficult to know if your getting contamination. One method of determining contamination is with infrared photography by going along the lakeshore to see if plumes can be found. Mr. Anderson stated that monitoring is certainly an option and the Council would need to determine if money was being spent for the right purpose. Mayor Swanson asked that Sewer Committee Chair Dean Swanson put the issue of monitoring on the sewer agenda for consideration. Councilmember Eggena stated everyone knows that he is opposed to the sewer system and wants to go on record as still being opposed. He stated that in the State's report from the MPCA, the quality of treated septic water entering the environment can now surpass its treated municipal equivalent? Do you agree or disagree. Mr. Anderson stated that he would say that he has not seen enough evidence and they're not talking about your standard drainfield type system they are talking about a higher level technology approach to an onsite system which is probably very similar on a smaller scale to what we will be doing at the wastewater

plant. A small mechanical plant for an individual system and then discharge through the drainfield, but the drainfield would not be acting for treatment as much as for dispersion. Councilmember Eggena stated that he has heard that the water was tested in Big Pine Lake and in the Pine River to set a baseline for water quality. He asked what the results of the testing showed. Public Works Director Ted Strand stated the results are on file at City Hall and they would be presented at the next council meeting.

7. PUBLIC WORKS -

- a. Public Works Director Ted Strand detailed the actions he has taken in regards to the City's civil defense sirens. The siren previously located at the Telephone Company has been removed from the tower and will be painted and repaired over the winter until such time as Holden Electric can install the siren at its new location in the area of Bonnie Lakes Road. The siren, which was donated to the City, and previously used by a city in Iowa, requires 3 phase power and will be installed on its own pole next to the Telephone Company. In the spring, the City will move forward with installing the sirens in their appropriate locations as well as installing new radio controllers for both of these units.
- b. A letter dated December 13, 2002 from City Engineer Dave Reese gave a recap of the 2002 projects that WSN was involved in as well as a review of the priorities for 2003.
- c. A letter dated January 7, 2003 from Keith Simar, Area Forest Supervisor with the DNR expressed opposition to any assessment to the DNR for improvement to Wildwood Drive. City Administrator Swenson stated that this letter will be taken into consideration at assessment time. It was noted that the DNR has paid assessments in the past and most recently paid an assessment for Wolf Trail but these were negotiated between the City and the DNR.
- d. A letter dated January 6, 2003 from County Parks Director Mike Kearns informed the City of the date for the annual noxious weed meeting which will be held on Thursday, March 20, 2003 at the County Services Building.
- e. A memo dated January 9, 2003 from Public Works Director Ted Strand requested approval on various appointments to the Public Works Commission. MOTION 01R-27-03 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO REAPPOINT JIM STEVENSON AND DENNIS PALM TO THEIR SECOND THREE YEAR TERM AND TO APPOINT JOHN MOENGEN TO HIS FIRST THREE YEAR TERM ON THE PUBLIC WORKS COMMISSION. MOTION CARRIED WITH ALL AYES. Arnie Berg was publicly thanked for his time on the Commission.

8. ECONOMIC DEVELOPMENT AUTHORITY - Nothing

9. PERSONNEL – Nothing
10. CHARTER SCHOOL – Councilmember Schultz reported that the winter program was a huge success with standing room only. Currently the students are working on a science fair project. The school is collecting the Kemps milk caps and anyone wishing to donate these can turn them into the school. If \$100 is collected, the children will get ice cream as a treat. The Crosslake/Ideal Lions Club has donated \$2000 to the school for playground equipment. The School is looking at expanding their program by starting a pre-school program for four year olds.
11. LONG RANGE CAPITAL PLANNING – The minutes of the November 20, 2002 meeting were included for Council information. The Commission is recommending Council approval on appointing Terry Curtis to his first three-year term on the Commission. MOTION 01R-28-03 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN EGGENA TO APPOINT TERRY CURTIS TO HIS FIRST THREE YEAR TERM ON THE LONG RANGE PLANNING COMMISSION BEGINNING FEBRUARY 1, 2003 AND EXPIRING JANUARY 31, 2006. MOTION CARRIED WITH ALL AYES.
12. RECYCLING - Councilmember Miller reported that a total of 20.73 tons of recyclables were collected in December for a year-to-date total of 219.59 tons.

G. OLD BUSINESS – None

H. NEW BUSINESS – Councilmember Schultz reported that 2003 is the centennial year in Crosslake and exciting things will be going on throughout the year. The Historical Society has requested that in March a City Council meeting be held in the old City Hall building located on the site of the Historical Center. Councilmember Schultz will look into this further and report back to the Council. Councilmember Miller suggested that the Council consider adding a clock and a thermometer to the two circular spaces on the peaks. This will be discussed again at the meeting in February. Councilmember Eggena stated that the agenda has stayed the same for a few years and suggested that public forum be moved to the beginning of the meeting to better serve the public. MOTION 01R-29-03 WAS MADE BY DEAN EGGENA AND SECONDED BY DICK PHILLIPS TO CHANGE THE AGENDA TO ADD PUBLIC FORUM AT THE BEGINNING OF THE MEETING AS WELL AS AT THE END OF THE MEETING. Councilmember Miller stated that a time limit be specified so as not to hold up other individuals on the agenda. It was also noted that Critical Issues has been used for individuals wishing to address the Council. City Attorney Sandelin stated that the Mayor, as the presiding officer, could set a limit on the time. Any permanent change would require an ordinance amendment to Chapter 2 of the City Code. MOTION WAS AMENDED TO SET THE PUBLIC FORUM AT THE BEGINNING OF THE MEETING FOR A PERIOD OF SIX MONTHS NOT TO EXCEED FIFTEEN MINUTES. City Administrator Swenson requested a clarification regarding the time limit. He was informed that the Council's intent is to open the meeting for public forum. If someone addresses the Council for two

minutes and no one else wishes to be heard, the meeting moves on to the next item on the agenda. MOTION CARRIED WITH ALL AYES.

I. PUBLIC FORUM – Councilmember Schultz stated that a rumor has been brought to her attention that she is resigning from the Council. She stated that she publicly wanted to put the rumor to rest that she has no intention of leaving the Council. She stated that she loves Crosslake, she likes and enjoys working with the people here, she complimented the Staff at City Hall who are living in the area and raising their families here and looking out for the betterment of the community. She stated that we have a progressive moving city with a small town friendliness and feeling. She stated that she is not resigning and that everyone is stuck with her for another two years. After applause from the audience subsided, Ted Strand informed the Council that there was a problem with the recording equipment during the meeting, but hopefully the meeting did get recorded. There being no further comments, MOTION 01R-30-03 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN EGGENA TO ADJOURN THIS REGULAR COUNCIL MEETING AT 8:44 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,



Darlene J. Roach
City Clerk/Treasurer

Shared - REGULAR COUNCIL MEETING – January 13, 2003

DECEMBER BILLS PAID IN JANUARY

VENDOR	DEPT	AMOUNT
Ace Hardware, keys	P&R	3.51
Ace Hardware, trailer ball	PW	11.21
Blue Lakes Disposal, trash removal	ALL	93.61
Briggs and Morgan, crosswoods project	Gov't	680.00
Cellular One, cell phone charges	Police	129.16
Complete Title Services, owner and encumbrance reports	Sewer	225.00
Crosslake Communications, 1/2 pera rate increase	Gov't	744.75
Crow Wing County Recorder, variance and cup filings	P&Z	200.00
Crow Wing County Treasurer, e911 addresses	Gov't	75.00
Crow Wing Power, electric service	ALL	2,010.59
Culligan, water and cooler rental	Adm/PW	58.04
Echo Publishing, letterhead	Adm/P&Z	55.19
Echo Publishing, window envelopes	Adm/P&Z	59.92
Echo Publishing, ordinance 168	Sewer	30.38
Echo Publishing, employment ad	P&R	27.40
Echo Publishing, employment ad	P&R	16.80
Echo Publishing, employment ad	P&R	27.40
Gammello Sandelin & Qualley, legal services	ALL	9,171.28
GLS, cable for cat pull	P&R	50.97
Grafix Shoppe, custom emblems	Gov't	849.34
Holiday Station, fuel	ALL	285.69
Houston Ford, oil change	Police	22.73
Houston Ford, oil change	Police	22.73
Houston Ford, oil change	Police	22.41
Johnson, Killen & Seiler, 2003 labor negotiations	Gov't	1,287.95
Martin Communications, repair volume on radio	Fire	44.63
Martin Communications, parts for radio	Fire	159.35
Minnesota Rural Water Assn., 2003 membership dues	PW	195.00
MN Dept of Public Safety, intoxilyzer class	Police	400.00
Moonlite Square, fuel	Police	331.45
Northern National Bank, go improvement bond series 1998	Gov't	13,229.05
Northern National Bank, go improvement bond series 1999	Gov't	2,937.50
Office Max, receipts, batteries, cable	P&R	81.89
Pequot Lakes Auto Parts, filters	PW	52.08
Reed Business Information, construction bulletin	Sewer	491.32
Streichers, handcuff key with light	Police	15.92
The Office Shop, paper towels, employee record files	Gov't/Adm	70.35
The Office Shop, cartridges and diskettes	Admin	99.61
The Office Shop, binder folders, tabs, pencil	Admin	32.26
Top Job, december office cleaning	Gov't	692.25
Triangle Oil,	PW	136.56
Viking Office Products, shredder, boxes, clips	Police	247.17
Widseth Smith Nolting, engineering fees	ALL	20,987.80
Xcel Energy, gas service	ALL	1,392.41
	Total	57,757.66

BILLS FOR APPROVAL

13-Jan-03

VENDORS	DEPT	AMOUNT
Ace Hardware, pink marking spray	PW	4.14
AVENET Inc, web page service	Gov't	360.00
Council #65, union dues	ALL	172.00
Crosslake Communications, phone, fax, internet, cable	ALL	1,314.33
Crosslake Rolloff, recycling	Gov't	2,450.00
Crow Wing County Chief Law Enforcement, 2003 dues	Police	50.00
Crow Wing County Treasurer, laddid fee	Police	1,500.00
Cuyuna Range Firefighter's Assn., 2003 annual dues	Fire	300.00
Deferred Comp	ALL	2,180.76
Delta Dental, dental insurance	ALL	1,272.80
Fortis, disability	ALL	175.72
Galls, duty jacket	Police	213.98
Gammello Sandelin & Qualley, closing costs	Sewer	346.09
Grafix Shoppe, custom vehicle marking kit	Police	247.50
Krause Lock and Key, rekey 4 cylinders	Police	255.00
Lakes State Bank, go improvement bonds series 1999a	Gov't	125,880.00
Lakewood Bank, go improvement bonds series 1999a	Gov't	6,615.00
Marco, 2003 copier service contract	Adm/P&Z	2,980.38
Martin Communications, radio equipment	Police	1,713.32
Mastercard, Days Inn, lodging for class	P&Z	142.62
MaSys Corporation, pc/enfors maitenance	Police	1,187.48
Medica, health insurance	ALL	10,155.57
MN Benefits	Admin	100.98
MN Chiefs of Police Assn., membership dues	Police	75.00
MN Life, life insurance	ALL	286.80
MN Social Services, child support	PW	206.00
MRPA, membership dues	P&R	175.00
NCPERS-Life Insurance	ALL	96.00
North Ambulance, subsidy	Ambulance	1,103.00
Northern National Bank, go improvement bonds series 1999a	Gov't	5,875.00
Northern National Bank, go improvement bonds series 1998	Gov't	13,229.05
Pequot Auto Parts, air hammer kit	PW	110.05
Pequot Auto Parts, air tool oil	PW	1.44
PERA	ALL	N/A
State and Federal Taxes	ALL	N/A
The Brehm Group, personal accident policy	ALL	624.75
The Office Shop, markers, clips, batteries, receipts	P&Z	267.44
The Office Shop, frame, cord, battery	Gov't	29.81
Tom Swenson, vehicle allowance	Admin	400.00
Triangle Oil, diesel	PW	447.83
Triangle Oil, unleaded	PW	542.63
US Bank, go improvement bonds series 2001	Gov't	67,072.50
US Bank, go improvement bonds series 1999b	Gov't	15,090.00
Wells Fargo, last payment community center bonds	Gov't	53,288.75
Ziegler Cat, grader installment	PW	12,289.26

Ziegler Inc, loader installment	PW	8,966.73
TOTAL		339,794.71

ADDITIONAL BILLS FOR APPROVAL
13-Jan-03

VENDOR	DEPT	AMOUNT
Ace Hardware, poster board	Gov't	1.89
Ace Hardware, light bulbs	Gov't	14.84
Dacotah Paper, mop, towels, tissues	P&R	237.85
Martin Communications, antenna and power supply	Fire	51.74
Mastercard, Menards, ceiling tiles, anti freeze	PW/Gov't	55.08
Viking Electric, fluorescent light bulbs	P&R	149.37
TOTAL		510.77

There were two items on DECEMBER BILLS PAID IN JANUARY that were also on the Regular Bills for Approval for 13-Jan-03 list. Please note that the bond payments to Northern National Bank are only payable one time in January.