

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, JANUARY 11, 1999  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, January 11, 1999. The following Councilmembers were present: Mayor Darrell Swanson, Donna Keiffer, Charles Miller, Dean Swanson and Richard Upton. Also present was City Administrator Thomas Swenson, City Attorney Paul Sandelin, City Engineer Dave Reese, Cindy McCulloch taking minutes, Armond Gease and Francis Fraser videotaping, Christine DuFour from the Brainerd Dispatch and Betty Ryan from the Lake Country Echo. There were approximately seventeen other individuals in attendance.

- A. CALL TO ORDER** - Mayor Swanson called the regular meeting to order at 7:01 P.M.
- B. ORGANIZATIONAL MEETING APPOINTMENTS –**
1. MOTION 01R-01-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DONNA KEIFFER TO APPOINT CHUCK MILLER AS ACTING MAYOR. MOTION CARRIED UNANIMOUSLY.
  2. MOTION 01R-02-99 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE NORTHERN NATIONAL BANK, LAKEWOOD BANK AND LAKES STATE BANK AS OFFICIAL DEPOSITORIES. MOTION CARRIED UNANIMOUSLY.
  3. MOTION 01R-03-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DONNA KEIFFER TO APPROVE THE MAYOR, THE ACTING MAYOR, THE CITY ADMINISTRATOR AND THE DEPUTY CLERK AS SIGNATORIES ON THE CITY CHECKING AND THE CITY SAVINGS ACCOUNTS. MOTION CARRIED UNANIMOUSLY.
  4. MOTION 01R-04-99 WAS MADE BY DEAN SWANSON AND SECONDED BY DONNA KEIFFER TO APPROVE THE MAYOR, THE ACTING MAYOR, THE CITY ADMINISTRATOR, THE GENERAL MANAGER AND THE DEPUTY CLERK AS SIGNATORIES ON THE UTILITIES CHECKING AND THE UTILITIES SAVINGS ACCOUNTS. MOTION CARRIED UNANIMOUSLY.
  5. MOTION 01R-05-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPOINT WIDSETH SMITH NOLTING AS CITY ENGINEER. MOTION CARRIED UNANIMOUSLY.
  6. MOTION 01R-06-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPOINT GAMMELLO & SANDELIN AS CITY ATTORNEY. MOTION CARRIED UNANIMOUSLY.

City Administrator Tom Swenson stated the proposal for general legal services was for a 2-year period with no rate change in the second year. Attorney Paul Sandelin commented misdemeanor violations would be transferred to Crow Wing County for prosecution with distribution of fines to remain the same.

Administrator Swenson handed out a Resolution assigning the Crow Wing County Attorney the duty to prosecute misdemeanors for the City of Crosslake.

MOTION 01R-07-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION 99-01 TO ASSIGN THE CROW WING COUNTY ATTORNEY THE DUTY TO PROSECUTE VIOLATIONS OF STATE LAW THAT ARE MISDEMEANORS WHICH WOULD OTHERWISE BE PROSECUTED BY THE CITY ATTORNEY. MOTION CARRIED UNANIMOUSLY.

7. MOTION 01R-08-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO APPROVE THE COMMITTEE APPOINTMENTS AS RECOMMENDED IN THE 1/4/99 MEMO FROM MAYOR SWANSON: PLANNING & ZONING COMMISSION - RICHARD UPTON; UTILITIES COMMISSION - DARRELL SWANSON; PARKS & RECREATION COMMISSION - DONNA KEIFFER; PUBLIC WORKS COMMISSION - CHUCK MILLER; LONG RANGE PLANNING COMMISSION - DARRELL SWANSON; ECONOMIC DEVELOPMENT AUTHORITY - RICHARD UPTON AND DEAN SWANSON; LIBRARY COMMITTEE - DONNA KEIFFER; PERSONNEL COMMITTEE - DARRELL SWANSON, DEAN SWANSON, TOM SWENSON AND KEVIN LARSON; EMERGENCY MANAGEMENT DIRECTOR - BOB GARIN; RECYCLING - CHUCK MILLER; BUILDING AND GROUNDS LIAISON - DEAN SWANSON; PUBLIC SAFETY COMMISSION - CHUCK MILLER. MOTION CARRIED UNANIMOUSLY.

8. MOTION 01R-09-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE THE 2<sup>ND</sup> MONDAY OF EACH MONTH AT 7:00 P.M. FOR REGULAR CITY COUNCIL MEETINGS. MOTION CARRIED UNANIMOUSLY.

9. MOTION 01R-10-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DONNA KEIFFER TO APPROVE THE \$400,000 FIDELITY BOND COVERAGE ON THE CITY TREASURER. MOTION CARRIED UNANIMOUSLY.

10. MOTION 01R-11-99 WAS MADE BY DEAN SWANSON AND SECONDED BY DONNA KEIFFER TO APPROVE THE PUBLIC WORKS FOREMAN AS WEED INSPECTOR AND THE MAYOR AS ASSISTANT WEED INSPECTOR. MOTION CARRIED UNANIMOUSLY.

**C. CRITICAL ISSUES** - Nothing.

**D. CONSENT CALENDAR** -

MOTION 01R-12-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF (1) MINUTES OF DECEMBER 3, 1998 PUBLIC HEARING - KIMBERLY ROAD; (2) MINUTES OF DECEMBER 3, 1998 PUBLIC HEARING - TAMARACK ROAD, TAMARACK TRAIL, TAMARACK LANE, BONNIE LAKES TRAIL AND BONNIE LAKES LANE; (3) MINUTES OF DECEMBER 14, 1998

REGULAR COUNCIL MEETING EXCLUDING RESOLUTION 98-70; (4) TELEPHONE COMPANY FINANCIAL REPORT - NOVEMBER 1998; (5) CABLE COMPANY FINANCIAL REPORT - NOVEMBER 1998; (6) CITY MONTH END EXPENDITURE REPORT - NOVEMBER, 1998; AND (7) CITY MONTH END REVENUE REPORT - NOVEMBER, 1998. MOTION CARRIED UNANIMOUSLY.

**E. MAYOR'S REPORT** – Mayor Swanson stated a memo was included to “clarify for the record” voting procedures for the City Council. A 1/11/99 letter from the City Attorney was presented and read out loud by Administrator Swenson which explained the Mayor and Council voting requirements. Mayor Swanson suggested Councilmembers state they are abstaining before the vote is taken and the reason for abstaining.

**F. CITY ADMINISTRATOR REPORT –**

1. Bills for Payment – MOTION 01R-13-99 WAS MADE BY DONNA KEIFFER AND SECONDED BY RICHARD UPTON TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$106,365.13. MOTION CARRIED UNANIMOUSLY.

2. License Agreement for Snowmobile Trail – A License Agreement from the Department of the Army was presented for a snowmobile trail through parts of the Crosslake Campgrounds. MOTION 01R-14-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE DEPARTMENT OF THE ARMY LICENSE AGREEMENT DACW37-3-99-0028 FOR A FOUR MONTH CONTRACT FROM 12/15/98 TO 4/15/99 FOR A SNOWMOBILE TRAIL THROUGH PARTS OF THE CROSSLAKE CAMPGROUNDS AS IDENTIFIED IN EXHIBIT A. MOTION CARRIED UNANIMOUSLY. Attorney Sandelin suggested that a copy of the Agreement should be sent to the LMCIT.

3. 1/8/99 Memo regarding expending General Funds for the construction of the new garage/warming house at the Park using Park Dedication Fees held in the Capital Improvement Savings Fund was reviewed. MOTION 01R-15-99 WAS MADE BY DONNA KEIFFER AND SECONDED BY RICHARD UPTON TO APPROVE THE TRANSFER OF \$10,883.42 FROM THE CAPITAL IMPROVEMENT SAVINGS FUND INTO THE GENERAL FUND. MOTION CARRIED UNANIMOUSLY.

4. 1/6/99 Letter and copy of check for \$45,000 from Lakes Area Medical Development Association Loan/RUS/Crosslake Family was included for Council Information.

5. 12/21/98 Letter from League of Minnesota Cities regarding 1998 LMCIT Dividends was included for Council Information.

6. 12/31/98 Letter from Northern National Bank regarding Pledge Information was included for Council Information.

7. 12/28/98 Letter from City Administrator to Jim & Jeanne Winiecki regarding Chatham Mobile Home Park Storm Shelter was included for Council Information.

**COMMISSION REPORTS –**

**1. PUBLIC WORKS –**

a. 12/29/98 Letter from City Administrator to Velvet Lane Residents regarding future options being considered for Velvet Lane was included for Council Information.

b. Excerpt from 1996 Crosslake Road Study regarding Road Maintenance Costs was included for Council Information.

c. 1/6/99 and 1/7/99 Letters from City Attorney regarding voting requirements on improvement projects and changing the scope of a project following a Public Hearing was included for Council Information.

d. 12/30/98 Memo from Public Works Commission regarding various issues and recommendations from December 21, 1998 Commission Meeting was reviewed.

MOTION 01R-16-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE JIM STEVENSON FOR A FIRST TERM AS A REGULAR COMMISSION MEMBER TO THE PUBLIC WORKS COMMISSION. MOTION CARRIED UNANIMOUSLY.

MOTION 01R-17-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO SET A PUBLIC HEARING FOR DAGGETT PINE ROAD AND BIKE PATH PROJECT FOR FEBRUARY 8, 1999 AT 6:30 P.M. MOTION CARRIED UNANIMOUSLY. It was suggested that the City Engineer make available at City Hall a copy of the proposed plan prior to the Public Hearing and that the property owners be notified that the proposed plan is available for their review.

e. 10/19/98 Letter from WSN regarding Engineering Planning of West Shore Drive was reviewed.

MOTION 01R-18-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE ENGINEERING PLANNING SERVICES FOR WEST SHORE DRIVE AT A COST NOT TO EXCEED \$7,500 AS OUTLINED IN A LETTER DATED 10/19/98 FROM WSN. MOTION CARRIED UNANIMOUSLY.

f. 1. 12/21/98 Letter from Residents to City Administrator regarding Sleepy Valley Road was included for Council Information.

2. 12/28/98 Letter from City Administrator to Residents regarding Sleepy Valley Road was included for Council Information.

3. 12/31/98 Letter to Residents from City Administrator regarding possible Zoning change was included for Council Information.

4. A resolution ordering improvement and preparation of plans for Sleepy Valley Road was reviewed.

5. Administrator Swenson stated a faxed letter was received and included in the Additions to the Agenda from Robert & Linda (Hoffman) Schaefer regarding improvements to Sleepy Valley Road. Swenson further stated that he had received a call prior to the Council Meeting from Jay Hoffman stating that the entire

Hoffman Family was in agreement with the positions stated in the Schaefer letter. Each Councilmember stated they had read the letter.

MOTION 01R-19-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE RESOLUTION 99-02 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR SLEEPY VALLEY ROAD. THE MOTION WAS APPROVED BY A VOTE OF AYES: DARRELL SWANSON, DONNA KEIFFER, CHUCK MILLER, RICHARD UPTON ABSTAIN; DEAN SWANSON.

- g. 1. 1/8/99 Letter from City Engineer regarding Revised Cost Estimate and Project Scope on Kimberly Road was included for Council Information. Administrator Swenson stated the revised project scope included only the Commercial portion of the road and only those adjacent property owners would be assessed for this project.

2. A resolution ordering improvement and preparation of plans for Kimberly Road was reviewed.

MOTION 01R-20-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE RESOLUTION 99-03 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR KIMBERLY ROAD FOR THE COMMERCIAL ZONE ONLY. MOTION CARRIED UNANIMOUSLY.

Discussion followed with City Engineer Dave Reese suggesting all property owners on Kimberly Road be notified of the change in the project scope as the residential portion of the road will not be paved at this time. The Council concurred with this suggestion. Tom Swenson will notify the property owners of the change in the project scope.

3. 1/8/99 Letter from WSN regarding Engineering Design Services for Kimberly Road was reviewed.

MOTION 01R-21-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE ENGINEERING SERVICES TO INCLUDE DESIGN SURVEY, PLANS, SPECIFICATION AND BIDDING, CONSTRUCTION STAKING AND OBSERVATION OF KIMBERLY ROAD NOT TO EXCEED A TOTAL OF \$7,000. MOTION CARRIED UNANIMOUSLY.

Dave Reese stated as Engineer, they are not in control of the contractors schedule which can have an impact on inspection costs.

- h. 1. 12/21/98 Revised Cost Estimate for Tamarack Road based on a 20 foot wide paved surface was reviewed.
2. 12/27/98 Letter from Ted & Ellen Stutsman regarding Tamarack Lane was included for Council Information.
3. A resolution ordering improvement and preparation of plans for Bonnie Lakes Trail, Bonnie Lakes Lane, Tamarack Road, Tamarack Trail and Tamarack Lane was reviewed. Councilmember Upton questioned if the Feasibility Study revised estimate included the 20-foot width of the road.

City Engineer Dave Reese stated he had provided additional information regarding the 20-foot width.

MOTION 01R-22-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION 99-04 AS AMENDED ORDERING IMPROVEMENT AND PREPARATION OF PLANS OF BONNIE LAKES TRAIL, BONNIE LAKES LANE, TAMARACK ROAD, TAMARACK TRAIL AND TAMARACK LANE AS AMENDED IN THE REVISED FEASIBILITY STUDY INCLUDING COST ESTIMATES FOR A 20 FOOT WIDTH ROAD. MOTION CARRIED UNANIMOUSLY.

Discussion included the Engineer should consider the suggestion from Ted & Ellen Stutsman and attempt to incorporate into the project. Chuck Miller commented the Engineers have been instructed to work closely with the property owners on all road issues. Administrator Swenson stated he had been contacted by a member of the Fairfield Township Board regarding the section of road in Fairfield Township to be upgraded. Bond Council Mary Ippel informed Swenson that a Joint Powers Agreement could be adopted between the City and Township to include this section of road in the City project. However, if the Township is going to assess benefiting property owners, it must follow the same procedure that the City did in ordering a Feasibility Study and holding a Public Hearing. It was stated that the City is concerned in regards to the timing of the assessment issue as Fairfield Township would be approximately three months behind Crosslake in the assessment process which could hold up the City project.

i. A resolution ordering improvement and preparation of plans for Red Pine Road was reviewed.

MOTION 01R-23-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 99-05 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR RED PINE ROAD. MOTION CARRIED UNANIMOUSLY.

j. 12/29/98 Letter from WSN regarding Engineering Design Services for Road Improvements to Tamarack Road, Red Pine Road and Sleepy Valley Road was reviewed.

MOTION 01R-24-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE ENGINEERING DESIGN SERVICES INCLUDING DESIGN SURVEY, PLANS, SPECIFICATION AND BIDDING, AND CONSTRUCTION STAKING AND OBSERVATION FOR TAMARACK ROAD, RED PINE ROAD AND SLEEPY VALLEY ROAD NOT TO EXCEED THE AMOUNTS LISTED IN THE AGREEMENT LETTER DATED 12/29/98. MOTION CARRIED UNANIMOUSLY.

2. PLANNING AND ZONING –

- a. December 1998 Permit Summary showed a year-to-date valuation of \$13,470,445.
- b. Minutes of the December 18, 1998 Regular Commission Meeting
- c. Downtown Master Plan – Zoning Administrator Teri Hastings stated a Committee

was formed to work on planning issues for Downtown Crosslake. The Master Plan was completed in October and a Public Hearing was held December 1, 1998. The Minutes of the Public Hearing were included as well as a copy of the Master Plan for Council Information. The Commission recommended approval of the Master Plan with consideration given to the aesthetics and shape of the storm water ponds based on input received during the Public Hearing.

MOTION 01R-25-99 WAS MADE BY RICHARD UPTON AND SECONDED BY CHUCK MILLER TO APPROVE THE DOWNTOWN MASTER PLAN AS RECOMMENDED BY THE PLANNING & ZONING COMMISSION. MOTION CARRIED UNANIMOUSLY.

d. Rezone 98-05 - MOTION 01R-26-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO APPROVE REZONE 98-05 FROM COMMERCIAL TO MEDIUM DENSITY RESIDENTIAL (R-3) MOTION CARRIED UNANIMOUSLY. The Commission recommended approval of the rezoning as it is not in conflict with the Comprehensive Plan and would not be considered spot zoning.

MOTION 01R-27-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DONNA KEIFFER TO APPROVE PUBLISHING THE SUMMARY OF THE REZONING AMENDMENT. MOTION CARRIED UNANIMOUSLY.

e. 1999 Commission Members - The Planning & Zoning Commission has two regular member positions and two alternate positions open as of January 1999.

MOTION 01R-28-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO APPROVE JAMES TRAUTMANN AND DEAN BRODIN AS REGULAR MEMBERS OF THE PLANNING & ZONING COMMISSION AND NANCY KOCH AS AN ALTERNATE MEMBER OF THE PLANNING & ZONING COMMISSION. MOTION CARRIED UNANIMOUSLY.

f. Zoning Amendment Summaries - Two Zoning Amendments were approved at the December City Council Meeting. Approval was requested to publish the summaries of these amendments.

MOTION 01R-29-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO PUBLISH THE ZONING AMENDMENT SUMMARIES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

g. 1/5/99 Memo regarding the Planning & Zoning Commission Meeting date was included for Council Information. The Planning & Zoning Commission discussed the memo at their December 18, 1998 Commission meeting and are not recommending changing the date or time of the regular meeting.

3. LONG RANGE CAPITAL PLANNING

a. Minutes of November 25, 1998 and December 23, 1998 Commission Meeting

4. PUBLIC SAFETY - Councilmember Keiffer read a memo from the Public Safety Commission dated January 10, 1999 stating no meeting was held in December due to lack of issues. The next meeting is scheduled for January 21, 1999.

a. The Police Department reported 94 calls in December with a total of 1691 calls

for the year in Crosslake. They reported 15 calls in December with a total of 220 calls for the year in Mission.

b. The Fire Department reported 108 medical calls and 32 fire calls for a total of 140 calls for the year.

c. 1/9/99 Letter from Chief Backdahl stated the 1999 Ford was placed into service and recommended the 1994 Chevy be surplus property and advertised for sale.

MOTION 01R-30-99 WAS MADE BY DONNA KEIFFER AND SECONDED BY CHUCK MILLER TO DECLARE THE 1994 CHEVY AS SURPLUS PROPERTY AND ADVERTISE THE CAR FOR SALE. MOTION CARRIED UNANIMOUSLY.

5. PARKS & RECREATION –

a. Councilmember Keiffer stated the Parks & Recreation Commission recommended Laurie Hoenig begin her second 3-year term starting February 1, 1999.

MOTION 01R-31-99 WAS MADE BY DONNA KEIFFER AND SECONDED BY DEAN SWANSON TO APPROVE LAURIE HOENIG'S SECOND 3-YEAR TERM ON THE PARKS & RECREATION COMMISSION BEGINNING FEBRUARY 1, 1999. MOTION CARRIED UNANIMOUSLY.

b. Park Department Operations Update – No update was given as Susie Colter-Munyer was absent due to illness.

6. UTILITIES –

a. Minutes of December 22, 1998 Commission Meeting

b. November Highlights – General Manager Kevin Larson reported they have operated out of the new facility since December 14<sup>th</sup> with excellent results and have received many positive comments on the facility. He stated some minor cleanup with Norson is needed. He stated no invoice or charges had been received for the “due diligence” process concerning the GTE properties. Larson stated they are continuing to work on the Year 2000 Process and will continue to do so throughout the year.

MOTION 01R-32-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 99-06 FOR Y2K COMPLIANCE. MOTION CARRIED UNANIMOUSLY. Richard Upton asked for clarification as to the necessity of this resolution. Kevin Larson stated they are not sure what may happen as we have never been through this before and the resolution states the City Council supports the efforts of Crosslake Communications to alleviate any problems during this process.

Kevin stated the pre-audit of the telephone and cable records conducted on December 14 went well. Dividend history along with “true-up” dollars transferred to the City was included for Council Information. Larson stated the 1999 budget for cable and telephone was being worked on and the policies/procedures for Channel 12 would be finalized.

It was reported that long distance service has grown to 986 customers or 39.33% of all customers. The internet customer base is at 278 users and voice mail service has expanded to 152 subscribers. Internet classes will now be held at Crosslake Communications and will continue to be advertised in the Echo, newsletter, on the internet and as a bill stuffer.

7. PERSONNEL – A Personnel Committee has now been established and will meet in the near future to discuss non-union wages and benefits.
8. LIBRARY COMMITTEE – Councilmember Keiffer read a letter dated 1/5/99 from Library Committee Member Ray Smyth requesting authorization to submit a \$5,000 Planning Grant Application to the Central Minnesota Initiative Fund. Councilmember Miller stated concern and requested that under (3) “at both of the locations under consideration” and (6) “location and organization” be omitted from the letter.  
MOTION 01R-33-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE LETTER REQUESTING AUTHORIZATION TO SUBMIT A PLANNING GRANT APPLICATION FOR \$5,000 TO THE CENTRAL MINNESOTA INITIATIVE FUND. MOTION CARRIED UNANIMOUSLY. Councilmember Keiffer will report this information back to the Library Committee.
9. RECYCLING – A total of 17,890 pounds were recycled in December for a year to date total of 148.62 tons. Councilmember Miller reported that the next Recycling Committee Meeting was scheduled for January 13, 1999 to discuss filling the void created when Pythons Recycling Center in Brainerd closed.
10. ECONOMIC DEVELOPMENT AUTHORITY – Nothing
11. OLD BUSINESS – Nothing
12. NEW BUSINESS – Mayor Swanson read a letter from the Chamber of Commerce regarding the Chamber dinner and auction scheduled for 1/21/99 at Manhattan Beach.
13. PUBLIC FORUM – Nothing

MOTION 01R-34-98 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO ADJOURN THIS REGULAR COUNCIL MEETING AT 8:30 P.M. MOTION CARRIED UNANIMOUSLY.

Recorded and transcribed:



Cindy McCulloch  
Clerical/Receptionist

BILLS FOR PAYMENT			
11-Jan-99			
VENDOR		DEPT.	AMOUNT
Audio video Technical Svcs - battery for camcorder		Gov't	\$53.09
Avon State Bank - annual payment on defense sirens			\$9,517.35
Build All Lumber - vent	Garage/Warm Hous	P&R	\$29.11
Crosslake Communications	REA Loan Repay		\$925.93
Crosslake Communications	Telephone/fax etc.	All	\$897.89
Crosslake Rolloff - recycling	Score + subsidy	Recycling	\$1,600.00
Crosslake Sheet Metal - thermostat for garage		PW	\$26.69
Crow Wing Coop - annual charge at cemetery		Cemetery	\$158.26
Crow Wing County Recorder - recording variances		P&Z	\$1,287.00
Darlene Roach - Reimburse petty cash		All	\$114.33
Deferred Comp	Emp Deduct	All	\$800.00
Delta Dental		All	\$835.10
Donna Keiffer - Resolutions approving aerobics		P&R	\$463.00
Echo Publishing - Print Ordinance 102		Adm	\$24.55
Echo Publishing - Public Hearing Notice		P&Z	\$35.16
Ehlers - Fee for bond services	Wilderness	PW	\$3,500.00
Federal/Soc Sec/Medicare		All	N/A
Gammello & Sandelin - legal fees		All	\$2,121.75
Holiday - gasoline		Pol	\$236.40
Holiday - gasoline		Fire	\$31.67
Lakes Rental - 3 flat files		PW	\$8.52
Medica		All	\$5,028.93
MN Benefit	Emp Deduct	Adm	\$97.48
MN Chiefs Conf - membership dues		Pol	\$75.00
Mn Mutual	Incl Tel Co	All	\$307.35
MN Social Svcs		PW	\$166.12
Napa Auto Parts - washers/nuts/fluid/many misc items		PW	\$404.17
North Ambulance	Mo Subsidy	Ambul	\$1,103.00
Norwest Investment - principal and interest	Govt Ob Bonds	P&R	\$52,197.50
NSP	Warming House	P&R	\$95.55
NSP	Esc/City Hall	Gov't	\$499.77
NSP	Garage	PW	\$209.40
NSP	Comm Ctr	P&R	\$468.17
Payroll Svgs	Emp Deduct	Adm/Pol	\$110.00
Peoples Security - annual monitoring		P&R	\$242.18
PERA Retirement	City/Employee	All	Based on Sal
Pine River Oil - oil and diesel		PW	\$1,066.49
Reed's - gasoline		Pol	\$36.81
Reed's Market - coffee/badges/donuts	Coroner Mtg	Pol	\$15.72
Registrar - sewer school for Carla	2 classes	P&Z	\$260.00
Registrar - sewer school for Carla on Jan 20-22		P&Z	\$140.00
Rohlfing - carry caddy for janitor		Gov't	\$7.72
Simonson Lumber - corner bead/drywall nails	Remodeling	P&Z	\$1.50



**CITY OF CROSSLAKE  
STATE OF MINNESOTA  
COUNTY OF CROW WING**

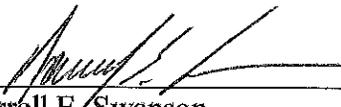
**RESOLUTION 99-01**

**WHEREAS**, the City of Crosslake desires to assign to the Crow Wing County Attorney the duty to prosecute violations of state law that are petty misdemeanors, misdemeanors or gross misdemeanors which would otherwise be prosecuted by the City Attorney of Crosslake.

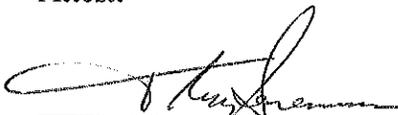
**WHEREAS**, Minnesota Statute Section 487.25, subdivision 10 allows the City of Crosslake to enter into an agreement with Crow Wing County for the Crow Wing County Attorney to provide prosecution services for any criminal offense.

**BE IT HEREBY RESOLVED** by the City Council of the City of Crosslake, that the City agrees to assign to the Crow Wing County Attorney the duty to prosecute violations of state law that are petty misdemeanors, misdemeanors and gross misdemeanors which are alleged to have occurred in the City of Crosslake.

WHEREUPTON said resolution was declared to be passed and adopted by the City Council this 11<sup>th</sup> day of January, 1999.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

Attest:

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

# CITY OF CROSSLAKE

## RESOLUTION NO. 99-02

### RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

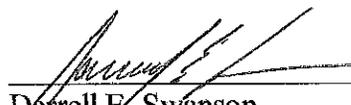
WHEREAS, a Resolution of the City Council adopted the 9<sup>th</sup> day of November, 1998, fixed a date for a Council Hearing on the proposed improvement of Sleepy Valley Road from the intersection of CSAH 36 approximately 2550 feet to the end of the road by constructing road and drainage improvements,

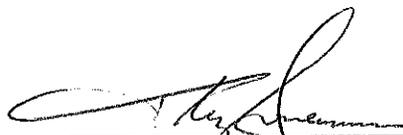
AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 30<sup>th</sup> day of November, 1998, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 12<sup>th</sup> day of October, 1998.
3. Widseth, Smith and Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of January, 1999.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

**CITY OF CROSSLAKE**

**RESOLUTION NO. 99-03**

**RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS**

WHEREAS, a Resolution of the City Council adopted the 9<sup>th</sup> day of November, 1998, fixed a date for a Council Hearing on the proposed improvement of Kimberly Road from the intersection of CSAH No. 3, approximately 3900 feet to the end of the road by constructing road and drainage improvements,

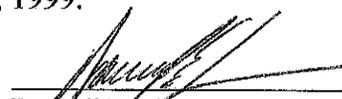
AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 3<sup>rd</sup> day of December, 1998, at which all persons desiring to be heard were given an opportunity to be heard thereon,

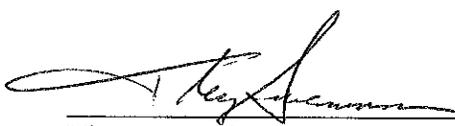
AND WHEREAS, based on input received prior to and during the Public Hearing, the City Council agreed to reduce the project by only constructing improvements on Kimberly Road from CSAH No. 3 to the West boundary of Lot 16 Block 1 and Lot 16 Block 2 of Kimberly Acres.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report, which the City Engineer subsequently revised to reflect the reduced scope of the project.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 12<sup>th</sup> day of October, 1998, (less the above stated reduction in scope) pursuant to a petition of affected property owners.
3. Widseth, Smith and Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of January, 1999.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

# CITY OF CROSSLAKE

## RESOLUTION NO. 99-04

### RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 9<sup>th</sup> day of November, 1998, fixed a date for a Council Hearing on the proposed improvement of Bonnie Lakes Trail, Bonnie Lakes Lane, Tamarack Road (formerly McClintock Road), Tamarack Trail and Tamarack Lane (lying within the Plats of Goodrich & O'Brien Lake Shores, 1<sup>st</sup> Addition to Goodrich & O'Brien Lake Shores and 2<sup>nd</sup> Addition to Goodrich and O'Brien Lake Shores) by constructing road and drainage improvements,

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 3<sup>rd</sup> day of December, 1998, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report as amended.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 12<sup>th</sup> day of October, 1998.
3. Widseth, Smith and Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of January, 1999.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

# CITY OF CROSSLAKE

## RESOLUTION NO. 99-05

### RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

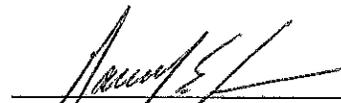
WHEREAS, a Resolution of the City Council adopted the 9<sup>th</sup> day of November, 1998, fixed a date for a Council Hearing on the proposed improvement of Red Pine Road from the intersection of Bonnie Lakes Farm Road approximately 260 feet to a "T" intersection, then approximately 430 feet to the Northeast to a cul-de-sac and 470 feet to the Southwest to a cul-de-sac by constructing road and drainage improvements,

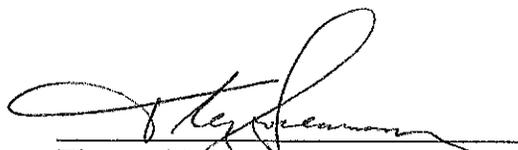
AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 30<sup>th</sup> day of November, 1998, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 12<sup>th</sup> day of October, 1998.
3. Widseth, Smith and Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of January, 1999.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

**CITY OF CROSSLAKE**

**RESOLUTION NO. 99-06**

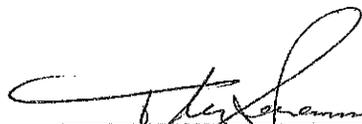
**WHEREAS**, the Year 2000 problem may affect computers, data fields and equipment that uses date sensitive software and components, and

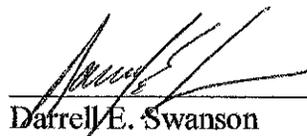
**WHEREAS**, this equipment may not perform correctly when the year 1999 rolls over to the year 2000, and

**WHEREAS**, Crosslake Communications is in the process of inventorying and testing imbedded equipment for any potential problems and is requesting vendors to provide their Y2K readiness disclosure and test results.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, that the Crosslake City Council supports the efforts of Crosslake Communications in achieving Y2K compliance.

Adopted this 11<sup>th</sup> day of January, 1999.

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

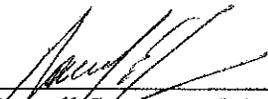
  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

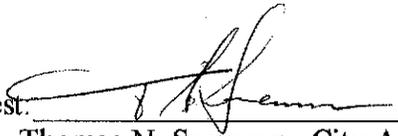
AMENDMENT TO THE OFFICIAL ZONING MAP OF THE CITY OF CROSSLAKE

The City of Crosslake, Minnesota ordains that the following described property has been rezoned from Commercial (C) to Medium Density Residential (R-3):

All that part of the East 250.00 feet of Government Lot 2, Section 20, Township 137, Range 27, City of Crosslake, Crow Wing County, Minnesota, which lies South of the South line of SAND POINTE VILLAS, according to the plat thereof on file and of record in the office of the County Recorder in and for said Crow Wing County, Minnesota.  
27W.

Passed by the City Council of the City of Crosslake this 11th day of January, 1999 by a unanimous vote.

By:   
\_\_\_\_\_  
Darrell Swanson, Mayor

Attest:   
\_\_\_\_\_  
Thomas N. Swenson, City Administrator

City Seal

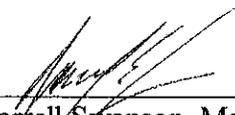
SUMMARY  
AMENDMENT TO THE OFFICIAL ZONING MAP  
FOR THE CITY OF CROSSLAKE

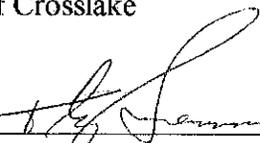
The following is a description of the property rezoned on the Official Zoning Map of the City of Crosslake. The amendment to the Zoning Map was approved by the City Council of the City of Crosslake, on the 14<sup>th</sup> day of December 1998.

The property described as Part of the Southeast Quarter of the Southeast Quarter of Section 29, Township 137, Range 27, Crow Wing County, Minnesota to be rezoned from Low Density Residential (R-1) to Commercial (C).

A printed copy of the entire zoning amendment (including legal description) is available for inspection by any person at the Crosslake Planning & Zoning Office.

Passed and approved by an unanimous vote of the City Council this 11<sup>th</sup> day of January, 1999.

By:   
\_\_\_\_\_  
Darrell Swanson, Mayor  
City of Crosslake

By:   
\_\_\_\_\_  
Thomas Swenson, City Administrator  
City of Crosslake

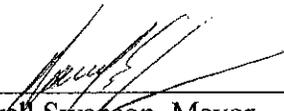
SUMMARY  
AMENDMENT TO THE OFFICIAL ZONING MAP  
FOR THE CITY OF CROSSLAKE

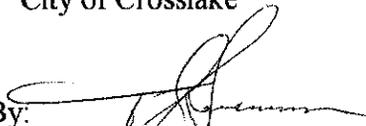
The following is a description of the property rezoned on the Official Zoning Map of the City of Crosslake. The amendment to the Zoning Map was approved by the City Council of the City of Crosslake, on the 14<sup>th</sup> day of December 1998.

The property described as Part of the Northeast Quarter of the Northeast Quarter of Section 32, Township 137, Range 27, Crow Wing County, Minnesota to be rezoned from Low Density Residential (R-1) to Commercial (C).

A printed copy of the entire zoning amendment (including legal description) is available for inspection by any person at the Crosslake Planning & Zoning Office.

Passed and approved by an unanimous vote of the City Council this 11<sup>th</sup> day of January, 1999.

By:   
\_\_\_\_\_  
Darrell Swanson, Mayor  
City of Crosslake

By:   
\_\_\_\_\_  
Thomas Swenson, City Administrator  
City of Crosslake

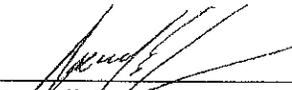
SUMMARY  
AMENDMENT TO THE OFFICIAL ZONING MAP  
FOR THE CITY OF CROSSLAKE

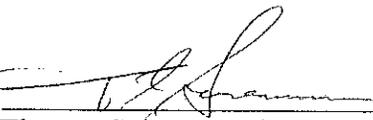
The following is a description of the property rezoned on the Official Zoning Map of the City of Crosslake. The amendment to the Zoning Map was approved by the City Council of the City of Crosslake, on the 11<sup>th</sup> day of January 1999.

The property described as Part of Government Lot 2, Section 20, Township 137, Range 27, Crow Wing County, Minnesota to be rezoned from Commercial (C) to Medium Density Residential (R-3).

A printed copy of the entire zoning amendment (including legal description) is available for inspection by any person at the Crosslake Planning & Zoning Office.

Passed and approved by an unanimous vote of the City Council this 11<sup>th</sup> day of January, 1999.

By:   
\_\_\_\_\_  
Darrell Swanson, Mayor  
City of Crosslake

By:   
\_\_\_\_\_  
Thomas Swenson, City Administrator  
City of Crosslake