

COUNCIL PROCEEDINGS
CITY OF CROSSLAKE MINNESOTA
REGULAR COUNCIL SESSION
JANUARY 8, 1996
7:00 P.M. CITY HALL

The Council for the City of Crosslake, Minnesota met in the Council Chambers of City Hall on Monday, January 8, 1996. The following Councilmembers were present: Mayor David M. Kolesar, Jane M. Michaud, Charles O. Miller, Raymond P. Smyth and John (Jack) R. Webster. Also present was City Clerk Arlene A. Buchite, City Attorney Paul Sandelin, City Engineer Darrell Schneider and approximately 27 residents.

Mayor Kolesar called the regular monthly meeting to order at 7:00 P.M.

CRITICAL ISSUES - Nothing

CONSENT CALENDAR -

MOTION 01R-01-96 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF DECEMBER 11, 1995 REGULAR COUNCIL MEETING; (2) MINUTES OF DECEMBER 13, 1995 TRUTH IN TAXATION MEETING; (3) MINUTES OF DECEMBER 18, 1995 SPECIAL COUNCIL SESSION; (4) THE CLERK/TREASURER FINANCIAL REPORT FOR DECEMBER, 1995; (5) CABLEVISION FINANCIAL REPORT FOR NOVEMBER, 1995; AND (6) TELEPHONE COMPANY FINANCIAL REPORT FOR NOVEMBER, 1995. MOTION CARRIED UNANIMOUSLY.

CLERK'S REPORT -

MOTION 01R-02-96 WAS MADE BY JACK WEBSTER AND SECONDED BY RAY SMYTH TO APPROVE ALL BILLS FOR PAYMENT AS PRESENTED CONSISTING OF: (1) CROSSLAKE SANITATION FOR RECYCLING OF \$950.00; (2) GAMMELLO SANDELIN, P.A. FOR ATTORNEY BILLS OF \$923.75; AND (3) BONESTROO ROSENE ANDERLIK AND ASSOCIATES OF \$4,787.62 FOR INVOICE #037261 FOR THE COMMUNITY CENTER. MOTION CARRIED UNANIMOUSLY.

An insurance dividend of \$7,160.00 had been received from the League of Minnesota Cities Insurance Trust.

A letter from Attorney Charles Steinbauer requested information on the vacating of roads within the City. City Clerk Arlene Buchite will respond in writing to Attorney Steinbauer informing him that the City does not currently have a policy in place for the vacating of roads and that his client can pursue the issue with the Crow Wing County District Court.

A pledge update from Northern National Bank was included in the packets as an information item.

The City will utilize the same service for drug testing as used by the Telephone Company to administer random testing for City employees with commercial licenses.

MAYOR'S REPORT -

Mayor Kolesar thanked the Councilmembers, Commission Members, all the various Committee Members, City Employees and Mary Kolesar for all their time and efforts in making 1995 a success.

The following appointments were made by the Mayor:

Public Works Liaison - Chuck Miller
Park and Recreation Liaison - Ray Smyth
Planning and Zoning Liaison - Jack Webster
Telephone and Cable Liaison - Jack Webster
Public Safety Liaison - Jointly with Dave Kolesar and Jane Michaud
Personnel Liaison - Dave Kolesar
Long Range Planning Liaison - Dave Kolesar
Deputy Mayor - Chuck Miller
Recycling - Chuck Miller
City Attorney - Gammello & Sandelin, P.A.
City Auditor - Mathias C. Justin
Clerk/Treasurer - Arlene Buchite
Police Chief - John Backdahl
Fire Chief - Mike Amsden
Assistant Fire Chief - Keith Anderson
Civil Defense Director - Bob Garin
Assistant Civil Defense Director - John Backdahl
City Surveyor - Don Coulter
City Engineer - Widseth Smith Nolting & Associates
Weed Inspector - Dave Kolesar
Assistant Weed Inspector - Pat Hoag
Official Newspaper - Lake Country Echo
Depository A - Brainerd National Bank
Depository B - Northern National Bank
Depository C - 4M Funds
Depository D - Lakes State Bank

MOTION 01R-03-96 WAS MADE BY RAY SMYTH AND SECONDED BY JANE MICHAUD TO APPROVE THE MAYORAL APPOINTMENTS FOR 1996 AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

COMMISSION REPORTS -

PLANNING AND ZONING - Roy Dolmar's term on the Planning and Zoning Commission expires January 31, 1996 and at the December meeting the Commission voted to add Dick Upton as a regular member of the Commission.

MOTION 01R-04-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE DICK UPTON AS A PERMANENT MEMBER OF THE PLANNING AND ZONING COMMISSION. MOTION CARRIED UNANIMOUSLY.

The Planning and Zoning Commission and the Long Range Capital Planning Commission will hold a public information meeting on Wednesday, January 31st at 7:00 P.M. at City Hall. With the rapid growth occurring in the City, an interim ordinance is being considered which would establish a moratorium on commercial development.

A total of 441 permits were issued in 1995 by the Planning and Zoning

Department.

PUBLIC SAFETY - Chuck Miller had attended the January Commission Meeting in the absence of Public Safety Liaison Jane Michaud. On a vote of 4 to 1, the Commission recommended to the City Council that no changes be made in the shooting ordinance.

An annual report from the Police Department showed 89 incidents in Crosslake for the month of December for a total of 1,421 incidents for the year. Mission Township had 21 incidents in December for a total of 219 incidents for the period of May 1st through December 31st.

A new squad has been ordered to replace the 1992 squad car which will be put out for bids. A minimum starting bid of \$4,000 will be required.
MOTION 01R-05-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE \$21,000 FOR THE PURCHASE OF A NEW SQUAD CAR INCLUDING SETUP AND TO ADVERTISE AND SELL THE 1992 SQUAD CAR. MOTION CARRIED UNANIMOUSLY.

A committee is working on the street names for the new Enhanced 911 system and this issue will be on the agenda for the February Council meeting.

There were 14 emergency calls responded to in the month of December by the Fire Department. Ten were medical emergencies, one was a trauma related emergency and three were structure fires.

A request had been received from the Fire Department to purchase five new pagers and turn out gear from their capital inventory budget.
MOTION 01R-06-96 WAS MADE BY JANE MICHAUD AND SECONDED BY CHUCK MILLER TO APPROVE THE FIRE DEPARTMENT PURCHASING FIVE NEW PAGERS AT A COST OF \$2,415 AND FIVE SETS OF TURN-OUT GEAR AT A COST OF \$1,007 BOTH OF WHICH WERE BUDGETED ITEMS. MOTION CARRIED UNANIMOUSLY.

Jane Michaud congratulated Mike Amsden as the new fire chief and Keith Anderson as the assistant fire chief.

North Ambulance reported 28 callouts in December for an overall annual number of callouts of 311.

PUBLIC WORKS/CEMETERY - The Commission recommended that Pat Hoag move his files to the new office at the City Garage.
MOTION 01R-07-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO HAVE THE PUBLIC WORKS FOREMAN MOVE HIS OFFICE TO THE PUBLIC WORKS GARAGE. MOTION CARRIED UNANIMOUSLY.

The Public Works Commission has scheduled a joint meeting with the City Council on February 5th at 7:00 P.M. at City Hall to review how the City should assess the blacktopping of roads in the City. City Engineer Darrell Schneider is preparing information which will be reviewed at the meeting.

UTILITIES - Joe Gries resigned from the Utilities Commission effective December 31, 1995. The Commission recommended that Jay Andolshek be

appointed as a permanent member to the Commission.

MOTION 01R-08-96 WAS MADE BY JACK WEBSTER AND SECONDED BY RAY SMYTH TO APPROVE JAY ANDOLSHEK AS A PERMANENT MEMBER OF THE UTILITIES COMMISSION REPLACING JOE GRIES WHO RESIGNED. MOTION CARRIED UNANIMOUSLY.

Dorothy Allen has completed her first term on the Commission and has consented to stay for a second term.

MOTION 01R-09-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO REAPPOINT DOROTHY ALLEN TO HER SECOND TERM ON THE UTILITIES COMMISSION. MOTION CARRIED UNANIMOUSLY.

LONG RANGE CAPITAL PLANNING - Sewer planning has been under consideration and Widseth Smith Nolting & Associates had suggested that the City hire their firm to conduct a sewer feasibility study. The cost would be paid out of the year-end dividend from the Telephone Company.

MOTION 01R-10-96 WAS MADE BY RAY SMYTH AND SECONDED BY JACK WEBSTER TO APPROVE THE SEWER FEASIBILITY STUDY BY WIDSETH SMITH NOLTING & ASSOCIATES FOR THE CITY OF CROSSLAKE AT A LUMP SUM FEE OF \$19,500. MOTION CARRIED UNANIMOUSLY.

PERSONNEL - Burton (Spike) LaBoarde submitted his resignation from the Public Works Department.

MOTION 01R-11-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO ACCEPT THE RESIGNATION OF BURTON LABOARDE EFFECTIVE DECEMBER 31, 1995. MOTION CARRIED UNANIMOUSLY.

A request had been received from Mike Smith to carry over 120 hours of vacation time. The time will be used in January and February.

MOTION 01R-12-96 WAS MADE BY JANE MICHAUD AND SECONDED BY RAY SMYTH TO APPROVE THE CARRYOVER OF 120 HOURS FOR MIKE SMITH. MOTION CARRIED UNANIMOUSLY.

PARK AND RECREATION - Construction of the new community center began on December 18th and is progressing well. Dean Swanson has been overseeing the project each day. Well testing was done on January 8th and the well will be put in approximately two weeks after the results of the tests are back. Ray Smyth is meeting with NSP on the fireplace they have agreed to donate. The Planning Committee is meeting on January 10th to finalize interior color selections in regards to paint, tile and carpet selection.

The skating rink is operating daily and is being attended to by Dave Ward. Tim McFeters was commended for the superb job in preparing the ice.

The Commission is continuing to work with Jeff Miller on a comprehensive plan for the entire park site.

As of this meeting, twenty four applications have been received for the Park and Recreation Director position. The deadline for applications is January 15th. The interview committee will consist of Max Maas, Laurie Hoenig, Brainerd Park and Recreation Director Bruce Erickson, Mayor Kolesar and Ray Smyth. Interviews will be conducted in February and a recommendation brought to the Council.

The new pump has been installed at the Emergency Services Center and the gallon per minute flow equals or exceeds the well at the old fire hall.

RECYCLING - In 1995, the City of Crosslake residents recycled 18.89 tons of material.

ECONOMIC DEVELOPMENT AUTHORITY - Nothing

EDUCATION COMMITTEE - This Committee will meet January 15th with the Superintendent of Schools to assess what the on-going function of the Committee might be.

NEW BUSINESS - Because of the fire which destroyed the Breezy Point Convention Center, Jane Michaud spoke with Convention Center Manager Bonnie Tweed and offered assistance with rooms, chairs, tables or whatever was needed for any scheduled events.

OLD BUSINESS - Nothing

PUBLIC FORUM - Nothing

MOTION 01R-13-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO ADJOURN THIS REGULAR COUNCIL SESSION AT 7:42 P.M. MOTION CARRIED UNANIMOUSLY.

Recorded and edited by:



Arlene A. Buchite
City Clerk/Treasurer