

SPECIAL JOINT COUNCIL MEETING  
WITH PUBLIC WORKS COMMISSION  
CITY OF CROSSLAKE  
MONDAY, JANUARY 4, 2016  
4:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Joint Session with the Public Works Commission on January 4, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Brad Nelson, Dave Schrupp and Mark Wessels. The following Commission Members were present: Gary Olson, Tim Berg, Dale Melberg, Darrell Shannon, Doug Vierzba and John Pribyl. Also present were Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Bob Hartman, Park Director Jon Henke, and City Engineer Dave Reese. There were approximately eighteen people in the audience.

1. Mayor Roe called the Special Council Meeting to order at 4:00 P.M. The Pledge of Allegiance was recited. Mayor Roe reported that the first item on the agenda regarding approval of a subdivision had been removed at applicant's request.
2. a. MOTION 1SP1-01-16 WAS MADE BY STEVE ROE AND SECONDED BY BRAD NELSON TO APPROVE THE HIRING OF A PART-TIME POLICE OFFICER. MOTION CARRIED WITH ALL AYES.  
b. MOTION 1SP1-02-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 16-01 AUTHORIZING PARTICIPATION IN THE PERA POLICE AND FIRE PLAN FOR THE NEW PART-TIME OFFICER DAMIEN STALKER. MOTION CARRIED WITH ALL AYES.  
c. MOTION 1SP1-03-16 WAS MADE BY STEVE ROE AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 16-02 ACCEPTING DONATION TO FIRE DEPARTMENT FROM LAMDA IN THE AMOUNT OF \$5,000 TO BE USED TOWARDS THE PURCHASE OF 4 AUTOMATED EXTERNAL DEFIBRILLATORS. MOTION CARRIED WITH ALL AYES.  
d. MOTION 1SP1-04-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO AUTHORIZE THE PURCHASE OF 4 AUTOMATED EXTERNAL DEFIBRILLATORS NOT TO EXCEED \$5,000. MOTION CARRIED WITH ALL AYES.
3. Public Works Commission Chair Gary Olson called the Public Works Meeting to order at 4:05 P.M.
4. Dave Reese addressed the Council and welcomed WSN Bridge Engineer Kent Rohr and DNR Area Hydrologist Heidi Lindgren to the meeting. Mr. Reese reviewed in detail the Feasibility Report for the Proposed Replacement of Dream Island Bridge including Options A, B, C, and D. Option A is a 16' x 10' box culvert at an estimated cost of \$398,500. Option B is a 50' x 22' single span precast concrete beam bridge at an estimated cost of \$567,500. Option C is a 133' x 22' three-span CIP concrete slab bridge at an estimated cost of \$897,500. Option D is a 24' single span precast concrete arch (3 sided box) bridge at an estimated cost of \$647,500.

Dream Island residents prefer Option A because it requires less road construction and disruption to their property. The DNR would not be favorable to the box culvert because the bottom is concrete instead of natural. Residents on Moen Beach Trail would prefer Option B or Option C for aesthetic reasons. State funds would cover Option B or Option C up to the cost of Option B. The extra cost of Option C would be the City's responsibility.

Mark Wessels asked how long it takes for the State to decide whether the bridge is approved for state funding. Bonding sessions run through the end of May and projects are approved on a "first come, first serve" basis. The sooner plans are submitted, the better chance the City has of receiving funds. Brad Nelson asked what the cost would be to replace only the parts that are deteriorated. Kent Rohr replied that the bridge repair plans would still need to be approved by the County and State and it was unlikely that MN DOT would approve anything other than replacement because of the current condition of the bridge.

Mark Wessels asked if the City could get a variance from the State to keep the bridge at its current width of 15'. It is possible to get a variance however, there would be little cost savings. Steve Roe asked if the City is forbidden to install a box culvert. There is no guarantee that the DNR would issue a permit for a box culvert. DNR Area Hydrologist Heidi Lindgren stated the City could challenge the DNR's decision. Brad Nelson stated he is concerned about the disruption to resident's property. Dave Schrupp stated if the project is approved by the State, the City's share of the project could be as little as \$80,000 with half of that being assessed to the property owners. Financially, this makes sense. The longer the City procrastinates, the more expensive the project will become. Rich Hoppe and Darrell Swanson, residents on Dream Island, addressed the Council and stated their preference of a box culvert or Option B with a 25' span. Trish Doty and Dave Driscoll, residents on Moen Beach Trail, addressed the Council and stated their preference was Options B or C, as presented.

Commission Member Dale Melberg left the meeting at 6:00 P.M. Gary Olson, Public Works Commission Chairman, stated that the Commission reviewed the feasibility study and recommends that the Council move forward with Option B. MOTION 1SP1-05-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARK WESSELS TO APPROVE RESOLUTION NO. 16-03 RECEIVING FEASIBILITY REPORT FOR DREAM ISLAND BRIDGE AND CALL HEARING FOR IMPROVEMENT ON JANUARY 20, 2016 AT 6:00 P.M. MOTION CARRIED WITH ALL AYES.

5. There being no further Council business at 6:15 P.M., MOTION 1SP1-06-16 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.
6. A MOTION WAS MADE BY JOHN PRIBYL AND SECONDED BY DARRELL SHANNON TO APPROVE THE PUBLIC WORKS COMMISSION MEETING MINUTES OF DECEMBER 7, 2015. AYES: ALL.
7. A MOTION WAS MADE BY GARY OLSON AND SECONDED BY DARRELL SHANNON TO RECOMMEND TO THE CITY COUNCIL THAT JOHN PRIBYL AND

DOUG VIERZBA BE APPOINTED TO THEIR FIRST 3-YEAR TERMS AS PUBLIC WORKS COMMISSIONERS. AYES: ALL.

8. There being no further business at 6:20 P.M., A MOTION WAS MADE BY JOHN PRIBYL AND SECONDED BY DARRELL SHANNON TO ADJOURN THE MEETING. AYES: ALL.

Respectfully submitted by,



Charlene Nelson  
City Clerk

City Clerk/Minutes/1-4-16

**CITY OF CROSSLAKE  
RESOLUTION NO. 16-01**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE  
PERA POLICE AND FIRE PLAN**

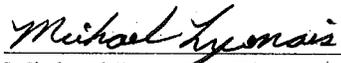
WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA hereby declares that the position titled Part-Time Police Officer, currently held by **DAMIEN STALKER** meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

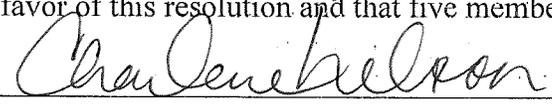
BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

  
\_\_\_\_\_  
Michael Lyons, Finance Director

  
\_\_\_\_\_  
Steve Roe, Mayor

STATE OF MINNESOTA  
COUNTY OF CROW WING

I, Charlene Nelson, Clerk of the City of Crosslake, Minnesota, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 4th day of January, 2016; the original of which is on file in this office. I further certify that five members voted in favor of this resolution and that five members were present and voting.

Signed:  \_\_\_\_\_

Date: 1-11-16

City of Crosslake

**RESOLUTION 16-02**

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
Lakes Area Medical Development Assn	\$5,000.00	Fire Department purchase of 4-Automated External Defibrillators (AED's)

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 4th day of January, 2016.



Steve Roe  
Mayor

ATTEST:



Charlene Nelson  
City Clerk

(SEAL)

RESOLUTION NO. 16-03

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION RECEIVING FEASIBILITY REPORT AND  
CALLING HEARING ON IMPROVEMENT

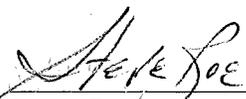
WHEREAS, pursuant to resolution of the Council adopted December 14, 2015, a report has been prepared by Widseth Smith Nolting, the City's Engineer, with reference to the replacement of the Dream Island Bridge, including portions of Dream Island Road comprising the bridge approaches, and this report was received by the Council on December 14, 2015, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

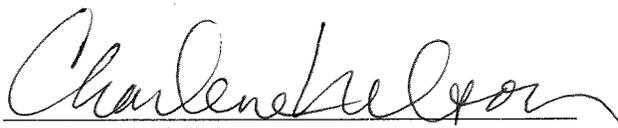
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
CROSSLAKE, MINNESOTA:

1. The Council will consider the improvement of such bridge and street in accordance with the report and the assessment of benefited property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated cost of the improvement of \$567,500.
2. A public hearing shall be held on such proposed improvement on the 20th day of January, 2016, in the Council chambers of City Hall at 6:00 P.M. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Crosslake City Council this 4th day of January, 2016.



Steve Roe  
Mayor



Charlene Nelson  
City Clerk